



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, September 9, 2025

6:00 PM

**Council Chambers, Online and Via
Phone**

WATCH THE MEETING LIVE: <https://www.olympiawa.gov/#section8-anchor>

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS

Fire Chief Matt Morris shared the great work of Olympia Firefighters during a recent residential fire response, where they rescued a community member.

Councilmembers shared their appreciation for the heroic work of the firefighters.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [25-0749](#) Special Recognition - Proclamation Recognizing National Voter Registration Day

The recognition was received.

2.B [25-0746](#) Special Recognition - Proclamation Recognizing Hispanic and Latinx Heritage Month

The recognition was received.

3. PUBLIC COMMENT

The following person spoke: Timothy Burgess.

4. CONSENT CALENDAR

4.A [25-0713](#) Approval of August 12, 2025 City Council Meeting Minutes

The minutes were adopted.

- 4.B [25-0736](#) Approval of August 19, 2025 City Council Study Session Minutes

The minutes were adopted.

- 4.C [25-0758](#) Approval of Bills (June 11, 2025 - September 3, 2025) and Payroll (June 30, 2025 - August 15, 2025) Certification

Payroll periods June 30, 2025 through August 15, 2025 and Direct Deposit transmissions: Total: \$9,340,104.98; Claim expenditures June 11, 2025 through September 3, 2025: Total: \$32,431,928.60.

The decision was adopted.

- 4.D [25-0755](#) Approval of a Resolution Authorizing an Agreement with the Washington State Department of Commerce for a 2025-2027 Climate Planning Grant

The resolution was adopted.

- 4.E [25-0771](#) Approval of a Recommendation to Appoint Members to fill Vacancies on the Olympia Youth Council

The decision was adopted.

- 4.F [25-0733](#) Approval of a Resolution Authorizing an Agreement with the Lewis Mason Thurston Area Agency on Aging for the Olympia Fire Department to Provide Post Hospitalization Supportive Care Through the Community Assistance Referral And Education Services (CARES) Program

The resolution was adopted.

- 4.G [25-0750](#) Approval of a Resolution Authorizing Submission of a 2025 Connecting Housing to Infrastructure Program Grant Application for South Puget Sound Habitat for Humanity's 3900 Boulevard Road Project

The resolution was adopted.

- 4.H [25-0715](#) Approval of a Resolution Ratifying and Confirming the Authorization and Signature by the City Manager of the First Amendment to Intercreditor Cooperation Agreement Between the City, the Hands On Children's Museum and Commencement Bank

The resolution was adopted.

4. SECOND READINGS (Ordinances)

- 4.I [25-0643](#) Approval of an Ordinance Amending the Olympia Municipal Code Regarding Massage and Reflexology Businesses

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

- 4.J** [25-0757](#) Approval of an Ordinance Amending Section 5.02.040 of the Olympia Municipal Code with a Mandatory Update to the Threshold for the Business License Fee Exemption for Occasional Sale Businesses - FIRST AND FINAL READING

The ordinance was approved on first and final reading.

Approval of the Consent Agenda

Councilmember Cooper moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [25-0747](#) Approval of the 2025 Percival Plinth Project Peoples' Choice Award

Arts Program Manager Stephanie Johnson Olympia and Arts Commission Chair Kathy Dorgan presented the 2025 Percival Plinth Project Peoples' Choice Award Crane Study #47 by Travis Pond.

Councilmembers asked clarifying questions.

Councilmember Cooper moved, seconded by Councilmember Madrone, to approve the purchase Crane Study #47 by Travis Pond as determined by public vote and recommended by the Arts Commission. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

- 6.B** [25-0744](#) Approval of a Resolution Accepting the Draft Public Participation And Partners Chapter of the Olympia 2045 Comprehensive Plan

Senior Planner David Ginther presented the Draft Public Participation and Partners Chapter of the Olympia 2045 Comprehensive Plan.

Councilmembers asked clarifying question and provided feedback.

Councilmember Madrone moved, seconded by Councilmember Vanderpool, to approve a Resolution accepting the updated Public Participation and Partners Chapter of the Olympia 2045 Comprehensive Plan. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney reported there are a very busy few months of agendas ahead.

10. ADJOURNMENT

The meeting was adjourned at 8:04 p.m.