



Meeting Agenda

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, November 15, 2018

5:30 PM

Council Chambers

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

(Estimated Time: 0-15 Minutes)

During this portion of the meeting, citizens may address the Committee for up to three (3) minutes regarding the Committee's business meeting topics.

5. APPROVAL OF MINUTES

5.A [18-1062](#) Approval of September 20, 2018 Land Use & Environment Committee Meeting Minutes

Attachments: [Minutes](#)

5.B [18-1091](#) Approval of October 4, 2018 Land Use & Environment Committee Meeting Minutes

Attachments: [Minutes](#)

6. COMMITTEE BUSINESS

6.A [18-1064](#) Downtown Strategy Status Report

6.B [18-1041](#) 2018 Engineering Design and Development Standards (EDDS) Update

Attachments: [Link to EDDS Webpage](#)
[2018 EDDS Topics](#)

6.C [18-0817](#) Transportation Master Plan Briefing

6.D [18-1060](#) Thurston County Joint Plan Update Briefing

7. REPORTS AND UPDATES

8. ADJOURNMENT

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City

Council Committee meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Land Use & Environment Committee

Approval of September 20, 2018 Land Use & Environment Committee Meeting Minutes

Agenda Date: 11/15/2018
Agenda Item Number: 5.A
File Number: 18-1062

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of September 20, 2018 Land Use & Environment Committee Meeting Minutes



Meeting Minutes - Final

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, September 20, 2018

6:00 PM

Council Chambers

1. CALL TO ORDER

Committee member Jones called the meeting to order at 6:00 p.m.

2. ROLL CALL

Chair Gilman arrived at 6:10 p.m.

Present: 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

OTHERS PRESENT

Community Planning and Development (CP&D) Staff:
Deputy Director Leonard Bauer
Downtown Liaison Mark Rentfrow

Young Architecture Consultant Adam Young

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [18-0776](#) Approval of July 19, 2018 Land Use and Environment Committee Meeting Minutes

The minutes were approved.

5.B [18-0889](#) Approval of August 16, 2018 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [18-0864](#) Annexation Plan Scope and Schedule

Mr. Smith provided updates on annexation activity within the area.

The Committee directed staff to move forward with the Phase I Feasibility Study for both Northeast and Southeast Olympia and return with the results to discuss next steps.

6.B [18-0876](#) Downtown Sanitation Master Plan Briefing

Mr. Rentfrow and Mr. Adams presented the Sanitation Master Plan.

Committee member Jones moved, seconded by Committee member Parshley, to forward a recommendation to City Council to approve the Downtown Sanitation Master Plan and staff recommendations regarding future public restroom placement in downtown Olympia. The motion passed unanimously.

7. REPORTS AND UPDATES

Mr. Bauer provided a report on the Missing Middle items that were referred by City Council on September 11, including limiting the number of units allowed in a townhouse building. The Planning Commission recommendation was to remove the limitation on a maximum of four units in a building.

8. ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Upcoming Meetings

The next scheduled meeting is for October 4, 2018.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Land Use & Environment Committee
**Approval of October 4, 2018 Land Use &
Environment Committee Meeting Minutes**

Agenda Date: 11/15/2018
Agenda Item Number: 5.B
File Number: 18-1091

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of October 4, 2018 Land Use & Environment Committee Meeting Minutes



Meeting Minutes - Draft
Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, October 4, 2018

5:30 PM

Room 207

Special Meeting

1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

OTHERS PRESENT

City of Olympia Community Planning & Development Staff:
Deputy Director Leonard Bauer
Senior Planner Joyce Phillips

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Judy Bardin, Walt Jorgensen, Phyllis Booth, Kathy McCormick, Larry Dzieza and Pat Rasmussen.

5. APPROVAL OF MINUTES - None

6. COMMITTEE BUSINESS

6.A [18-0940](#) Missing Middle Housing Recommendation Revisions

Mr. Bauer presented Missing Middle housing recommendation revisions to clarify the definition of on-street parking and provided a handout.

Committee member Jones moved, seconded by Committee member Parshley, to forward a recommendation to Council to define on-street parking. The motion passed unanimously.

Mr. Bauer presented Missing Middle housing recommendation revisions for removing the limitation of four townhouse units per structure.

Committee member Jones moved, seconded by Committee member Parshley, to forward a recommendation to Council to allow more than four townhouses in one structure. The motion passed unanimously.

Mr. Bauer presented two alternative Missing Middle housing recommendation revisions in which triplex, fourplex and courtyard apartment buildings would be permitted in the R 4-8 zoning district; handouts were provided.

Committee member Parshley moved, seconded by Committee member Jones, to forward a recommendation of Alternative 1 with revisions to Council for triplex, fourplex and courtyard apartment buildings to add areas within 600 feet of segments of 18th and 22nd Avenues Southeast that are immediately across the street from R 6-12 zoning districts. The motion passed unanimously.

7. REPORTS AND UPDATES

Chair Gilman reported on October 24, 2018 there is a session sponsored by the Ruckelshaus Center to meet with local governments, which is a priority for Committee members to attend. The Committee agreed to cancel the Land Use and Environment Committee meeting previously scheduled for October 24, 2018.

8. ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

The next scheduled meeting is for November 15, 2018.



Land Use & Environment Committee

Downtown Strategy Status Report

Agenda Date: 11/15/2018
Agenda Item Number: 6.A
File Number: 18-1064

Type: report **Version:** 1 **Status:** In Committee

Title

Downtown Strategy Status Report

Recommended Action

Committee Recommendation:
Not referred to a committee.

City Manager Recommendation:

Receive a briefing and the status of the Downtown Strategy. Briefing only; No action requested.

Report

Issue:

Whether to receive an overview of the Downtown Strategy and a status report on steps towards its implementation.

Staff Contact:

Amy Buckler, Downtown Programs Manager, 360.570.5847

Presenter(s):

Amy Buckler, Downtown Programs Manager

Background and Analysis:

The Downtown Strategy was adopted in April 2017, and implementation is underway. Staff will brief the committee on actions completed, underway and planned for implementation in 2019.

Neighborhood/Community Interests (if known):

More than 3,500 people participated in the public process to form the Strategy.

Options:

Discussion only. No action requested.

Financial Impact:

Costs of individual actions vary.

Attachments:

None



Land Use & Environment Committee

2018 Engineering Design and Development Standards (EDDS) Update

Agenda Date: 11/15/2018
Agenda Item Number: 6.B
File Number: 18-1041

Type: recommendation **Version:** 1 **Status:** In Committee

Title

2018 Engineering Design and Development Standards (EDDS) Update

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to forward the proposed 2018 Engineering Design and Development Standards (EDDS) update to City Council and schedule a public hearing to receive public comment.

Report

Issue:

Whether to recommend that the proposed 2018 update to the EDDS move to public hearing before City Council.

Staff Contact:

Stephen Sperr, P.E., Assistant City Engineer, Public Works Engineering, 360.753.8739

Presenter(s):

Stephen Sperr, P.E., Assistant City Engineer, Public Works Engineering

Background and Analysis:

The Engineering Design and Development Standards (EDDS) guide the design and construction of transportation, drinking water, reclaimed water, sewer, storm water, and solid waste collection systems. They are also the technical interpretation of the City's Comprehensive Plan and various utility master plans. The City Engineer is responsible for administering the EDDS.

On June 21, staff briefed the Land Use and Environment Committee on 64 proposed topics to address in this year's Update to the EDDS. That briefing included an overview of the EDDS, highlights of proposed changes, the public involvement and communication plan, followed by a discussion. On July 24, a similar presentation was made to the full City Council.

Since those briefings, staff has developed, and continues to develop, draft language and drawing

changes to address this year's topics. Staff has also begun the process of reaching out to interested parties by contacting them directly and providing the entire list of proposed changes on the City's website.

The Land Use and Environment Committee will receive a briefing on the proposed changes as well as an update to the current schedule.

Neighborhood/Community Interests (if known):

Updated EDDS will ensure utility and transportation systems, as well as solid waste improvements constructed meet the most current standards. Updates will also continue to move us toward the City's Comprehensive Plan Action Plan goal of providing Sustainable Infrastructure.

To date, the City has received no substantive comments. More information will be provided about discussions with stakeholders during the presentation.

Options:

Option 1: Forward the proposed 2018 EDDS Update to City Council and schedule a public hearing to receive public comment. After the hearing, Council could approve an Ordinance updating the EDDS. This option allows the EDDS to be updated per the current schedule.

Option 2: Do not recommend that the proposed EDDS updates move to public hearing. Delaying adoption could result in potential conflicts with City standards or the Olympia Municipal Code.

Option 3: Make additional edits or request specific changes to the 2018 Update, and recommend that the proposed updates move to public hearing before City Council. This option clarifies proposed changes, while keeping the 2018 Update on schedule.

Financial Impact:

None of the proposed changes should result in notable increases to the costs of private development or public work projects.

Attachments:

Link to EDDS webpage
2018 EDDS Topics

Home » City Services » Building Permits-Land Use » Engineering Design and Development Standards

Engineering Design and Development Standards (EDDS)

Featured Links

- [Current EDDS](#)
- [EDDS Deviation Request Form](#)

Navigation

- [Building Permits-Land Use](#)
- [Construction Codes](#)

feedback

Designing Olympia's Future

The [Engineering Design and Development Standards \(EDDS\)](#) are the technical standards used by the City and private developers to design and construct drinking water, reclaimed water, sewer, transportation, stormwater, and solid waste collection systems. The City has a process for requesting a deviation from these standards. [Here is the Deviation form.](#)



The EDDS are updated annually after a public hearing and upon City Council approval. The 2017 EDDS update was adopted by City Council on December 12 and became effective December 26, 2017. The City's [Code Publishing site](#) hosts the current EDDS, as well as previous versions of the EDDS that may apply to some vested private development projects.

2018 EDDS Update

- [2018 EDDS Schedule](#) (As of June 9, 2018)
- [2018 EDDS Summary of Proposed Changes](#)

Don't see a topic you think should be addressed or updated?

[Fill out this form to revise or update the EDDS.](#) Submit it to Fran Eide, City Engineer, at feide@ci.olympia.wa.us. The EDDS are reviewed and updated every year starting in January. Your request will be recorded and considered for the next update.

Questions?

Contact Steve Sperr, P.E., at **360.753.8739** or ssperr@ci.olympia.wa.us.

Construction Map
GET INFORMATION ABOUT CONSTRUCTION PROJECTS IN OLYMPIA

OlyProjects
GET CONSTRUCTION PROJECT UPDATES ON TWITTER

PermitPortal
APPLY FOR YOUR PERMIT ONLINE

City Calendar

- 11/08** - 6:00 p.m.
[Olympia Arts Commission](#)
- 11/12**
[Veteran's Day](#)
- 11/12** - 6:30 p.m.
[Hearing Examiner](#)
- 11/13** - 6:00 p.m.
[Metropolitan Parks District Board](#)
- 11/13** - 7:00 p.m.
[City Council Meeting](#)

→ [View full calendar...](#)

City Updates

CALL FOR PUBLIC ART The City is seeking an artist or artist team to develop site-specific artwork for the West Bay Drive Art Crossing location. Apply by Midnight on Wednesday, November 28, 2018. [More...](#)

2019 PRELIMINARY OPERATING BUDGET The 2019 Preliminary Operating Budget is now available. [More...](#)

ADDRESSING HOMELESSNESS The City Council has directed immediate actions to respond to homelessness in our community. [More...](#)

2019-2024 PRELIMINARY CAPITAL FACILITIES PLAN The [2019-2024 Preliminary Capital Facilities Plan \(CFP\)](#) is now available. Comments can be sent to adminservices@ci.olympia.wa.us by October 30, 2018.

OLYMPIA MUNICIPAL CODE Quick link to codes and standards including [Olympia Municipal Code](#).

MEETINGS [Agenda and Minutes](#) for City Council and most advisory committees.

[back to top...](#)

City of Olympia, Washington
PO Box 1967
Olympia, WA 98507-1967

[Home](#) [Contact Us](#) [Jobs & Volunteering](#) [Online Services](#) [Website Support](#) [Privacy](#) [Sitemap](#)

2018 EDDS Topics - as of 11/01/18

EDDS #	Topic	Requested Change and Why	Location in EDDS, OMC, etc.
SUBSTANTIVE CHANGES			
1	Latecomer Agreements/Sewer Extensions	Update the requirements for Latecomer Agreements in Chapter 2, to address 2013 amendments to RCW 35.91.020. Require sewer stubouts to property line. Address requirement for sewer extensions.	Ch. 2, 3.110, 7C.020, 7E.020, 7F.020, OMC 13.080, Title 18, 16.040.020
2	Downtown Strategy Recommendations	Implement recommendations from the DTS that impact Transportation-related requirements in the Downtown Area.	Ch. 4
3	Sidewalk Fee-in-lieu	Clarify process for reviewing sidewalk requirements for single family residential construction.	2.040.A
OTHER CHANGES			
5	Gender Neutrality	Remove gender references (e.g. "He" and "him") in the EDDS and related OMCs.	Ch 1-10, Title 12 OMC
6	Urban Forestry Manual	Reference in Chapter 1, and address link to requirements in SWPPP and SVPAs. See also SVPA topic below.	Chapters 3 and 5
7	Submittals for Private Development Work	Consider requiring submittals for certain types of construction (e.g. pervious concrete sidewalk and driveways) and/or materials to be used, for work on public facilities and infrastructure constructed by private development.	Chapter 3
8	Soil and Vegetation Protection Area (SVPA) Plans	Add requirements for what is to be in these plans, per Urban Forestry Manual. Need in Ch 3 if not in applicable OMC chapter.	3.045
9	Electronic Submittal of Drawings	Clarify size and type of drawings to be submitted, to be consistent with CPD requirements.	3.030, 3.040, 3.045
10	Record Drawings	Adjust standards to reflect current issues. Update OMC 17.44.030 to reflect current standards. Also address scanning requirements changes (to .pdf with ISO standard).	3.045, 3.065, OMC 17.44.030
11	General Notes	Minor edits for clarifications of these notes in Standard Drawing 3-1.	Drawing 3-1
12	Table 1 Correction	Delete "Decatur Street Connection" from Table 1 (which labels it as a Future Major Collector), to be consistent with Comprehensive Plan.	Ch.4 Table 1
13	Ditch Maintenance	Need to establish responsibility here in the EDDS, or in applicable OMC?	Ch4 and/or 5?
14	Driveway Culverts	Establish standard for driveway approaches with culverts.	4B.140, Ch 5
15	Gates and Bollards for Public Facilities	Establish clear standards; currently only fence standards in Lift Station section of Chapter 7.	Chapters 4, 7, other?
16	Grated Lids and other Slip Hazards	Add requirement for plan from private utilities to replace grated vault lids in sidewalks.	4C, OMC 11.04,06,10,12
17	Small Cell Tower Installations on Street Lights	Establish standards for mounting small cell towers on street lights.	4F, OMC 11.04, 06, 10, 12
18	Illumination	Review mounting heights, spacing and other requirements for Street Lights. Confirm whether "City of Olympia Streetlight Installation Guidelines" is still being used.	4F
19	Street Trees	Update tree installation requirements and revise and add drawings.	4H.100, Drawings
20	Access Points clarification	Clarify primary access versus connection to local access and other street types.	4I.080

EDDS #	Topic	Requested Change and Why	Location in EDDS, OMC, etc.
21	Transportation-Related Special Provisions	Update Appendix 5 of Chapter 4 to reflect changes made by Amendments to the 2016 WSDOT Standard Specifications.	Appendix 5 of Ch. 4
22	Hammerhead Detail	Review minimum dimensions and other requirement of the Temporary "T" (i.e. "Hammerhead") elements of standard detail 4-5.	Drawing 4-5
23	Bedding and Backfill	Revise and/or clarify pipe zone bedding specification (see WSDOT 9-03.12(3)) and drawing 4-8, to decrease size of crushed rock that can be used. Need to clarify backfill spec as well?	Drawing 4-8; specs in various Chapters
24	Bulbout details	Revise dimensions of bulbouts	Drawings 4-13 and others
25	Utilities Location Schematic	Review Standard Drawing details, and consider adding additional pipe separation info. Add reference to this Drawing in other Chapters.	Drawing 4-44
26	Catch Basins & Stormwater Vaults	Add (1) requirement to install "Drains to..." markers during construction, (2) detail on CB drawings showing marker, (3) more detail about where non-vented grates and hooded frames are required, (4) acceptance of Nyloplast CBs, (4) access requirements for stormwater vaults.	Chapter 5 & Drawings
27	Stormwater Pond Sign	Add a standard detail into Chapter 5 showing the required information to be included on the sign, as well as where and when it is required. OK to put sign on fence.	Chapter 5
28	Wells	Consider adding specific language regarding abandoning individual wells and/or cross connection control when connecting to the City's water system.	Ch. 6
29	Water Main Looping	Add more specific language for when "looping" of water mains is required as a result of development/redevelopment.	6.030F
30	Concrete Hydrant Pads	Specify 3'x3'x8" pads for hydrants more than 18 inches from curb.	6.060, drawing 6-8
31	Larger Meters	Add note to require ordering of meter.	6.075
32	Fire Sprinkler System Service Connections (FDCs)	Update specifications for fire sprinkler lines to clarify material and design requirements for portion in the ROW; who inspects.	6.106, 6.040
33	Bend Markers	Consider adding bend markers for new developments.	6.112
34	Water Service Connections	(1) Add steel sleeve (casing) pipe; and (2) consider requiring 1 1/2-inch service lines for connections on mains with less than ___ psi static water pressure.	6.120
35	Disinfecting Watermains	Consider revisions to the disinfection process, incorporating AWWA C651 standard and Water Utility Operations goals. Add sampling requirement for every 1200 feet and at each end of pipe.	6.190
36	Water Service Connection Drawings	Update drawings to reflect current material requirements	Drawings 6-1A-C, 6-2
37	Water Meter Placement	Clarify location of water meters relative to property lines, ROW and sidewalks	Drawing 6-7
38	Water Meter Manifolds	Clarify pipe lengths for 3 and 4-inch meter manifolds.	Drawing 6-20A
39	Location of Sewer Main in Street	Establish standards for location of new sewer main in existing streets that may allow other than center of road, and possible stubout requirements (in 7B.030).	Ch 7
40	Hard surface runoff into sewer	Address "stormwater" catch basin connections to the sewer system for covered fueling stations (pump islands), solid waste compactors, and covered parking structures.	Ch7 - new section(s)?
41	Pipe Abandonment	Reference WSDOT Standard Specifications, or copy and paste Olympia Special Provisions requirements for abandoning a pipe in place.	7A
42	Testing and Televising	(1) verify pressure & vacuum testing procedures & numbers, (2) require materials testing for new pipe, etc., (3) revise Table 1 to delete any MHs less than 48" diameter; also add larger diameter MHs., (4) add section for testing (including televising) of side sewers between the CO at the property line and the main, and (5) Clarify it is a contractor of the City's choosing who televises new pipe, not the City.	7A.070

EDDS #	Topic	Requested Change and Why	Location in EDDS, OMC, etc.
43	Gravity Sewer Main Alignment in Streets	Clarify location of sewer, with exceptions requiring stubout to be installed across street. Consistent with drawing 4-44.	7B.030
44	Connection to Existing System	Clarify this section is about connecting new sewer mains. Move items E and F to 7B.080.	7B.040
45	Saddle Manholes	Update section on saddle manholes, including bypass pumping, and add a standard drawing.	7B.050
46	manhole pipe angles	Clarify whether angles between pipes must be over 45 degrees (per 7B.055) or 90 degrees (per 7B.050).	7B.050, 7B.055
47	Drop Manholes	(1) Clarify when inside drop manholes can be used, (2) clean up Standard Drawing 7-4A (e.g. note 4) and add updated ASTM reference, and (3) Drawings 7-4, 4A shows max of 20' between invert of pipe open to manhole and bottom of channel. This conflicts with 7B.030 which says manholes may not be more than 20 feet deep.	7B.050, 7B.030, Drawings 7-4, 4A
48	Cleanouts	Clarify where service line cleanouts should be, consistent with 13.08, and detail location for these; maybe move this into following section on service lines?	7B.070
49	Connections to existing pipe	Specify shielded steel bands for couplers, as is required for repair bands.	7B.080
50	Sewer Connection for Duplexes	Allow single sewer service line for duplexes, cottages, and ADUs on the same parcel.	7B.080
51	Re-testing costs for Private Sewers	Add in 7B.090.E that testing costs will be borne by owner	7B.090.E
52	Sewer Force Main Shutdowns	Clarify what connections may be made to force mains (LS, STEP and grinder) and add notification requirement for force main shut downs for construction. Model after water connection notification.	7C.030
53	Discharge Manhole Coating	The last paragraph in 7C.080 is redundant with section 7C.085.	7C.080, 7C.085
54	Lift Station Access	Revise to (1) require appropriate turning radius limits for vactor truck, (2) paving requirements, and (3) water service.	7D.030
55	Criteria For Sewage Works Design	Reference entire manual instead of just Chapter C1.	7D.020, 7E.020, 7F.020
56	STEP System Requirements	(1) Update list of pre-approved STEP tank manufacturers; (2) revise definition to be consistent with OMC 13.08; (3) clarify language re: easements / distance from STEP lids to be maintained; (4) clarify sections 7E.020 and 060; (5) reference Orenco wiring diagrams; and (6) update commercial STEP standards to reflect the specifications being developed for Chambers Creek Condo project.	7E
57	Commercial STEP Systems	Revise wording in 7E.095 - exact wording forthcoming from Operations.	7E.095
58	Grinder Pumps	(1) Add Inspection at time of sale (7F.010 to OMC 13.08, (2) Remove owner responsibility wording in sections 7F.010, 030 as they are redundant to OMC 13.08, and (3) Review emergency storage volume of 70 gallons - too low?	7F
59	Controls of Commercial STEP Systems	Update programming, instrumentation, control and SCADA requirements for Commercial STEP systems.	Ch7, Appendices
60	Lift Station Start-up documents	Add the Lift Station Inspection Checklist and S&L Product Start-Up Report forms as Appendices.	Ch7. Appendices
61	Catch Basins for Solid Waste	Add requirement, consistent with the Drainage Manual, for installation of catch basins for dumpster/compactor pads that are connected to the sewer system. Add similar requirement for covered parking lots and fuel islands in Ch 4 as well?	Ch. 8
62	Solid Waste clarifications	Revise wording and clarify some points in Chapter 8.	Ch.8
63	Compactors	Revise wording in 8.031.C.2 to correct type of compactor.	8.031.C.2
64	Scrivener errors	Correct scrivener errors in various sections of the EDDS and Title 12 of the OMC	OMC 12.20.365(A), drawings 4-2...

EDDS #	Topic	Requested Change and Why	Location in EDDS, OMC, etc.
HOLD FOR FUTURE CONSIDERATION			
1	Street Connectivity	Set up special Deviation Request requirements, consistent with Comprehensive Plan Goals GT4 and GT5 and Policy PT5.2, that require the proponent to address specific issues identified in the Comp Plan related to connectivity. Also consider (1) alternative alignments in environmentally sensitive/critical areas, (2) new criteria for examining new street connections, and (3) identifying safety issues and funding solutions to such issues related to newly connected streets.	1.050, 2.040.B.3, Table 3 in Ch.4, 4H.060.A.8
2	Streetside (Frontage) Improvements	Clarify when they are required, what is required, and intent to achieve sidewalk and planter strip widths on major streets. Clarify when "streetside" vs. utility extensions are required. Consider stronger language for when sidewalk and other ped-related improvements in urban corridors are required (Comp Plan Policy PT15.1).	2.040, 2.020, 2.070, 3.110
3	Alleys	Revise Alley requirement in section 2.040B to be consistent with updated Comp Plan. Revise the current concrete strip standard for residential alleys, as it has not been installed in over 15 years.	2.040.B, Ch.4 Table 2, Drawings 4-4A,B
4	Private Utility Easements	Revise requirements for private utility easements, to address when they are required, allowing for adjustment of width based on zoning, etc.	2.050.E
5	Franchise (Private) Utilities (carryover from 2015)	Revise the Franchise Utilities section, as it is out of date and omits some requirements. Address as many of the Comp Plan Policies related to Private Utilities as practicable. Address pavement restoration.	2.060, 4B.175, 4B.195
6	Parking Lots (carryover from 2015)	(1) Clarify wording in paragraph 3 of the Parking Lot section 4H110. (2) Revise parking lot connection requirements to address connecting adjacent parking lots in 4I.090. (3) Clarify EDDS & Drainage Manual roles in parking lot design/layout, approval and inspection, vs. CP&D in OMC 18.38.	OMC 18.38.220, 4H.110, 4I.090 and Ch. 5
7	Planter Strips	Add standard for planter strip landscaping, addressing (1) number and type of plants, (2) species and diversity of trees, and (3) placement and replacement of trees.	4H
8	Roof Drains to Street Gutters	Investigate and determine whether tightline discharge of building roof drains to street gutters should be allowed or regulated by the EDDS.	Chapters 4 and 5
9	Sump Pumps to Street Gutters	Investigate and determine whether tightline discharge of sump pumps in basement (and other low areas) to street gutters should be allowed or regulated by the EDDS.	Chapters 4 and 5
10	Traffic Calming	Consider adding some criteria for determining when/if/where to use, especially for RLI Collectors and Local Access Streets.	Ch. 4, Ch. 9
11	Electric Vehicle Charging Stations	Support the use of electric vehicles by developing standards for their placement in the ROW. Being addressed separately from EDDS Update.	Chapter 4
12	Underground Detention Systems	Consider pros and cons of allowing certain types of underground stormwater detention systems, depending on location (under parking lots, e.g.).	Chapter 5
13	Fiber Optics Conduit	Establish standards for a City-owned fiber optics conduit system, once policies and regulations regarding such a system are established by City Council action.	
14	Modified Street Designs	Focus on a particular mode instead of "complete streets". Provides direction for master plans.	
15	Bike Boulevards/Corridors	Establish standards for bike corridors, using 2016 Bike Corridor pilot project as template.	
16	Protected Bike Lanes	Establish standards for protected bike lanes	
17	Pedestrian Crossing Islands	Make islands large enough for small groups cycling together.	
18	Private Streets	Clarify requirements for Private Streets, and when are they permissible.	2.040, 4B.070
19	Infill Housing Incentives	On 2017 Draft Action Plan. May or may not involve changes to the EDDS.	TBD
20	Sidewalk Cafes	Establish standards for use of portions of sidewalks in the ROW, in front of restaurants, bars, etc.	TBD, OMC 9.16.180



Land Use & Environment Committee

Transportation Master Plan Briefing

Agenda Date: 11/15/2018
Agenda Item Number: 6.C
File Number: 18-0817

Type: information **Version:** 1 **Status:** In Committee

Title

Transportation Master Plan Briefing

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation

Receive a briefing on the Transportation Master Plan. Briefing only; No action requested.

Report

Issue:

Whether to receive a briefing on the Transportation Master Plan development.

Staff Contact:

Sophie Stimson, Senior Planner, Public Works Transportation, 360.753.8497

Presenter(s):

Sophie Stimson, Senior Planner, Public Works Transportation

Background and Analysis:

Work is underway on the Transportation Master Plan (TMP). This is the first plan of this type for the City of Olympia. The plan will define the long-term development of the transportation system for all modes of travel and the associated funding strategy.

We are currently in the project identification and prioritization phase. Because we wanted to reach out to a broad range of people to hear what they think, we made a Story Map. A Story Map is an online tool that uses maps, graphics, and photos to explain concepts. It also contains surveys to seek input. The TMP Story Map explained the master plan development process and presented proposals for project identification and prioritization.

The Story Map was available September 24 through November 1. In that time, the Story Map was visited over 1600 times. The survey questions were presented in different sections of the Story Map. One question received over 350 responses. The Story Map is successful in engaging a large number of people.

At the meeting, staff will present the results of the Story Map surveys, and describe next steps in the TMP development process.

Neighborhood/Community Interests (if known):

The first phase of public outreach is complete. Additional efforts will occur through development of the plan.

Options:

N/A

Financial impact:

The total cost of the plan is \$300,000, funded through a variety of transportation sources.

Attachments:

None



Land Use & Environment Committee

Thurston County Joint Plan Update Briefing

Agenda Date: 11/15/2018
Agenda Item Number: 6.D
File Number: 18-1060

Type: information **Version:** 1 **Status:** In Committee

Title

Thurston County Joint Plan Update Briefing

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive a briefing on the Thurston County Joint Plan Update and provide guidance.

Report

Issue:

Whether to receive a briefing on the Thurston County Joint Plan Update.

Staff Contact:

Joyce Phillips, Senior Planner, Community Planning and Development, 360.570.3722

Presenter(s):

Joyce Phillips, Senior Planner, Community Planning and Development

Background and Analysis:

Thurston County and the City of Olympia have a long history of cooperative planning, especially as it relates to the unincorporated portions of the City's Urban Growth Area (UGA). Thurston County and the cities within its borders have developed Countywide Planning Policies under the Growth Management Act that encourage and support coordinated planning. A Joint Plan for the UGA was developed cooperatively, and adopted by the Board of County Commissioners as part of its Comprehensive Plan. A Memorandum of Understanding was reached to identify roles and responsibilities to carry out the coordinated planning.

The County maintains land-use authority and permitting responsibilities in the UGA. The intent is that the zoning and development standards in these areas will be the same or nearly the same as that of the City of Olympia.

The last time the County and City adopted a Joint Plan, it was accomplished by the County identifying which of the City's goals and policies it was adopting for the UGA. These goals and

policies were identified by inclusion of an asterisk next to the goal or policy in the City's plan.

The City had an extensive Comprehensive Plan update process with much input from the public. This led to the adoption of the City's new plan in 2014. The Plan is more integrated and contains much context for the goals and policies in its narrative. Therefore, when city staff submitted a new proposed Joint Plan in May 2017, it was much more robust than the existing Joint Plan. Essentially, city staff submitted the City's Comprehensive Plan with only text that was specific to a city action or a city program removed.

Thurston County staff provided comments back to the City in April 2018. City staff provided a response in June that requested to retain much of the language the County staff had proposed to strike. In some cases, we suggested modifying the goal or policy language so the County's role would be to support the City's efforts to accomplish the goal or policy. We've offered to meet with County staff once they have had the opportunity to review our response, in order to discuss areas where we may not be in full agreement regarding language to be removed.

Ultimately, it will be the decision of the Board of County Commissioners as to what is in the final adopted Joint Plan.

We have begun conversations with County staff to coordinate a joint public outreach effort and to provide opportunities for public comment. This includes looking into opportunities for a joint meeting or public hearing before the Thurston County and City of Olympia Planning Commissions. Such an effort may begin this winter.

Neighborhood/Community Interests (if known):

The Joint Plan is likely to be of interest to many Olympia and Thurston County residents, especially those living within the Urban Growth Areas.

Options:

1. Provide direction to city staff on the development and adoption of the Joint Plan.
2. Provide direction to city staff on the joint public participation components of the Joint Plan.
3. Provide direction to city staff on the joint public participation components of the Joint Plan and its development and adoption through Thurston County.

Financial Impact:

None. City staff work on the Joint Plan is incorporated into the work program funded by the current and proposed city budgets.

Attachments:

None