



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Andy Haub
360.570.3795

Meeting Minutes - Draft Utility Advisory Committee

Thursday, November 6, 2014

5:40 PM

City Hall, Room 207

1. Call to Order (5:40 pm)

The meeting was called to order by Chair Thad Curtz.

2. Roll Call (5:40 - 5:41 pm)

Present: 9 - Chair Thad Curtz, Vice Chair Chris Ward, Committee Member Margaret Drennan, Committee Member David Dunn, Committee Member Steve Fossum, Committee Member Jennifer Sievert, Committee Member Dever Kuni, Committee Member Carole Richmond, and Committee Member Michelle Barnett

Absent: 2 - Committee Member Carol Law, and Committee Member Lorelei Walker

3. Approval of Agenda (5:41 - 5:42 pm)

The agenda was approved.

4. Approval of Minutes (5:42 - 5:45 pm)

The October 2, 2014 meeting minutes were approved with some minor edits.

The minutes were approved.

[14-1079](#) Approval of October 2, 2014 UAC Meeting Minutes

5. Public Comment (5:45 - 5:50 pm)

No public comment.

6. Announcements from UAC and Staff (5:50 - 6:00 pm)

- Chair Curtz mentioned that he has been involved in the City's Greening America's Capitols (which is a grant program provided by the Environmental Protection Agency). The group had a discussion on mixing low speed cars and pedestrian/bike lanes. They also discussed potentially changing Capitol Way to two lanes and adding more landscaping. Capital Way is the focus of the grant to provide a greener and vibrant street.

- Committee Member David Dunn attended the Great NW Clean Water Association conference. He gave kudos to the City of Olympia because during the conference the City's downtown sea level rise maps were referenced as a model. He also mentioned how the City of Nampa Idaho's structures their Capacity Development Charges and how they are transferable to new businesses that utilize the same building.
- Andy stated that the Council is supportive of the volume-based wastewater rates, but not as a part of the adoption of the 2015 utility rates. Council would like staff to move forward with it in January for approval and adoption mid-year.
- Andy informed the UAC that Joe Roush, Environmental Services Supervisor, attended the recent meeting of the Coalition of Neighborhood to talk about the habitat stewardship program. Staff also expects a request for habitat conservation planning from the group involved with the parcels on West Bay Drive with the heron rookery.
- Andy announced that the McAllister Wellfield water supply is close to being online.
- The City's low impact development (LID) code revision group is actively working. Staff held their first meeting of the Technical Advisory committee meeting comprised of members of the local development community.
- Andy noted that the December UAC is cancelled. The next UAC meeting is scheduled for Wednesday December 7th, since the first Thursday of the month (which is the UAC's regular meeting date) falls on New Year's Day.
- Andy will do further research into the City's online payment system for paying utility bills. It was brought to his attention by some UAC members that the system defaults to a credit card as the first option for payment (this option has fees associated with it, rather than no fees if the payment is deducted from a bank account).

6.A. Planning Commission Update (6:00 - 6:05 pm)

Carole Richmond gave an update of the current activities of the OPC.

The OPC has reviewed and approved the Capital Facilities Plan (CFP) with no changes.

The OPC was briefed on the results of Neighborhood Center Interviews and Questionnaire. Committee member Richmond explained that Olympia's Comprehensive Plan identifies 17 areas for future neighborhood center development over the next 20 years. Neighborhood Centers are small walk and transit-friendly activity clusters within neighborhoods that serve the day-to-day retail and service needs of local residents.

The Planning Commission's 2014-2015 Work Plan includes briefings about downtown. Three briefing topics were chosen and include 1) transportation and parking, 2) understanding natural constraints (which will include sea level rise) and 3) economic constraints and opportunities. The briefings will help the Commissioners and public in attendance increase their awareness about Downtown issues as the City prepares for a Downtown planning process in 2015. The Council's Land Use & Environment Committee will discuss scoping for the downtown plan at their December 11, 2014 meeting.

7. Business of the Evening

[14-1080](#) Climate Change and Sea Level Rise Update

Eric Christensen, Engineering and Planning Manager for Public Works Water Resources, presented information on the issue of sea level rise, how it affects Olympia's downtown and the City's short and long term plan to mitigate the impacts. City Staff keep the City Council, advisory committees, and the community informed of the issue and risks.

The UAC members asked clarifying questions and thanked Eric for the update.

The City will incorporate it's response to sea level rise into in upcoming update of the Storm and Surface Water Management plan. Staff will also create a sea level rise plan to include ways for everyone to reduce carbon emissions.

Staff will post Mr. Christensen's powerpoint to the UAC's agenda packet for the November 6th meeting.

The report was received.

[14-1081](#) Development of UAC 2015-2016 Workplan

Lindsay Marquez, Water Resources Program Assistant, presented information on the process and timeline for the upcoming UAC workplan. The planning period for the workplan is April 2015 - March 2016. Requests for workplan items are due to Lindsay by Monday, December 15th. City staff will also submit their workplan requests for items they'd like to present to the UAC during the 2015-2016 worlplan period.

The UAC will review and finalize the work plan at the January 7, 2015 UAC meeting. The Council's General Government committee will review all the City's advisory committee's final work plans in February with referral to the full Council for approval in March.

The report was received.

8. Adjournment

Chair Thad Curtz adjourned the meeting at 7:46 p.m.