



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Casey Schaufler
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Monday, September 15, 2025

6:30 PM

Online and Room 207

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_xT9QI45ARiOIPhPKmIVJeg

1. CALL TO ORDER

Chair Quetin called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 8 - Chair Greg Quetin, Vice Chair Daniel Garcia, Commissioner Raphael Garcia, Commissioner Jessica Grubb, Commissioner Shawna Mershon, Commissioner Zainab Nejati, Commissioner Aaron Sauerhoff and Commissioner Jason Taellious

Excused: 1 - Commissioner Tammy Adams

1.B OTHERS PRESENT

Joyce Phillips, Long Range Planning Manager, CPED
Casey Schaufler, Associate Planner, CPED
Owen Thompson, Finance Analyst, Finance & Budget

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [25-0780](#) Approval of August 18, 2025, Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Staff provided announcements.

6. BUSINESS ITEMS

6.A [25-0781](#) Preliminary 2026-2031 Capital Facilities Plan - Public Hearing

A public hearing was held.

The public hearing was opened at 6:43 p.m. No one spoke. The public hearing was closed at 6:44 p.m.

6.B [25-0766](#) Code Amendments for the Olympia 2045 Comprehensive Plan - Briefing

Ms. Phillips provided a presentation.

The information was received.

6.C [25-0779](#) Middle Housing Code Amendments - Deliberations

Deliberations were held.

Commissioner Grubb moved, seconded by Commissioner Taellious, to remove from the table the Middle Housing Code Amendments Deliberations and to continue discussion. The motion passed unanimously.

Commissioner Taellious moved, seconded by Commissioner Grubb, to recommend approval with revisions. The motion passed by the following vote:

Aye: 7 - Chair Quetin, Vice Chair Garcia, Commissioner Garcia, Commissioner Grubb, Commissioner Mershon, Commissioner Sauerhoff and Commissioner Taellious

Nay: 1 - Commissioner Nejati

Excused: 1 - Commissioner Adams

6.D [25-0773](#) Olympia 2045 Housing Chapter of the City of Olympia Comprehensive Plan Update - Deliberations

Mr. Schaufler provided a presentation.

Commissioner D. Garcia moved, seconded by Commissioner Grubb, to remove from the table the Housing Chapter deliberations and continue discussion. The motion passed unanimously.

Commissioner D. Garcia moved, seconded by Commissioner Sauerhoff, to amend the motion to recommend the Housing Chapter to Council with revisions. The amendment was approved unanimously. The vote to recommend the Housing Chapter with revisions was approved unanimously.

7. REPORTS - None

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:54 p.m.