

CONTINUING PLANNING RESPONSIBILITIES
(aka, "ANNUAL BASELINE")
CP&D Planning Program
(as of 11/19/15)

PROJECT	Annual FTE
Olympia Planning Commission (OPC) Support	.25
Olympia Heritage Program (incl. Heritage Commission (OHC) Support)	.50
Current Planning (plus necessary contractor help) (Includes Hearings Examiner and Design Review Board Support)	5.5
Neighborhood Programs (incl. Subarea Planning, Coalition of Neighborhood Associations (CNA) and Recognized Neighborhood Associations (RNA) Liaisons, and Neighborhood Matching Grants)	.50
Proactive Approach to Community Development - Ongoing permit process improvements - Regular code amendments for clarification - Outreach/clarification/assistance on potential development projects	.75
Urban Forestry Program	1.0
Community Development Block Grant (CDBG)/Housing Program	1.0
Planning Administrative and Support (plus necessary temp position)	2.0
<i>Subtotal</i>	<i>11.5 FTE</i>
TOTAL CAPACITY	14.75 FTE
"Discretionary" Capacity for Planning Projects	3.25 FTE