



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, November 23, 2021

7:00 PM

Online and Via Zoom

Register to attend:

https://us02web.zoom.us/webinar/register/WN_WDh2nk_WTQeEA22mo3vXyg

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Y n Hu nh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS

Assistant City Manager Keith Stahley gave a health and safety update on the encampment on Deschutes Parkway. He said the property owners have started trespass proceedings and on December 3 written notice will be given to campers to leave the premises by December 6. Mr. Stahley noted by December 10 the location will be cleaned up of any debris left behind. After that, anyone attempting to camp on the property will be trespassed. Staff are working to find alternate shelter locations for the most vulnerable who are currently at the location.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION - NONE

3. PUBLIC COMMENT

Candace Mercer spoke.

4. CONSENT CALENDAR

4.A [21-1134](#) Approval of November 16, 2021 City Council Study Session Meeting Minutes

The minutes were adopted.

4.B [21-1142](#) Approval of November 16, 2021 City Council Meeting Minutes

The minutes were adopted.

4.C [21-1137](#) Approval of Bills and Payroll Certification

Payroll check numbers 93326 through 93399 and Direct Deposit transmissions: Total: \$5,043,015.94; Claim check numbers 3739793 through 3740805 and 3740975-3741143: Total: \$17,686,770.38.

The decision was adopted.

4.D [21-1114](#) Approval of a Resolution Authorizing a Memorandum of Understanding Between the City of Olympia and the Council of Neighborhood Associations

The resolution was adopted.

4.E [21-1127](#) Approval of a Resolution Authorizing an Agreement between the City of Olympia and the Olympia Farmers Market for Operation and Maintenance

The resolution was adopted.

4.F [21-1131](#) Approval of a Resolution Authorizing the Application for a U.S. Environmental Protection Agency Brownfield Assessment Grant and Accepting the Terms and Conditions of such Grant, Should it be Awarded

The resolution was adopted.

4.G [21-1139](#) Approval of a Substantial Amendment to Reallocate Program Year 2015 and Program Year 2016 Community Development Block Grant Funds

The decision was adopted.

4.H [21-1140](#) Approval of Community Development Block Grant Program Year 2020 Consolidated Annual Performance and Evaluation Report

The decision was adopted.

4. SECOND READINGS (Ordinances)

4.I [21-1083](#) Approval of an Ordinance Amending the Olympia Comprehensive Plan to include 2021 Plan Amendments

The ordinance was adopted on second reading.

4.J [21-1098](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 3.04 Related to Funds

The ordinance was adopted on second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Madrone, to

adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

4. FIRST READINGS (Ordinances) - None

5. PUBLIC HEARING

5.A [21-1125](#) Public Hearing on the 2022 Preliminary Operating Budget

Councilmember and Finance Chair Jim Cooper thanked staff and Council for navigating an incredibly complex budget. Finance Director Aaron BeMiller, Public Works Director Rich Hoey, Assistant City Manager Keith Stahley, and Assistant City Manager Debbie Sullivan gave a brief overview of the 2022 Preliminary Operating Budget and final revisions.

Mayor Selby opened the public hearing at 7:57 p.m. No one spoke. She closed the public hearing at 7:57 p.m.

The public hearing was held and closed.

6. OTHER BUSINESS

6.A [21-1126](#) 2022 Preliminary Operating Budget Balancing Discussion

Mr. BeMiller opened the discussion on the 2022 Preliminary Operating Budget to identify any changes the Council would like to bring forward. No changes were discussed.

Councilmember Cooper moved, seconded by Councilmember Parshley, to approve the City Manager and Finance Committee recommendations for the 2022 capital and operating budgets and direct staff to prepare a budget ordinance for consideration at the December 7 business meeting. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.AA [21-1141](#) Consider a Referral to the Utility Advisory Commission Related to Water and Urban Agriculture

Councilmember Madrone put forward a referral that would direct the Utility Advisory Committee to do the following:

1. Create a separate classification for urban farms and community gardens for irrigation rates to address the affordability of urban food production.
2. Research and advise on a program that would allow urban farms and community gardens to get permits to access hydrants.
3. Connect with the Lacey, Olympia, Tumwater, and Thurston Clean Water Alliance (LOTT) to explore opportunities to use reclaimed water for food production.

Councilmembers asked clarifying questions.

The referral was approved.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Jay Burney discussed the City's holiday vehicle parades through neighborhoods that will occur throughout the month of December.

9. ADJOURNMENT

The meeting adjourned at 8:14 p.m.