



# Meeting Minutes - Draft

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Jesse Barham  
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**Thursday, June 6, 2024**

**5:30 PM**

**City Hall, Room 207**

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**1.a. CALL TO ORDER**

Chair Lamson called the meeting to order and read the tribal acknowledgement.

**1.b. ROLL CALL**

**Present:** 8 - Chair Kristin Lamson, Vice Chair Sherry Chilcutt, Committee member Dennis Bloom, Committee member Dani Clark, Committee member Melissa Kover, Committee member Donald Krug, Committee member Arland Schneider and Committee member Kathryn Walton-Elliott

**1.c. STAFF PRESENT**

Water Resources Director and Staff Liaison Jesse Barham  
Drinking Water Utility Director Mike Vessey  
Waste ReSources Director Gary Franks  
Finance Director Aaron BeMiller  
Utility Billing Manager Thomas Donnelly  
Water Resources Environmental Services Supervisor Timmie Maturan-Lee  
Public Works Administrative Specialist Lindsay Walker

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[24-0479](#) Approval of May 2, 2024 UAC Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS FROM UAC AND STAFF (6:00 - 6:15 pm)**

Water Resources Director Barham provided the following updates:

- Thurston Regional Planning Council (TRPC) is beginning a Roadway Water Quality Retrofit prioritization study, through a National Estuary Program (NEP)

grant.

- Update to the City's Supervisory Control and Data Acquisition (SCADA) is essentially complete. The SCADA monitors and controls components of the City's water and wastewater systems via networked data communications.
- Completing a City-sponsored, WA State Department of Ecology, Stormwater Action Modeling (SAM) funded, Bioretention Hydraulic Performance Study (BHPS), Phase III. The UAC requested a copy of the study when complete.
- The Stormwater utility purchased 4.3 acres containing Indian Creek and associated wetlands just north of I-5.
- The City formally received a \$1.4 million FEMA grant for installation of seismic valves on the 36-inch McAllister water transmission main. The grant was stalled until the City finalized their Hazard Mitigation Plan.
- The Utilities (& Natural Environment) chapter are scheduled for briefings on June 17th with the Olympia Planning Commission and the Social Justice and Equity Commission on June 24.
- The City received three excellent middle school decal designs for one side of the new street sweeper - will have another decal contest next year for the other side of the new street sweeper.

Drinking Water Utility Director Vessey informed the UAC that the City will post a sign at the Artesian Well sign in the next couple weeks about the manganese levels. This sign is a WA State Department of Health requirement so that well consumers can make an informed choice.

Waste ReSources Director Franks provided an update on the Carpenter Road facility.

## 6. BUSINESS ITEMS

### [24-0480](#) City-wide Budget Drivers and Budget Prep for 2025

Finance Director BeMiller and Utility Billing Manager Donnelly provided the briefing. UAC member and staff held a discussion and asked questions.

Staff provided the following information:

- Explanation of the City's general fund, indirect costs, utility tax and utility billing process.
- Budget sustainability and stabilization.
- Ten year general fund budget forecast, showing revenues vs. expenses.

The UAC thanked staff for the briefing.

**Information only. No action requested.**

### [24-0481](#) NPDES Municipal Stormwater Permit 2024-2029 Re-Issuance

Water Resources Director Barham provided the briefing on the reissuance of the City of

Olympia's National Pollutant Discharge Elimination System (NPDES) permit from the WA State Department of Ecology.

The UAC asked some clarifying questions and thanked staff for the briefing.

**Information only. No action requested.**

## **7. ADJOURNMENT**

Chair Lamson adjourned the meeting at 7:40 p.m.

### **Upcoming**

Next UAC meeting is September 5, 2024. Business Items:

- 2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges
- Semi-Annual Financial Update
- Comprehensive Plan Update