



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, September 20, 2016

7:00 PM

Council Chambers

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

2.A [16-1037](#) Special Recognition - Proclamation for National Voter Registration Day

Attachments: [Proclamation](#)

3. PUBLIC COMMUNICATION

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, citizens may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to three (3) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

4.A [16-0995](#) Approval of August 30, 2016 Study Session Meeting Minutes

Attachments: [Minutes](#)

4.B [16-0996](#) Approval of August 30, 2016 City Council Meeting Minutes

Attachments: [Minutes](#)

- 4.C [16-1041](#) Approval of September 13, 2016 Study Session Meeting Minutes

Attachments: [Minutes](#)

- 4.D [16-1040](#) Payroll and Check Certification

Attachments: [Payroll and Check Certification](#)

- 4.E [16-0980](#) Approval of Annual Comprehensive Plan Amendment Schedule for 2017

4. SECOND READINGS

- 4.F [16-0890](#) Approval of Ordinance Adopting Sea Level Rise Flood Damage Reduction Regulations

Attachments: [Ordinance](#)
[OMC SLR Attachment A](#)

4. FIRST READINGS - None

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [16-1020](#) Parking Strategy Update

7. CONTINUED PUBLIC COMMUNICATION

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

8.B CITY MANAGER'S REPORT AND REFERRALS

9. EXECUTIVE SESSION

- 9.A [16-1038](#) Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110(1)(c) - Real Estate Matter; and Executive Session Pursuant to RCW 42.30.110(1)(i) - Litigation and Potential Litigation

9. ADJOURNMENT

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay

Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Special Recognition - Proclamation for National Voter Registration Day

Agenda Date: 9/20/2016
Agenda Item Number: 2.A
File Number: 16-1037

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Proclamation for National Voter Registration Day

PROCLAMATION

WHEREAS, registering to vote empowers eligible citizens to exercise their right to vote on Election Day; and

WHEREAS, the City of Olympia is committed to strengthening democracy by encouraging voter registration and increasing participation in all elections; and

WHEREAS, civic-minded people and organizations have collaborated to establish September 27, 2016 as NATIONAL VOTER REGISTRATION DAY; and

WHEREAS, the goal for the 2016 National Voter Registration Day is to create awareness of elections and motivate eligible citizens to vote in coming months; and

WHEREAS, the strength of our democracy depends on the willingness of our citizens to participate by choosing the people who will lead us and by voicing their opinions on important matters that will come before the voters on Election Day.

NOW, THEREFORE, BE IT RESOLVED, that the Olympia City Council hereby recognizes September 27, 2016 as NATIONAL VOTER REGISTRATION DAY in Olympia, and encourages all eligible city residents to register to vote.

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON, THIS 20TH DAY OF SEPTEMBER 2016.

OLYMPIA CITY COUNCIL

*Cheryl Selby
Mayor*



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of August 30, 2016 Study Session Meeting Minutes

Agenda Date: 9/20/2016
Agenda Item Number: 4.A
File Number: 16-0995

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of August 30, 2016 Study Session Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, August 30, 2016

5:30 PM

Council Chambers

Study Session

1. ROLL CALL

Present: 6 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

Excused: 1 - Councilmember Jessica Bateman

2. BUSINESS ITEM

2.A [16-0967](#) Briefing on Grant for a Downtown Adaptive Response Unit

Fire Chief Larry Dibble discussed a grant from FEMA awarded to the Olympia Fire Department. The grant, called Staffing for Adequate Fire and Emergency Response (SAFER), will provide Olympia's Fire Department with \$1.34 million over two years to fund staffing for an Adaptive Response Unit that can respond to lower acuity emergencies that are not time sensitive and primarily occur downtown. The Adaptive Response Unit will lessen the need for fire engines and ladder trucks to respond to these types of emergencies and preserve response times for fire units City wide.

The City has until September 14, 2016 to accept this grant from the federal government. Due to Council scheduling, there will not be an opportunity for Council to act on this offer to accept grant funds until September 20, which is after the grant acceptance deadline. Based upon this the Council agreed to add it to the 7:00 p.m. Consent Agenda.

Councilmembers asked clarifying questions.

The topic was discussed and forwarded to the City Council.

3. ADJOURNMENT

The meeting adjourned at 6:11 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of August 30, 2016 City Council Meeting Minutes

Agenda Date: 9/20/2016
Agenda Item Number: 4.B
File Number: 16-0996

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of August 30, 2016 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, August 30, 2016

7:00 PM

Council Chambers

1. ROLL CALL

Present: 6 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

Excused: 1 - Councilmember Jessica Bateman

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [16-0961](#) Special Recognition - 9-1-1 Day Proclamation

Councilmember Julie Hankins read a proclamation declaring September 11, 2016 as 9-1-1 day in recognition of the 9-1-1 service and first responders. Thurston County Communications (TCOMM) 9-1-1 Director Keith Flewelling accepted the proclamation and thanked the Council for the acknowledgement.

The recognition was received.

3. PUBLIC COMMUNICATION

The following people spoke: Richard Dirk Burgess, J. Roach and Jim Reeves.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

Mayor Selby announced the addition of item 4.F Acceptance of Grant for a Downtown Adaptive Response Unit to the Consent Calendar. The City has until September 14, 2016 to accept this grant from the federal government. Due to Council scheduling, there will not be an opportunity for Council to act on this offer to accept grant funds until September 20, which is after the grant acceptance deadline. Based upon this the Council agreed to add it to the 7:00 p.m. Consent Agenda.

4.A [16-0977](#) Approval of August 23, 2016 City Council Meeting Minutes

The minutes were adopted.

- 4.B [16-0919](#) Approval of Interlocal Agreement with Olympia, Lacey, Tumwater and Thurston County for Environmental Education and Outreach

The contract was adopted.

- 4.C [16-0976](#) Approval of Resolution Recommending Setting Aside Right-of-Way for Future City Owned Kaiser Heights Property

The resolution was adopted.

- 4.F [16-0967](#) Acceptance of Grant for a Downtown Adaptive Response Unit

The decision was adopted.

4. SECOND READINGS

- 4.D [16-0927](#) Approval of Complete Streets Ordinance

The ordinance was adopted on second reading.

4. FIRST READINGS

- 4.E [16-0890](#) Approval of Ordinance Adopting Sea Level Rise Flood Damage Reduction Regulations

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Hankins moved, seconded by Mayor Pro Tem Jones, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

Excused: 1 - Councilmember Bateman

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [16-0962](#) Acceptance of Olympia Northeast Neighborhoods Alliance (ONNA) Subarea Plan

Senior Planner Linda Bentley presented the details of the Olympia Northeast Neighborhoods Alliance (ONNA) Subarea plan. ONNA Chair Mike Dexel discussed

the plan.

Councilmembers asked clarifying questions.

The decision was adopted.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall shared the Indian Creek Neighborhood Association will be having a Fairview Pathway dedication celebration on September 10.

He also announced there will be a Study Session on September 13 to discuss downtown public restrooms.

9. ADJOURNMENT

The meeting adjourned at 8:15 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of September 13, 2016 Study Session Meeting Minutes

Agenda Date: 9/20/2016
Agenda Item Number: 4.C
File Number: 16-1041

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of September 13, 2016 Study Session Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, September 13, 2016

7:00 PM

Council Chambers

Study Session

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

2. BUSINESS ITEM

2.A [16-1016](#) Downtown Sanitation and Public Restrooms

Mayor Selby acknowledged the importance of the evening's topic and noted it is a quite complex subject. She noted that as a result of this complexity, restrooms in the downtown have been discussed 12 times across most Council committees. She also recognized the letters received from citizens regarding the topic.

City Manager Steve Hall reviewed the issues and noted they fall into two categories; downtown sanitation and downtown restrooms. He shared that restroom needs are primarily for visitors/tourists and the street dependent. Mayor Selby added that bar patrons would be a third group with a need for restroom access.

Mr. Hall gave some context regarding the challenges surrounding restrooms. He noted that private restrooms in businesses are for paying customers, public restrooms only have daytime hours and Thurston County public health declined the City's request for assistance.

Mr. Hall reviewed the significant progress that has occurred in the last six months including the deployment of an early morning Clean Team and placement of portable restrooms at the Artesian Commons and Intercity Transit locations. The cost for continuing Clean Team service in 2017 will cost approximately \$140,000 and about \$27,000 for each portable restroom.

He outlined the goals for the Study Session: end session with clear manageable direction, decide the direction for the recommendations of the Finance and General Government Committees and decide on next steps and priorities on next steps within budget and time constraints.

Mr. Hall shared a breakdown of who is responsible for the various parts of the

downtown sanitation plan. Parks is responsible for restroom operations, maintenance/security and utilization data. Public Works oversees new construction and costs/timelines. Downtown Liaison Mark Rentfrow provides overall coordination, oversees the Downtown Ambassador contract, is the City's Liaison to the Parking & Business Improvement Area Board and the Olympia Downtown Association and other partner agencies and provides research.

Mr. Hall displayed a chronology of activities around the topic beginning in 2013. He reviewed the current status of the approved portable restroom pilot and morning Clean Team. He also discussed the available funding for a permanent downtown restroom.

Councilmembers asked clarifying questions. After discussion the Council outlined the following steps to move forward:

- The Council agreed to bring forward the Finance Committee recommendation to fund a permanent restroom as an Other Business item on a future City Council agenda.
- The Council agreed for staff move forward to propose the sites and costs for two additional pilot portable restrooms.
- The Council agreed to make a referral to the General Government Committee to review best practices and various regulatory or health codes regarding providing restrooms during public feeding activities.
- Mayor Selby and Mr. Hall were asked to reach out to the Salvation Army, Union Gospel Mission, Intercity Transit, and Lott, the Port of Olympia and the State to discuss coordinating or partnering with the City regarding restrooms.
- The Mayor will follow up on her outreach to the owner of a potential restroom location on 4th Avenue and Franklin Street.
- The Council agreed to ask the ambassadors to potentially obtain a new location that includes public restrooms during their operational hours and perhaps off hours as well.
- The Mayor asked that the City to work on an awareness campaign to remind bar patrons to use the restroom before leaving bars.

The study session was completed.

3. ADJOURNMENT

The meeting adjourned at 8:30 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council
Payroll and Check Certification

Agenda Date: 9/20/2016
Agenda Item Number: 4.D
File Number: 16-1040

Type: decision **Version:** 1 **Status:** Consent Calendar

Title
Payroll and Check Certification

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS".

FOR PERIOD 8/7/2016 THROUGH 8/13/2016
 FOR A/P CHECK NUMBERS 3677218 THROUGH 3677463
 FOR ELECTRONIC PAYMENTS 7/1/2016 THROUGH 7/31/2016

INCLUSIVE IN THE AMOUNT TOTALING

DATED
August 16, 2016

ADMINISTRATIVE SERVICES DIRECTOR

Jane Kirkemo

TOTAL APPROVED FOR PAYMENT
FUND

\$91,154.94	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$2,119.28	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$310.85	006	
\$704.85	007	
\$0.00	025	WASHINGTON CENTER
\$0.00	026	MUNICIPAL ARTS FUND
\$525,290.59	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$0.00	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$327.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$6,035.62	317	CIP
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$95,640.39	401	WATER
\$30,266.93	402	SEWER
\$66,437.19	403	SOLID WASTE
\$8,186.04	404	STORM AND SURFACE WATER
\$35,029.52	434	STORM AND SURFACE WATER CIP
\$29,946.25	461	WATER CIP FUND
\$0.00	462	SEWER CIP FUND
\$2,179.46	501	EQUIPMENT RENTAL
\$0.00	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$28,903.79	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$2,481.30	614	
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$925,014.00 GRAND TOTAL FOR WEEK

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

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FOR PERIOD 8/14/2016 THROUGH 8/20/2016
 FOR A/P CHECK NUMBERS 3677464 THROUGH 3677705
 FOR ELECTRONIC PAYMENTS _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED

ADMINISTRATIVE SERVICES DIRECTOR

August 23, 2016 

TOTAL APPROVED FOR PAYMENT

	FUND	
\$674,727.78	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$198.10	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$2,550.00	006	
\$4,781.17	007	
\$1,616.65	025	WASHINGTON CENTER
\$0.00	026	MUNICIPAL ARTS FUND
\$13,505.15	029	EQUIP & FACIL REPLACE RES
\$166.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$5,000.00	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$294.69	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$74,690.17	317	CIP
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$18,198.33	401	WATER
\$21,807.29	402	SEWER
\$3,175.15	403	SOLID WASTE
\$8,980.89	404	STORM AND SURFACE WATER
\$4,805.03	434	STORM AND SURFACE WATER CIP
\$2,930.29	461	WATER CIP FUND
\$0.00	462	SEWER CIP FUND
\$5,851.29	501	EQUIPMENT RENTAL
\$60,282.62	502	C. R. EQUIPMENT RENTAL
\$7,140.81	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$34,056.65	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$394.80	614	
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$945,152.86 GRAND TOTAL FOR WEEK

CITY OF OLYMPIA
EXPENDITURE SUMMARY

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FOR PERIOD 8/21/2016 THROUGH 8/27/2016
 FOR A/P CHECK NUMBERS 3677706 THROUGH 3677956
 FOR ELECTRONIC PAYMENTS _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED

ADMINISTRATIVE SERVICES DIRECTOR

August 30, 2016

Jane Kufelmo

TOTAL APPROVED FOR PAYMENT
FUND

\$207,322.62	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$11,797.62	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$355.00	006	
\$16,960.31	007	
\$0.00	025	WASHINGTON CENTER
\$0.00	026	MUNICIPAL ARTS FUND
\$0.00	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$7,650.01	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$46.31	134	PARKS AND REC SIDEWALK UT TAX
\$3,020.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$12,157.49	317	CIP
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$84,472.00	401	WATER
\$6,171.07	402	SEWER
\$334,212.23	403	SOLID WASTE
\$10,672.85	404	STORM AND SURFACE WATER
\$72.80	434	STORM AND SURFACE WATER CIP
\$45.00	461	WATER CIP FUND
\$0.00	462	SEWER CIP FUND
\$0.00	501	EQUIPMENT RENTAL
\$0.00	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$91,824.00	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$0.00	614	
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$46,916.00	720	SCHOOLS

\$833,695.31 GRAND TOTAL FOR WEEK

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS".

FOR PERIOD 8/28/2016 THROUGH 9/3/2016
 FOR A/P CHECK NUMBERS 3677957 THROUGH 3678129
 FOR ELECTRONIC PAYMENTS _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED September 14, 2016 ADMINISTRATIVE SERVICES DIRECTOR Jane Kukemo

TOTAL APPROVED FOR PAYMENT		
	FUND	
\$626,015.22	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$68,097.07	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$0.00	006	
\$474.14	007	
\$0.00	025	WASHINGTON CENTER
\$54.36	026	MUNICIPAL ARTS FUND
\$5,478.05	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$8,333.33	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$28.78	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$445,079.59	317	CIP
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$15,370.66	401	WATER
\$10,442.92	402	SEWER
\$627.98	403	SOLID WASTE
\$2,364.68	404	STORM AND SURFACE WATER
\$0.00	434	STORM AND SURFACE WATER CIP
\$0.00	461	WATER CIP FUND
\$0.00	462	SEWER CIP FUND
\$10,689.47	501	EQUIPMENT RENTAL
\$0.00	502	C. R. EQUIPMENT RENTAL
\$250.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$0.00	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$6,350.20	614	
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$1,199,656.45 GRAND TOTAL FOR WEEK

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS".

FOR PERIOD 9/4/2016 THROUGH 9/10/2016
 FOR A/P CHECK NUMBERS 3678130 THROUGH 3678394
 FOR ELECTRONIC PAYMENTS _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED September 14, 2016 ADMINISTRATIVE SERVICES DIRECTOR Jane Kukena

TOTAL APPROVED FOR PAYMENT		
	FUND	
\$221,613.95	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$2,768.20	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$165,554.53	006	
\$1,602.85	007	
\$24,156.00	025	WASHINGTON CENTER
\$0.00	026	MUNICIPAL ARTS FUND
\$241.28	029	EQUIP & FACIL REPLACE RES
\$2,268.30	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$25,555.88	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$26.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$759.56	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$368,245.20	317	CIP
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$12,474.79	401	WATER
\$1,123,184.77	402	SEWER
\$417.13	403	SOLID WASTE
\$12,877.33	404	STORM AND SURFACE WATER
\$9,726.63	434	STORM AND SURFACE WATER CIP
\$24,003.88	461	WATER CIP FUND
\$6,297.50	462	SEWER CIP FUND
\$11,947.99	501	EQUIPMENT RENTAL
\$0.00	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$180.00	505	WORKERS COMPENSATION
\$12,025.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$5,767.45	614	
\$7,120.27	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS
<hr/>		
\$2,038,812.49	GRAND TOTAL FOR WEEK	

**CITY OF OLYMPIA
PAYROLL CERTIFICATION**

The Administrative Services Director of the City of Olympia, Washington, hereby certifies that the payroll gross earnings, benefits, and LEOFF I post-retirement insurance benefits for the pay cycle ending **8/15/2016** have been examined and are approved as recommended for payment.

Employees Net Pay:	<u>\$ 1,347,940.01</u>
Fire Pension Net Pay:	_____
Employer Share of Benefits:	<u>\$ 693,036.92</u>
Employer Share of LEOFF I Police Post-Retirement Benefits:	_____
Employer Share of LEOFF I Fire Post-Retirement Benefits:	_____
TOTAL	<u><u>\$ 2,040,976.93</u></u>

Payroll Check Numbers	<u>89160</u>	<u>89161</u>	Manual Checks
And	_____	_____	Fire Pension Checks
And	_____	_____	Manual Checks
And	<u>89162</u>	<u>89204</u>	Semi Payroll Checks

and Direct Deposit transmission.

August 19, 2016
DATE

Jane Kirkemo
ADMINISTRATIVE SERVICES DIRECTOR

**CITY OF OLYMPIA
PAYROLL CERTIFICATION**

The Administrative Services Director of the City of Olympia, Washington, hereby certifies that the payroll gross earnings, benefits, and LEOFF I post-retirement insurance benefits for the pay cycle ending **8/31/2016** have been examined and are approved as recommended for payment.

Employees Net Pay:	<u>\$ 1,361,117.65</u>
Fire Pension Net Pay:	<u>\$ 27,157.83</u>
Employer Share of Benefits:	<u>\$ 690,264.10</u>
Employer Share of LEOFF I Police Post-Retirement Benefits:	<u>\$ 24,771.30</u>
Employer Share of LEOFF I Fire Post-Retirement Benefits:	<u>\$ 22,971.64</u>
TOTAL	<u><u>\$ 2,126,282.52</u></u>

Payroll Check Numbers	_____	_____	Manual Checks
And	<u>89205</u>	<u>89209</u>	Fire Pension Checks
And	<u>89210</u>	<u>89210</u>	Manual Checks
And	<u>89211</u>	<u>89276</u>	Semi Payroll Checks

and Direct Deposit transmission.

Sept 1, 2016
DATE


ADMINISTRATIVE SERVICES DIRECTOR



City Council

Approval of Annual Comprehensive Plan Amendment Schedule for 2017

Agenda Date: 9/20/2016
Agenda Item Number: 4.E
File Number: 16-0980

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Annual Comprehensive Plan Amendment Schedule for 2017

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to set Monday, November 14, 2016, as deadline for submitting preliminary proposals for Annual Comprehensive Plan Amendments to be considered in 2017 and direct staff to proceed with review schedule generally as outlined in staff report.

Report

Issue:

Whether to set November 14, 2016 as the deadline for Preliminary Comprehensive Plan Amendment applications for consideration in 2017.

Staff Contact:

Joyce Phillips, Senior Planner, Community Planning and Development, 360.570.3722

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Washington's Growth Management Act provides that, with only a few specific exceptions, a city's Comprehensive Plan can be amended only once each year. Accordingly, all proposed amendments are to be collected into one review process. To that end, Olympia's code directs that the City Council shall set an annual 'due date' for proposing such amendments. Staff proposes that for 2017 amendments that deadline be 5:00 p.m., Monday, November 14, 2016

Washington's Growth Management Act provides that a city must review and evaluate its Comprehensive Plan every eight years. Olympia concluded such a 'periodic' review in December of 2014. In addition, the Act provides that cities may consider annual Plan amendments. Subject to specific exceptions, the Act provides that any proposed 'annual' amendments must be 'collected' into

one annual review with a schedule 'broadly disseminated' to the public. (RCW 36.70A.130)

Chapter 18.59 of the Municipal Code outlines Olympia's Annual Comprehensive Plan Amendment process. Proposed amendments may be submitted at any time. However, so that proposals are collected into an annual set, the code provides that the City Council shall set an annual submittal deadline. This deadline has varied, but most often it has been in the first week of November.

The subsequent review process includes a preliminary review where the City Council decides which proposals should be considered - commonly known as 'screening.' Those not eliminated at the screening step are then analyzed in detail and subject to Planning Commission public hearings, review and recommendations. The full process leading to one collective final decision by the City Council has varied from eight to fifteen months.

To identify other potential Plan amendments for 2017, the staff proposes the schedule outlined below. Note that only the submittal deadline is formally set by the Council. Other dates are approximate and flow from that initial deadline. A more detailed schedule will be established by staff following Council approval of the initial deadline; including coordination with County staff regarding any amendments affecting the Urban Growth Area.

Proposed Annual Comprehensive Plan Amendment Schedule for 2017

- Late September - Public announcement of schedule
- **November 14, 2016** - Deadline for public to submit preliminary proposals (no charge)
- January 2017 - City Council 'screening' review of preliminary proposals, i.e., determination whether City should consider each proposal
- February 2017 - Final specific proposed amendments due (with \$240 fee)
- March & April - City staff analysis and environmental review of proposals
- May to July - Planning Commission review and public hearings
- August and later - Council review and decisions

At minimum, public announcement of the due-date and the schedule in general will include posting on the City website, notice to the news media, and notice mailed directly to agency staff, neighborhood associations, and parties known to City planning staff to be considering proposals.

Neighborhood/Community Interests (if known):

To date, no specific proposals are anticipated. Public interest will depend on specific proposals.

Options:

1. Set November 14, 2016, as the due-date for annual Comprehensive Plan amendment proposals to be considered in 2017.
2. Set alternative date as deadline for submitting such proposals.
3. Decline to consider Plan amendment proposals in 2017.

Financial Impact:

None. Review of preliminary Comprehensive Plan Amendment applications is incorporated into the Community Planning and Development Department's annual work plan.

Attachments:

None.



City Council

Approval of Ordinance Adopting Sea Level Rise Flood Damage Reduction Regulations

Agenda Date: 9/20/2016
Agenda Item Number: 4.F
File Number: 16-0890

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of Ordinance Adopting Sea Level Rise Flood Damage Reduction Regulations

Recommended Action

Committee Recommendation:

The Land Use and Environment Committee recommends the City Council approve adoption of the Sea Level Rise Flood Damage Reduction Ordinance.

City Manager Recommendation:

Move to approve the adoption of the Sea Level Rise Flood Damage Reduction Ordinance on second reading.

Report

Issue:

Whether to approve additions to OMC, Chapter 16 for regulations related to Sea Level Rise for buildings in the designated downtown area providing protection of buildings through floodproofing to a maximum 16' elevation.

Staff Contact:

Todd Cunningham, Building Official, Community Planning & Development, 360.753.8486

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and analysis has not changed from first to second reading.

The Federal Emergency Management Agency (FEMA)-established flood hazard areas of the City of Olympia are subject to periodic inundation that can result in property damage, loss of property, creation of health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. All of which adversely affect the public health, safety, and general welfare of the city. Downtown Olympia has a history of nuisance flooding during heavy storms, high winds and tidal events. These events

can be exacerbated by climate change effects, specifically conditions created by long-term sea level rise.

Over the long-term there is a concern for continued Sea Level Rise (SLR) related to climate change and the potential to increase flooding in downtown Olympia. While it remains difficult to predict the level or timing of SLR, the City continues to increase its understanding of Olympia-specific implications. The City Council has been briefed numerous times on the subject of SLR and the need for protection of buildings related to SLR. These SLR regulations are a first step in providing for some level of protection addressing SLR now, while Olympia continues to address the implications of SLR in the long-term as climate change scientific analysis predicts.

Currently Olympia is vulnerable to flooding during relatively short-term periods in the winter months which result in, one or two-hour long flooding events. Fortunately, these events are predictable allowing staff to prepare for them. City staff closely monitors weather events reacting to flood hazards as they occur. As SLR is expected to increase, the City will need to continue efforts in addressing flooding events caused or exacerbated by these flooding events.

On July 21, 2016 the FEMA Flood Damage and Sea Level Rise ordinance provisions were presented to the City of Olympia Land Use and Environment Committee for review. The Committee approved the items as presented and moved the items forward to City Council for consent. Although staff presented the committee both the proposed Flood Damage Prevention and the Sea Level Flood Damage Reduction ordinance provisions together, the two subjects are two separate ordinances developed as recommend by our Legal Department and our Building Official in order to provide clarity of application between the two and to not confuse the specific requirements of each with one another - although there are some overlapping areas related to both.

The FEMA Flood Damage ordinance regulations are more restrictive and require specific standards for floodproofing construction practices as required by FEMA. The City's Sea Level Rise ordinance provisions will allow for flexibility in floodproofing, which allow our development community the ability of having choices in the application of floodproofing. FEMA provisions are specific as to the required elevations mapped by FEMA related to the lowest floor of any building governed, while the Sea Level Rise requirements are specific to a maximum of 16 feet.

These differences are demonstrated on the attachment which shows the variation and difference between the two. The Flood Damage Prevention Ordinance was presented for a first reading on August 16, 2016, while the Seal Level Rise Ordinance discussed with this item will be presented at the August 30, 2016, City Council meeting for first reading.

Community/Neighborhood Interests:

As part of flood damage reduction related to the Sea Level Rise elevation of 16'; staff has reached out to various construction community groups such as the Olympia Master Builders, Architects and Citizens in order to provide an understanding of what changes are being proposed to the subject of sea level rise. Olympia Master Builders invited staff to their Government Affairs Committee meeting on 6-30-2016 where the City's Building Official provided a presentation to the members related to flood requirements and sea level rise provisions. Planning staff continues to be actively engaged with the participants of the downtown strategy meetings where discussion of flood prevention and sea level rise continues to be an active discussion item with our development community and citizens.

Options:

1. Approve the adoption of the Sea Level Rise Flood Damage Reduction Ordinance.
2. Do not approve the adoption of the Sea Level Rise Flood Damage Reduction Ordinance.

Financial Impact:

The associated fiscal impact is included in department budget for 2016.

Attachments:

- Map which outlines the downtown 16 foot sea level rise elevation area.

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, ADOPTING REGULATIONS PERTAINING TO SEA LEVEL RISE FLOOD DAMAGE REDUCTION; AMENDING SECTION 16.00.000 OF THE OLYMPIA MUNICIPAL CODE; AND ADOPTING A NEW CHAPTER 16.80 OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, the Mayor and City Council have recognized that climate change has resulted in sea level rise and the need to address flooding now and into the future caused by climate change; and

WHEREAS, the regulations of flood damage prevention are recognized as a needed enhancement to construction practices in the downtown areas vulnerable to flooding by addressing sea level rise in the City of Olympia (the "City") finding it necessary to protect the public health, safety and welfare; and

WHEREAS, the Olympia City Council desires to protect the safety and welfare of the citizens of the City through implementing sea level rise regulations for flood damage protection involving construction activities and maintenance of buildings in the City; and

WHEREAS, the City has conducted previous studies and continues to examine the impacts of climate change and sea level rise flood damage prevention; and

WHEREAS, scientific data has been introduced supporting the need to address climate change and sea level rise related to flooding events; and

WHEREAS, City staff has undertaken a review of the more recent flood damage regulations related to climate change as compared to the City's history and flooding events; and

WHEREAS, City staff recommends adopting these new regulations provided for herein along with a newly developed sea level rise elevation map for the downtown; and

WHEREAS, City staff presented the flood damage prevention regulations and sea level rise flood damage reduction information provided for herein, along with downtown map as published and presented, to the City of Olympia Land Use and Environment Committee (LUEC); and

WHEREAS, the LUEC voted to recommend approval of the provisions regulating flood damage prevention and sea level rise hazard within the city limits of Olympia as provide herein at its meeting on July 21, 2016; and

WHEREAS, the City of Olympia has studied the effects and impacts of Climate Change, and it is known that climate change results in sea level rise resulting in contribution to flooding in the downtown areas of the City; and

WHEREAS, flood damage areas, including within the downtown areas of the City of Olympia, are subject to periodic inundation, which may result in loss of life and/or property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public's health, safety, and general welfare; and

WHEREAS, flood losses are enhanced by the cumulative effect of climate change, of which one result is sea level rise conditions, which cause an increased flood damage water height and impact within the downtown core; and

WHEREAS, buildings that are inadequately floodproofed, poorly elevated, or otherwise not protected from flood damage contribute to flood loss and loss of use of downtown buildings; and

WHEREAS, the degree of flood protection based on sea level rise required by this Ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering study and considerations; and

WHEREAS, larger floods can and will occur on rare occasions, and flood heights may be increased by man-made or natural causes; and

WHEREAS, Chapter 35A RCW and Article 11, Section 11 of the Washington State Constitution authorize and permit the City to adopt this Ordinance; and

WHEREAS, this Ordinance is supported by the staff report and materials associated with this Ordinance, along with other documents on file with the City of Olympia; and

WHEREAS, this Ordinance is also supported by the professional judgment and experience of the City staff who have worked on this proposal; and

WHEREAS, City Staff are known to the City Council, and staff's curriculum vitae shall be part of the record in support of this Ordinance;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC Section 16.00.000. Section 16.00.000 of the Olympia Municipal Code is hereby amended to read as follows:

16.00.000 Title Contents

**Title 16
BUILDINGS AND CONSTRUCTION**

Chapters:

- 16.04 Building Codes
- 16.05 Alternate Methods and Materials for Mixed Use Apartment Buildings
- 16.06 Property Maintenance Code
- 16.10 Unsafe and Unfit Buildings, Structures, and Premises
- 16.24 Electrical Code
- 16.32 Fire Code
- 16.36 Fire Hydrants
- 16.40 Fire Extinguishing Systems
- 16.44 Alarm Code
- 16.46 Security Alarm Systems
- 16.48 Grading and Clearing
- 16.54 Tree Protection and Replacement for Green Cove Basin
- 16.56 Landmark Tree Protection
- 16.58 Public Trees
- 16.60 Tree Protection and Replacement

16.70 Flood Damage Prevention

16.80 Sea Level Rise Flood Damage Reduction

Section 2. Adoption of OMC Chapter 16.80. There is hereby adopted a NEW CHAPTER 16.80 to Title 16 of the Olympia Municipal Code to read as follows:

CHAPTER 16.80 **SEA LEVEL RISE FLOOD DAMAGE REDUCTION**

16.80.000 Chapter Contents

Sections:

16.80.010 Purpose and Objectives.

16.80.020 Definitions.

16.80.030 General Provisions.

16.80.040 Administration.

16.80.050 Provisions for Sea Level Rise Flood Damage Reduction.

16.80.010 Purpose and Objectives

A. Statement of Purpose.

It is the purpose of this chapter to complement, but not replace, the City of Olympia Flood Damage Prevention Ordinance, OMC Section 16.70, as it relates to the National Flood Insurance Program while addressing sea level rise flood damage in the downtown areas of Olympia to promote the public health, safety, and general welfare of our citizens and visitors, to reduce the costs associated with flood damage and displacement of tenants and property owners within the downtown, and to minimize public and private losses due to flood conditions in specific areas by provisions designed:

1. To protect human life and health;
2. To minimize expenditure of public money and costly flood control projects;
3. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
4. To minimize prolonged business interruptions;
5. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, and bridges located in areas of special flood hazard;
6. To help maintain a stable tax base by providing for the sound use and development of areas of the established sea level flood damage area so as to minimize future flood blight areas;

7. To ensure that potential buyers are notified that property is in an area of sea level rise hazard;
8. To ensure that those who occupy the areas of sea level rise flood damage assume responsibility for their responsibilities.

B. Objectives.

In order to accomplish its purposes, this ordinance includes methods and provisions for:

1. Regulating construction practices which are dangerous to health, safety, and property due to water or erosion hazards associated with climate change and sea level rise, or which result in damaging increases in erosion or in flood heights;
2. Requiring that structures vulnerable to floods, be protected against flood damage associate to sea level rise at the time of initial construction, substantial improvement or repair of substantial damage;
3. Controlling the impacts of damage associated to sea level rise and;
4. To reduce risks and avoid future costs associated with sea level rise.

16.80.020 Definitions

- A. "Area of Sea Level Rise Flood Damage" is the land within the City of Olympia subject to flooding as determined by the downtown sea level rise map published by the City of Olympia including elevations of areas up to 16 feet mean sea level pursuant to the North America Vertical Datum (NAVD88).
- B. "Critical Facility" Critical facilities include (but are not limited to) schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use, or store hazardous materials or hazardous waste.
- C. "Dry Floodproofing" means a floodproofed structure made watertight below the level that needs flood protection to prevent waters from entering.
- D. "Elevation Certificate" means the official form used to track development, provide elevation information necessary to ensure compliance with community floodplain management ordinances.
- E. "Elevated Building" means a non-basement building that has its lowest elevated floor raised above ground level by foundation walls, shear walls, post, piers, pilings, or columns.
- F. "Floodproofing" means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.
- G. "Flood" or "Flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters, and/or
2. The unusual and rapid accumulation of runoff of surface waters from any source.

H. "Lowest Floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance provided there are adequate flood ventilation openings.

I. "Start of Construction" includes substantial improvement and means the date the building permit was issued. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

J. "Substantial Damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

K. "Substantial Improvement" means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either:

1. Before the improvement or repair is started; or
2. If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term can exclude:

1. Any project for improvement of a structure to correct pre-cited existing violations of state or local health, sanitary, or safety code specifications which have been previously identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or
2. Any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places, or as otherwise determined by the City of Olympia Community Planning and Development Director to be of historical significance.

L. "Water Dependent" means a structure for commerce or industry that cannot exist in any other location and is dependent on the water by reason of the intrinsic nature of its operations.

M. "Wet Floodproofing" means permanent or contingent measures applied to a structure or its contents that prevent or provide resistance to damage from flooding while allowing floodwaters to enter the structure or area. Generally, this includes properly anchoring the structure, using flood resistant materials below the Base Flood Elevation (BFE), protection of mechanical and utility equipment, and use of openings or breakaway walls.

16.80.030 General Provisions

A. Lands to Which This Ordinance Applies. This ordinance shall apply to all areas below 16 feet North America Vertical Datum (NAVD88) as designated sea level rise flood damage areas identified by the City of Olympia published map.

B. Basis for Establishing Areas of Sea Level Rise Flood Damage. The areas of sea level rise flood damage identified by the City of Olympia in a scientific and engineering map titled "Map for City of Olympia, Washington" (Exhibit A) is hereby adopted by reference and declared to be a part of this Ordinance. The sea level rise flood damage area map is on file at City of Olympia. The best available information for sea level rise flood damage area identification as outlined shall be the basis for regulation until a new sea level rise study is issued that incorporates data utilized by the City of Olympia.

E. Interpretation. In the interpretation and application of this ordinance, all provisions shall be:

- 1) Considered as minimum requirements;
- 2) Liberally construed in favor of the governing body; and,
- 3) Deemed neither to limit nor repeal any other powers granted under State statutes.

16.80.040 Administration

A. Establishment of Development Permit

1. Development Permit Required. A development permit shall be obtained before construction or development begins within any sea level rise flood damage area established by this ordinance. The permit shall be for all structures including manufactured structures, as set forth in the "Definitions," and for all development including fill and other activities, also as set forth in the "Definitions."

2. Application for Development Permit. Application for a development permit shall be made on forms furnished by the City of Olympia and may include, but not be limited to, plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a. Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures recorded on a current elevation certificate with Section B completed by the local building official or other designated representative;
- b. Elevation in relation to mean sea level to which any structure has been floodproofed;

c. Certification by a registered professional engineer or architect that the floodproofing methods for any structure meet floodproofing criteria as outlined by the City of Olympia; and

B. Designation of the Local Administrator. Building Official is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

C. Duties and Responsibilities of the Local Administrator. Duties of the Building Official shall include, but not be limited to:

1. Permit Review

a. Review all development permits to determine that the permit requirements of this ordinance have been satisfied.

b. Review all development permits to determine that all necessary permits have been obtained from those Federal, State, or local governmental agencies from which prior approval is required.

c. Review all development permits to determine if the proposed development is located in the sea level rise flood damage area. If located in the sea level rise flood damage area, assure that the encroachment provisions of this ordinance are met.

2. Information to be Obtained and Maintained

a. When new structures are placed, the City of Olympia shall obtain from the owner and record the actual (as-built) elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement. Recorded on a current elevation certificate.

b. Maintain for public inspection all records pertaining to the provisions of this ordinance.

16.80.050 Provisions for Sea Level Rise Flood Damage Reduction

A. General Standards. In all areas of sea level rise hazard, the following standards are required:

1. Elevation of Lowest Floor

a. All new construction and buildings defined as substantial improvements shall have the lowest floor elevated, dry floodproofed or shall be provided with other acceptable methods of floodproofing as approved by the City of Olympia, Building and Safety Division to an elevation of 16 feet or greater.

b. All manufactured structures shall have the lowest floor elevated to a minimum of 16 feet and shall be anchored to prevent flotation, collapse, or lateral movement, and shall be installed using methods and practices that minimize flood damage.

2. Construction Materials and Methods

a. All new construction and substantial improvements shall be constructed with materials and utility equipment protected to a level of 16 feet or greater to resistant flood damage.

b. All new construction and substantial improvements shall be constructed using materials, methods and practices that minimize flood damage.

c. Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding below 16 feet elevation. Locating such equipment below the 16 feet elevation is not allowed unless it can be demonstrated that the equipment is protected from flooding by an approved method.

3. Utilities

a. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.

b. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.

c. Onsite waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

4. Review of Building Permits. Where elevation is required, applications for building permits shall be reviewed to assure that proposed construction will be reasonably safe from flooding and that design is in compliance with the lowest floor or protection height requirement of 16 feet elevation or greater.

B. Specific Standards. In all sea level rise flood damage areas the following provisions are required:

1. Residential Construction

a. New construction and substantial improvement of any residential structure located in the sea level rise flood damage area shall have the lowest floor, including basement, protected from flooding or elevated to 16 feet NAVD88 or greater pursuant to the most current requirements of structural design for flood prevention including, but not limited to ASCE-24 and the currently adopted Washington Construction Codes. Designs for meeting this requirement must either be

certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:

b. Fully enclosed habitable and occupied areas below the lowest floor that are subject to flooding are prohibited. Areas that are not considered habitable shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:

i. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

ii. The bottom of all openings shall be no higher than one foot above grade.

iii. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

c. Additional requirements for below-grade crawlspace construction:

The interior grade of a crawlspace below the sea level rise flood damage area elevation of 16 feet must not be more than two-feet below the lowest adjacent exterior grade. The height of the below-grade crawlspace, measured from the interior grade of the crawlspace to the top of the crawlspace foundation wall must not exceed four-feet at any point. The height limitation is the maximum allowable unsupported wall height according to the engineering analyses and building code requirements for flood damage areas.

This limitation will also prevent these crawlspaces from being converted into habitable spaces. There must be an adequate drainage system that removes floodwaters from the interior area of the crawlspace. The enclosed area should be drained within a reasonable time after a flood event. The type of drainage system will vary because of the site gradient and other drainage characteristics, such as soil types. Possible options include natural drainage through porous, well-drained soils and drainage systems such as perforated pipes, drainage tiles, or gravel or crushed stone drainage by gravity or mechanical means provided the structural design and integrity is not compromised.

The velocity of floodwaters at the site should not exceed five-feet per second for any crawlspace. For velocities in excess of five-feet per second, impervious foundations shall be used. Any building utility systems within the crawlspace must be elevated above the sea level rise flood damage elevation of 16 feet or designed so that floodwaters cannot enter or accumulate within the system components during flood conditions. Ductwork is not allowed

below 16 feet to the bottom of the ductwork and sealed from floodwaters. Below grade crawlspace construction in accordance with the requirements listed above will not be considered basements.

2. Nonresidential Construction. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated to 16 feet NAVD88 or greater, or together with attendant utility and sanitary facilities, shall:

a. Be floodproofed so that any portion of the structure below 16 feet NAVD88 is watertight with and substantially impermeable to the passage of water;

b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;

c. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted methods and materials and standards of practice including ASCE24 and currently adopted construction codes for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the building official.

d. Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in item 1, b above.

C. Critical Facility. Construction of new critical facilities shall be, to the extent possible, located outside the limits of the sea level rise flood damage area (SLRDA). Construction of new critical facilities shall be permissible within the SLRDA if no feasible alternative site is available. Critical facilities constructed within the SLRDA shall have the lowest floor elevated or protected to one foot above the required 16 feet elevation. Access to and from the critical facility should also be protected to the height utilized above. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters. Access routes elevated to or above the level of the 16 foot flood elevation shall be provided to all critical facilities to the extent possible.

Section 3. Findings of Fact. The recitals in the Ordinance are hereby also deemed as findings of fact in support of this Ordinance.

Section 4. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber DCA

CITY ATTORNEY

PASSED:

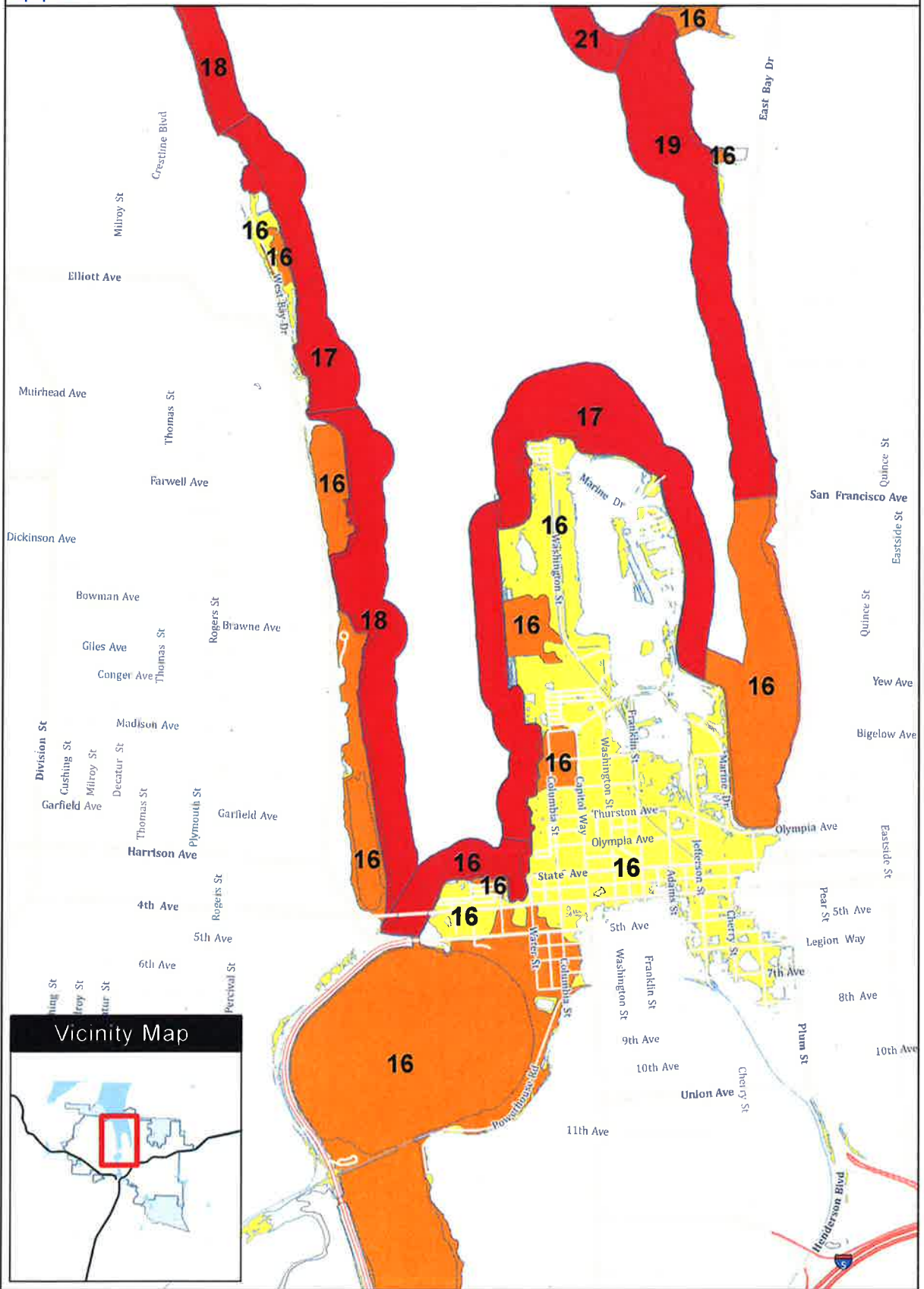
APPROVED:

PUBLISHED:



Sea Level Rise Flood Protection Ordinance

Minimum Floor Elevations (NAVD88)



0 1,000 2,000 Feet

Map printed 7/21/2016
 For more information, please contact:
 Eric Christensen
 echriste@ci.olympia.wa.us
 1 inch = 1,000 feet

Legend

FLOOD ZONE

- Sea level rise ordinance extents
- AE
- VE

This map is intended for 11x17" portrait printing.

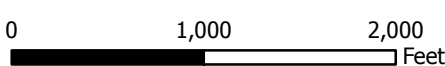
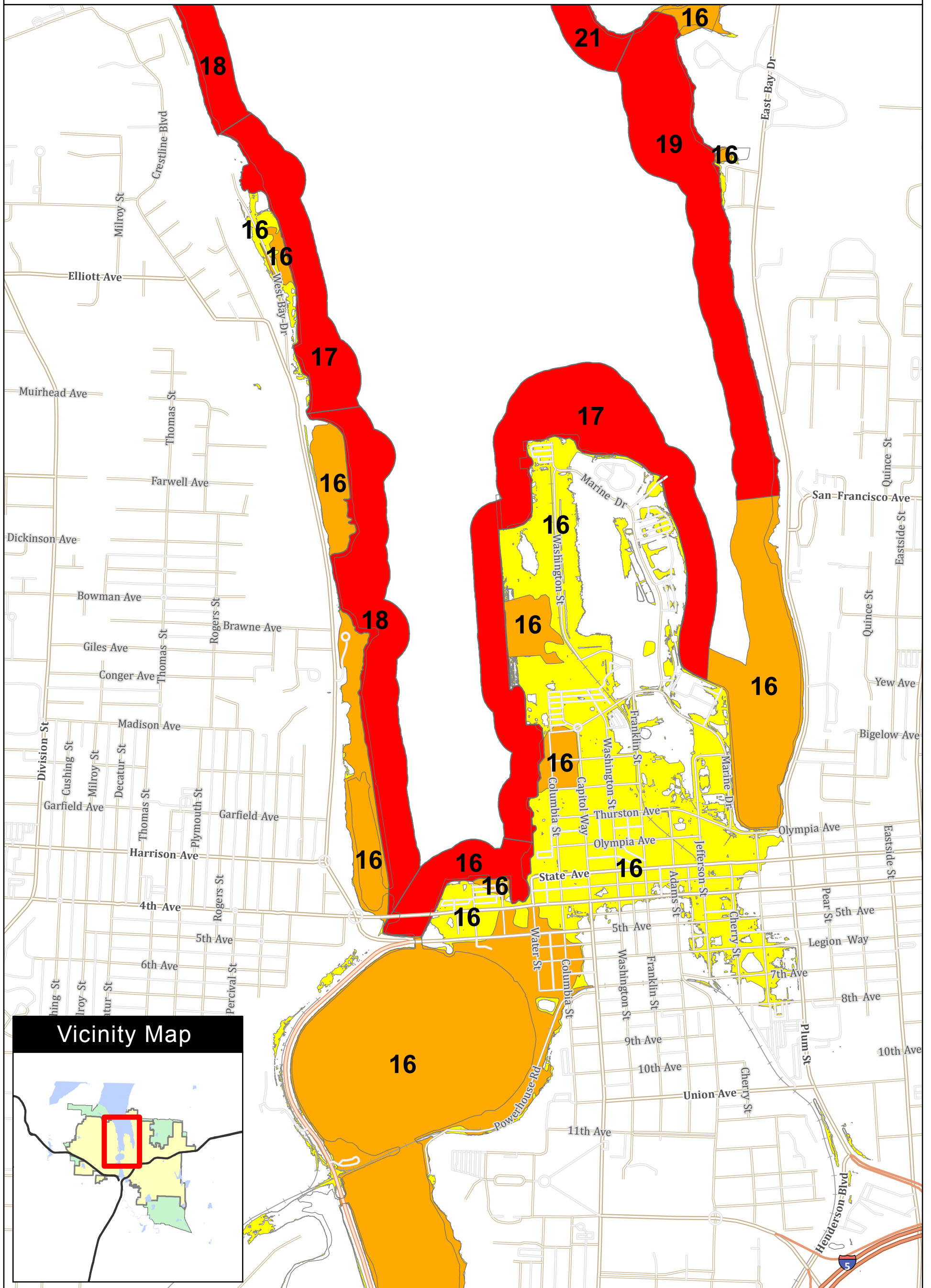
The City of Olympia and its personnel cannot assume the accuracy, completeness, reliability, or suitability of the information for any particular purpose. The parcels, right-of-ways, utilities and structures depicted hereon are based on record information and aerial photos only. It is recommended the recipient and/or user field verify all information prior to use. The use of the data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may not assert any proprietary rights to this information. The City of Olympia and its personnel neither accept or assume liability or responsibility, whatsoever, for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.

File name and path: \\p:\info\State Resources\GIS\Planning & Implementation\GIS\Map\Christensen\Drawings\SLR\FLOOD_PFD\SLR_SLR.mxd



Sea Level Rise Flood Protection Ordinance - Attachment A

Minimum Floor Elevations (NAVD88)



Legend

- FLOOD ZONE**
- Sea level rise ordinance extents
- AE
- VE

This map is intended for 11x17" portrait printing.

Map printed 7/27/2016
 For more information, please contact:
 Eric Christensen
 echrste@ci.olympia.wa.us
 1 inch = 1,000 feet

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City Council

Parking Strategy Update

Agenda Date: 9/20/2016
Agenda Item Number: 6.A
File Number: 16-1020

Type: report **Version:** 1 **Status:** Other Business

Title

Parking Strategy Update

Recommended Action

Committee Recommendation:

Not referred to a Committee.

City Manager Recommendation:

Receive the update. Briefing only; no action requested.

Report

Issue:

Whether to receive an update on the parking strategy project, and an introduction to the consultant team that has been selected.

Staff Contact:

Karen Kenneson, Business Manager, Community Planning and Development, 360.753.8277.

Presenters:

Karen Kenneson, Business Manager
Jeff Arango, AICP, Berk Consulting

Background and Analysis:

The City completed a Request for Proposals (RFP) process to select a consultant for a comprehensive downtown parking strategy. Staff will give an update on the project and introduce the consultant team.

Neighborhood/Community Interests:

The public including downtown residents, business owners, downtown employees and other organizations are interested in any potential changes to the parking system that could result from the parking strategy. These groups are represented in a stakeholder's group that has been involved from the RFP process and will continue to be involved throughout this project. In addition the public at large will have opportunities to give input.

Options:

N/A

Financial Impact:

The cost of this project is \$173,557. There are sufficient funds in the Parking Management Account (which is funded by parking revenues) for this project.

Attachments:

None.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Executive Session Pursuant to RCW 42.30.110 (1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter; and Executive Session Pursuant to RCW 42.30.110(1)(i) - Litigation and Potential Litigation

Agenda Date: 9/20/2016
Agenda Item Number: 9.A
File Number: 16-1038

Type: executive session **Version:** 1 **Status:** Executive Session

Title

Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter;
and Executive Session Pursuant to RCW 42.30.110(1)(i) - Litigation and Potential Litigation