



# Meeting Minutes - Final

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: David Ginther  
360.753.8335

---

**Monday, April 17, 2023**

**6:30 PM**

**Online via Zoom**

---

**1. CALL TO ORDER**

Chair Nejati called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 9 - Chair Zainab Nejati, Vice Chair Greg Quetin, Commissioner Tammy Adams, Commissioner Tracey Carlos, Commissioner Michael Burnham, Commissioner William Hannah, Commissioner Candi Millar, Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

**1.B OTHERS PRESENT**

City of Olympia City Manager's Office staff:  
Program Specialist Anastasia Everett

City of Olympia Community Planning & Development staff:  
Director Leonard Bauer  
Principal Planner Joyce Phillips

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [23-0328](#) Approval of the April 3, 2023, Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT**

Larry Dzieza spoke.

**5. STAFF ANNOUNCEMENTS**

Ms. Phillips provided staff announcements.

**6. BUSINESS ITEMS**

**6.A**     [23-0330](#)     Community Development Block Grant Program Year 2023 Projects - Briefing

Ms. Everett provided an overview of the Community Development Block Grant.

**The information was received.**

**6.B**     [23-0333](#)     Ordinance Consolidating Land Use Permit Processes

Mr. Bauer shared a proposed modification to the Notice of Application table regarding parking modification requests.

**Commissioner Richmond moved, seconded by Commissioner Carlos, to approve the permit streamlining process as presented in the packet with the modification proposed in the Notice of Application table.**

**The motion passed unanimously.**

**6.C**     [23-0322](#)     Residential Parking Requirement Code Amendments - Deliberations

Discussions on the proposed changes for Residential Parking Requirement Code amendments continued.

**Commissioner Carlos moved, seconded by Commissioner Hannah, to accept the changes for residential parking requirement code amendments, including the three modifications presented this evening. The motion carried by the following vote:**

**Aye:**            7 - Chair Nejati, Vice Chair Quetin, Commissioner Burnham, Commissioner Hannah, Commissioner Millar, Commissioner Richmond and Commissioner Sauerhoff

**Nay:**            2 - Commissioner Adams and Commissioner Carlos

Vice Chair Quetin proposed an amendment to remove parking minimums for all residential developments in Olympia.

**Vice Chair Quetin moved, seconded by Chair Nejati, an amendment to remove parking minimums for all residential developments in Olympia. The motion carried by the following vote:**

**Aye:**            5 - Chair Nejati, Vice Chair Quetin, Commissioner Hannah, Commissioner Richmond and Commissioner Sauerhoff

**Nay:**            4 - Commissioner Adams, Commissioner Carlos, Commissioner Burnham and Commissioner Millar

**7.        REPORTS**

Chair Nejati shared that she had read an article in the Wall Street Journal about parking.

**8. OTHER TOPICS**

The Commission will discuss the upcoming retreat at its next meeting.

**9. ADJOURNMENT**

The meeting adjourned at 8:47 p.m.