



## Meeting Minutes - Draft

### Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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Monday, October 14, 2019

5:30 PM

Room 207

#### Special Meeting

#### 1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:32 p.m.

#### 2. ROLL CALL

**Present:** 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

#### 2.A OTHERS PRESENT

Assistant City Manager Jay Burney

City of Olympia Community Planning and Development Staff:  
Director Keith Stahley  
Deputy Director Leonard Bauer  
Home Fund Program Manager Cary Retlin  
Associate Planner Lydia Moorehead

Eastside Neighborhood Association  
Jim Rioux  
Jem Sweeney

Eco Builders Guild Chris Van Daalen

#### 3. APPROVAL OF AGENDA

The order of business item 6.A and 6.B were switched.

**The agenda was approved.**

#### 4. PUBLIC COMMENT

Chris Van Daalen spoke

#### 5. APPROVAL OF MINUTES

5.A 19-0946 Approval of September 19, 2019 Land Use & Environment Committee

## Meeting Minutes

**The minutes were approved.**

## 6. COMMITTEE BUSINESS

6.A [19-0931](#) Briefing on Commons at Fertile Grounds Future Use - Process and Approach

Mr. Bauer and Mr. Van Daalan presented the committee a briefing on optional approaches to determine future uses for the Commons at Fertile Grounds.

**The briefing was received.**

6.B [19-0824](#) Review Draft Eastside Subarea Plan

Mrs. Moorehead, Mr. Sweeney and Mr. Rioux presented the draft of the Eastside Neighborhood Subarea Plan.

**Commissioner Jones moved, seconded by Commissioner Parshley to recommend acceptance of the Eastside Subarea Plan and forward it to full City Council for consideration, pending a recommendation from the Planning Commission to accept the plan, on Other Business and pending resolution of Downtown Neighborhood Association boundary.**

## 7. REPORTS AND UPDATES

Short Term Rentals - Mr. Bauer provided four handouts showing data on the current situation related to short-term rentals in Olympia.

Renters Protection - A handout/matrix "Potential options for addressing tenant protection issues" was provided to the committee. A discussion was had on the matrix.

Mr. Retlin reviewed the Green/Yellow/Red items from the matrix. Most of the green items will be forwarded to the upcoming City Council study session with the exception of the of the green item that are already in state law and send those items to the City Council consent agenda. In addition, review recently adopted renter protection measures in the City of Burien; look at the appropriate public process and outreach to landlord and tenant groups. The General Government Committee has also been considering renter protection measures which may also be included in the November 11, 2019 City Council work session.

## 8. ADJOURNMENT

The meeting was adjourned at 7:53 p.m.