

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, APPROVING THE CONSOLIDATING BUDGET ADJUSTMENTS MADE BETWEEN JULY 1, 2024, AND SEPTEMBER 30, 2024, REFLECTING A TOTAL BUDGET INCREASE ADJUSTMENT OF ~~\$10,217,970~~ \$9,780,970**

**WHEREAS** the Olympia City Council adopted the 2024 Operating, Special Funds and Capital Budgets and 2024-2029 Capital Facilities Plan (CFP) by passing Ordinance No. 7382 on December 19, 2023; and

**WHEREAS** throughout the year, budget updates are required to recognize changes relating to adopted budget expense authority; and

**WHEREAS** the Olympia City Council amended Ordinance No. 7382 on April 16, 2024; and

**WHEREAS** the Olympia City Council amended Ordinance No. 7394 on August 5, 2024; and

**WHEREAS** the CFP meets the requirements of the Washington State Growth Management Act, including RCW 36.70A.070(3); and

**WHEREAS** the following changes need to be made to Ordinance No. 7403;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1.** The 2024 annual budget is amended to include necessary budget adjustments for the third quarter of 2024 from July 1 to September 30, as summarized and set forth in Exhibit "A" which is attached and incorporated into this ordinance. Except as amended by this ordinance, all terms and provisions of the 2024 annual budget Ordinance No. 7382 shall remain unchanged.

**Section 2.** The 2024 FTE is amended to include necessary FTE increases for the third quarter of 2024 from July 1 through September 30, as summarized and set forth in Exhibit "C" which is attached and incorporated into this Ordinance.

**Section 3.** It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

**Section 4.** The Director of Finance is hereby authorized to bring forward into fiscal year 2024 all appropriations and allocations not otherwise closed, completed, or deleted from prior fiscal years' capital budgets.


**Section 5. Severability.** The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 6. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 7. Effective Date.** This Ordinance shall take effect after passage and publication, as provided by law on October 22, 2024.

  
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MAYOR

**ATTEST:**

  
\_\_\_\_\_  
CITY CLERK

**APPROVED AS TO FORM:**

**Mark Barber**  
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CITY ATTORNEY

**PASSED:**        October 15, 2024

**APPROVED:**    October 15, 2024

**PUBLISHED:**   October 22, 2024

**EXHIBIT A**  
**City of Olympia, WA**  
**Third Quarter Expenditure Budget Adjustment Ordinance**  
**July 1, 2024, through September 30, 2024**

Fund Title: ▾	Previously Approved ▾	Adjustment Requested ▾	Total Adjusted Budget ▾
FND_001 GENERAL FUND	\$116,102,873	<del>\$1,644,482</del>	<del>\$117,747,355</del>
		<u>\$1,207,482</u>	<u>\$117,310,355</u>
FND_003 SPECIAL ACCT CONTROL FUND	1,924,981	(269,519)	1,655,462
FND_006 DEVELOPMENT FEE REVENUE	8,439,607	145,956	8,585,563
FND_025 WASH CENTER MAINTENANCE	402,606	180,000	582,606
FND_026 MUNICIPAL ARTS FUND	147,204	87,987	235,191
FND_132 LODGING TAX FUND	992,787	425,000	1,417,787
FND_140 REAL ESTATE EXCISE TAX	2,790,500	913,630	3,704,130
FND_142 HOME FUND	4,644,076	329,491	4,973,567
FND_143 CULTURAL ACCESS PROGRAM	3,007,263	1,600,000	4,607,263
FND_317 CAPITAL IMPROVEMENTS FUND	1,463,300	31,786	1,495,086
FND_318 HOME FUND CAPITAL	2,059,671	3,800,000	5,859,671
FND_320 TRANSPORTATION CAPITAL IMPROVEMENT FUND	32,047,589	70,508	32,118,097
FND_331 FIRE EQUIPMENT CAPITAL FUND	933,804	146,250	1,080,054
FND_335 GENERAL FACILITIES CAPITAL IMPROVEMENT FUND	5,062,496	647,670	5,710,166
FND_340 PARKS CAPITAL IMPROVEMENT FUND	17,982,821	(179,814)	17,803,007
FND_402 WASTEWATER UTILITY OPERATING	25,278,757	111,040	25,389,797
FND_404 STORMWATER AND SURFACE WATER OPERATING	7,935,226	(71,040)	7,864,186
FND_464 STORMWATER AND SURFACE WATER CAPITAL IMPROVEMENT	5,719,343	24,981	5,744,324
FND_501 EQUIPMENT RENTAL	3,052,740	92,865	3,145,605
FND_502 EQUIPMENT RESERVE	9,128,950	(92,865)	9,036,085
FND_504 INSURANCE TRUST FUND	3,813,937	53,000	3,866,937
FND_506 FACILITIES	3,223,903	500,000	3,723,903
FND_701 Impact Fees - Neighborhood Parks	-	26,562	26,562
Total Adjustment Requested		<u>\$10,217,970</u>	
		<u>\$9,780,970</u>	

**EXHIBIT B**  
**City of Olympia, WA**  
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FND 001 General Fund:

Carryover Request from 2023 budget:

- Appropriation for Police Department purchase orders \$ 50,986

Amendment Requests:

- Additional appropriation for General Services-Admin Salaries and Benefits to correct original budget amount. \$ 79,604
- Additional appropriation for Fire & EMS Training Obtained by Employees Salaries and Benefits to correct original budget amount. \$ 43,902
- Additional appropriation for OFD CARES project funded Program Specialist. \$ 32,278
  - Funding from Community Health Organization Improving Care and Equity (CHOICE).
- Additional appropriation for Tax Audit program. \$ 210,690
- Additional appropriation for Municipal Court's Therapeutic Court program Salaries and Services. \$ 124,390
  - Funding from Washington Administrative Office of the Courts grant.
- Additional appropriation for Public Defense Court Appointed Attorneys necessary due to changes in indigent standards case load credits. \$ 250,000
- ~~Additional appropriation for Police Department vehicle rentals, radios, and equipment.~~ ~~\$ 437,000~~
- Additional appropriation for Police Department Records Management System (RMS) project management costs. \$ 55,709
  - Funding set aside in Special Acct Control Fund to be transferred.
- Additional appropriation for Climate Residential Energy Efficiency and Electrification Stakeholder Engagement Services. \$ 26,198
  - Funding from Thurston Climate Mitigation Collaborative.
- Additional appropriation for consultant and staff time on Climate Planning Grant Deliverables. \$ 60,000
  - Funding from Commerce Climate Planning grant.
- Additional appropriation for emerging Climate issues to be decided. \$ 10,000
  - Funding from Olympia Sea Level Rise Collaborative.
- Additional appropriation for installation of multifamily electric vehicle charging infrastructure. \$ 240,000
  - Funding from Washington EV Charging Program Grant (WAEVCP).
- Additional appropriation for PARD Recreation Activities for McLane Camp staffing and supplies. \$ 41,575
  - Funded by new recreational program fees.
- Reduction in appropriation for PARD Recreation Activities. -\$ 17,850

Amendment Requests total: ~~\$ 1,593,496~~  
\$ 1,156,496

FND 003 Special Acct Control Fund:

Amendment Requests:

- Reduction in appropriation for Public Education and Government Access program for the new allocation of staff and service expenses. -\$ 365,228
- Additional appropriation for transfer to fund Police Department Records Management System (RMS) project management costs. \$ 55,709
- Additional appropriation for transfer of Buildings Up prize money to the Home Fund for rental registry personnel costs. \$ 40,000

Amendment Requests total: -\$ 269,519

FND 006 Development Fee Revenue:

Amendment Requests:

- Additional appropriation for Planning & Engineering Housing Displacement Study (now up to \$100,000). \$ 50,000
  - Funding from Lacey, Tumwater, and Yelm.
- Additional appropriation for Building Services to correct missing budget from inactive Permitting cost center. \$ 64,170
- Additional appropriation for Planning & Engineering Urban Forestry program. \$ 31,786
  - Funding being transferred from Hazard Tree Survey funding in Capital Improvement Fund

Amendment Requests total: \$ 145,956

FND 025 Washington Center Maintenance Fund:

Amendment Request:

- Additional appropriation for Washington Center for remaining Lodging Tax grant request. \$ 180,000

FND 026 Municipal Arts Fund:

Carryover Request from 2023 budget:

- Appropriation for PARD Arts Operations Finnelly Construction contract. \$ 16,440

Amendment Request:

- Appropriation for several PARD Arts Operations service contracts. \$ 71,547
  - Funded by “1% for the Arts” transfers from Transportation Capital Improvement Fund, Neighborhood Parks Impact Fee Fund, and Olympia Metro Park District Fund

FND 132 Lodging Tax Fund:

Amendment Request:

- Appropriation for remaining Lodging Tax award contracts. \$ 425,000

FND 140 Real Estate Excise Tax:

Amendment Request:

- Appropriation for transfer to Transportation Capital Improvement Fund to fund Mottman Road Improvements \$ 913,630

FND 142 Home Fund:

Amendment Request:

- Appropriation for Affordable Housing Sales and Use Tax pass-through catch up payments to Thurston County. \$ 329,491

FND 143 Cultural Access Program:

Amendment Request:

- Appropriation for Inspire Olympia 2-year contracts. \$ 1,600,000

FND 317 Capital Improvement Fund:

Amendment Request:

- Appropriation for transfer of remaining Hazard Tree Survey projects funds to Urban Forestry program in Development Fee Fund. \$ 31,786

FND 318 Home Fund Capital:

Amendment Request:

- Appropriation for Affordable Housing Sales and Use Tax pass-through catch Up payments to Thurston County. \$ 3,800,000

FND 320 Transportation Capital Improvement Fund:

Amendment Requests:

- Appropriation for transfer to Municipal Arts Fund 1% for the Arts from Fones Road project. \$ 64,329
- Appropriation for transfer to Municipal Arts Fund 1% for the Arts from Boulevard Road Trail Crossing project. \$ 6,179

Amendment Requests total: \$ 70,508

FND 331 Fire Equipment Capital Fund:

Amendment Request:

- Appropriation for installation of electric vehicle charging infrastructure for Fire Department Fleet and workplace. \$ 146,250
  - Funded by Washington EV Charging Program Grant (WAEVCP)

FND 335 General Facilities Capital Improvement Fund:

Amendment Requests:

- Appropriation for transfer to Facilities Fund for Hands On Children's Museum siding project. \$ 100,000
- Appropriation for transfer to Facilities Fund for a facility condition assessment. \$ 400,000
- Appropriation for ADA Facilities Upgrades. \$ 147,670

Amendment Requests total: \$ 647,670

FND 340 Parks Capital Improvement Fund:

Amendment Requests:

- Reduction in appropriation for Lions Park sprayground. Project now closed. -\$ 14,038
- Reduction in appropriation for Yauger Park backstops. Project now closed. -\$ 12,524
- Reduction in appropriation for ADA Facilities Upgrades. Budget correction. -\$ 147,670
- Reduction in appropriation for Yelm Highway Design. Budget correction. -\$ 5,582

Amendment Request total: -\$ 179,814

FND 402 Wastewater Utility Operating:

Amendment Request:

- Appropriation for personnel expenses shifting over from Storm and Surface Water Operating. \$ 111,040

FND 404 Stormwater and Surface Water Operating:

Amendment Requests:

- Appropriation for Environmental Services Tree Canopy Assessment. \$ 40,000
  - Funded by a grant from the Department of Natural Resources.
- Reduction in appropriation for personnel expenses shifting to Wastewater Utility Operating. -\$ 111,040

Amendment Requests total: -\$ 71,040

FND 464 Stormwater and Surface Water Capital Improvement:

Amendment Request:

- Appropriation for Sea Level Rise Response Plan Funding and Governance Evaluation \$ 24,981

FND 501 Equipment Rental:

Amendment Request:

- Appropriation for Fleet Business Admin funding correction. \$ 92,865

FND 502 Equipment Reserve:

Amendment Request:

- Reduction of appropriation for Fleet Business Admin funding correction. -\$ 92,865

FND 504 Insurance Trust Fund:

Amendment Request:

- Appropriation for rekeying Police Department vehicles. \$ 53,000

FND 506 Facilities:

Amendment Requests:

- Appropriation for Hands on Children's Museum siding project. \$ 100,000
  - Funding to be received from General Facility Capital Improvement Fund.
- Appropriation for facilities condition assessment. \$ 400,000
  - Funding to be received from General Facility Capital Improvement Fund.

Amendment Requests total: \$ 500,000

FND 701 Impact Fees – Neighborhood Parks:

Amendment Request:

- Appropriation for a transfer to Municipal Arts Fund for 1% for Arts projects \$ 26,562



**EXHIBIT C**  
**City of Olympia, WA**  
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**July 1, 2024, through September 30, 2024**

No FTE changes for the third quarter budget adjustment ordinance.