



# Meeting Minutes - Draft

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Jesse Barham  
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Thursday, December 7, 2023

5:30 PM

City Hall, Room 207

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### Regular Business Meeting

#### 1. CALL TO ORDER

Chair Bloom called the meeting to order at 5:49 pm.

#### 1.A ROLL CALL

**Present:** 5 - Chair Dennis Bloom, Vice Chair Kristin Lamson, Committee member Sherry Chilcutt, Committee member Dani Clark and Committee member Donald Krug

**Absent:** 2 - Committee member Arland Schneider and Committee member Eleanor (Pat) Vernon

#### 1.B. STAFF PRESENT

Water Resources Director Jesse Barham  
Drinking Water Utility Director Mike Vessey  
Waste ReSources Director Gary Franks  
Waste ReSources Senior Planner Ron Jones  
Administrative Specialist Jessica Ashlee

#### 2. APPROVAL OF AGENDA

The agenda was approved.

#### 3. APPROVAL OF MINUTES

[23-1036](#) Approval of November 2, 2023 UAC Meeting Minutes

The minutes were approved.

#### 4. PUBLIC COMMENT - None

#### 5. ANNOUNCEMENTS FROM UAC AND STAFF

Vice Chair Lamson thanked Gary Franks for tour of Pioneer Recycling.

Water Resources Director Barham provided an update on the rain event and localized urban flooding on December 5th. City staff are monitoring upcoming king tides and weather conditions, especially expected rainfall and barometric pressure. The City coordinates with Washington State Department of Enterprise Services for flooding of Capitol Lake.

Reminder that the City is accepting applications for the advisory committee recruitments through December 15th. The UAC has one vacancy and potentially one more vacancy.

## 6. BUSINESS ITEMS

### [23-1037](#) Waste ReSources 2023 Recycling Program Update

Waste ReSources Director Franks and Senior Planner Jones provided the briefing. UAC asked some clarifying questions and held a discussion with staff. Vice Chair Lamson asked about compostable plastic bags and suggested outreach opportunities. Staff clarified they are not accepted in recycle or compost. Staff will take suggestions to include in Five Things, Recycle Coach app and the City's website.

**Information only. No action requested.**

### [23-1038](#) Review Draft 2024-2025 Work Plan and Elect UAC Officers

Water Resources Director Barham reviewed the proposed 2024-2025 UAC work plan. Noted a reduction in the number of UAC meetings from ten meetings to eight. No meetings in January, July, August and December. Proposing to hold the April meeting the 2nd Thursday, instead of the usual 1st Thursday, to accommodate spring break.

UAC members asked some clarifying questions and held a discussion with staff. General agreement was to reduce the meetings, and revisit during the next work plan development to see if more meetings are necessary.

Staff and UAC members brainstormed potential items for the 2024-2025 work plan:

- LOTT rates in June; overview and context
- Financial updates reduction is ok, but anomalies should be brought up in announcements
- Utility Benchmarks
- Updates on PFAS, lead and other drinking water regulatory changes
- Summary at end of legislative session
- Equity index; how it fits with rate review
- Tour of LOTT wastewater treatment plant
- Climate change updates; every 6 months?
- Comprehensive Plan chapters (transportation, land use, parks)
- Update on re-issuance of NPDES Municipal Stormwater Permit
- UAC Bylaws

**Election of UAC Officers**

Chair: Committee member Krug nominated Chair Bloom for Chair. He declined Chair, but will remain a committee member. Chair Bloom nominated Vice Chair Lamson for Chair; seconded by Committee member Krug. Vice Chair Lamson accepted the nomination. No other nominations. UAC members voted unanimously for Vice Chair Lamson to be UAC Chair.

Vice Chair: Committee member Krug nominated Committee member Chilcutt for Vice Chair; seconded by Vice Chair Lamson. Committee member Chilcutt accepted the nomination. No other nominations. UAC members voted unanimously for Committee member Chilcutt to be UAC Vice Chair.

Officer appointments go into effect January 1, 2024.

**7. ADJOURNMENT**

Chair Bloom adjourned the meeting at 7:52 pm.

**Upcoming**

Next UAC Meeting:  
Thursday, February 1, 2024 at 5:30 pm

**Business Items:**

- Comprehensive Plan
- Utilities: 4th Quarter Financial Update
- UAC Work Plan Development for 2024-2025