



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Tuesday, September 30, 2025      6:00 PM      Council Chambers, Online and Via Phone**

---

**Register to Attend:**

**[https://us02web.zoom.us/webinar/register/WN\\_EyoWEITATrGmfkVTSLlloQ](https://us02web.zoom.us/webinar/register/WN_EyoWEITATrGmfkVTSLlloQ)**

**1. ROLL CALL**

**Present:** 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

**1.A ANNOUNCEMENTS**

**1.B APPROVAL OF AGENDA**

**The agenda was approved.**

**2. SPECIAL RECOGNITION**

**2.A [25-0853](#) Special Recognition - Proclamation Recognizing September 29 - October 5 as Week Without Driving**

Councilmember Madrone read a proclamation recognizing September 29 - October 5 as Week Without Driving.

Community member Daniel Garcia received the proclamation and shared some words regarding the importance of multi modal transportation.

**The recognition was received.**

**2.B [25-0832](#) Special Recognition - Street Sweeper Stormwater Pollution Prevention Decal Artists**

Senior Program Specialist Sue Barclift reported Water Resources/Storm and Surface Water staff held an art contest for Olympia middle school students to create artwork that informs the community how street sweeping keeps pollution out of local waterways.

**The recognition was received.**

**2.C [25-0831](#) Special Recognition - Proclamation Recognizing October as Walk to School Month**

Councilmember Vanderpool read a proclamation recognizing October as Walk to School Month. Intercity Transit

Chief Marketing and Communications Manager Nick Demerice and Olympia School District Superintendent Patrick Murphy accepted the proclamation and discussed Walk to School month.

**The recognition was received.**

### **3. PUBLIC COMMENT**

The following people spoke: Jaden Walsh, Gene Sims, Eric Calleson, Richard Burgess, Paris McClusky, and Whitney Winestock.

### **4. CONSENT CALENDAR**

- 4.A**     [25-0790](#)            Approval of September 9, 2025 Olympia City Council Meeting Minutes

**The minutes was adopted.**

- 4.B**     [25-0846](#)            Approval of September 16, 2025 Olympia City Council Meeting Minutes

**The minutes was adopted.**

- 4.C**     [25-0840](#)            Approval of Recommended Appointments to the Community Policing Board

**The Community Livability and Public Safety Committee recommend approving appointments to the Community Policing Board.**

- 4.D**     [25-0849](#)            Approval of a Resolution Authorizing an Interlocal Agreement with Olympia School District for Cultural Access Tax Transportation Funding

**The resolution was adopted.**

- 4.E**     [25-0843](#)            Approval of a Resolution Authorizing an Interlocal Agreement with LOTT Clean Water Alliance for Class A+ Reclaimed Water Demonstration Pilot Project

**The resolution was adopted.**

- 4.F**     [25-0839](#)            Approval of a Resolution Authorizing an Amendment to an Agreement with the Department of Enterprise Services and Funding Authorization for the Armory Solar Project

**The resolution was adopted.**

**Approval of the Consent Agenda**

**Councilmember Madrone moved, seconded by Councilmember Gilman, to**

**adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

**4. SECOND READINGS (Ordinances) - None**

**4. FIRST READINGS (Ordinances) - None**

**5. PUBLIC HEARING - None**

**6. OTHER BUSINESS**

**6.A** [25-0841](#) Approval of a 2026 Operating Budget Balancing Scenario

City Manager Jay Burneyl, Finance Director Michael Githens, Tax & License Audit Team Lead Brandie Andrews, Economic Development Director Jennica Machado presented key elements guiding the 2026 budget development process and provided a summary of the 2025 budget, reviewed current assumptions for 2026, and outlined the projected \$6.5 million gap.

The presentation included recommendations for closing the gap through a combination of new revenue options and expenditure reductions. Various balancing scenarios were presented, showing the impact of different revenue and reduction combinations.

Councilmembers discussed the preferred approach to guide next steps.

The presentation concluded with an overview of the remaining budget process and key dates on the budget calendar.

**Councilmember Madrone moved, seconded by Councilmember Gilman, to direct staff to move forward with scenario 1 with modifications to Business & Occupancy as discussed. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone and Councilmember Vanderpool

**Nay:** 2 - Mayor Pro Tem Huynh and Councilmember Green

**6.B** [25-0815](#) Approval of a Resolution accepting the Introduction Chapter of the Olympia 2045 Comprehensive Plan

Planning Manager Joyce Phillips provided an update on the draft Introduction Chapter of the Olympia 2045 Comprehensive Plan, which reflects input from the Social Justice and Equity Commission, Planning Commission, and Land Use & Environment Committee. Minor revisions were made based on feedback from the City Council received at the

September 16th Study Session, including the addition of a heading for the equity section.

The chapter will be forwarded with other “accepted” chapters for final Council adoption once the full update is complete by the December 31, 2025 deadline.

**Councilmember Cooper moved, seconded by Councilmember Vanderpool, to approve a Resolution accepting the updated Introduction Chapter of the Olympia 2045 Comprehensive Plan. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

**6.C**     [25-0816](#)     Approval of a Resolution Accepting the Community Values and Vision Chapter of the Olympia 2045 Comprehensive Plan

Planning Manager Joyce Phillips provided an update on the draft Community Values and Vision Chapter of the Olympia 2045 Comprehensive Plan, which reflects input from the Planning Commission, Social Justice and Equity Commission, and Land Use & Environment Committee. Revisions include expanded acknowledgements of Olympia’s Indigenous history, past harms to BIPOC and LGBTQIA2S+ communities, and the natural environment, as well as strengthened commitments to equity, climate action, and reconciliation.

The chapter will be forwarded with other “accepted” chapters for final Council adoption once the full update is complete by the December 31, 2025 deadline.

**Councilmember Gilman moved, seconded by Councilmember Cooper, to approve a Resolution accepting the updated Community Values and Vision Chapter of the Olympia 2045 Comprehensive Plan. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

**7. CONTINUED PUBLIC COMMENT**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER’S REPORT AND REFERRALS**

City Manager had no reports.

**10. ADJOURNMENT**

The meeting adjourned at 10:06 p.m.