



# Meeting Minutes

## Cultural Access Program Advisory Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Marygrace Goddu  
(360) 480-0923

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Thursday, July 11, 2024

5:00 PM

Harbor House 217 Thurston Ave  
NW

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### Special Meeting

Register to attend online:

[https://us02web.zoom.us/webinar/register/WN\\_J6N-yNPZRTqpSiOykHOEOA](https://us02web.zoom.us/webinar/register/WN_J6N-yNPZRTqpSiOykHOEOA)

#### 1. CALL TO ORDER

Boardmember Parker called the meeting to order at 5:09 p.m.

#### 1.A ROLL CALL

**Present:** 6 - Boardmember Bret Anderson, Boardmember Diana Fairbanks,  
Boardmember Wayne Kleppe, Boardmember Anne Larsen,  
Boardmember Melissa Meade and Boardmember Paul Parker

**Excused:** 3 - Co-Chair Mariella Luz, Co-Chair Mikaela Shafer and Boardmember  
Justin McKaughan

#### 1.B OTHERS PRESENT

Inspire Olympia Program Manager Marygrace Goddu  
Inspire Olympia Program Specialist Amelia Layton

#### 2. APPROVAL OF AGENDA

The agenda was approved.

#### 3. APPROVAL OF MINUTES

[24-0567](#) Approval of June 6, 2024 Cultural Access Advisory Board Meeting  
Minutes

The minutes were approved.

#### 4. PUBLIC COMMENT - None

#### 5. ANNOUNCEMENTS

Ms. Goddu shared information about the successful Info Session and Mixer for funded organizations.

**6. BUSINESS ITEMS**

[24-0568](#) Advisory Board Housekeeping

Staff provided a review of Advisory Board roles and expectations, rules of procedure, and annual work plan.

**The discussion was completed.**

[24-0570](#) Continuous Improvement

Boardmembers discussed improvements.

**The discussion was completed.**

**7. ADJOURNMENT**

The meeting adjourned at 7:47 p.m.