



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Monday, November 5, 2018**

**7:00 PM**

**Council Chambers**

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### Special Meeting

#### 1. ROLL CALL

**Present:** 6 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Lisa Parshley and Councilmember Renata Rollins

**Excused:** 1 - Councilmember Clark Gilman

#### 1.A ANNOUNCEMENTS - None

#### 1.B APPROVAL OF AGENDA

The agenda was approved.

#### 2. SPECIAL RECOGNITION

##### 2.A [18-1048](#) Special Recognition - Proclamation Recognizing World War I Centennial Armistice Remembrance Day

Councilmember Cooper read a proclamation recognizing World War I Centennial Armistice Remembrance Day.

**The recognition was received.**

#### 3. PUBLIC COMMUNICATION

The following people spoke: Gurinder Sodhi, Jenn Wulf, Karina Champion, Michelle Sadlier, Kim Murillo, Margaret Fleming, Shaun Coombs, Lisa Gillotti, and Holly Davies.

#### COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

#### 4. CONSENT CALENDAR

Mayor Pro Tem Jones requested item 4.G be removed from consent.

##### 4.A [18-1025](#) Approval of October 23, 2018 Study Session Meeting Minutes

**The minutes were adopted.**

- 4.B [18-1026](#) Approval of October 23, 2018 City Council Meeting Minutes

**The minutes were adopted.**

- 4.C [18-1015](#) Bills and Payroll Certification

Payroll check numbers 91718 through 91803 and Direct Deposit transmissions: Total: \$9,135,195.07; Claim check numbers 3706073 through 3707005: Total: \$6,224,551.54.

**The decision was adopted.**

- 4.D [18-0781](#) Approval of a Resolution Approving an Interlocal Agreement with the LOTT Clean Water Alliance, the Cities of Lacey and Tumwater, and Thurston County for Joint Wastewater Flow Reduction and Water Conservation Projects

**The resolution was adopted.**

**4. SECOND READINGS (Ordinances) - None**

**4. FIRST READINGS (Ordinances)**

- 4.E [18-0301](#) Approval of an Ordinance Adopting a Pavement Restoration Fee

**The ordinance was approved on first reading and moved to second reading.**

- 4.F [18-0962](#) Approval of an Ordinance Amending the Unified Development Code, Title 18, Chapter 18.02 and Chapter 18.44 Antenna and Wireless Communication Facilities for Right of Way Attached Facilities to Add Small Cell Facilities

**The ordinance was approved on first reading and moved to second reading.**

**PULLED FROM CONSENT CALENDAR**

**Aye:** 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Parshley and Councilmember Rollins

**Excused:** 1 - Councilmember Gilman

- 4.G [18-1058](#) Approval of an Ordinance Amending Ordinance No. 5471 Relating to Utility Tax Rates

**Mayor Pro Tem Jones moved, seconded by Councilmember Cooper, to table the ordinance as the funding strategy is no longer necessary. The motion carried by the following vote:**

**Aye:** 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Parshley and Councilmember Rollins

**Excused:** 1 - Councilmember Gilman

## 5. PUBLIC HEARING

- 5.A [18-0972](#) Public Hearing on Proposed Amendments to the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD)

Associate Director of Parks, Arts and Recreation Jonathon Turlove discussed amendments to the interlocal agreement with the Metropolitan Park District Board.

Mayor Selby opened the hearing at 7:35 p.m. The following people spoke: Jack Horton, Maria Ruth, Karen Messmer, Bob Jacobs, and Larry Dzieza. The hearing closed at 7:47 p.m.

**The public hearing was held and closed.**

- 5.B [18-1037](#) Public Hearing on Community Development Block Grant (CDBG) Program Year 2017 Annual Report

Community Planning and Development Keith Stahley gave a brief overview of the Program Year 2017 Community Block Grant Development (CBDG) Consolidated Annual Performance Evaluation Report (CAPER) and shared next steps. Mayor Selby opened the hearing at 7:54 p.m. No one spoke.

**The public hearing was held and closed.**

## 6. OTHER BUSINESS

- 6.A [18-1040](#) Approval of an Ordinance Related to Missing Middle Housing

Community Planning & Development Deputy Director Leonard Bauer gave an overview of the Missing Middle ordinance, its connection to the Olympia Comprehensive Plan and the work completed to create the ordinance.

Councilmembers asked clarifying questions.

**Mayor Pro Tem Jones moved, seconded by Councilmember Cooper, to approve on first reading and forward to second reading an ordinance amending the Olympia Municipal Code to address infill housing and directing a study of the methodology for calculating impact fees and general facilities charges.**

## 7. CONTINUED PUBLIC COMMUNICATION

## 8. REPORTS AND REFERRALS

### 8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

Mayor Selby requested a pause on implementing the parking plan pending further outreach to the community.

Councilmember Cooper was given approval to move forward with a referral to the Land Use and Environment Committee related to 108 State Avenue. He also stated the November 21 Finance Committee meeting has moved to February 20.

### 8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall noted the General Government Committ has chosen Nancy Campbell as facilitator for the January retreat and they agreed for it to be held at the Coach House. Mr. Hall noted a report on tax regressivity was completed and distributed to Councilmembers.

## 9. EXECUTIVE SESSION

### 9.A [18-1050](#) Executive Session Pursuant to RCW 42.30.110(1)(i); Litigation and Potential Litigation

Mayor Selby recessed to Executive Session at 9:35 p.m. pursuant to RCW 42.30.110(1)(i) to discuss a matter related to Litigation and Potential Litigation. Mayor Selby announced no decisions will be made, the meeting is expected to last no longer than 1 hour, and the Council will adjourn immediately following the Executive Session. The City Attorney was present at the Executive Session.

**No decisions were made.**

## 9. ADJOURNMENT

The meeting adjourned at 9:35 p.m.