



## Meeting Minutes

### PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

Contact: Jennica Machado  
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**Wednesday, December 3, 2025**

**6:00 PM**

**Council Chambers**

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**1. CALL TO ORDER**

Chair David called the meeting to order at 6:12 p.m.

**1.A ROLL CALL**

**Present:** 7 - Boardmember Jacob David, Boardmember Alden Davis, Boardmember Anne Gavzer, Boardmember Sophia Landis, Boardmember Kaitlyn Leamy, Boardmember Monique Ossa and Boardmember Cher Hobick

**Excused:** 3 - Boardmember Christina Costelo, Boardmember Janis Dean and Boardmember Timothy Zohn

**1.B OTHERS PRESENT**

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A 25-1038** Approval of November 5, 2025 PBIA Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS**

Altitude 15 will be having a New Years Eve party. It will be supporting two non-profits.

**6. BUSINESS ITEMS**

**6.A 25-1018** PBIA Evaluation Update

Uncommon Bridges staff led discussions about the current state and future of the PBIA.

The discussion was completed.

**6.B 25-1019 2026 Flower Basket Discussion**

A discussion took place to decide on flower basket colors. A request was made to have specific plans on where they will be placed.

**The discussion was completed.**

**6.C 25-1020 New Meeting Date/Time**

A discussion regarding a new meeting time took place.

**Vice chair Davis moved, seconded by boardmember Ossa, to change the PBIA meeting time to 11:30 a.m. on the first Wednesday of the month. The vote passed unanimously.**

**7. REPORTS - None****8. OTHER TOPICS - None****9. ADJOURNMENT**

The meeting adjourned at 7:36 p.m.