Meeting Minutes - Final

Land Use & Environment Committee

Thursday, September 20, 2018	6:00 PM	**Council Chambers**

1. CALL TO ORDER

Committee member Jones called the meeting to order at 6:00 p.m.

2. ROLL CALL

Chair Gilman arrived at 6:10 p.m.

Present: 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

OTHERS PRESENT

Community Planning and Development (CP&D) Staff:
Deputy Director Leonard Bauer
Downtown Liaison Mark Rentfrow

Young Architecture Consultant Adam Young

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [18-0776](#)   Approval of July 19, 2018 Land Use and Environment Committee Meeting Minutes

The minutes were approved.

5.B [18-0889](#)   Approval of August 16, 2018 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [18-0864](#)   Annexation Plan Scope and Schedule

Mr. Smith provided updates on annexation activity within the area.

The Committee directed staff to move forward with the Phase I Feasibility Study for both Northeast and Southeast Olympia and return with the results to discuss next steps.

6.B   [18-0876](link)   Downtown Sanitation Master Plan Briefing

Mr. Rentfrow and Mr. Adams presented the Sanitation Master Plan.

Committee member Jones moved, seconded by Committee member Parshley, to forward a recommendation to City Council to approve the Downtown Sanitation Master Plan and staff recommendations regarding future public restroom placement in downtown Olympia. The motion passed unanimously.

7.   REPORTS AND UPDATES

Mr. Bauer provided a report on the Missing Middle items that were referred by City Council on September 11, including limiting the number of units allowed in a townhouse building. The Planning Commission recommendation was to remove the limitation on a maximum of four units in a building.

8.   ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Upcoming Meetings

The next scheduled meeting is for October 4, 2018.