



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, June 20, 2023**

**6:00 PM**

**Council Chambers, Online and Via  
Phone**

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**Register to Attend:**

**[https://us02web.zoom.us/webinar/register/WN\\_cjj567xERuO2IJQLmfp-QA](https://us02web.zoom.us/webinar/register/WN_cjj567xERuO2IJQLmfp-QA)**

### **1. ROLL CALL**

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Y  n Hu  nh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Dontae Payne

### **1.A ANNOUNCEMENTS - None**

### **1.B APPROVAL OF AGENDA**

The agenda was approved.

### **2. SPECIAL RECOGNITION**

#### **2.A [23-0549](#) Special Recognition - Proclamation Recognizing National Parks and Recreation Month**

Councilmember Cooper read a proclamation recognizing Parks and Recreation Month.

Director of Recreation and Facilities Scott River shared highlights of the events and services provided by Parks, Arts & Recreation staff. He also highlighted some of the accomplishments of Parks, Arts & Recreation staff including Parks, Arts and Recreation Director Paul Simmons receiving the Washington Recreation and Parks Association Impact and Influence Award.

**The recognition was received.**

#### **2.B [23-0552](#) Special Recognition - Outgoing Olympia Poet Laureate Ashly McBunch**

Arts Program Manager Stephanie Johnson honored 2021 - 2023 Olympia Poet Laureate Ashly McBunch. Poet Laureate McBunch shared some words about their tenure. Councilmembers shared their reflections and thanks for Ashly's work.

**The recognition was received.**

### **3. PUBLIC COMMENT**

The following people spoke: Terry Gonzales, David Montai, and Walt Jorgensen.

#### **4. CONSENT CALENDAR**

- 4.A**     [23-0535](#)            Approval of June 6, 2023 City Council Meeting Minutes

**The minutes were adopted.**

- 4.B**     [23-0564](#)            Approval of June 13, 2023 City Council Study Session Meeting Minutes

**The minutes were adopted.**

- 4.C**     [23-0565](#)            Approval of Payroll Certification

Payroll check numbers 93997 through 94027, 94031 through 94147, and Direct Deposit transmissions: Total: \$19,283,817.38.

**The decision was adopted.**

- 4.D**     [23-0544](#)            Approval of a Bid Award for the Boulevard Road Reservoir Rehabilitation Project

**The contract was adopted.**

- 4.E**     [23-0553](#)            Approval of a Resolution Authorizing an Interlocal Agreement with the City of Lacey, the City of Yelm, and the Squaxin Island Tribe to Establish the Budd/Deschutes Watershed Environmental Stewardship Coalition

**The resolution was adopted.**

- 4.F**     [23-0551](#)            Approval of a Resolution Authorizing an Interlocal Agreement with the Thurston Regional Planning Council to Facilitate a Regional Housing Allocations Process

**The resolution was adopted.**

- 4.G**     [23-0536](#)            Approval of a Resolution Authorizing a Lease Agreement with Catholic Community Services for the Operation of Quince Street Village

**The resolution was adopted.**

- 4.H**     [23-0542](#)            Approval of a Resolution Ratifying an Easement Agreement with Puget Sound Energy at Franz Anderson Tiny House Village

**The resolution was adopted.**

- 4.I**     [23-0482](#)            Approval of a Resolution Authorizing the Execution of a Real Estate Purchase and Sale Agreement with the Low Income Housing Institute for Franz Anderson Road SE Property

**The resolution was adopted.**

- 4.J**      [23-0483](#)      Approval of a Resolution Authorizing the Execution of a Real Estate Purchase and Sale Agreement with 228 Olympia, LLLP for 303 Franklin Street

**The resolution was adopted.**

- 4.K**      [23-0537](#)      Approval of a Resolution Authorizing a Funding Agreement with Catholic Community Services for the Operation of Quince Street Village

**The resolution was adopted.**

#### **4. SECOND READINGS (Ordinances)**

- 4.L**      [23-0144](#)      Approval of an Ordinance Amending OMC 2.100.100 Relating to the Arts Program

**The ordinance was adopted on second reading.**

#### **Approval of the Consent Agenda**

**Councilmember Madrone moved, seconded by Councilmember Parshley, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:**            7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

#### **4. FIRST READINGS (Ordinances)**

#### **PULLED FROM CONSENT FOR SEPARATE ACTION**

- 4.M**      [23-0540](#)      Approval of an Ordinance Amending Residential Parking Requirements

**Councilmember Madrone moved, seconded by Councilmember Cooper, to approve the Ordinance on first and final reading. The motion carried by the following vote:**

**Aye:**            5 - Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

**Nay:**            2 - Mayor Selby and Mayor Pro Tem Gilman

#### **5. PUBLIC HEARING**

- 5.A**      [23-0534](#)      Public Hearing on the Community Development Block Grant Program Five-Year Consolidated Plan Update (2023-2027) and Program Year 2023 Annual Action Plan

Community Development Block Grant (CDBG) Program Specialist Anastasia Everett shared an overview of the Five-Year Consolidated Plan Update (2023 - 2027) and Program Year 2023 Annual Action Plan. Public comment will be accepted until July 5 at 5:00 p.m.

Mayor Selby opened the public hearing at 7:06 p.m. No one spoke. The public hearing closed at 7:07 p.m.

**The public hearing was held and closed.**

## **6. OTHER BUSINESS**

### **6.A [23-0550](#) Approval of the Poet Laureate for 2023 - 2025**

Ms. Johnson shared an overview of the City's past Olympia Poets Laureate. Arts Commission Chair Jim Burlingame shared information regarding the Poet Laureate recommendation for 2023 -2025.

**Councilmember Parshley moved, seconded by Councilmember Huynh, to approve the recommendation of Kathleen Byrd as the Poet Laureate for 2023 - 2025. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

### **6.B [23-0530](#) Creative District Update**

Economic Development Director Mike Reid and Olympia Downtown Alliance Downtown Projects Manager Desiree Freeland presented the Strategic Plan for the Downtown Creative District.

Councilmembers asked clarifying questions.

**The report was received.**

### **6.C [23-0538](#) Approval of Fund Balance Above Policy Recommendation**

City Manager Jay Burney presented recommended uses of available General Fund balance above policy.

Councilmembers asked clarifying questions.

**Councilmember Parshley moved, seconded by Councilmember Madrone, to approve the City Manager's recommendation for use of available fund balance above policy of \$4,368,300 and to hold the \$2,273,450 for future consideration. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

**7. CONTINUED PUBLIC COMMENT - None**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS - None**

**10. ADJOURNMENT**

The meeting adjourned at 8:46 p.m.