



Meeting Minutes

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Telli Norton
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Tuesday, August 19, 2025

8:30 AM

Room 112 & Zoom

Zoom: <https://us02web.zoom.us/j/89053523259>

1. CALL TO ORDER

Meeting was called to order at 8:33am

1.A ROLL CALL

Linda Villegas Bremer - Commission Chair, Reiko Callner - Commissioner, Sean O'Brien - Police Sergeant, and Telli Norton - Senior HR Generalist & Chief Examiner

Matt Morris - Fire Chief, was excused due to a conflicting meeting

2. APPROVAL OF AGENDA

Commissioner Reiko Callner moved to approve. Approval was seconded by Commission Chair Linda Villegas Bremer. No questions or requested changes. All voted aye. The agenda was approved.

3. APPROVAL OF MINUTES

Approval of July 15, 2025 Civil Service Commission Meeting Minutes

Commissioner Reiko Callner moved to approve. Approval was seconded by Commission Chair Linda Villegas Bremer. No questions or requested changes. All voted aye. The July 15, 2025 minutes were approved.

4. PUBLIC COMMENT

No public comment was received.

5. ANNOUNCEMENTS

No new announcements.

6. BUSINESS ITEMS

Approval of Lateral Firefighter Register

Commissioner Reiko Callner moved to approve. Approval was seconded by Commission Chair Linda Villegas Bremer. Telli walked through the staff report and register.

Discussion: Commission Chair Linda Villegas Bremer and Commissioner Reiko Callner both commented on the large number of candidates to start the process, but few making the register. Telli Norton explained that the department is looking at updating their qualifications for lateral hires because the candidate pool did not have the hands on experience a lateral candidate would normally have.

Commissioner Reiko Callner asked for clarification around the demographics listed as "unknown". Telli Norton explained that the application system, Workday, does allow for candidates to select that as an option or can mark that they prefer not answer.

All voted aye. The Lateral Firefighter Register was approved.

Approval of Entry Level Police Officer Register

Commissioner Reiko Callner moved to approve. Approval was seconded by Commission Chair Linda Villegas Bremer. Telli walked through the staff report and register.

Discussion: Commissioner Reiko Callner asked for clarification on the number of current police officer vacancies. Sergeant Sean O'Brien shared the number is currently at 17. Telli Norton added that there are a few candidates almost to the final offer stage, so a couple vacancies should be filled soon.

Commission Chair Linda Villegas Bremer asked about the previous candidates portion of the register. Telli Norton explained that list goes back to September of 2024 and the reasons for candidates being removed is in the far right column.

All voted aye. The Entry Level Police Officer Register was approved.

7. REPORTS

No reports.

8. OTHER TOPICS

No other topics.

9. ADJOURNMENT

The meeting was adjourned at 8:44am.