



City of Olympia

Meeting Minutes Arts Commission

City Hall
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Thursday, November 8, 2012

6:00 PM

Room 112

1. CALL TO ORDER

Meeting was called to order at 6:02pm.

1.A ROLL CALL

Present: 9 - Co-Chair Sarah Burdock Segall, Commissioner Megan Drygas, Commissioner Trent Hart, Commissioner Ron Hinton, Commissioner Michael Olson, Commissioner Rick Perry, Commissioner Danielle Westbrook, Commissioner Jennyrose Wright, and Chair Kelsey I Smith

Absent: 2 - Commissioner Frank Barber, and Commissioner Diane Robertson

2. APPROVAL OF AGENDA

Co-Chair Burdock Segall moved, seconded by Commissioner Drygas, to approve the agenda. Motion passed unanimously.

3. APPROVAL OF MINUTES

12-0708 Approve September 2012 Minutes

Attachments: [1. OAC September 13 Minutes](#)

Commissioner Olson moved, seconded by Co-Chair Burdock Segall, to approve the minutes. Motion passed unanimously.

12-0709 Approve October 2012 Minutes

Attachments: [1. OAC October 24 Minutes](#)

Co-Chair Burdock Segall moved, seconded by Commissioner Olson, to approve the minutes. Motion passed unanimously.

4. PUBLIC COMMENT

12-0724 Presentation by Tom Morrill, City Attorney, on legal issues for City Boards & Commissions

City Attorney Tom Morrill spoke with members on expectations for advisory committee members regarding open meetings. He also noted that there are new requirements for notices of special meetings. With regards to public records Tom reminded Commissioners to avoid email conversations (do not "Reply All"), keep Arts

Commission information in a separate file on their computers, and to cc staff (Stephanie) on all communications.

The report was received.

5. ANNOUNCEMENTS

Commissioners shared information on past and upcoming art events.

6. BUSINESS ITEMS

12-0710 2013 Work Plan Development

Commissioners discussed items for the 2013 Work Plan. Most items from the 2012 plan were kept, with slight modifications, and additions include supporting the Artspace Market Survey, and the proposal to increase the number of Arts Commission meetings for 2013. Staff will update the Work Plan matrix for approval at the January 8, 2013 meeting.

The work plan was discussed and closed.

12-0711 2013 Chair Nominations

Does the Arts Commission move to approve the recommendation of the nominating committee of Chair and Co-Chair for 2013?

Kelsey shared the nominating committee recommendations for 2013: Trent and Ron for Chair and Co-Chair, respectively. A motion was made by Commissioner Rick Perry, seconded by Co-Chair Sarah Burdock Segall, that the motion be approved. The motion carried by an unanimous vote. The motion was passed unanimously.

In addition, Sarah announced that she will be stepping down from the Commission at the end of 2012, because of increased responsibilities in her non-Commission life. She shared that she enjoyed her time on the Commission and members shared their appreciation for her contributions of the past 2 terms.

Commissioner Perry moved, seconded by Co-Chair Burdock Segall, to approve the motion. Motion passed unanimously.

7. REPORTS

12-0712 Art in Public Places Committee Report

Trent provided the report for the committee:

- The proposed site for Windstar is ready to go to Council. At the August meeting, Commissioners approved both Yauger Park and Port Plaza sites, pending more research. Having communicated with both the artist and Port staff, the Port Plaza site will go forth as the preferred location.*
- The Committee looked at a staff evaluation of the 2012 plinth project. The committee will add their own observations at their next meeting and make recommendations of proposed changes, if any, to the full Commission.*
- The Committee reviewed changes the Commission had made to the Gift Policy and have directed staff to send the changes to the City Manager.*
- The Committee has asked staff to provide a professional condition report for the*

Public Works Employee Tribute. The Commission's yearly condition reports flagged those sculptures as being in bad shape. A conservator's report will help inform a recommendation from the Committee for conservation or deaccession.

- *The Commission has been asked to provide an issue paper regarding public art projects City-wide. Trent will kick-off that effort for the next Commission meeting.*
- *The Committee will also start discussing the 2013 Municipal Art Plan, which will go to the full Commission for recommendation to Council.*
- *The dedication for "The Call of Duty" at Fire Station 4 will take place on November 15, at 4pm.*

The report was received.

12-0713 Community Events & Outreach Committee Report

Rick provided the report for the committee:

- He reviewed response from the Arts Walk evaluations. Most responses were positive. Feedback on the quality of promotions has slipped from primarily excellent to good, so staff will keep that in consideration for the future.*
- He asked Commissioners to send Stephanie websites of area arts organizations to add a resource guide to the Arts Commission webpage.*
- Rick also noted that the Arts Digest had changed format, moving from attachments to keeping the information in the body of the email. Response so far has been good. Rick is also interested in archiving Arts Digests on the Arts Commission webpage as well. Staff is looking into it.*

The report was received.

12-0714 Arts Organization Liaison Report

Sarah shared that she attended the PBIA yearly meeting. There was a recap of projects done by the group including the Artesian Well mosaic and Canoe Journey mural. There was also comment and praise for the Plinth Project. She noted that the PBIA intends to purchase RING DANCE #2/CORE by Don Freas and install it in downtown Olympia following the exhibition.

The report was received.

12-0715 Music Impact Survey Phase II Report

This topic was originally scheduled for discussion at the July 12, 2012 meeting but was postponed at that time to a future meeting. (see File 12-0336)

Michael reported that he continues to work with Riley Moore at St. Martin's University on Phase II of the Music Impact Study. They plan to reduce the scope of the survey from Thurston County to just Olympia to make it more manageable.

The report was received.

8. OTHER TOPICS

12-0719 2013 Arts Walk Covers

The Commission agreed to hold a special meeting on December 20, at 6pm, to review the jury recommendation for the Arts Walk covers and Art in Public Places reports. Art in Public Places committee will meet that same night at 5pm.

The report was received.

9. ADJOURNMENT

Meeting adjourned at 8:12pm.