



# City of Olympia

## Future City Council Meeting Agendas

### As of May 18, 2017

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

**Items Scheduled are  
Subject to Change**

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

A. **STUDY SESSION** - West Bay Environmental Assessment (*Jesse Barham, PW/Jonathon Turlove, Parks*) (File # 16-0518)

#### Finance Committee - 2<sup>nd</sup> Wednesday, 5:00 pm (*Jim Cooper - Chair, Jessica Bateman, Jeannine Roe*)

A. Major Unfunded Needs

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:30 pm (*Jeannine Roe - Chair, Jessica Bateman, Clark Gilman*)

A. Options for citizen engagement

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (*Julie Hankins - Chair, Clark Gilman, Nathaniel Jones*)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (*Requested by Jim Cooper - 10/28/14*)
- B. Daylighting Moxlie Creek (*Requested by Jim Cooper - 7/7/15*)

#### Ad Hoc Committee on Housing Affordability - (1<sup>st</sup> Monday and 3<sup>rd</sup> Wednesday, 5:30 p.m.) (*Julie Hankins - Chair, Jim Cooper, Jeannine Roe*)

**May 30**

**NO COUNCIL MEETING**

**May 30 - 5:30 pm**

#### **LAND USE AND ENVIRONMENT COMMITTEE (Special Meeting at Capital HS)**

- (5:30 - 6:30) **OPEN HOUSE** - Missing Middle Housing
- A. Parking Strategy Update (*Debbie Sullivan, PW*) (File #17- 0410)
  - B. Status Reports and Updates (*Keith Stahley*)

**June 5 - 5:30 pm**

#### **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**

- A. Develop an understanding of the relationship between public safety needs and housing affordability and homelessness issues (*Ronnie Roberts, OPD and Keith Stahley, CPD*)
- B. Consider draft report on options for housing affordability and homelessness response (*Keith Stahley, CPD*)
- C. Status Reports and Updates

**June 6 - 5:30 pm**

#### **STUDY SESSION**

- A. Elway Survey Results

**June 6 - 7:00 pm**

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - South Sound GREEN Program Update by Lincoln Elementary Students (*Michelle Stevie, PW*) (File #17-0531)
- B. **CONSENT** - Approval of Bid Award for Martin Way Patching (*Fran Eide, PW*) (File # 17-0469)
- C. **CONSENT** - Approval of Bid Award for 2017 Pavement Preservation (Chip Seal) (*Fran Eide, PW*) (File # 17-0471)
- D. **CONSENT** - Approval of Memorandum of Understanding with Washington State Employment Security Department for Two AmeriCorps Positions to Support Storm and Surface Water Utility Programs (*Susan McCleary, PW*)(File # 17-0461)

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.*

- E. **CONSENT** - Approval of Updated Reclaimed Water Service Agreement for Department of Enterprise Services and the Port of Olympia (*Erin Conine, Public Works*) (File 17-0580)
- F. **OTHER BUSINESS** - Review PY2017 CDBG Action Plan Proposals and Set Public Hearing Date

June 7 - 5:00 pm

**FINANCE COMMITTEE**

- A. Sustainable Budget
- 2018 Budget Preview - Unfunded Critical Needs
  - Criteria and Process for 2018 Budget
- B. Fire Department Equipment Replacement Needs (*Mike Buchanan, Fire*)
- B. Maintenance Center Feasibility Study (*Debbie Sullivan, PW*)(File # 17-0532)
- C. Salary Commission (*Mark Barber, Legal*)

June 10 - 9:00 am

**COUNCIL MID-YEAR RETREAT**

June 13 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - Capitol Campus zoning ordinance (*Leonard Bauer, CPD*)
- B. **CONSENT** - Budget Amendments (*Dean Walz, Admin Services*)

June 15 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Amendments to Drive-thru Business Requirements (*Tim Smith, CPD*)
- B. Historic Resources Inventory (*Michelle Sadlier, CPD*)
- C. Climate Action Plan (*Rich Hoey, PW*)(File # 17-0533)
- D. Status Reports and Updates (*Keith Stahley, CPD*)

June 20 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - Approval of Bid Award for Quince Street Sidewalk (*Jim Rioux, PW*) (File # 17-0472)
- B. **CONSENT** - Approval of a Resolution Setting a Public Hearing Date to Consider an Alley Vacation Located in Block 4 of Church's Subdivision (*Ladd Cluff, PW*) (File # 17-0523)
- C. **PUBLIC HEARING** - PY2017 CDBG Action Plan

June 21 - 5:30 pm

**AD HOC COMMITTEE ON HOUSING AFFORDABILITY**

- A. Consider draft report on options for housing affordability and homelessness response (*Keith Stahley, CPD*)
- B. Status Reports and Updates

June 27

**NO COUNCIL MEETING**

June 28 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Municipal Art Plan Status Report (*Stephanie Johnson, CPD*)
- B. Temporary Art in City Hall (*Stephanie Johnson, CPD*)
- C. Scope of Work on College Affordability/Access Study
- D. Community Policing -Options for Citizen Engagement

July 4

**NO COUNCIL MEETING**

July 11 - 5:30 pm

**EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

- July 11 - 7:00 pm**      **COUNCIL MEETING**  
A. **CONSENT** - PY2017 CDBG Action Plan Approval (*Anna Schlecht, CPD*)
- July 12 - 5:00 pm**      **FINANCE COMMITTEE**  
A. Review draft Transportation Master Plan (Land Use Committee first)  
B. Review the 2018 - 2023 Preliminary Capital Facilities Plan  
C. Long-term Budget Sustainability - Overall Tax Burden
- July 18 - 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Presentation of Preliminary Capital Facilities Plan
- July 20 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Smart Gov Rollout (*Karen Kenneson, CPD*)  
B. Missing Middle Housing Report (*Leonard Bauer, CPD*)  
C. West Bay Park Master Plan (*Laura Keehan, CPD*)  
D. Status Reports and Updates (*Keith Stahley, CPD*)
- July 25 - 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - Consideration of an Alley Vacation Petition Located in Block 4 of Church's Subdivision (*Ladd Cluff, PW*) (File # 17-0524)
- July 26 - 4:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Economic Development Update (*Renee Sunde, CPD*)  
B. CDBG CAPER Report (*Anna Schlecht, CPD*)  
C. CDBG Action Plan PY 2017 (*Anna Schlecht, CPD*)
- August 1**      **NO COUNCIL MEETING**
- August 8**      **NO COUNCIL MEETING**
- August 9 - 5:00 pm**      **FINANCE COMMITTEE**  
A. Recommendations to adequately fund fire equipment replacement  
B. Ongoing agenda item - Long-term Budget Sustainability
- August 15 - 7:00 pm**      **COUNCIL MEETING**
- August 17 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Urban Forestry Street Tree Master Plan Update (*Michelle Bentley, CPD*)  
B. Downtown Zoning Recommendations (*Amy Buckler, CPD*)  
C. SEPA Exemptions Recommendations (*Leonard Bauer, CPD*)  
D. Status Reports and Updates (*Keith Stahley, CPD*)
- August 22 - 7:00 pm**      **COUNCIL MEETING**
- August 23 - 4:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Public Engagement/Social Media (*Kellie Purce Braseth and Josh Linn, Comm.*)  
B. Public Safety/OPD Update (*Paul Lower, OPD*)  
C. PBI Briefing (*Mark Rentfrow, CPD*)  
D. CDBG Review of Goals and Priorities (*Anna Schlecht, CPD*)
- August 29**      **NO COUNCIL MEETING**
- September 5**      **NO COUNCIL MEETING**

**Items Scheduled are  
Subject to Change**

- September 12- 5:30 pm      **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING**
- September 12 - 7:00 pm      **COUNCIL MEETING**
- September 13 - 5:00 pm      **FINANCE COMMITTEE**
  - A. Study of college education funding/ regressive local tax structure
  - B. Ongoing agenda item - Long-term Budget Sustainability
- September 19 - 7:00 pm      **COUNCIL MEETING**
- September 21 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**
  - A. 2017 EDDS Update (*Steve Sperr, PW*)
  - B. Sea Level Rise (*Andy Haub, PW*)
  - C. Status Reports and Updates (*Keith Stahley, CPD*)
- September 26 - 6:00 pm      **TRANSPORTATION BENEFIT DISTRICT BOARD MEETING**
- September 26 - 7:00 pm      **COUNCIL MEETING**
- September 27- 4:30 pm      **GENERAL GOVERNMENT COMMITTEE**
  - A. Scope of Work on Regressive Tax Structure Impact on Olympians
- October 3 - 7:00 pm      **COUNCIL MEETING**
- October 10      **NO COUNCIL MEETING**
- October 11 - 5:00 pm      **FINANCE COMMITTEE**
  - A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
  - B. Meet with OMPD board
  - C. Council compensation
- October 17 - 7:00 pm      **COUNCIL MEETING**
  - A. **PUBLIC HEARING** - Preliminary Capital Facilities Plan
- October 19 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**
  - A. Urban Design Regulation Update (*Amy Buckler, CPD*)
  - B. Status Reports and Updates (*Keith Stahley, CPD*)
- October 24 - 5:30 pm      **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING (Tentative)**
- October 24 - 7:00 pm      **COUNCIL MEETING**
  - A. **PUBLIC HEARING** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER)
  - B. **OTHER BUSINESS** - Presentation of 2018 Operating Budget
- October 25 - 4:30 pm      **GENERAL GOVERNMENT COMMITTEE**
  - A. Work Plan for Next Year (*Kellie Purce Braseth, Comm.*)
  - B. Scoping Advisory Board Recruitment Process (*Kellie Purce Braseth, Comm.*)
  - C. CDBG Action Plan PY 2018 (*Leonard Bauer, CPD*)
  - D. Welcome Center/ Downtown Ambassador Update (*Mark Rentfrow, CPD*)
  - E. Economic Development Update (*Renee Sunde, CPD*)

**Items Scheduled are  
Subject to Change**

- October 31**                      **NO COUNCIL MEETING**
- November 7**                      **NO COUNCIL MEETING**
- November 8 - 5:00 pm**              **FINANCE COMMITTEE**
  - A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
  - B. Meet with OMPD board
  - C. Council compensation
- November 14 - 5:30 pm**              **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING (Tentative)**
- November 14 - 7:00 pm**              **COUNCIL MEETING**
  - A. **CONSENT** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER) Approval
  - B. **PUBLIC HEARING** - Public Hearing on 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0073)
  - C. **OTHER BUSINESS** - Discussion of Utility Rates, Impact Fees and Lodging Tax
- November 16 - 5:30 pm**              **LAND USE AND ENVIRONMENT COMMITTEE**
  - A. CPD Work Program Update (*Leonard Bauer, CPD*)
  - B. Status Reports and Updates (*Keith Stahley, CPD*)
- November 17 - 4:30 pm**              **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**
  - A. Public Safety/OPD Update (*Paul Lower, CPD*)
  - B. Council Retreat Agenda and Location (*Kellie Purce Braseth, Comm.*)
  - C. PBIA Briefing (*Mark Rentfrow, CPD*)
- November 21 - 7:00 pm**              **COUNCIL MEETING**
  - A. **CONSENT** - Ad Valorem Tax (First Reading)
  - B. **PUBLIC HEARING** - Operating Budget
  - C. **PUBLIC HEARING** - Capital Budget
  - D. **PUBLIC HEARING** - Ad Valorem Tax
  - E. **OTHER BUSINESS** - Operating Budget Review
- November 17 - 4:30 pm**              **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**
  - A. Public Safety/OPD Update (*Paul Lower, OPD*)
  - B. Council Retreat Agenda and Location (*Steve Hall, Exec.*)
  - C. PBIA Briefing (*Mark Rentfrow, CPD*)
- November 28 - 7:00 pm**              **COUNCIL MEETING**
  - A. **OTHER BUSINESS** - Budget Balancing - Capital and Operating Budgets (*Mary Verner, Exec*)
- December 4 - 4:30 pm**              **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**
  - A. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Comm.*)
- December 5 - 7:00 pm**              **COUNCIL MEETING**
  - A. **CONSENT** - Approval of Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File #17-0075)

**Items Scheduled are  
Subject to Change**

- B. **CONSENT** - Approval of Resolution Adopting the 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0074)

**December 12 - 5:30 pm**

**EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager’s Performance Evaluation)

**December 12 - 7:00 pm**

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Capital Budget (First Reading)
- B. **OTHER BUSINESS** - Operating Budget (First Reading)

**December 13 - 5:00 pm**

**FINANCE COMMITTEE**

- A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
- B. Meet with OMPD board
- C. Council compensation

**December 19 - 7:00 pm**

**COUNCIL MEETING**

**December 21- 5:30 pm**

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Annual Annexation Report (*Tim Smith, CPD*)
- B. LID Status Report (*Tim Smith, CPD*)
- C. Code Enforcement Status Report (*Chris Grabowski, CPD*)
- D. Action Plan Status Report (*Stacey Ray, CPD*)
- E. Status Reports and Updates (*Keith Stahley, CPD*)

**December 26**

**NO COUNCIL MEETING**

**December 27**

**NO GENERAL GOVERNMENT COMMITTEE**

