



# Meeting Minutes

## Arts Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Stephanie  
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**Thursday, December 8, 2016**

**6:00 PM**

**Room 112**

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**1. CALL TO ORDER**

Meeting called to order at 5:58pm.

**1.A ROLL CALL**

Also present: Councilmember Clark Gilman

**Present:** 7 - Chair Marygrace Jennings, Vice Chair Stacy Hicks, Commissioner Diana Fairbanks, Commissioner Ron Hinton, Commissioner Kathy Murray, Commissioner Katie Nelson and Commissioner Rick Perry

**Absent:** 1 - Commissioner Britta Echte

**2. APPROVAL OF AGENDA**

Chair Jennings requested an abbreviated meeting because of the snow, removing Announcements, Item 6.E (committee discussion), and Reports from the agenda.

**Commissioner Hinton moved to approve the agenda as amended, seconded by Vice-chair Hicks. The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [16-1327](#) Approval of November 10, 2016 Arts Commission Minutes

**Attachments:** [OAC November 10 Minutes](#)

**Commissioner Fairbanks moved to approve the minutes, seconded by Commissioner Perry. The minutes were approved.**

**4. PUBLIC COMMENT**

**5. ANNOUNCEMENTS**

None.

**6. BUSINESS ITEMS**

**6.A**     [16-1342](#)            2017 Budget Update

**Attachments:**    [Parks Committee Briefing Paper.docx](#)

City Engineer Fran Eide provided an update on the Capital Facilities Plan and shared information on projects projected to meet or exceed \$500,000 in construction costs, that would trigger the 1% for Art ordinance. Her briefing paper is attached.

Associate Parks Director Jonathon Turlove similarly provided insight into upcoming parks projects, including the proposed Woodruff Sprayground and Grass Lake Nature Park improvements. He also shared that for the upcoming West Bay Park and Habitat Master Plan, the Request for Qualifications will specify that an artist is part of the design team.

**Report/Briefing only; no action requested.**

**6.B**     [16-1344](#)            Meet Amy Solomon-Minarchi

Commissioners provided a warm welcome to Amy Solomon-Minarchi, Olympia's first Poet Laureate. Ms. Solomon-Minarchi shared some of the program ideas she has been considering as she develops her scope of work with the City. When queried on the recruitment process, the poet noted that the opportunity came across as serious, straightforward and fair. As the first Poet Laureate, Ms. Solomon-Minarchi noted there is added opportunity/responsibility to set the tone.

**Report/Briefing only; no action requested.**

**6.C**     [16-1343](#)            Arts Walk Cover Artists 2017

Ms. Johnson shared the recommendation of the jury for Spring (Loralin Toney) and Fall (Evan Clayton Horback) Arts Walk covers 2017 and alternates, Cha Davis and Lee McCraw-Leavitt. Commissioner Perry abstained from voting as he was on the jury.

**Move to approve the recommendation of the jury for the 2017 Arts Walk cover artists and alternates.**

**6.D**     [16-1355](#)            Gateways Public Art Master Plan consultant

Ms. Johnson shared the review group's recommendation to go with Framework as the Master Plan consultant. Commissioner Nelson noted that Framework was one of the two applicants (of 4) that successfully communicated an understand of the project. Vice Chair Hicks observed that Framework demonstrated more defined roles among team members, addressed technical specifications upfront, and had identified prior experience in smaller communities. Ms. Johnson shared that she would follow up with reference calls and a clarification on frequency of community meetings with Framework before presenting the recommendation to the Parks, Arts & Recreation Director for approval.

**Move to forward the recommended Gateways Public Art Master Plan consultant to the Parks, Arts & Recreation Director for approval.**

- 6.E [16-1345](#) Discussion of Committees, Workplan, and Municipal Art Plan

**The discussion was postponed.**

- 6.F [16-1346](#) Discussion of January, 2017 meeting

**Commissioners agreed to reschedule the January 2017 meeting to the 5th (from the 12th), to accomodate planned staff vacation.**

## 7. **REPORTS**

- 7.A [16-1328](#) Commission Items

**The report was postponed.**

- 7.B [16-1329](#) Community Events & Outreach Committee

**The report was postponed.**

- 7.C [16-1330](#) Art in Public Places Committee

**The report was postponed.**

## 8. **OTHER TOPICS**

## 9. **ADJOURNMENT**

The meeting was adjourned at 6:45pm.

**Upcoming**

**Accommodations**