

City Hall 601 4th Avenue E Olympia, WA 98501

Information: 360.753.8447

## Meeting Agenda

### **Land Use & Environment Committee**

Thursday, June 19, 2014 5:30 PM Council Chambers

- 1. ROLL CALL
- 2. CALL TO ORDER
- 3. APPROVAL OF MINUTES
- **3.A** 14-0615 Approval of June 5, 2014 Land Use and Environment Committee

Meeting Minutes

Attachments: Minutes

#### 4. COMMITTEE BUSINESS

**4.A** 14-0578 Briefing and Discussion about Comprehensive Plan / Action Plan

**Process** 

<u>Attachments:</u> Performance Measure Criteria Checklist

- **4.B** 14-0580 Briefing about Parking Improvements, Lot Upgrades, and Rebranding
- **4.C** 14-0571 Briefing on Recommended Changes to Waste Water Regulations for

Onsite Septic

Attachments: Goals, Objectives & Strategies

**UAC Letter** 

**4.D** 14-0616 Status Reports and Updates

#### 5. ADJOURNMENT

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# Meeting Minutes - Draft Land Use & Environment Committee

Thursday, June 5, 2014

5:30 PM

**Council Chambers** 

#### 1. ROLL CALL

Present:

3 - Chair Steve Langer, Committee Member Jeannine Roe and

Committee Member Julie Hankins

#### **OTHERS PRESENT**

Public Works Director Rich Hoey
Transportation Director Mark Russell
Senior Planner Sophie Stimson
Community Planning and Development Senior Planner Cari Hornbein
Downtown Liaison Brian Wilson
Planning Commissioner Roger Horn,
ECONorthwest Consultants Morgan Shook and Erik Rundell
Thurston Regional Planning Council Senior Planner Holly Gilbert
Intercity Transit (IT) Authority Board of Directors Chair Karen Messmer

#### 2. CALL TO ORDER

Chair Langer called the meeting to order at 5:32 p.m.

#### 3. APPROVAL OF MINUTES

**3.A 14-0424** Approval of April 17, 2014 Land Use and Environment Committee

**Meeting Minutes** 

The minutes were approved.

3.B 14-0447 Approval of April 24, 2014 Land Use and Environment Committee

Meeting Minutes

The minutes were approved.

#### 4. **COMMITTEE BUSINESS**

**4.A 14-0527** Martin Way Corridor Study - Project Status and Preliminary Findings

Ms. Stimson gave an overview of findings by the Urban Corridors Task Force on infrastructure and the potential to support economic development in the Martin Way

corridor between Sawyer Street and Lilly Road. She explained the concept of dense mixed use areas with quality transit service and incorporation into the Comprehensive Plans of Olympia, Tumwater, Lacey, and Thurston County. She discussed Department of Urban Housing and Development study funding and reported on the public outreach process and workshops conducted by the Economic Development Council, the Housing Authority of Thurston County, and ECONorthwest.

Mr. Shook described the first phase of the Martin Way Study which included an assessment of existing conditions for land use and development, transportation, and stormwater and utilities.

Mr. Rundell discussed the existing conditions assessment. He outlined a number of infrastructure improvements needed within the study area, primarily transportation projects, with a few utility projects occurring concurrently and possible road extensions to provide water and sewer to interior parcels. He outlined feedback received in the public workshops from stakeholder interviews.

#### Discussion:

- User benefits or what people are willing to pay for improvements.
- Ensign Road extension.
- Alignment between residential property and commercial property owners.
- Immediate need for greater pedestrian and bicycle safety.
- Harnessing the momentum gained from engaging citizens.

Ms. Messmer discussed IT's plans and future strategy for the area.

Mr. Hoey highlighted positive and encouraging survey results.

The discussion was completed.

#### 4.B 14-0548 Status Reports and Updates

Mr. Wilson reported on the status of Downtown Project III and progress made toward the achievement of City Council's goal to create a safe and welcoming downtown for all. He gave an update of the Artesian Commons Project, the Downtown Ambassador Program, and the Alley Way Lighting Project.

#### Discussion:

- The importance of regularly scheduled downtown stakeholder meetings.
- Scheduling a Project for Public Spaces meeting.
- Outline progress in downtown at City Council meetings.

The report was received.

#### 5. ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

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#### **Land Use & Environment Committee**

#### Briefing and Discussion about Comprehensive Plan / Action Plan Process

Agenda Date: 6/19/2014 Agenda Number: 4.A File Number: 14-0578

File Type: report Version: 1 Status: In Committee

#### ..Title

Briefing and Discussion about Comprehensive Plan / Action Plan Process

#### ..Recommended Action

#### **City Manager Recommendation:**

Receive briefing from staff; provide guidance on next steps.

#### ..Report

#### Issue:

Staff has begun work on a Draft Action Plan to carry out the goals and policies in the Comprehensive Plan. The purpose of this agenda item is to provide LUEC members with an update and receive guidance on draft plan concepts, including criteria by which to identify draft performance measures.

#### **Staff Contact:**

Stacey Ray, Associate Planner, 360.753.8046

#### Presenter(s):

Stacey Ray, Associate Planner, Community Planning and Development

#### **Background and Analysis:**

This year Olympia is adopting a new Comprehensive Plan with updated goals and policies that reflect our community's vision. Early in the *Imagine Olympia* process, the City Council identified a vital next step: ensure the goals and policies become reality and have real "on the ground" impact by creating an "Action Plan."

In November 2013, LUEC suggested that staff begin work on an Action Plan. Some initial draft concepts were reviewed and approved by the full City Council at their 2013 retreat in January. Staff returned to LUEC in February to introduce the interdepartmental staff team that was formed to develop the Action Plan and receive additional guidance and feedback on a new brand: "Imagine Olympia | Take Action".

In April, LUEC provided staff with guidance on a Public Participation Plan and a refined structure for the Action Plan designed around five key actions areas: Downtown, Neighborhoods, Economy, Environment, and Community. LUEC's direction to staff was to move forward with a comprehensive and collaborative approach to participation including focus groups, community meetings, and the online platform *Olyspeaks!* Additionally, LUEC approved summaries that characterize each of the five Action Areas and capture the goals and policies from the Comprehensive

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Plan.

#### Performance Measures

Since April, staff has transitioned to developing a process for identifying performance measures for the Action Plan's five Action Areas. By selecting a set of performance measures, the intent is to measure progress made on implementing the Comprehensive Plan, while providing opportunities to 'reflect and correct.' When reviewed on a regular basis, performance measures can provide valuable information on whether or not our actions are moving us closer to our goals. If the answer is yes, success can be shared to attract community momentum, involvement, and energy. If the answer is no, there is an opportunity to consider what new or difference actions can be taken to more effectively 'move the needle' on our measures.

#### Identifying Performance Measures that Work

There is an incredible amount of data available community-wide from which to select performance measures for the Action Plan. Staff recognized the need for a rigorous and thorough process by which to identify performance measures that are meaningful and meet the intent of the Action Plan. Additionally, as part of a thorough process, staff already knew of some considerations critical to identifying effective measures:

- Does the measure represent something the City or a partner can do to impact the data and that leads to one or more of our desired outcomes?
- Can the measure be displayed so that it is easy to understand?
- Is the data available long-term, and can be replicated if the original owner of the data is no longer available?

Secondly, staff reviewed current best practices in improving organizational performance and sought guidance from the Washington State Department of Commerce Center for Local Government Performance to identify other considerations critical to developing effective performance measures, such as will the data help in making decisions and can the data be collected in a responsible and cost-effective way?

What resulted is a Performance Measure Criteria Checklist (see Attachment A). The checklist provides a simple and effective framework by which to determine if a potential performance measure will help demonstrate whether or not the actions we implement are helping move us closer to achieving the goals and policies in the Comprehensive Plan.

Staff is requesting that LUEC provide guidance on the Performance Measure Criteria Checklist. In particular, should staff use the recommended checklist to identify and narrow a list of draft performance measures for the Action Plan's five Action Areas? Staff anticipates presenting a draft of the proposed Performance Measures to the

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Land Use Committee in August.



# Imagine Olympia | Take Action

Action Plan - Land Use and Environment Committee June 19, 2014

### Performance Measure Criteria Checklist

Ques	tion #1: Is the performance measure significant and meaningful?
	Does this measure link directly to one or more of the 20 desired outcomes? Does this measure assist in decision-making (i.e. is it actionable)? Is the measure valid? Does the City or community partner output lead to a desired outcome(s)? Ask the '5 Why's,' create a 'Logic Model' or 'So That' diagram.  Does the measure represent trends, or potentially isolated or narrow impacts?
Ques	tion #2: Is the performance measure understandable?
	Does the measure need further explanation or context?  Can the measure be described in terms of wanting it to increase or decrease?
	Can it be displayed in an easy to understand way that tells a clear story?
Ques	tion #3: Is the data for the performance measure available?
	Can the necessary data be collected in cost-effective manner? Is the data available long-term? Is the measure a basic measure, composite (index) measure, or a complex measure? Could the data collection be replicated by someone other than the
Ques meas	originator?  tion #4: Can the City or a community partner impact the performance
meas	uie:
	Will the measure provide timely results?  Can decision-makers, staff, or partners exert some leverage or control

over moving the measure in the desired direction (e.g. through actions)?



# Imagine Olympia | Take Action

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☐ Will this measure intentionally or unintentionally promote attention or resources away from other important programs or projects? If yes, is this okay?

Question #5: Are the set of approximately 12 draft performance measures balanced and comprehensive?

Are the five action areas addressed in a balanced way?
Are all the "key" topic areas addressed (transportation, public safety
neighborhoods, etc.)?
Can some measures be applied to multiple action areas?
Is there a variety of measurement systems represented (examples:
measurements for outcomes, cost effectiveness, number of outputs,
efficiency, quality, and satisfaction.)?
Can this list be narrowed to approximately 12 total measures?

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#### **Land Use & Environment Committee**

#### Briefing about Parking Improvements, Lot Upgrades, and Rebranding

Agenda Date: 6/19/2014 Agenda Number: 4.B File Number: 14-0580

File Type: report Version: 2 Status: In Committee

#### ..Title

Briefing about Parking Improvements, Lot Upgrades, and Rebranding

#### ..Recommended Action

#### **City Manager Recommendation:**

None. Report only.

#### ..Report

#### Issue:

Staff will give a briefing on the status of parking improvements made over the past several months, including parking lot upgrades and rebranding efforts, and will discuss planned future initiatives.

#### **Staff Contact:**

Karen Kenneson, Business Manager, Community Planning and Development, 360.753.8277

#### Presenter:

Karen Kenneson, Business Manager, Community Planning and Development

#### **Background and Analysis:**

Staff will report on:

- New credit card meters eight month review including revenue, occupancy, maintenance and customer feedback.
- Parking meter tokens sales, use, and marketing partnerships.
- Electric vehicle charging stations implementation and use.
- Parking lot upgrades what we've done and what's to come this summer.
- Handheld upgrade efficiencies gained across workgroups (Courts, Customer Care, Parking Services).

#### Future initiatives:

- Bicycle routes identified two routes that would be better served on bike vs.
  vehicle. Benefits are less fuel/CO2 emissions and increased personal contact
  on the street with parking customers.
- Pay-by-phone pilot will make coin-only meters smarter and gives customers more payment options, including adding more time remotely.
- Software upgrade ability to see expired permits on handhelds, and new online residential program renewal module.
- Lower price 9-hour meter zone developing a proposal for a low-cost all day

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parking zone in a low-occupancy area bordered by Eastside, Plum, 4th and 8th avenues as a convenient option for employees of nearby state and other office buildings.

Neighbo	rhood/0	Communit	y Interests:

N/A

Options:

N/A

**Financial Impact:** 

N/A

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#### **Land Use & Environment Committee**

# Briefing on Recommended Changes to Waste Water Regulations for Onsite Septic

Agenda Date: 6/19/2014 Agenda Number: 4.C File Number: 14-0571

File Type: recommendation Version: 1 Status: In Committee

#### ..Title

Briefing on Recommended Changes to Waste Water Regulations for Onsite Septic

#### ..Recommended Action

#### **Committee Recommendation:**

The Utility Advisory Committee reviewed and supports the recommendations (see attached letter).

#### **City Manager Recommendation:**

Recommend to the full Council approval of the changes to onsite septic regulations outlined in this report.

#### ..Report

#### Issue:

Whether to forward new regulations regarding on-site septic systems to City Council.

#### **Staff Contact:**

Diane Utter, P.E., Water Resources Engineer, 360.753.8562 Andy Haub, P.E., Director of Water Resources, 360.753.8475

#### Presenter(s):

Diane Utter, P.E., Water Resources Engineer, 360.753.8562

#### **Background and Analysis:**

Approximately 4,140 onsite septic systems are located within Olympia and its Urban Growth Area. As Olympia continues to grow these systems pose a long-term public and environmental health risk.

The 2007 Wastewater Management Plan and subsequent regulatory changes placed appreciable constraints on repairing existing septic systems and installing new ones. With few exceptions, new systems are not allowed and failed systems within 300 feet of sewer need to connect to the municipal sewer system. These policies and regulations are being revisited. They may be actually restricting infill development as well as hindering people from converting onsite systems to the municipal system.

Work completed by the Thurston County Health Department in 2013 reveals that surface and ground water contamination due to onsite systems in Olympia may be limited to specific locations rather than widespread. With this in mind, the 2013 Wastewater Management Plan, as adopted by City Council, opens the door for

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potential and limited modifications of the current regulations while still ensuring that public and environmental health is maintained.

Attached are the goals, objectives, and strategies from the 2013 Wastewater Management Plan regarding onsite septic systems and other alternative sewage systems. Objective 1B indicates that the basic approach regarding onsite systems is to manage the systems so there is no net annual increase in the total number of systems in Olympia.

Based on the new information from Thurston County coupled with the 2013 objectives, regulation changes were presented to the Utility Advisory Committee (UAC) in April 2014.

#### Recommended Changes:

Changing the City's regulations to allow more, but still few, new onsite systems will necessitate clear criteria that can be readily implemented. The following approach was presented to the UAC and is fully supported (see attachment):

- Allow on-site systems to be constructed on vacant lots in existing neighborhoods with a predominance of septic systems.
- Reduce the requirement to connect to sewer from 300 feet to 200 feet.
- Modify sewer extension requirements.
- Fund a limited number of small-scale sewer extensions through the Wastewater capital facility program to make it more affordable for residents.
- Allow the City to set up payment plans for City General Facility Charges and potentially LOTT Capacity Development Charges.

The 2013 Wastewater Management Plan anticipates adopting these proposed changes by mid-2015. Staff is interested in completing the process in 2014, if feasible.

#### Neighborhood/Community Interests (if known):

Current wastewater regulations regarding onsite septic systems may not be facilitating infill development and septic conversions. Costs of sewer service are high.

#### **Options:**

Option 1: Forward recommended approach to City Council for further consideration.

Option 2: Return to the Committee for additional consideration prior to forwarding recommendations to Council.

#### **Financial Impact:**

None at this time

#### **Attachments:**

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- 1. 2013 Wastewater Management Plan excerpts regarding onsite septic systems goals, objectives and strategies.
- 2. Letter of Support for Onsite Septic System OMC Changes from the Utility Advisory Committee.

### 9.1 Water Quality

Goal: Clean Water Act and Safe Drinking Water Act standards for nitrogen, fecal coliform and other constituents of concern in groundwater and surface water are met. Protecting and improving local waters is a core responsibility of the Wastewater Utility. This responsibility necessitates the management of existing as well as future sewer systems. Problematic discharges of wastewater-related contaminants often occur over many years. These include discharges from illicit connections and onsite sewage systems (OSS). Meanwhile, future sewer extensions need to accommodate both new development and OSS conversions. The following objectives and strategies are aimed at reducing wastewater-related contaminants in receiving waters while encouraging urban development and redevelopment.

# 1A. Objective - Identify and eliminate at least two illicit discharges of wastewater into stormwater conveyance pipes and receiving waters each year.

1A1. Strategy - In partnership with the City's Storm and Surface Water Utility, detect and eliminate illicit discharges using water quality testing, GIS analysis, remote video inspection and funding assistance.

Nutrient and bacteria loading from cross connections of sewer pipes with stormwater pipes is a point source that can be identified and eliminated. The associated reductions in wastewater-related contaminants can be measured in terms of the volume of wastewater removed from Budd Inlet and its tributaries. For example, based on industry research, residences generate approximately 21 pounds of wastewater-related nitrogen per year. In this strategy we will use water quality sampling of stormwater outfalls in concert with GIS land use and infrastructure analysis to efficiently and thoroughly locate cross connections between sewer and stormwater pipes. Further field investigations that incorporate dye testing, smoke testing, and televising of pipe systems will identify specific problems. Work to improve utility mapping is ongoing. Operations and Maintenance staff provide key services in accomplishing this work.

The City's Wastewater and Storm & Surface Water Utilities have been coordinating this work since 2011, in order to meet requirements established by their respective NPDES permits.

# 1B. Objective - Manage existing and potential new OSS so there is no net annual increase in the total number of OSS in Olympia's sewer service area.

1B1. Strategy - Refine regulations regarding new OSS and repairs of existing OSS in order to accommodate the limited use of new OSS systems in appropriate circumstances.

Under the 2007 Wastewater Management Plan, the City established restrictive regulations on where a new OSS could be permitted and where limited repairs to an existing OSS would be allowed. Based on recent OSS and water quality information, staff recommends revising these regulations to allow for new OSS if some specific conditions are met.

Proposed permitting criteria would consider (1) the extent of current OSS use in the vicinity of the proposed new OSS; (2) the degree to which the existing right-of-way between proposed new OSS and existing public sewer is developed; (3) whether or not the proposed OSS is to be located in an infill lot; and (4) the surface and ground water risk of existing OSS in the vicinity of the proposed OSS as evaluated by Thurston County Environmental Health Department (See Section 4.2).

These revised OSS regulations will be developed within 18 months of Plan adoption and potentially adopted as revisions to the Olympia Municipal Code.

#### 1C. Objective - Encourage OSS conversions through the Septic to Sewer Program.

The Olympia City Council approved revisions to the municipal code establishing the Septic to Sewer program, effective August 17, 2009. This voluntary program provides technical assistance and financial incentives for residential connection of onsite systems to sanitary sewer as well as cost recovery mechanisms for the City.

Under the program, the City waives the sewer general facility charge (GFC) if a resident using OSS makes a connection to the sewer system within two years of being notified of the sewer's availability.

The Utility has funding available to construct a limited number of neighborhood sewer extension projects. Property owners who choose to connect under the Septic to Sewer Program are required to reimburse the City some portion of the cost of constructing the sewer infrastructure. In selected neighborhoods, the City provides (1) a fixed construction cost to help property owners prepare financing; (2) a payment plan (\$200 per month) for properties that connect to the sewers; and (3) Utility subsidy for half of the construction costs over \$20,000.

Neighborhood sewer extension projects are selected based on established criteria and City Council approval.

## 1C1. Strategy - Provide Utility funding for sewer extensions associated with individual OSS conversions.

This proposed strategy will facilitate minor sewer service extensions into areas where OSS are prevalent. Costs for extending sewer to individual parcels converting to public sewer can be high. Under this strategy, the Utility will provide limited funding to help cover the cost of the minor sewer extensions. This strategy and its implementation criteria will be developed over the next 18 months with implementation by the end of 2014.

# 1C2. Strategy - Allow payment of wastewater connection fees for OSS conversions over longer periods of time.

Wastewater general facility charges (GFCs) and LOTT's capacity development charges (CDC) are one-time permitting fees charged new construction at the time of connection to the public system. The financial burden of these fees for residences converting from OSS to public sewer can be substantial (\$7,900 in 2013). With this strategy we will evaluate options for collecting GFC and potentially CDCs over a long period (e.g. 15 years). The GFC option would be implemented in the Olympia Municipal Code.

# 1C3. Strategy - Provide technical assistance and public education for individual and neighborhood OSS conversions to municipal sewer.

Converting OSS to municipal sewer is technically and financially challenging. The Utility has been providing one-on-one consultations with individual property owners and distributing information on OSS conversion through various media since 2008.

#### 1D. Objective - Facilitate the orderly expansion of the public sewer system.

## 1D1. Strategy - Evaluate the use of alternative sewer technologies for appropriate sewer extensions.

Under most circumstances, a traditional gravity sewer collection system with a lift station and force main if topography warrants it, will continue to be the required method of sewer collection in areas to be developed, regardless of the source of funding or type of development.

However, we acknowledge that alternatives, such as pressurized grinder pump systems, are viable and appropriate for certain limited locations with unique constraints. There is, for example, an existing policy (see Appendix O) allowing for grinder pump systems in limited areas.

With this strategy, we will refine criteria for allowing grinder pump systems and potentially other technologies as they become technically available and suitable for use in Olympia. This strategy will be implemented through the municipal code estimated to occur two to four years after adopting this Plan.

# 1D2. Strategy - Allow the limited use of STEP systems for OSS conversions and infill development in neighborhoods currently served by STEP systems.

This strategy continues existing policies that prohibit the use of STEP systems for new subdivision and commercial development, while accepting that STEP may be the appropriate technology for OSS conversion and infill lot development within areas that are currently served by STEPS. Current restrictions on STEP systems will be evaluated. Potential criteria for allowing STEPS include only allowing them in small areas where the only possible access to public sewer within 1,000 feet is via an existing STEP main, documentation that the existing STEP main has adequate capacity, and ensuring that odor control needs are addressed. Under State regulations, existing and potential future STEPs are the operational responsibility of the Wastewater Utility rather than the property owner. Implementation of this strategy must therefore continue to be highly restrictive of STEP use.

# 1D3. Strategy - Implement a green infrastructure project evaluation process for wastewater capital projects.

Tools are available to identify project-specific sustainability issues/challenges/opportunities (e.g. ISI's Envision program); encourage collaboration among staff across disciplines, Lines of Business and Departments; and help to refine and define elements.

This Strategy will ensure that the scope of projects identified in the Wastewater Utility's Capital Facilities Plan is sustainably defined on a consistent basis. The intent is to implement this process on several projects within two years of adoption of this plan, with full implementation within six years.



### City of Olympia | Capital of Washington State

P.O. Box 1967, Olympia, WA 98507-1967

olympiawa.gov

May 28, 2014

Olympia City Council PO Box 1967 Olympia, WA 98507- 1967

Dear Councilmembers:

#### **SUBJECT:** Wastewater Municipal Code Changes – Onsite Septic Systems

This letter provides recommendations from the City's Utility Advisory Committee (UAC) to City Council about the proposed wastewater municipal code changes regarding onsite septic systems. The UAC agrees with staff regarding the proposed changes outlined in the presentation to UAC on April 3, 2014.

#### Wastewater Policies

The 2013 Wastewater Plan recommends changes to Olympia's strict restrictions on the permitting of new onsite septic systems. Only a small number of additional systems would be allowed by the changes, and the UAC supports this approach. The proposed changes are summarized below:

- Allow onsite systems to be constructed on infill, vacant lots in existing onsite septic system
  dominated neighborhoods with at least five properties with onsite septic systems located
  within 200 feet of the property. Require an agreement to connect as sewer becomes
  available.
- Require failed systems to connect to municipal sewer if located within 200 feet of sewer rather than the current threshold of 300 feet. Measure the distance based on the length to sewer pipe needed for connection rather than to the edge of the lot closest to the sewer system.
- Reduce the requirement that onsite septic system conversions to sewer extend the sewer on all property street frontages. Currently, corner lots are required to extend sewer pipes on both street frontages.
- Fund a limited number of small-scale sewer extensions to assist connecting residents (\$150,000/year). Partial reimbursement (\$10,000 per property) to the City would be required, potentially over time.
- Allow for the payment of City General Facility Charges and LOTT Capacity Development Charges for onsite septic system to sewer conversions over time rather than as a lump sum payment at the time of connection. The charges total more than \$8,000 per connection.

#### Financial Considerations

The financial implications of the proposed changes will be analyzed more fully by staff and include the following considerations:

- City funding for a number of small-scale sewer extension projects to assist residents in converting from onsite septic systems to public sewer. The proposed allocation in the Capital Facilities Plan is \$150,000; some of which will be reimbursed by connecting customers.
- Financing of the City General Facility Charge (GFC) and LOTT Capacity Development Charges (CDC) over time rather than as a lump sum, only for properties converting from onsite septic systems to public sewer. This will result in revenue being delayed and an appropriate fee or interest rate will be charged to compensate the utility.
- By allowing additional permitting for houses on properties that are currently not allowed onsite septic systems, revenue could be increased in the form of GFCs and utility rates.
- By allowing some properties to repair onsite septic systems, rather than connect to public sewer, there may be a decrease in associated utility revenue. However, many of the affected properties have not been connecting to the public sewer under the current regulations.

#### Recommendations to City Council

The UAC supports the changes to the municipal code regarding the regulation of onsite septic systems as outlined by staff to the UAC on April 3, 2014. We encourage the City Council to proceed when staff has refined the proposed regulatory changes.

Thank you for the opportunity to comment. Please let me know if you have any questions.

Sincerely,

THAD CURTZ

Chair

**Utility Advisory Committee** 

TC/lm

\\calvin\PW Shared Workgroup\UAC\2014- UAC\2014 Correspondence\UAC Letter of Support for OSS OMC Proposed Changes\_05-28-14\UAC Letter of Support to City Council for OSS OMC Proposed Changes\_05-28-14.docx

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#### **Land Use & Environment Committee**

#### **Status Reports and Updates**

Agenda Date: 6/19/2014 Agenda Number: 4.D File Number: 14-0616

File Type: report Version: 2 Status: Other Business

#### ..Title

Status Reports and Updates

#### ..Recommended Action

N/A

#### ..Report

#### Issue:

Provide the Land Use and Environment Committee with a status report and update on the Downtown Project III. Subjects include Downtown Ambassador Program, Crime in Downtown, and other Downtown Project III programs.

#### **Staff Contact:**

Brian Wilson, Downtown Liaison, Community Planning & Development, 360.570.3798

#### Presenter(s):

Brian Wilson, Downtown Liaison, Community Planning & Development, 360.570.3798

#### **Background and Analysis:**

The Downtown Project is a multi-pronged approach to achieving City Council's goal of creating a safe and welcoming downtown for all.

#### Neighborhood/Community Interests (if known):

The Downtown Project involves partnering with several local stakeholder groups.

#### **Options:**

Hear report and provide feedback and direction

#### **Financial Impact:**

Existing resources.