



City of Olympia

Future City Council Meeting Agendas

As of March 22, 2013

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. **OTHER BUSINESS** - Community Renewal Authority File ID 12-0208
- B. **CONSENT** - Private Development Parking Code Amendments (*Land Use & Environment Committee/ Amy Buckler, CP&D*) File ID 12-0092
- C. **PUBLIC HEARING** - 14th Avenue Northwest Island Annexation (*Todd Stamm, CP&D*) File ID 12-0084
- D. **PUBLIC HEARING** - Division Street Island Annexation (*Todd Stamm, CP&D*) File ID 12-0086
- E. **SPECIAL MEETING WITH PORT OF OLYMPIA**
- F. **CONSENT** - Approval of Interlocal Agreement with LOTT, the City of Lacey, and City of Tumwater for Shared Staff Resources (*Tom Morrill, Legal, Rich Hoey, Public Works*)
- G. **OTHER BUSINESS** - Oral Report from Farmers Market
- H. **CONSENT** - Approval of Farmers Market Operating Agreement (*Scott River, Parks; Steve Hall, Exec.*)
- I. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- J. **CONSENT (2nd Reading)** - Ordinance to Approval of Annexation Request for New Olympia Regional Learning Academy File 13-0037
- K. **CONSENT** - Approval of Updated Reclaimed Water Service Agreement with the Port of Olympia (*Donna Buxton, Public Works*) File 13-0222

Finance Committee - 2nd Thursday, 5:30 pm (Stephen Buxbaum, Chair, Nathaniel Jones, Jim Cooper)

General Government Committee - 3rd Tuesday, 5:30 pm (Jeannine Roe, Chair, Jim Cooper, Karen Rogers)

Land Use and Environment Committee - 4th Thursday, 5:30 pm (Steve Langer, Chair, Jeannine Roe, Julie Hankins)

- A. Consideration of a Separate Chapter in the EDDs for Chambers Basin (*Rqstd 1/15/13*)
- B. Review of Vacation Policies (*Rqstd 3/5/13 S. Buxbaum*)

April 2

NO COUNCIL MEETING

April 9 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of Police Volunteers (*Amy Stull, Police*)
- B. **OTHER BUSINESS** - Transportation Enhancement and Surface Transportation Program Funding Request (*Mark Russell, Public Works*)
- C. **CONSENT 2nd READING** - Amendment to Ordinance 6835 (Operating Budget) (*Dean Walz, Admin. Svcs.*) File 13-0204
- D. **CONSENT 2nd READING** - Amendment to Ordinance 6833 (Special Funds) (*Dean Walz, Admin. Svcs.*) File 13-0205
- E. **CONSENT 2nd READING** - Amendment to Ordinance 6827 (Capital Budget) (*Dean Walz, Admin. Svcs.*) File 13-0207

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April 11 - 5:30 pm

FINANCE COMMITTEE

- A. Approval of March 14, 2013 Finance Committee Minutes
- B. Building Repair & Replacement Fund (*Debbie Sullivan, Public Works*)
- C. 2014 Budget and Public Engagement Plan (*Jane Kirkemo, Admin. Svcs.*)
- D. Review of Long Term Financial Strategy Process (*Jane Kirkemo, Admin. Svcs.*)
- E. Financial Feasibility of Downtown Restrooms (*Keith Stahley, CP&D; Rich Hoey, Public Works*)

April 11 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of March 28, 2013 Land Use & Environment Committee Minutes
- B. Shoreline Master Program - Restoration Plan & Implementation (*Keith Stahley, (CP&D)*)
- C. Comprehensive Plan - Action Plan (*Stacey Ray, CP&D*)
- D. Status Report on Pay Station Replacement Project (*Karen Kenneson, CP&D*)
- E. Community Renewal Area (CRA) - Planning Process (*Keith Stahley, CP&D*)
- F. Proactive Development Review Process Status Report (*Steve Hall, Exec.*)
- G. Status Reports and Updates (*Keith Stahley, CP&D*)

April 16 - 5:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of March 19, 2013 General Government Committee Minutes
- B. Approval of March 21, 2013 General Government Committee Minutes
- C. Briefing and Discussion about Public Involvement and Engagement, and Use of Social Media (*Cathie Butler, Exec.*)
- D. Update on Council Chambers and Room 207 Microphone Expansion Project

April 16 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Madison Scenic Park Trail Extreme Makeover (*Jonathon Turlove*) File 13-0206
- B. **OTHER BUSINESS** - Artesian Court Design and O&M Funding (*Linda Oestreich, Parks*)
- C. **CONSENT** - Approval of April 9, 2013 City Council Meeting Minutes
- D. **CONSENT** - Easement Agreement with Puget Sound Energy at Ward Lake Park (*Jonathon Turlove, Parks*) File 13-0159
- E. **CONSENT** - Approval of Bid Award for West Bay Drive Lift Station Project (*Jim Rioux, Public Works*) File 13-0216

April 23 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Automated Meter Reading Contract (*Meliss Maxfield, Public Works*) File ID 12-0116

April 30

NO COUNCIL MEETING

May 7 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - One-Side-of-the-Road Collection (*Dan Daniels, Public Works*) File 13-0226

May 9- 5:30 pm

FINANCE COMMITTEE

- A. Approval of April 11, 2013 Finance Committee Minutes
- B. Technology Funding Overview (*Jane Kirkemo, Admin. Svcs.*)
- C. Transportation Benefit District (TBD) Debt Financing (*Jane Kirkemo, Admin. Svcs.*)
- D. Long Term Revenue Strategies (*Jane Kirkemo, Admin. Svcs.*)
- E. Update on The Washington Center Contract and Endowment Fund (*Steve Hall, Exec.*)
- F. Review of B&O Tax (focus on eligible exempt categories) (*Jane Kirkemo, Admin. Svcs.*)

May 14 - 5:30 pm

SPECIAL MEETING TO HOLD A STUDY SESSION

- A. Downtown Emphasis Patrols (*Ronnie Roberts, Police*)

May 14 - 7:00 pm

COUNCIL MEETING

- A.

May 21 - 5:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of April 16, 2013 General Government Committee Minutes

May 21 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Briefing and Discussion about Economic Development with the Economic Development Council, West Olympia Business Assn., and Olympia Downtown Association (*General Government Committee/Cathie Butler, Exec.*)

May 23 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of April 11, 2013 Land Use & Environment Committee Minutes
- B. Subarea Planning (*Jennifer Kenny, CP&D*)
- C. Waste Water Master Plan (*Andy Haub, Public Works*)
- D. Results of Artesian Well Design Process (*Linda Oestreich, Parks*)
- E. Comprehensive Plan - Deliberation Process (*Todd Stamm, CP&D*)
- F. Status Reports and Updates (*Keith Stahley, CP&D*)

May 28 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - CDBG Consolidated Plan and Annual Action Plan (*Anna Schlecht, CP&D*)

June 4

NO COUNCIL MEETING

June 11 - 7:00 pm

COUNCIL MEETING

June 13- 5:30 pm

FINANCE COMMITTEE

- A. Approval of May 9, 2013 Finance Committee Minutes
- B. Budget Document Formatting (*Jane Kirkemo, Admin. Svcs.*)
- C. Planning Commission 20-Year Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- D. Report from The Washington Center on Operations and Capital (*Jane Kirkemo, Admin. Svcs.*)
- E. Long Term Funding of LEOFF 1 Medical (*Jane Kirkemo, Admin. Svcs.*)

- June 18 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Briefing and Discussion About Urban Forestry (*General Government Committee/Cathie Butler, Exec.*)
 - B. **OTHER BUSINESS** - Scoping of Government-to-Government Relationship Building (*General Government Committee/Cathie Butler, Exec.*)
- June 25 - 5:30 pm** **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of May 21, 2013 General Government Committee Minutes
- June 25 - 7:00 pm** **COUNCIL MEETING**
- June 27 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of May 23, 2013 Land Use & Environment Committee Minutes
 - B. Proactive Development Review Process Status Report (*Keith Stahley, CP&D*)
 - C. Consider Development Regulation Update Process (*Todd Stamm, CP&D*)
 - D. Comprehensive Plan Action Plan (*Stacey Ray, CP&D*)
 - E. Status Reports and Updates (*Keith Stahley, CP&D*)
- July 2** **NO COUNCIL MEETING**
- July 9 - 7:00 pm** **COUNCIL MEETING**
- July 11 - 5:30 pm** **FINANCE COMMITTEE**
- A. Approval of June 13, 2013 Finance Committee Minutes
 - B. Preliminary 2014-2019 Capital Facilities Plan (CFP) (*Jane Kirkemo, Admin. Svcs.*)
 - C. 5-Year Budget Projects (*Jane Kirkemo, Admin. Svcs.*)
 - D. Use of LIDs in Sub Area Plans (*Jane Kirkemo, Admin. Svcs.*)
- July 16 - 5:30 pm** **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of June 18, 2013 General Government Committee Minutes
- July 16 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Briefing and Discussion about Parking Program Improvements (*General Government Committee/Karen Kenneson, CPD*)
 - B. **OTHER BUSINESS** - Check-in on Downtown Ambassador Program (*General Government Committee/Brian Wilson, CPD*)
- July 23 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Wastewater Management Plan (*Andy Haub, Public Works*)
- July 25- 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of June 27, 2013 Land Use & Environment Committee Minutes
 - B. Subarea Planning Status Report (*Todd Stamm, CP&D*)
 - C. Comprehensive Plan - Deliberation Process (*Todd Stamm, CP&D*)
 - D. Code Enforcement (*Tom Hill, CP&D*)
 - E. Status Reports and Updates (*Keith Stahley, CP&D*)

July 30 **NO COUNCIL MEETING**

August 6 **NO COUNCIL MEETING**

August 8 - 5:30 pm **FINANCE COMMITTEE**

- A. Approval of July 11, 2013 Finance Committee Minutes
- B. Funding Indigent Defense and Meeting New Standards (*Maryam Olson, Court Services*)
- C. Municipal Court Costs (*Maryam Olson, Court Services*)
- D. Performance Measures (*Jay Burney, Exec.*)
- E. CDBG Use and Allocation (*Anna Schlecht, CP&D*)

August 13 - 7:00 pm **COUNCIL MEETING**

August 20 - 5:30 pm **GENERAL GOVERNMENT COMMITTEE**

- A. Approval of July 16, 2013 General Government Committee Minutes

August 20 - 7:00 pm **COUNCIL MEETING**

- A. **OTHER BUSINESS** - Briefing and Discussion about Jail Administrative Policies
- B. **OTHER BUSINESS** - Scoping - 2014 Advisory Committee Work Plan Process (*Cathie Butler, Exec*)

August 29 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of July 25, 2013 Land Use & Environment Committee Minutes
- B. Downtown Project Phase II (*Brian Wilson, CP&D*)
- C. Proactive Development Review Process Status Report (*Keith Stahley, CP&D*)
- D. Status Report on Pay Station Replacement Project (*Karen Kenneson, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

September 3 **NO COUNCIL MEETING**

September 10 - 7:00 pm **COUNCIL MEETING**

- A. **OTHER BUSINESS** - Briefing and Discussion about City Performance Measures (*General Government Committee/Jay Burney, Exec*)
- B. **OTHER BUSINESS** - Briefing and Discussion about Marijuana Laws (*General Government Committee/Tom Morrill, Legal*)

September 12 - 5:30 pm **FINANCE COMMITTEE**

- A. Approval of August 8, 2013 Finance Committee Minutes
- B. Review Proposed Utility Rates (*Rich Hoey, Public Works*)
- C. City Services "At Risk" (*Jane Kirkemo, Admin. Svcs.*)
- D. Budget Discussions with Advisory Committees (*Cathie Butler, Exec.*)
(*separate date in September*)

September 17 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD**

- A. Approval of January 22, 2013 Transportation Benefit District Board Meeting Minutes

- September 17 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - One Year Review of Ordinance Setting Higher Penalties for Repeat Code Violators (*Tom Hill, CP&D*)
- September 24** **NO COUNCIL MEETING**
- September 26 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of August 29, 2013 Land Use & Environment Committee Minutes
B. Annexation Update (*Todd Stamm, Steve Friddle, CP&D*)
C. Subarea Planning (*Jennifer Kenny, CP&D*)
D. Status Reports and Updates (*Keith Stahley, CP&D*)
- October 8 - 7:00 pm** **COUNCIL MEETING**
A.
- October 10 - 5:30 pm** **FINANCE COMMITTEE**
A. Approval of September 12, 2013 Finance Committee Minutes
B. Review of 2014 Projected Revenues (*Jane Kirkemo, Admin. Svcs.*)
C. Affordability and Feasibility of Public Safety Programs Supported by 1/10% Ballot Measure (*Jane Kirkemo, Admin. Svcs.*)
D. Coalition of Neighborhood Associations (CNA) Budget Meeting - *Separate Date*
- October 15 - 5:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Approval of August 20, 2013 General Government Committee Minutes
- October 15 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Scoping - 2014 Advisory Committee Application Process (General Government Committee/Cathie Butler, Exec)
B.
- October 22 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Presentation of 2014 Operating Budget (*Steve Hall, Exec.*)
- October 24 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of September 26, 2013 Land Use & Environment Committee Minutes
B. Shoreline Master Program - Restoration Plan and Implementation (*Keith Stahley, CP&D*)
C. Status Reports and Updates (*Keith Stahley, CP&D*)
- October 29** **NO COUNCIL MEETING**
- Monday**
November 4 **COUNCIL MEETING**
A. Review of the Preliminary 2012 Operating Budget (Utility Rates, Impact Fees, Lodging Tax)

- November 12 - 7:00 pm** **COUNCIL MEETING**
A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)
B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance (*Jane Kirkemo, Admin. Svcs.*)
- November 14 - 5:30 pm** **FINANCE COMMITTEE**
A. Approval of October 10, 2013 Finance Committee Minutes
B. Budget Balancing Proposal fur Budget and CFP (*Jane Kirkemo, Admin. Svcs.*)
- November 19- 5:30 pm** **GENERAL GOVENMENT COMMITTEE**
A. Approval of October 15, 2013 General Government Committee Minutes
- November 19 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Review of 2012 Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
B. **OTHER BUSINESS** - Scoping - Council 2014 Interlocal Assignments (General Government Committee/Cathie Butler, Exec)
C. **CONSENT** - 1st Reading of the Ad Valorem Tax Ordinance (*Dean Walz, Admin. Svcs.*)
- November 21 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of October 24, 2013 Land Use & Environment Committee Minutes
B.
- November 26 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Council Review and Budget Balancing (*Steve Hall, Exec., Jane Kirkemo, Admin. Svcs.*)
- December 5 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of October 24, 2013 Land Use & Environment Committee Minutes
B. Comprehensive Plan Implementation Strategy Status Report (*Keith Stahley, CP&D*)
C. Year End Report - Putting the Puzzle Together (*Keith Stahley, CP&D*)
D. Status Reports and Update (*Keith Stahley, CP&D*)
- December 3 - 7:00 pm** **COUNCIL MEETING**
- December 10 - 7:00 pm** **COUNCIL MEETING**
A. **CONSENT** - 1ST Reading of the Operating Budget Ordinance
- December 12 - 5:30 pm** **FINANCE COMMITTEE**
A. Approval of November 14, 2013 Finance Committee Minutes
B. Indirect Cost Recovery Methodologies (*Jane Kirkemo, Admin. Svcs.*)

December 17- 5:30 pm

GENERAL GOVERNMENT COMMITTEE

A. Approval of November 19, 2013 General Government Committee Minutes

December 17 - 7:00 pm

COUNCIL MEETING (Last meeting of the year)

A. CONSENT - 2nd Reading of the Operating Budget Ordinance