



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Meeting Minutes City Council

Tuesday, October 22, 2013

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Karen Rogers

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

Councilmember Langer moved, seconded by Councilmember Hankins, to approve the agenda. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMUNICATION

Mr. Jim Reeves spoke of an impending earthquake.

SafePlace Community Services Coordinator Britt Pomush announced October is Domestic Violence Awareness Month.

Northwest Ecobuilding Guild Education Coordinator Chris van Daalen, 3203 Lorne St, issued an invitation to Saturday's Vision to Action Symposium.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Councilmember Rogers thanked Ms. Pomush and Mr. Reeves for speaking.

Councilmember Langer urged people to attend the Vision to Action Symposium.

4. CONSENT CALENDAR

4.A [13-0890](#) Approval of October 15, 2013 City Council Meeting Minutes

The minutes were adopted.

- 4.B [13-0839](#) Approval of an Interlocal Agreement with State Department of Enterprise Services for Vehicle and Equipment Repair and Maintenance Services

The contract was adopted. Mayor Pro Tem Jones abstained from voting on this item to avoid an appearance of conflict since he works for the Department of Enterprise Services.

- 4.C [13-0861](#) Approval of Letter to Washington State Investment Board

The decision was adopted.

- 4.D [13-0866](#) Approval to Use \$75,000 from Asset Forfeiture Funds for Jail Video System

The decision was adopted.

SECOND READINGS

- 4.E [13-0630](#) Approval of the Proposed Cooper Point Area (County Island) Annexation Ordinance

The ordinance was adopted on second reading.

- 4.F [13-0764](#) Approval of Appropriation Ordinance in the Amount of \$39,298 for Code Enforcement Property Demolition and Cleanup

The ordinance was adopted on second reading.

FIRST READINGS

- 4.G [13-0819](#) Approval of Ordinance Concerning State-Licensed Marijuana Producers, Processors, and Retailers ("Recreational Marijuana") and Partial Repeal of Existing Moratorium

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Langer moved, seconded by Councilmember Hankins, to adopt the Consent Calendar, with Mayor Pro Tem Jones abstaining on item 4B. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

5. PUBLIC HEARING - None**6. OTHER BUSINESS****6.A [13-0881](#) Presentation on New Parking Meters**

Community Planning and Development Business Manager Karen Kenneson updated Council on the change out of the pay stations to parking meters. She noted the Council acted on citizen input. She said communication among the Council, staff, and members of the PBIA helped make this change successful. She reviewed upcoming changes which will include:

- The redesign of signage in the City's leased lots.
- New uniforms for the parking staff.
- For the second year, there will be 12 days of free parking during the holiday season.
- The upgrade of software capabilities for parking services.
- Implementing a calendar year renewal for residential parking.
- A pilot program for an electric vehicle charging station.
- A parking meter token program which allows businesses to reward customers for patronage.

The report was received.

6.B [13-0887](#) Presentation of the 2014 Preliminary Operating Budget

City Manager Steve Hall introduced this item. He said this year's theme is "We are on the right path but not out of the woods." He said there are no major program or service cuts, no employee lay offs, and no major tax increases. He noted there are new services in public safety using new revenue.

Mr. Hall then reviewed key messages of the document, past cuts that were necessary, and steps taken to survive those cuts.

Administrative Services Director Jane Kirkemo reviewed key features the budget focuses on and said the operating revenue total is \$117,301,114, with 87 percent of revenues coming from taxes and charges. The General Fund revenue is \$64,602,834, with 43 percent coming from property and sales tax.

She also reviewed the amount and use of the 1/10 percent criminal justice sales tax, and proposed utility rate increases which amounts to an increase for a typical single family residential bi-monthly bill of \$9.82, or 4.8 percent.

Ms. Kirkemo reviewed steps taken to balance the budget, including the following:

- An increase in the general sales tax.
- A voter approved increase in public safety sales tax.
- A decrease in the estimate for health insurance costs.
- An increase in estimates for development related fees.
- Moved the cost for fire flow to the water utility.

- Increased efficiencies.
- New construction in property taxes.
- Energy savings from installing LED lights.
- Implementation of insurance 2 for new employees.
- Elimination of longevity pay and Commute Trip Reduction incentive.
- Conducted a dependent eligibility audit.

She reviewed major efficiencies taken and changes to the budget process. She said this year a budget summary was brought back after years of absence due to budget cuts.

Mr. Hall summarized saying the economy appears to be improving but we still have major unfunded liability in maintenance and our future operating budget is in jeopardy. He then reviewed the budget calendar.

Councilmembers asked clarifying questions and thanked staff for an excellent budget document.

The report was received.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Mayor Pro Tem Jones reported on highlights of the Thurston Regional Planning Council and Intercity Transit Authority Board meetings. He said he attended a meeting at the Port regarding the fueling station.

Councilmember Hankins reported on highlights of the Lodging Tax Advisory Committee and said the recommendation will come to Council on November 4.

Councilmember Cooper reported on highlights of the Health and Human Services Committee meeting on Friday.

Councilmember Langer noted former Fire Chief Jim Rambo died this past weekend.

Mayor Buxbaum reported highlights of the Ad Hoc Community Renewal Area Committee, Sustainable Thurston Task Force meeting, and noted next week is a Special City Council meeting to meet with the Coalition of Neighborhood Associations.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall noted former Fire Chief Jim Rambo worked for the City for 37 years. He also reported the City's Executive Team met with members from Joint Base Lewis McChord.

Mayor Buxbaum said he attended the Legislative Collaboration meeting last night. He also noted the Council's retreat is set for January 10 and 11 and will be held at Fire Station #4 on Stoll Road on the east side.

Mayor Buxbaum reiterated there will be no City Council business meeting next week and the next meeting is scheduled for Monday, November 4.

9. ADJOURNMENT

The meeting adjourned at 8:58 p.m.