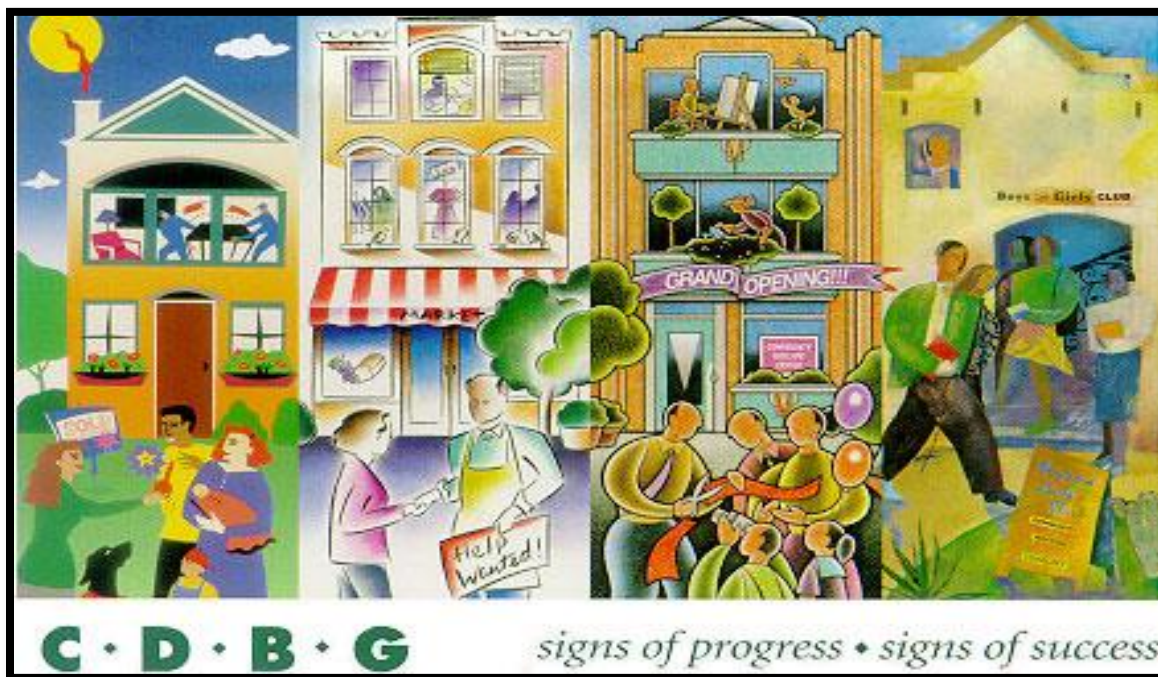




## DRAFT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 2015 ACTION PLAN

### *PRIORITY STRATEGY: ECONOMIC DEVELOPMENT*



**To request a copy of this publication** in an alternative format, please contact **Susan Lodholm** at 360.753.8436 or via email at [slodholm@ci.olympia.wa.us](mailto:slodholm@ci.olympia.wa.us).

**For more information on the Olympia CDBG Program**

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Position 2 <b>Steve Langer</b>	Director <b>Keith Stahley</b>
Position 3 <b>Nathaniel Jones, Mayor Pro Tem</b>	Deputy Director <b>Leonard Bauer</b>
Position 4 <b>Cheryl Selby</b>	Business Manager <b>Karen Kenneson</b>
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# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

#### Proposed PY 2015 CDBG Activities and Fund Allocation

##### *Priority Strategy: Economic Development*

The City's CDBG Program Annual Action Plan features a range of activities, each intended to directly or indirectly promote economic development--the primary City of Olympia strategy identified in the Consolidated Plan. The specific PY 2015 activities are identified as follows:

1. **Economic Development: Direct Economic Development Assistance** (*Defined as direct assistance to businesses*)

##### **\$27,500\* Downtown Safety & Facade Improvement Program**

The City will use "Crime Prevention through Environmental Design" (CPTED) to identify and prioritize projects that will increase safety and economic vitality downtown. Funding will be made available as loans to private property owners for projects that involve: (1) Downtown Safety Loans (i.e., security lighting, gates, or related improvements); or (2) Facade Improvement Loans that restore highly visible storefronts in the downtown core.

##### **\$219,714\* Grow Olympia Fund - Business Loans**

Provide additional funds to the "Grow Olympia Fund". The small business loan program to be administered via contract with the National Development Council and in partnership with the "Grow Olympia Fund," the Thurston Economic Development Council (EDC), the Thurston County Chamber of Commerce, and the Olympia Downtown Association (ODA). This program will be designed to complement existing tools; i.e., technical assistance, business training, and business coordination programs provided by EDC, ODA, and Enterprise for Equity, and the incubator program of the Thurston County Chamber.

2. **Public Facilities: Indirect Economic Development Assistance** (*Defined as activities that improve the business environment*)

##### **\$64,000 Repayment to CDBG Section 108 Loan**

Second of five repayments on the Section 108 loan guarantee funded "**Downtown Safety Project**" to provide alley lighting for up to 13 alleys in specific locations and ADA sidewalk-accessible improvements to improve pedestrian accessibility.

3. **Social Services: Indirect Economic Development Assistance** (*Defined as activities that improve the business environment*)

**\$55,397\* Downtown Ambassador Program - Capital Recovery Center**

This program serves as a link between downtown businesses and social services by providing street outreach, referrals, and other assistance to homeless, street-dependent and mentally ill individuals in the downtown core. Capital Recovery Center is a nonprofit mental health service provider.

4. **Planning and Administrative Costs**

**\$91,654** Staffing costs to administer the CDBG Program, also known as "general administration".

\* Includes estimated 10% Activity Delivery Costs (ADC) necessary for managing these programs.

For more information about approved strategies, please see the [Citizen's Summary](#) and Part I of the [2013-2017 Consolidated Plan](#), available on the City's website.

**2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following chart places each of the PY 2015 proposed activities within the framework of the CDBG Five-Year Consolidated Plan:

TABLE 1: PROPOSED PY 2015 AWARDS BY RECIPIENT AND PROJECT

Recipient	Project/ Activity	Outcomes	Strategic Goal(s) Met	HUD CDBG Objective(s) Met	Proposed PY 2015 Award
City of Olympia	Debt Service-Section 108 Downtown Improvements Project	Partial repayment of Section 108 loan, which funds the installation of lighting in approximately 13 alleys and 1 key sidewalk accessibility project	Public Facilities Improvements	15% - Low/Mod Area (LMA) 85% - Low/Mod Limited Clientele (LMC)	\$ 64,000
Capital Recovery Center	Downtown Ambassador Program	Citizen contacts with up to 150 homeless and mentally ill people	Homeless Continuum of Care	Low and moderate income benefit (LMI)	\$55,397**
Assorted Downtown Buildings	Safety & Façade Improvements Pilot Project (CPTED)*	Economic Development	Economic Development	Rehab: Publically or Privately owned commercial/industrial in a predominantly low/moderate-income residential area (LMA)	\$27,500**
City of Olympia	Grow Olympia Fund – Business Loans	Economic Development	Economic Development	Low and moderate income job creation (LMJ)	\$219,714**
City of Olympia	Planning & Administrative Costs - 15% of total funds	Administration of a compliant program	CDBG Program Administration	N/A	\$91,654
<b>Total:</b>					<b>\$458,265</b>
* Crime Prevention Through Environmental Design (CPTED)					
** Includes estimated 10% Activity Delivery Costs (ADC) necessary for managing these programs					

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

#### **Evaluation of Past Performance - Program Year 2014**

The PY 2014 (September 1, 2014-August 31, 2015) the Olympia CDBG Program allocated a total of \$642,375 for housing and community development activities during the second year of the five-year 2013-2017 Consolidated Plan. The following activities were funded:

- **Public Services** - Eight percent (8%) of funds (\$51,270) provided public services through the **Capital Recovery Center Ambassador Program** with a goal to provide street outreach and referrals for up to 156 street-dependent and homeless citizens. (Please note: to date, 363 people have been served.)
- **Public Facilities** - Up to twenty-four percent (24%) of funds, or \$151,050, (indexed by the actual receipt of Program Income) was allocated for a public facilities project intended to demolish a derelict building and eliminate urban blight. (This amount includes a \$25,650 repayment to this project from funds borrowed during PY 2013 for the Downtown Ambassador Program.)
- **Small Business Revolving Loan Fund Pilot Project** - Thirty-nine percent (39%), or \$250,000, was used to fund the administration of the Grow Olympia Fund managed by the National Development Council (NDC) to fund business retention and expansion projects that would create jobs for low- and moderate-income people. (No loans have been closed at the time of this report.)
- **Safety & Facade Improvements Pilot Project** - Four percent (4%), or \$25,000, was dedicated to fund projects defined as "Crime Prevention through Environmental Design (CPTED) for work including safety lighting, alcove gates, and facade improvements. (Please note: projects will ultimately be defined as business loans or community center projects.) (One of four loans is closed as of the time of this report.)
- **Debt Service: Section 108 Funded Downtown Improvement Projects** - Ten percent (10%), or \$64,000, was allocated to repay a CDBG Section 108 loan for a public Facilities Downtown Safety Improvement Project to provide alley lighting for public safety and ADA curb cuts for wheelchair accessibility in key areas of the downtown core.
- **Planning and Administrative Costs** - A total of sixteen percent (16%) of the funds (\$100,000) was allocated for program administrative costs (PAC), also known as general administrative costs of running the CDBG Program.

**More information** about Olympia's CDBG Program can be found in the [2013-2017 Joint City-County Consolidated Plan](#). More specific information on the current PY 2014 accomplishments will be provided in the PY 2014 Consolidated Annual Performance and Evaluation Report to be released October 2015.

### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

### **Citizen Participation and Consultation Process**

Participation from citizens, agencies, advocacy groups, nonprofit organizations, faith communities, businesses, and others concerned with housing, homelessness, and community development in the City of Olympia were encouraged throughout the CDBG planning process. Highlights of the process of developing the PY 2015 Annual Action Plan include:

- Council public discussions of PY 2015 CDBG Program Annual Action strategies and review of recommendations for funding during Council meetings held between November 2014 and January 2015.
- Council General Government Committee's discussions on CDBG strategies and specific activities to be recommended for funding in their March and April 2015 meetings.
- Council review of existing data on affordable housing, homelessness, and community development needs.
- Coordination of countywide efforts to address homelessness, including the January 2015 Point-in-Time count.
- Participation in monthly meetings of the Thurston County HOME Consortium.
- Coordination of the monthly Thurston County Housing Task Force, which facilitates countywide efforts to address affordable housing and homelessness and to enhance service delivery to homeless and low-income people.
- Participation in other community meetings to discuss the CDBG Program in general and the proposed CDBG Annual Action Plan in particular.
- Council review of Draft CDBG Annual Action Plan on May 5, 2015.
- Council approval of Draft CDBG Annual Action Plan on May 19, 2015, and release for public comment.
- Release of the Draft CDBG Annual Action Plan for public review and comment on May 22, 2015, followed by a 30-day public comment period from May 22 to June 22, 2015.
- City Council public hearing on the proposed CDBG Annual Action Plan on June 2, 2015.
- Final Council approval of the Draft CDBG Annual Action Plan on July 7, 2015.
- Submission of CDBG PY 2015 Annual Action Plan to HUD on or before July 15, 2015.

### **5. Summary of public comments**

A CDBG public comment period was held between May 22, 2015 and June 22, 2015. The only public comment was received at the Public Hearing, held June 2, 2015.

### **Summary of Public Comments and Responses**

Public comment received on the CDBG PY 2015 Annual Action Plan is summarized on page 31 of this document. One comment was received, which noted the City of Olympia's shift to a priority on economic development was challenging for local social service providers.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments or views will be accepted and included in the PY 2015 Annual Action Plan.

### **7. Summary**

N/A



**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Olympia	
CDBG Administrator	Olympia	Community Planning & Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Olympia facilitates the monthly Housing Task Force meeting and participates in the monthly HOME Citizens Advisory Committee (HCAC) that provides coordination and information sharing at a provider level. Olympia is a member of the County HOME Consortium that provides policy level coordination and information sharing. The City also participates in numerous other public meetings to enhance coordination between public officials, service providers, and other stakeholders.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City participates in the County's "Continuum of Care" process, which is coordinated by the County's Homeless Coordinator. Coordination activities include:

- Needs assessments that involves consultation with service providers, public officials, and low- and moderate-income people;
- Information sharing on best practices and key issues at monthly Housing Task Force meetings of service providers and public officials and low- and moderate-income people;
- System enhancement that is coordinated at the monthly HOME Citizens Advisory Committee (HCAC);
- Development of a Homeless Plan in conjunction with HCAC, public officials, elected officials, and low- and moderate-income people, homeless, and people at risk of homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

### **2. Agencies, groups, organizations and others who participated in the process and consultations**

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**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOME Citizens Advisory Committee
	<b>Agency/Group/Organization Type</b>	Other government - County Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
2	<b>Agency/Group/Organization</b>	Thurston County HOME Consortium
	<b>Agency/Group/Organization Type</b>	Other government - County Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.

3	<b>Agency/Group/Organization</b>	Thurston County Homeless Coordinator
	<b>Agency/Group/Organization Type</b>	Other government - County Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
4	<b>Agency/Group/Organization</b>	Thurston County Housing Task Force
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
5	<b>Agency/Group/Organization</b>	Thurston County Chamber of Commerce
	<b>Agency/Group/Organization Type</b>	Planning organization Business Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
6	<b>Agency/Group/Organization</b>	Economic Development Council of Thurston County
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
7	<b>Agency/Group/Organization</b>	Olympia Downtown Association
	<b>Agency/Group/Organization Type</b>	Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
8	<b>Agency/Group/Organization</b>	Thurston County Thurston Thrives
	<b>Agency/Group/Organization Type</b>	Other government - County Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
9	<b>Agency/Group/Organization</b>	NATIONAL DEVELOPMENT COUNCIL
	<b>Agency/Group/Organization Type</b>	Non-profit Consultant
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City works with all stakeholders and relevant service providers, policy makers, and advocacy groups and individuals concerned with homelessness, housing.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care		
Thurston County/Olympia Regional CDBG Con Plan	Thurston County and City of Olympia	The Consolidated Plan serves as the five-year strategic plan to guide the HOME and CDBG Programs.
Olympia Comprehensive Plan	City of Olympia	Limited overlap with the housing and social service elements.
Thurston County Homeless Plan	Thurston County HOME Citizens Advisory Committee (HCAC)	Overlap in efforts to provide shelter, housing, and related services for the region's homeless populations.
Thurston County HOME & CDBG Annual Action Plan	Thurston County HOME Consortium	Overlap in planning process that addresses regional needs.
Thurston Thrives	County Public Health and Social Services	Overlaps in efforts to address economic, homeless, mental health, and other social service needs.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Participation from citizens, agencies, advocacy groups, nonprofit organizations, faith communities, businesses, and others concerned with housing, homelessness, and community development in the City of Olympia were encouraged throughout the CDBG planning process. Highlights of the process of developing the PY 2015 Annual Action Plan include:

Council public discussions of PY 2015 CDBG Program Annual Action Plan strategies and review of recommendations for funding during Council meetings held between November 2014 and January 2015.

Council General Government Committee's discussions on CDBG strategies and specific activities to be recommended for funding in their March and April 2015 meetings.

Council review of existing data on economic opportunity, affordable housing, homelessness, and community development needs.

Coordination of countywide efforts to address homelessness, including the January 2015 Point-in-Time count.

Participation in monthly meetings of the Thurston County HOME Consortium.

Coordination of the monthly Thurston County Housing Task Force, which facilitates countywide efforts to address affordable housing and homelessness and to enhance service delivery to homeless and low-income people.

Participation in other community meetings to discuss the CDBG program in general and the proposed CDBG Annual Action Plan in particular.

Council review of Draft CDBG Annual Action Plan on May 5, 2015.

Council approval of Draft CDBG Annual Action Plan and release for public comment on May 19, 2015.

City Council public hearing on the proposed CDBG Annual Action Plan on June 2, 2015.

Release the Draft CDBG Annual Action Plan for public review and comment on May 22, 2015, followed by a 30-day public comment period from May 22 to June 22, 2015.

Final Council approval of Draft CDBG Annual Action Plan on July 7, 2015.

Submission of CDBG PY 2015 Annual Action Plan to HUD on or before July 15, 2015.



**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Olympia City Council Meetings	General public, service providers, business leaders, low an dmoderate income people, other stakehold	General audience of Council meetings, six stakeholders in attendance, unknown number of television viewers.			
2	HOME Consortium Meetings	General public, elected officials, service providers, other stakeholders	Eight representatives of HOME jurisdictional representatives, service providers, other homeless and low-income housing stakeholders.			
3	HOME Citizen Advisory Meetings	Public officials, service providers, business leaders, low/moderate income people, other stakeholder				
4	Housing Task Force Meetings	Public officials, service providers, low and moderate income people, other stakeholders				
5	Olympia City Website	General Public				
6	Olympia Public Library	General Public				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Advertisement	General Public				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	338,265	120,000	0	458,265	1,064,271	Federal funds allocated

Table 5 - Expected Resources – Priority Table

#### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CPTED Safety Program will leverage an additional \$75,000 in private investments and volunteer labor.

The Isthmus Project is anticipated to generate an additional \$26,000,000 in public and private investment, although the ultimate project design is subject to change.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City will sell a city-owned lot located at 318 State Ave for an 85% discount to the Low Income Housing Institute for the purpose of developing 43 units of housing for formerly homeless veterans, young adults, and people with disabilities.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Economic Development	2013	2017	Non-Housing Community Development		Economic Development	CDBG: \$247,214	Facade treatment/business building rehabilitation: 5 Business Jobs created/retained: 6 Jobs
2	Public Facilities and Infrastructure	2013	2017	Non-Housing Community Development		Infrastructure and Public Facilities	CDBG: \$64,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted Buildings Demolished: 1 Buildings
3	Public Services	2013	2017	Non-Homeless Special Needs		Homeless Assistance and Prevention	CDBG: \$55,397	Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted

Table 6 - Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Economic activities will improve the physical environment of the downtown business core and create jobs for low/mod income people (LMJ).
2	<b>Goal Name</b>	Public Facilities and Infrastructure
	<b>Goal Description</b>	Public facilities activities will eliminate a severely blighted building in the downtown core and make way for a proposed Isthmus Park (continued from PY 2014). The second public facility activity involves repayment of a Section 108 loan guarantee project that provides alley lighting and ADA curb cuts in the downtown core.
3	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Public service activities will provide direct services and referrals for street-dependent homeless and mentally ill people in the downtown core, thereby improving the business environment.

Table 7 – Goal Descriptions

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City's PY 2015 Annual Action Plan focuses on two primary goals identified in the 2013-2017 Consolidated Plan. The **Economic Development Goal** will involve projects that improve the physical environment of the downtown business core by funding (1) Grow Olympia Fund business loans; and (2) CPTED Safety improvements to the downtown business environments. The public facility activity involves repayment of a Section 108 Loan Guarantee project that provided alley lighting and ADA curb cuts.

The **Public Services Goal** will provide direct services and referrals for street-dependent homeless and mentally ill people in the downtown core, thereby improving the business environment.

#	Project Name
1	Downtown Safety & Facade Improvement Program
2	Grow Olympia Fund Business Loans
3	Repayment of Section 108 Loan
4	Downtown Ambassador Program
5	Planning and Administration-PY 2015

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The current CDBG Consolidated Plan (2013-2017) identifies program goals and prioritizes activities based on needs data. The only high-need activity in the PY 2015 Annual Action Plan is the Downtown Ambassadors Program that will provide services and referrals for homeless and mentally ill people.

The City also prioritized activities that provide either direct or indirect support for Economic Development. This includes direct benefit activities such as the Small Business Loan Program and Downtown CPTED Safety Program, as well as indirect benefit activities such as the Isthmus Park building demolition project and the Section 108 loan repayments for projects that installed alley lighting and ADA curb cuts in the downtown core.

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## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Downtown Safety & Façade Improvement Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	\$27,500
	<b>Description</b>	Use “Crime Prevention through Environmental Design (CPTED)” to identify and 21idewalk21e projects that will increase safety and economic vitality downtown. Funding will be made available as loans to private property owners for projects that involve (1) Downtown Safety Loans (i.e., security lighting, gates, or related improvements), or (2) Façade improvement loans that restore highly visible storefronts in the downtown core.
	<b>Target Date</b>	8/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
2	<b>Project Name</b>	Grow Olympia Fund Business Loans
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	\$219,714
	<b>Description</b>	Provide additional loan funds to the Grow Olympia Fund created in PY 2014
	<b>Target Date</b>	8/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

<b>3</b>	<b>Project Name</b>	Repayment of Section 108 Loan
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	\$64,000
	<b>Description</b>	Second of five repayments on the Section 108 loan guarantee funding the Downtown Safety Projects, which provides alley lighting for up to 13 alleys in specific locations and ADA 22idewalk-accessible improvement for pedestrian accessibility.
	<b>Target Date</b>	8/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>4</b>	<b>Project Name</b>	Downtown Ambassador Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Homeless Assistance and Prevention
	<b>Funding</b>	\$55,397
	<b>Description</b>	Provide street outreach, referrals, and other assistance to homeless, street-dependent and mentally ill individuals in the downtown core.
	<b>Target Date</b>	8/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

<b>5</b>	<b>Project Name</b>	Planning and Administration-PY 2015
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	\$91,654
	<b>Description</b>	Staffing costs to administer the CDBG Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

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## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Olympia Downtown Core	<b>100%</b>

**Table 9 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

#### **Discussion**

Olympia's downtown core contains one of the lowest income, highly concentrated residential areas in the entire city. Tract 101, Block 1, according to the American Community Survey data, consists of 90.29% low and moderate income residents.

## **AP-75 Action Plan Barriers to Affordable Housing - 91.420, 91.220(j)**

**\* Indicates Required Field**

### **Introduction:**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:**

The City of Olympia's housing efforts provide only a small impact on the overall housing needs of the community. The City continues to initiate discussions with Thurston County to identify possible future collaborative efforts in order to reduce barriers to affordable and supportive housing and to stimulate more interest in housing investment among the private and public sectors.

Poverty is a principal barrier to housing affordability. In PY 2015, most CDBG-funded projects and activities will assist households below 50 percent of median income, since these households were identified as having the greatest level of need in the consolidated planning process. Beyond activities of the CDBG Program, Olympia will continue its efforts to reduce the number of poverty-level families by encouraging participation in various assistance programs offered by the City and other agencies, rental assistance programs, homeless prevention programs, and urban homesteading-type programs.

### **Discussion:**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

#### **Actions planned to address obstacles to meeting underserved needs**

#### **Actions planned to foster and maintain affordable housing**

The City did not propose any CDBG-funded projects to develop or rehabilitate housing units for low and moderate-income people.

The City is negotiating the sale of city-owned property to the Low Income Housing Institute for the development of "Olympia Commons," a 43-unit housing project that will provide supportive housing for formerly homeless veterans, young adults, and disabled people.

#### **Actions planned to reduce lead-based paint hazards**

##### **Lead-Based Paint Hazard Activity**

In an effort to address lead-based paint hazards, the City of Olympia has incorporated the regulations into existing housing policies and programs for implementing Title X of the Community Development Act of 1992, part of the Residential Lead-Based Paint Hazard Reduction Act of 1992. Olympia will continue to follow 24 CFR Part 35 in addressing the evaluation and reduction of lead-based paint hazards in Olympia's housing policies and programs.

The Community Planning and Development Department Housing Division has developed an outline of actions to be undertaken over the coming five years to evaluate and reduce lead-based paint hazards. During the PY 2015 Action Plan period, the City plans to continue the following actions:

Encourage more local contractors to obtain "Lead Paint Worker" or "Lead Paint Supervisor" licenses.  
Contract for risk assessments with the Housing Authority of Thurston County (HATC).  
Continue the residential rehabilitation projects as they relate to the lead paint hazard rules. Each project will include the review and determined need for testing and hazard reduction in conjunction with rehabilitation as part of the environmental review.  
Review existing regulations, housing, and rehabilitation codes to assure lead-based paint hazard reduction is incorporated where appropriate.  
Encourage inspections for lead at appropriate times when housing is otherwise being inspected or evaluated.

HATC has two EPA-licensed Lead Risk Assessors on staff who will provide paint inspection services as required in the HUD Final Rule for lead-based paint. HATC also receives funding for lead hazard reduction programs through the State of Washington, which provides funding for equipment, training, testing services, and lead hazard reduction work on single- and multi-family housing.



## **Actions planned to reduce the number of poverty-level families**

## **Actions planned to develop institutional structure**

## **Actions planned to enhance coordination between public and private housing and social service agencies**

Within the City of Olympia there is one public housing project owned and managed by the King County Housing Authority. Casa Madrona is a 70-unit elderly housing project located on Martin Way. The Housing Authority is not "troubled" or performing poorly, and there are no City plans to assist the King County Housing Authority at this time.

In PY 2015, the City of Olympia will continue to coordinate efforts to provide housing and address homelessness with the Housing Authority of Thurston County, which provides tenant- and project-based rental assistance and other housing services.

The City is part of the Thurston County HOME Consortium and participates in all efforts to maximize the coordination between public and private housing resources and supportive social services, with a particular emphasis on coordinated system entry, rapid re-housing, and enhanced networking of social services.

## **Discussion**

Coordination of housing and service providers occurs in a number of forums, including:

- Monthly HOME Consortium meetings;
- Monthly Housing Task Force meetings;
- Monthly HCAC meetings;
- Thurston Thrives;

The "Community Investment Partnership" (CIP) interjurisdictional funding consortium that combines public local government funds with private United Way funds to support housing, social, and mental health services.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	325,000
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>325,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	55,397
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	91.00%

#### Discussion

In PY 2014, the City changed to a 3-year aggregate period that consisted of years 2013, 2014, and 2015. Our current overall LMI benefit percentage is estimated to be 82.5%.

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## **PUBLIC COMMENTS**

A CDBG Public comment Period was held between May 22, 2015 and June 22, 2015. The only public comment was received at the Public Hearing, held June 2, 2015:

EXCERPT FROM CITY COUNCIL MEETING MINUTES: CDBG Public Hearing, June 2, 2015

### **5.A 15-0548 Public Hearing on the Community Development Block Grant Draft Program Year 2015 Action Plan**

CDBG Program Manager Anna Schlecht introduced this item and outlined the proposed activities of the third year of the five-year CDBG consolidated planning period. She said staff identified the primary strategy as economic development. The public hearing was opened at 8:08 pm.

Community Youth Services Executive Director Charles Shelan noted the Council's shift to economic development was challenging for local social service providers. The public hearing was closed at 8:12 pm.

**The public hearing was held and closed. Written comment will be accepted until 5:00 p.m. on Monday, June 22.**

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-Displacement and Relocation Plan** – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implement regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under Section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME Programs.

**Drug Free Workplace** – It will continue to provide a drug-free workplace by:

Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee’s workplace and specifying the actions that will be taken against employees for violation of such prohibition.

Establishing an ongoing drug-free awareness program to inform employees about

The dangers of drug abuse in the workplace;

The grantee’s policy of maintaining a drug-free workplace;

Any available drug counseling, rehabilitation, and employee assistance programs; and

The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 1.

Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will

(a) Abide by the terms of the statement; and

Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Notifying the agency in writing within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction.

Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency

has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.

Taking one of the following actions within 30 calendar days of receiving notice under subparagraph 4(b) with respect to any employee who is so convicted:

Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or  
Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5, and 6.

**Anti-Lobbying** – To the best of the jurisdiction’s knowledge and belief:

No federal-appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

If any funds other than federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions; and

It will require that the language of paragraphs 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** – The consolidated plan is authorized under state and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding in accordance with applicable HUD regulations.

**Consistency with Plan** – The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** – It will comply with Section 3 of the Housing and Urban Development Act of 1968 and implement regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title

## SPECIFIC CDBG PROGRAM CERTIFICATIONS

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing and expand economic opportunities primarily for persons of low and moderate income (see CFR 24 570.2 and CFR 24 part 570).

**Following a Plan** – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** – It has complied with the following criteria:

Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities that the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available).

Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year 2015 (***A three-year period specified by the grantee consisting of the program year 2013, 2014, and 2015 only***) shall principally benefit persons of low and moderate income in a manner that ensures that at least 70% of the amount is expended for activities that benefit such persons during the designated period.

Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and



occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** – It has adopted and is enforcing:

A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance with Anti-discrimination Laws** – The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** – Its notification, inspection, testing, and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR §570.608;

**Compliance with Laws** – It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title

## APPENDIX TO CERTIFICATIONS

### Instructions Concerning Lobbying and Drug-Free Workplace Requirements:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or state highway department while in operation, state employees in each local unemployment office, performers in concert halls or radio stations).

If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph 3).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant. Check \_\_\_ if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

Place of Performance (Street address, city, county, state, zip code):  
**601 4<sup>th</sup> Ave E, Olympia, Thurston County, WA, 98501**

Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

*"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);*  
*"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;*

*"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;*

*"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).*

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** N/A

**Project Title:** General Administration and Planning

**Description:** Provide overall general administration for Program Year 2015

**Objective category:**  Suitable Living Environmental       Decent Housing       Economic Opportunity  
**Outcome category:**  Availability/Accessibility       Affordability       Sustainability

**Location/Target Area:** City of Olympia

**Street Address:** 601 4<sup>th</sup> Ave E

**City, State, Zip Code:** Olympia, WA 98501

Objective Number N/A	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 21A	CDBG Citation 570.206	CDBG	\$91,654
Type of Recipient Local Government	CDBG National Objective N/A	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator N/A	Annual Units N/A	HOPWA	
Local ID	Units Upon Completion N/A	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$91,654

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** Medium

**Project Title:** Section 108 Loan Debt Service

**Description:** Partial repayment of Section 108 loan, which funded the installation of lighting in approximately 13 alleys and 1 key sidewalk accessibility project.

**Objective category:**  Suitable Living Environmental  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** City of Olympia

**Street Address:** 601 4<sup>th</sup> Ave E

**City, State, Zip Code:** Olympia, WA 98501

Objective Number SL1.3	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 19F	CDBG Citation 570.208(a)(1)S	CDBG	\$64,000
Type of Recipient Local Government	CDBG National Objective None	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator None	Annual Units – 20% repayment of Section 108 Loan	HOPWA	
Local ID	Units Upon Completion – 20% Repayment of Section 108 Loan	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$64,000

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** High - Homeless Social Services

**Project Title:** Downtown Ambassador Program

**Description:** Provide citizen contacts with up to 150 homeless and mentally ill persons.

**Objective category:**  Suitable Living Environmental     Decent Housing     Economic Opportunity  
**Outcome category:**  Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** Capital Recovery Center dba Capital Clubhouse

**Street Address:** 1000 Cherry St SE  
**City, State, Zip Code:** Olympia, WA 98501

Objective Number SL1.2	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 05	CDBG Citation 570.208(a)(2)	CDBG	\$51,270
Type of Recipient Local Government	CDBG National Objective LMC	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator People	Annual Units 150	HOPWA	
Local ID	Units Upon Completion 150	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$51,270

The primary purpose of the project is to help:  the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** N/A

**Project Title:** Downtown Ambassador Activity Delivery Costs

**Description:** Activity delivery costs necessary to manage the program.

**Objective category:**  Suitable Living Environmental  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** City of Olympia

**Street Address:** 601 4<sup>th</sup> Ave E

**City, State, Zip Code:** Olympia, WA 98501

Objective Number SL1.2	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 05	CDBG Citation 570.208(a)(2)	CDBG	\$4,127
Type of Recipient Local Government	CDBG National Objective None	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator None	Annual Units-N/A, reported under Activity	HOPWA	
Local ID	Units Upon Completion-N/A, reported under Activity	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$4,127

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** Medium - Economic Development/Business Support Services

**Project Title:** Safety and Façade Improvements (CPTED)

**Description:** Rehabilitate publically or privately owned commercial/industrial buildings in the downtown Olympia area, which is a predominately low/moderate income residential area.

**Objective category:**  Suitable Living Environmental     Decent Housing     Economic Opportunity  
**Outcome category:**  Availability/Accessibility     Affordability     Sustainability

**Location/Target Area:** Scattered downtown sites to be determined

**Street Address:**

**City, State, Zip Code:** Olympia, WA 98501

Objective Number EO1.2	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 18A	CDBG Citation 570.208(b)(2)	CDBG	\$25,000
Type of Recipient Local Government	CDBG National Objective LMA	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator Businesses	Annual Units TBD	HOPWA	
Local ID	Units Upon Completion TBD	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$25,000

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs



**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** N/A

**Project Title:** Safety and Façade Improvements Activity Delivery Costs

**Description:** Activity delivery costs necessary to manage the program.

**Objective category:**  Suitable Living Environmental  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** City of Olympia

**Street Address:** 601 4<sup>th</sup> Ave E

**City, State, Zip Code:** Olympia, WA 98501

Objective Number EO1.2	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 18A	CDBG Citation 570.208(b)(2)	CDBG	\$2,500
Type of Recipient Local Government	CDBG National Objective N/A	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator None	Annual Units – N/A, reported under Activity	HOPWA	
Local ID	Units Upon Completion-N/A, reported under activity	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$2,500

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** Medium - Economic Development-Small Business Loans

**Project Title:** Grow Olympia Fund Business Loans

**Description:** Provide loans to small businesses to create low/moderate income jobs.

**Objective category:**  Suitable Living Environmental  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** Scattered sites to be determined

**Street Address:**

**City, State, Zip Code:** Olympia, WA 98501

Objective Number EO1,2	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 18A	CDBG Citation 570.208(a)(4)	CDBG	\$99,714
Type of Recipient Local Government	CDBG National Objective LMJ	ESG	
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	
Performance Indicator Jobs	Annual Units TBD	HOPWA	
Local ID	Units Upon Completion TBD	Total Formula	
		Prior Year Funds	\$100,026
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$199,740

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Olympia

**Priority Need:** N/A

**Project Title:** Grow Olympia Fund Activity Delivery Costs

**Description:** Activity delivery costs necessary to manage the program.

**Objective category:**  Suitable Living Environmental  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area:** City of Olympia

**Street Address:** 601 4<sup>th</sup> Ave E

**City, State, Zip Code:** Olympia, WA 98501

Objective Number EO1.2	Project ID	<b>Funding Sources:</b>	
HUD Matrix Code 18A	CDBG Citation 507.208(a)(4)	CDBG	_____
Type of Recipient Local Government	CDBG National Objective N/A	ESG	_____
Start Date (mm/dd/yyyy) 9/1/2015	Completion Date (mm/dd/yyyy) 8/31/2016	HOME	_____
Performance Indicator N/A	Annual Units-N/A, reported under Activity	HOPWA	_____
Local ID	Units Upon Completion-N/A, reported under Activity	Total Formula	_____
		Prior Year Funds	\$19,974
		Assisted Housing	_____
		PHA	_____
		Other Funding	_____
		Total	\$19,974

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs