



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, April 25, 2019

5:30 PM

Council Chambers

Special Meeting

1. CALL TO ORDER

Councilmember Parshley called the meeting to order at 5:32 p.m.

2. ROLL CALL

Present: 2 - Committee member Nathaniel Jones and Committee member Lisa Parshley

Excused: 1 - Chair Clark Gilman

2.A OTHERS PRESENT

City of Olympia Community Planning and Development staff:

Director Keith Stahley

Deputy Director Leonard Bauer

Principal Planner Tim Smith

Senior Planner Joyce Phillips

Home Fund Program Manager Cary Retlin

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke:

Vicky Porter and Sarah Stockholm.

5. APPROVAL OF MINUTES

5.A [19-0393](#) Approval of March 21, 2019 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [19-0237](#) Downtown Design Guidelines Update Briefing

Ms. Phillips provided a summary and next steps.

The information was received.

- 6.B** [19-0248](#) Discussion of the Public Process for Input on the Development Review Process

Mr. Bauer summarized the Local Project Review Act. Mr. Smith reviewed the Land Use Application process and provided two handouts.

The discussion was continued to the May 16, 2019 Land Use & Environment Committee meeting.

- 6.C** [19-0389](#) Approval of Next Steps on Renter Protections

Mr. Retlin presented information about renter protection programs and provided two handouts. Committee members asked staff to provide more information in the future in order to further consider the recommendations.

The information was provided.

7. REPORTS AND UPDATES

8. ADJOURNMENT

The meeting adjourned at 7:50 p.m.