



# Meeting Minutes - Draft

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
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**Wednesday, May 8, 2019**

**4:00 PM**

**Harbor House, Percival Landing**

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### Annual Retreat

#### 1. CALL TO ORDER

Vice-Chair Davies called the meeting to order at 4:07 p.m.

#### 2. ROLL CALL

**Present:** 7 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Benjamin Helle, Commissioner Audrey Henley, Commissioner Rachel Newmann, Commissioner Gary Stedman and Commissioner Sheila Swalling

**Absent:** 2 - Commissioner Maurice Major and Commissioner Garner Miller

#### OTHERS PRESENT

City of Olympia Community Planning and Development staff:

Senior Planner Marygrace Goddu

Economic Development Director Mike Reid

City of Olympia Parks, Arts, and Recreation staff:

Arts Manager Stephanie Johnson

#### 3. APPROVAL OF AGENDA

The agenda was approved.

#### 4. BUSINESS ITEMS

##### 4.A [19-0437](#) Presentation on Proposed City of Olympia Creative District

Mr. Reid and Ms. Johnson gave an informational briefing on the proposed City of Olympia creative district.

**The information was received.**

**4.B**     [19-0436](#)            Review of 2019 Work Plan

Commissioners discussed the 2019 Work Plan and provided a handout.

**The discussion was completed.**

**4.C**     [19-0438](#)            Five-Year Work Plan Development

Commissioners discussed the development of the five-year work plan.

**The discussion was completed.**

**4.D**     [19-0439](#)            Approval of Commission Sub-committees and Sub-Committee Assignments

Commissioners discussed the assignments of future sub-committees.

**The decision was tabled.**

**5.        ADJOURNMENT**

The meeting adjourned at 7:55 p.m.