

**LAND USE AND ENVIRONMENT COMMITTEE 2017 DRAFT WORK PLAN
(Last Updated 1/10/2016)**

Land Use and Environment Committee 2017 Work Plan items:

1. Planning Commission Work Plan—Joyce Phillips (February/March)
2. Pavement Restoration Fee and Implementation -- Fran Eide (February)
3. Design of Street Improvements to implement DTS - Rich Hoey (TBD)
4. Housing Tool Kit Review - Keith Stahley (March)
5. Regional Homelessness Response Plan to implement DTS - Keith (February)
6. Missing Middle (Infill Housing) -- Leonard Bauer (Public Involvement Plan Jan/Feb, update May with a final briefing in July)
7. Action Plan Status Report - Stacey Ray (December)
8. Urban Design/Design Review Regulations Update - Amy Buckler (March, June, October)
9. Downtown Zoning - Amy Buckler (April, August)
10. SEPA Exemption - Leonard Bauer (April, August)
11. Sea Level Rise Master Plan - Andy Haub (April and September)
12. Historic Resources Inventory - Michelle Sadlier (May)
13. West Bay Park Master Plan - Laura Keehan (July)
14. Sign Code Update - Joyce Phillips (January, March, May)
15. Thurston County Joint Plan Update - Joyce Phillips (TBD)
16. Parking Strategic Plan Status Report and Recommendations - Karen Kenneson (March, June)
17. LID Code Status Report - Tim Smith (December)
18. Subarea Planning Process - Linda Bentley (TBD)
19. Urban Forestry Master Street Tree Plan - Shelly Bentley (July)
20. Annexation Fiscal Report and Annual Update - Tim Smith (March, October)
21. Code enforcement annual status report - Todd Cunningham (October)
22. Comp Plan Amendments - Joyce Phillips (January)
23. Critical Areas Ordinance Amendments - Linda Bentley (TBD)
24. State Capitol Master Plan - Keith Stahley/Leonard Bauer (TBD)
25. Scoping the Isthmus Master Plan - Amy Buckler (July)
26. Transportation Master Plan - Mark Russell (TBD)
27. Short-term Rentals (e.g. AirBnB, VRBO) - Tim Smith (TBD)
28. EDDS Update - Steve Sperr (May, September)
29. SmarGov Rollout - Karen Kenneson (April)

30. CPD Work Program - Leonard Bauer (November)			
31. Potential changes to drive-thru businesses in certain zoning districts - Tim Smith (June)			
32. Potential revisions to zoning and development requirements for the AS Zoning District - Keith Stahley/Renee Sunde (April)			
Meetings are the <u>third</u> Thursday of the month starting at 5:30 PM unless otherwise noted.			
Issue	Staff Responsible	Referred By	Status and Notes
January 19, 2017			
1. Code Enforcement Annual Report	Chris Grabowski		Provide the Committee with an overview Code Enforcement activity and challenges.
2. Sign Code Update	Joyce Phillips		Provide a briefing on the status of the sign code update and receive feedback and direction.
3. Review Annual Comp Plan Amendments	Joyce Phillips		Review proposed Comp Plan Amendments and receive feedback and direction.
4. Review and Approve 2017 Schedule and Work Plan	Keith Stahley		Council annually approves all Council Committee Work Plans.
5. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
February 16, 2017			
1. Pavement Restoration Fee	Fran Eide		Continuation of 2016 discussion to provide feedback and direction on proposed fee for pavement cuts for new or recently repaved road sections.
2. Coordinated Response to Homelessness	Keith Stahley		Provide an overview of possible steps towards a coordinated response to homelessness.
3. Review Planning Commission Work Plan	Joyce Phillips		Review PCWP and receive feedback and direction.
4. Missing Middle Public Involvement Plan	Leonard Bauer		Provide briefing the work plan for the Missing Middle housing study and receive feedback and direction on the

			public involvement component of that project.
5. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
March 16, 2017			
1. Parking Strategy Status	Karen Kenneson		Review the scope of the proposed parking strategy with the Committee and receive feedback and direction.
2. Sign Code Update	Joyce Phillips		Provide a briefing on the status of the sign code update and receive feedback and direction.
3. Urban Design Regulation Update	Amy Buckler		Review scope of work for update of the Urban Design Regs as part of the implementing work for the DTS.
4. Housing Tool Kit	Keith Stahley		Rev. Housing Tool Kit and consider next steps in use and implementation.
5. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
April 20, 2017			
1. SmartGov Rollout	Karen Kenneson		Provide Committee with a demonstration of new CPD enterprise software and status report on public access.
2. Sea Level Rise	Andy Haub		Briefing and status report on development of a sea level rise master plan
3. Downtown Zoning Recommendations	Amy Buckler		Provide a briefing on DT zoning options and receive feedback and direction.
4. SEPA Exemptions Recommendations	Leonard Bauer		Provide a briefing on DT SEPA exemption recommendations and

			receive feedback and direction.
5. <i>Amendments to the Auto Services Zoning District</i>	<i>Keith Stahley/Renee Sunde</i>		<i>Consider amendments to the AS Zoning District based on recommendations from Jodi Meade our auto industry consultant.</i>
6. <i>Status Reports and Updates</i>	<i>Keith Stahley</i>		<i>A reoccurring report on the DT Project and other issues on the LUEC Work Plan.</i>
May 18, 2017			
1. 2016 EDDS Update	Steve Sperr		Annual EDDS Update Briefing receive feedback and direction
2. Missing Middle Housing Report Status Report	Leonard Bauer		Provide a briefing on the Missing Middle project and receive feedback and direction on the work to date.
3. Sign Code Update Recommendations	Joyce Phillips		Provide a briefing on the status of the sign code update an receive feedback and direction.
4. Historic Resources Inventory	Michelle Sadlier		Provide a status report on the historic resources inventory.
5. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
June 15, 2017			
2. Action Plan Update	Leonard Bauer		Provide the Committee an update on the progress on the Action Plan
3. Amendments to Drive-thru Business Requirements	Tim Smith		Consider proposed amendments to allow drive-thru businesses in certain zoning districts.
7. Urban Design Regulation Update	Amy Buckler		Status report on Urban Design Regs update as part of the implementing work for the DTS.
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5. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.

July 20, 2017			
1. Urban Forestry Master Plan	Michelle Bentley		Provide overview of the UFMP and receive feedback and direction.
2. Missing Middle Housing Report	Leonard Bauer		Provide status report on Missing Middle Housing Project and receive feedback and direction on draft recommendations.
3. West Bay Park Master Plan	Laura Keehan		Provide an overview of the proposed WBP Master Plan and receive feedback and guidance from the committee.
4. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
August 17, 2017			
1. Urban Forestry Street Tree Master Plan Update	Shelly Bentley		Provide a status report on the street tree inventory and the development of an asset management plan and receive feedback and direction.
2. Downtown Zoning Recommendations	Amy Buckler		Provide a briefing on DT zoning options and receive feedback and direction.
3. SEPA Exemptions Recommendations	Leonard Bauer		Provide a briefing on DT SEPA exemption recommendations and receive feedback and direction.
4. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
September 21, 2017			
1. 2016 EDDS Update	Steve Sperr		Annual EDDS Update Briefing receive feedback and direction. Recommendation to City Council.
2. Sea Level Rise	Andy Haub		Briefing and status report on development of a sea level rise master plan

3. Status Reports and Updates	Mark Rentfrow		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
October 19, 2017			
1. Urban Design Regulation Update	Amy Buckler		Final recommendations for the update of the Urban Design Regs as part of the implementing work for the DTS.
2. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
November 16, 2017			
1. CPD Work Program Update	Leonard Bauer		
2. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
December 21, 2017			
1. Annual Annexation Report	Tim Smith		Provide the Committee with a status report and receive feedback and direction on possible future annexations.
2. LID Status Report	Tim Smith		Provide an overview on the impact of the City's new LID standards and regulations.
3. Code Enforcement Status Report	Chris Grabowski		
4. Action Plan Status Report	Stacey Ray		Provide a status report on the action plan.
5. Status Reports and Updates	Keith Stahley		A reoccurring report on the DT Project and other issues on the LUEC Work Plan.
Future Items Date TBD			
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