



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, June 4, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Cunningham called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 7 - Chair Rad Cunningham, Commissioner Tammy Adams, Commissioner Kento Azegami, Commissioner Joel Baxter, Commissioner Paula Ehlers, Commissioner Candi Millar and Commissioner Carole Richmond

Excused: 2 - Commissioner Jessica Blose and Commissioner Travis Burns

OTHERS PRESENT

City of Olympia Community and Development Planning staff:

Current Planning and Engineering Supervisor, Tim Smith
Senior Planner, Joyce Phillips
Senior Planner, Stacey Ray
Assistant Planner, Paula Smith

Verizon Wireless, Lelah Vaga
Wireless Policy Group, Kim Allen

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [18-0538](#) Approval of May 21, 2018 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Amy Pellegrini with AT&T Wireless Policy Group announced that she is available to answer any questions regarding small cell code amendments.

Matt Russo with T-Mobile distributed handouts to Commissioners of T-Mobile's small cell design.

5. STAFF ANNOUNCEMENTS

The Commission thanked Ms. Phillips for her years of service to the Planning Commission. Ms. Ray made announcements.

6. BUSINESS ITEMS

6.A [18-0528](#) Small Cell Zoning Code Amendments

Mr. Smith and Ms. Smith discussed the challenges to the proposed amendments from Verizon to the small cell code. Ms. Allen reviewed data needs and the employment of small cell.

The information was received.

6.B [18-0531](#) Missing Middle Housing Analysis - Deliberations

The Commission continued their deliberations.

Ms. Phillips discussed Missing Middle housing analysis and provided handouts. A motion was made to request staff provide code language to restrict triplexes and fourplexes to within 300 feet from transit routes in the R4-8 zoning district.

The motion carried by the following vote:

Aye: 4 - Commissioner Adams, Commissioner Ehlers, Commissioner Millar and Commissioner Richmond

Nay: 3 - Chair Cunningham, Commissioner Azegami and Commissioner Baxter

Excused: 2 - Commissioner Blose and Commissioner Burns

7. REPORTS

Commissioners reported on outside meetings attended.

8. OTHER TOPICS - NONE

9. ADJOURNMENT

The meeting adjourned at 9:36 p.m.