



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Monday, November 3, 2025

6:00 PM

**Council Chambers, Online and Via
Phone**

Special Meeting. Register to Attend:

https://us02web.zoom.us/webinar/register/WN_R6rQVL4nRneLqWI6M6mHgQ

1. ROLL CALL

Present: 6 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green and Councilmember Robert Vanderpool

Excused: 1 - Councilmember Dani Madrone

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMENT

The following people spoke: Jim Lazar, Larry Dzieza, Ronda Carson Kramer, Ronda Larson Kramer, Lisa Riner, and John Newman.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

Councilmembers discussed the Multi Year Property tax program and their concerns. City Manager Burney noted he will have continued discussion with staff and with the Chair of the Land Use and Environment Committee for the addition of the topic to the Committee's 2025 work plan.

4. CONSENT CALENDAR

4.A [25-0924](#) Approval of October 21, 2025 Olympia City Council Meeting Minutes

The minutes were adopted.

4.B [25-0834](#) Approval of a Resolution Authorizing an 8-Year Multifamily Housing Property Tax Exemption Agreement Between The City Of Olympia and

Urban Olympia 16A, LLC for Legion and Jefferson Project

The resolution was adopted.

- 4.C** [25-0863](#) Approval of Resolutions Authorizing Two 8-Year Multifamily Housing Property Tax Exemption Agreements Between the City Of Olympia and Fourth Street's Cottages, LLC for Cottage Apartments

The resolution was adopted.

- 4.D** [25-0902](#) Approval of a Resolution Authorizing an Amendment to the Interlocal Agreement between the City of Olympia and the City of Tumwater for Community Assistance Referral and Education Services

The decision was adopted.

Approval of the Consent Agenda

Councilmember Gilman moved, seconded by Councilmember Green, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

Excused: 1 - Councilmember Madrone

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances) - None

5. PUBLIC HEARING

- 5.A** [25-0925](#) Public Hearing on the Transportation Improvement Program

Public Works Department Senior Engineer Joey Jones provided an overview of the Transportation Improvement Program.

The Mayor opened the public hearing at 6:51 p.m.

The following people spoke: Jim Lazar and Karen Messmer

The public hearing closed at 6:56 p.m.

The public hearing was held and closed.

- 5.B** [25-0933](#) Public Hearing on the 2026 Preliminary Operating Budget

Finance Director, Michael Githens provided an overview of the 2026 Operating Budget.

The Mayor opened the public hearing at 7:18 p.m.

The following people spoke: Jim Lazar and Karen Messmer.

The public hearing closed at 7:25 p.m.

The public hearing was held and closed.

5.C [25-0911](#) Public Hearing on the Preliminary Capital Facilities Plan, 2026-2031
Financial Plan

Associate Planner Casey Schaufler presented an overview of the preliminary Capital Facilities Plan, 2026-2031 Financial Plan.

The Mayor opened the public hearing at 7:55 p.m.

The following people spoke: Jim Lazar, Kate Davis and Karen Messmer.

The public hearing closed at 8:02 p.m.

The public hearing was held and closed.

6. OTHER BUSINESS

6.A [25-0930](#) Review of the Proposed 2026 Utility Rates, General Facility Charges,
Impact Fees, and Special (Dedicated) Revenues Including Inspire
Olympia, Lodging Tax, Parking & Business Improvement Area (PBIA),
and Housing/Homeless Response Program Budgets

Finance Director Michael Githens along with multiple other departmental Directors and Managers provided an overview of the proposed 2026 Utility Rates, General Facility Charges, Impact Fees, and Special (Dedicated) Revenues Including Inspire Olympia, Lodging Tax, Parking & Business Improvement Area (PBIA), and Housing/Homeless Response Program Budgets.

Councilmembers asked clarifying questions.

The discussion was completed.

7. CONTINUED PUBLIC COMMENT

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

The City Manager reported that he will be out next week at a conference.

10. ADJOURNMENT

The meeting adjourned at 9:41 p.m.