



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, June 22, 2023

5:30 PM

Council Chambers, Online and Via
Phone

1. CALL TO ORDER

Chair Madrone called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Clark Gilman

2.A OTHERS PRESENT

City Manager Jay Burney
Community Planning and Development Director Leonard Bauer
Housing Program Specialist Christa Lenssen
Public Works Senior Planner Michelle Swanson
Deputy Public Works Director Mark Russell
Transportation Director Sophie Stimson
Community Planning and Development Lead Code Enforcement Officer Dalton Maurer
Housing Program Manager Darian Lightfoot

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Judy Bardin, Larry Dzieza, Bob Jacobs, Karl Jacobs.

5. APPROVAL OF MINUTES

5.A [23-0568](#) Approval of May 25, 2023 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [23-0569](#) Sidewalk Repair Policy Briefing

Ms. Swanson briefed the Committee on the current approach to sidewalk repair as well as approaches other cities have taken. She recommended an approach that includes proposed funding for 2023 in the preliminary Capital Facilities Plan which could inform further policy decisions on a longer-term approach to sidewalk repair. The Committee directed staff to continue in that direction.

The information was received.

6.B [23-0547](#) Rental Housing Registration Proposed Program Scope

Ms. Lenssen explained legal authority for rental registration and inspection programs in state law. She provided an overview of examples from other cities and how the program could work in Olympia. She presented several decision points for the Committee and asked for direction to staff on those points.

The Committee provided direction on exemptions for room rentals and affordable housing, self-certification of ADU's and owner-occupied duplexes; City support for affordable housing inspections; no extension for single-family homes' inspection cycle; up to 10 years until inspections required for new construction; a revenue/cost-neutral program; and which aspects of the program may be further researched for implementation in future years after the program has operated for a while.

The Committee also asked for a public notice and comment period for the draft inspection checklist.

The discussion was completed.

7. REPORTS AND UPDATES

Chair Madrone noted a report on the quantity and quality of water in Thurston County was shared at a City Council meeting and may be a topic for the Committee to receive a briefing on. Mr. Bauer reported on agenda items scheduled for the next Committee meeting.

8. ADJOURNMENT

The meeting adjourned at 7:55 p.m.