



Meeting Agenda

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Casey Schaufler
360.753.8254

Monday, September 15, 2025

6:30 PM

Online and Room 207

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_xT9Ql45ARiOlPhPKmIVJeg

1. CALL TO ORDER

Estimated time for items 1-5: 20 minutes

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.A** [25-0780](#) Approval of August 18, 2025, Olympia Planning Commission Meeting Minutes

Attachments: [OPC 8.18.2025 minutes DRAFT](#)

4. PUBLIC COMMENT

During this portion of the meeting, community members may address the Planning Commission regarding items related to City business, including items on the Agenda. In order for the Commission to maintain impartiality and the appearance of fairness and to comply with the Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Commission in these two areas: (1) items for which the Commission held a Public Hearing but has not yet completed its deliberations and issued a recommendation to City Council, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Comments are limited three (3) minutes or less.

REMOTE MEETING PUBLIC COMMENT INSTRUCTIONS:

Live public comment will be taken during the meeting, but advance registration is required to attend online or by phone. The link to register is at the top of the agenda. When you register to attend the meeting, you will be asked if you would like to give public comment. After you register you will receive a link by email to log onto or call into Zoom for use at the meeting date and time. If you plan on calling into the meeting, you will need to provide your phone number at registration so you can be recognized during the meeting. Once connected to the meeting you will be auto-muted. At the start of the public comment period, the Chair will call participants by name to speak in the order they signed up. When it is your turn to speak, your microphone will be unmuted.

5. STAFF ANNOUNCEMENTS

This agenda item is also an opportunity for Commissioners to ask staff about City or Planning Commission business.

6. BUSINESS ITEMS**6.A** [25-0781](#) Preliminary 2026-2031 Capital Facilities Plan - Public Hearing

Attachments: [2026-2031 Prelim CFP Budget](#)
 [City of Olympia Finance Webpage](#)

30 minutes

6.B [25-0766](#) Code Amendments for the Olympia 2045 Comprehensive Plan - Briefing

Attachments: [Proposed Amendments](#)

20 minutes

6.C [25-0779](#) Middle Housing Code Amendments - Deliberations

Attachments: [Public Hearing Draft](#)
 [Survey Results Summary](#)
 [Public Comments](#)
 [Project Webpage](#)

35 minutes

6.D [25-0773](#) Olympia 2045 Housing Chapter of the City of Olympia Comprehensive Plan Update - Deliberations

Attachments: [Housing Public Hearing Draft 18August2025](#)
 [SJEC Housing Chapter Letter](#)
 [Youth Council Comment Letter Housing Chapter](#)
 [Olympia 2045 Housing Webpage](#)

35 minutes

7. REPORTS**8. OTHER TOPICS****9. ADJOURNMENT**

Estimated Time: 9:30 p.m.

Upcoming Meetings

The next Planning Commission Finance Subcommittee Meeting is September 18, 2025, beginning at 5:00 p.m. The next regularly scheduled meeting of the Olympia Planning Commission is Monday, October 6, 2025, beginning at 6:30 p.m.

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.