



City of Olympia

Future City Council Meeting Agendas

As of March 17, 2017

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

A. STUDY SESSION - West Bay Environmental Assessment (*Jesse Barham, PW/Jonathon Turlove, Parks*) (File # 16-0518)

Finance Committee - 2nd Wednesday., 5:00 pm (*Jim Cooper - Chair, Jessica Bateman, Jeannine Roe*)

- A. Fire equipment replacement schedule
- B. Mental health mobile outreach program
- C. \$15 minimum wage - employees and contractors

General Government Committee - 4th Wednesday, 4:30 pm (*Jeannine Roe - Chair, Jessica Bateman, Clark Gilman*)

- A. Options for citizen engagement

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (*Julie Hankins - Chair, Clark Gilman, Nathaniel Jones*)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (*Requested by Jim Cooper - 10/28/14*)
- B. Daylighting Moxlie Creek (*Requested by Jim Cooper - 7/7/15*)

Ad Hoc Committee on Housing Affordability - (1st Monday and 3rd Wednesday, 5:30 p.m.) (*Julie Hankins - Chair, Jim Cooper, Jeannine Roe*)

March 22 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Annual Work Plan Review/Meeting with Advisory Committee Chairs

March 28 - 7:00 pm

COUNCIL MEETING

- A. SPECIAL RECOGNITION - Proclamation Recognizing National Service Recognition Day
- B. SPECIAL RECOGNITION - TIB Complete Streets Award (*Mark Russell, PW*) (File # 17-0268)
- C. CONSENT - Approval of Labor Contract with the International Association of Fire Fighters, Local #468 (*Jay Burney, Exec*)
- D. CONSENT - Approval of Labor Contract with the International Association of Fire Fighters, Local #468, Assistant Chiefs (*Jay Burney, Exec*)
- E. CONSENT - Ordinance Approving Land Donations from Thysell and Morgan (*Mark Barber, Legal*)
- F. OTHER BUSINESS - 2016 Year End Funds (From Finance Committee)
- G. OTHER BUSINESS - Approval of Ordinance Amending Wastewater Regulations for Side Sewer Ownership (from Land Use) (*Diane Utter, PW*) (File # 17-0147)

April 3 - 5:30 pm

AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Meet with Thurston County or HUB to understand the 10 Year Plan and how it connects to the Housing Pipeline and Olympia's unique challenges in the region
- B. Understand the existing and needed capacity for homeless support services in Olympia and our region and identify gaps in that system or our information

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- C. Understand the full spectrum of housing options and needs including affordable housing, transitional housing, supportive housing, emergency shelter, and day center and the gaps in this system
- D. Status Reports and Updates

April 4 - 5:30 pm

STUDY SESSION

- A. Artesian Commons Update (*Paul Simmons, Parks*)

April 4 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Bread & Roses
- B. **SPECIAL RECOGNITION** - Proclamation Recognizing the Mayors Challenge for Water Conservation (*Erin Conine, PW*)
- C. **CONSENT** - 2017 Budget Amendments (*Dean Walz, Admin Svcs*)
- D. **CONSENT** - Approval of Water Main Easement from Clar-Mar Neighborhood Property (*Ladd Cluff, PW*) (File # 17-0155)

April 11 - 5:30 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING

April 11 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Earth Month
- B. **SPECIAL RECOGNITION** - Proclamation Recognizing Equal Pay Day
- C. **CONSENT** - Approval of an Ordinance Revising City of Olympia Boundary Line Adjustments (OMC 17.30) (*Ladd Cluff, PW*) (File # 17-0256)
- D. **PUBLIC HEARING** - Consideration of Street Vacation Petition for Alley Adjacent to 210 State Avenue NW (*Ladd Cluff, PW*) (File # 17-0157)

April 12 - 5:00 pm

FINANCE COMMITTEE

- A. Arts and Cultural History Program Scope of Work
- B. Discuss Process and Funding Strategy for Public Safety and Housing
- C. Mental Health Mobile Outreach Program
- D. Long term budget sustainability
- E. Seizure Funds Approval

April 18

NO COUNCIL MEETING

April 19 - 5:30 pm

AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Consider housing affordability and homelessness responses of Bellingham, Vancouver, Everett, Seattle or other communities that have engaged in coordinated efforts to address housing affordability and homelessness
- B. Review the Downtown Strategy and City Staff work around homelessness and affordable housing
- C. Review Tools/Partnerships: Develop an understanding of the coordinated entry system and the vulnerability index
- D. Status Reports and Updates

April 20 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. SmartGov Roll Out (*Karen Kenneson, CPD*)
- B. Sea Level Rise (*Andy Haub, PW*)
- C. Downtown Zoning Recommendations (*Amy Buckler, CPD*)
- D. SEPA Exemptions Recommendations (*Leonard Bauer, CPD*)
- E. Amendments to the Auto Services Zoning District (*Renee Sunde and Keith Stahley, CPD*)
- F. Status Reports and Updates (*Keith Stahley, CPD*)

- April 25 - 5:30 pm** **EXECUTIVE SESSION**
A. Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c)
- Real Estate Matter
- April 25 - 7:00 pm** **CITY COUNCIL MEETING**
A. **OTHER BUSINESS** - 2017 Neighborhood Matching Grants
B. **OTHER BUSINESS** - Adoption of the Downtown Strategy (*Amy Buckler, CPD*)
- April 26 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Economic Development Update (*Renee Sunde, CPD*)
B. Community Development Block Grant (CDBG) - Program Year 2017 Action Plan (*Anna Schlecht, CPD*)
C. Mid-Year Council Retreat Agenda Scoping (*Steve Hall, Exec*)
D. Welcome Center/Downtown Ambassador Update (*Mark Rentfrow, CPD*)
- May 1 - 5:30 pm** **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**
A. Consider options for educating the general public about the housing affordability and homelessness issues
B. Consider options for gathering public input including survey data about various housing affordability and homelessness issues and potential solutions
C. Develop an understanding of the relationship between public safety needs and housing affordability and homelessness issues.
D. Status Reports and Updates
- May 2 - 7:00 pm** **COUNCIL MEETING**
A. **SPECIAL RECOGNITION** - National Corrections Week (*Ronne Roberts, OPD*)
- May 9 - 7:00 pm** **COUNCIL MEETING**
- May 10 - 5:00 pm** **FINANCE COMMITTEE**
A. Increase minimum wage consideration- employees and contractors
B. Discuss predictable work schedule
C. Annual Review of investment policy
D. Contract for Banking Services
- May 16 - 7:00 pm** **COUNCIL MEETING**
A. **SPECIAL RECOGNITION** - National Law Enforcement Week (*Ronne Roberts, OPD*)
- May 17 - 5:30 pm** **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**
A. Consider draft report on options for housing affordability and homelessness response
B. Status Reports and Updates
- May 18 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. 2016 EDDS Update (*Steve Sperr, PW*)
B. Missing Middle Housing Report Status Report (*Leonard Bauer, CPD*)
C. Sign Code Update Recommendations (*Joyce Phillips, CPD*)
D. Historic Resources Inventory (*Michelle Sadlier, CPD*)
E. Status Reports and Updates (*Keith Stahley, CPD*)
- May 23 - 7:00 pm** **COUNCIL MEETING**

- May 24 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Public Safety/OPD Update (*Paul Lower, OPD*)
B. Community Policing --Options for Citizen Engagement
C. PBIA Briefing (*Mark Rentfrow, CPD*)
- May 30** **NO COUNCIL MEETING**
- June 5 - 5:30 pm** **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**
A. Consider draft report on options for housing affordability and homelessness response
B. Status Reports and Updates
- June 6 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - PY2017 CDBG Action Plan Setting Public Hearing Date
- June 13 - 7:00 pm** **COUNCIL MEETING**
- June 14 - 5:00 pm** **FINANCE COMMITTEE**
A. Criteria and process for 2018 budget
B. Review B & O Tax Thresholds
C. Maintenance Center feasibility study
- June 15 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Action Plan Update (*Leonard Bauer, CPD*)
B. Amendments to Drive-thru Business Requirements (*Tim Smith, CPD*)
C. Urban Design Regulation Update (*Amy Buckler, CPD*)
D. Status Reports and Updates (*Keith Stahley, CPD*)
- June 20 - 7:00 pm** **COUNCIL MEETING**
A. **PUBLIC HEARING** - PY2017 CDBG Action Plan
- June 21 - 5:30 pm** **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**
A. Consider draft report on options for housing affordability and homelessness response.
B. Status Reports and Updates
- June 27** **NO COUNCIL MEETING**
- June 28 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Municipal Art Plan Status Report (*Stephanie Johnson, CPD*)
B. Temporary Art in City Hall (*Stephanie Johnson, CPD*)
C. Scope of Work on College Affordability/Access Study
- July 4** **NO COUNCIL MEETING**
- July 11 - 5:30 pm** **EXECUTIVE SESSION**
A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)
- July 11 - 7:00 pm** **COUNCIL MEETING**
A. **CONSENT** - PY2017 CDBG Action Plan Approval (*Anna Schlecht, CPD*)
- July 12 - 5:00 pm** **FINANCE COMMITTEE**

- A. Review draft Transportation Master Plan (Land Use Committee first)
- B. Review the 2018 - 2023 Preliminary Capital Facilities Plan

July 18 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Presentation of Preliminary Capital Facilities Plan

July 20 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Urban Forestry Master Plan (*Michelle Bentley, CPD*)
- B. Missing Middle Housing Report (*Leonard Bauer, CPD*)
- C. West Bay Park Master Plan (*Laura Keehan, CPD*)
- D. Status Reports and Updates (*Keith Stahley, CPD*)

July 25 - 7:00 pm

COUNCIL MEETING

July 26 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Economic Development Update (*Renee Sunde, CPD*)
- B. CDBG CAPER Report (*Anna Schlecht, CPD*)
- C. CDBG Action Plan PY 2017 (*Anna Schlecht, CPD*)

August 1

NO COUNCIL MEETING

August 8

NO COUNCIL MEETING

August 9 - 5:00 pm

FINANCE COMMITTEE

- A. Recommendations to Adequately Fund Fire Equipment Replacement

August 15 - 7:00 pm

COUNCIL MEETING

August 17 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Urban Forestry Street Tree Master Plan Update (*Michelle Bentley, CPD*)
- B. Downtown Zoning Recommendations (*Amy Buckler, CPD*)
- C. SEPA Exemptions Recommendations (*Leonard Bauer, CPD*)
- D. Status Reports and Updates (*Keith Stahley, CPD*)

August 22 - 7:00 pm

COUNCIL MEETING

August 23 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Public Engagement/Social Media (*Kellie Purce Braseth and Josh Linn, Comm.*)
- B. Public Safety/OPD Update (*Paul Lower, OPD*)
- C. PBIA Briefing (*Mark Rentfrow, CPD*)

August 29

NO COUNCIL MEETING

September 5

NO COUNCIL MEETING

September 12- 5:30 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING

September 12 - 7:00 pm

COUNCIL MEETING

September 13 - 5:00 pm

FINANCE COMMITTEE

- A. Utility Rates Recommendations
- B. Study of college education funding/ regressive local tax structure

**Items Scheduled are
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- September 19 - 7:00 pm **COUNCIL MEETING**

- September 21 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
 - A. 2016 EDDS Update (*Steve Sperr, PW*)
 - B. Sea Level Rise (*Andy Haub, PW*)
 - C. Status Reports and Updates (*Keith Stahley, CPD*)

- September 26 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD MEETING**
- September 26 - 7:00 pm **COUNCIL MEETING**

- September 27- 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 - A. Scope of Work on Regressive Tax Structure Impact on Olympians

- October 3 - 7:00 pm **COUNCIL MEETING**

- October 10 **NO COUNCIL MEETING**

- October 11 - 5:00 pm **FINANCE COMMITTEE**
 - A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
 - B. Meet with OMPD board
 - C. Council compensation

- October 17 - 7:00 pm **COUNCIL MEETING**
 - A. **PUBLIC HEARING** - Preliminary Capital Facilities Plan

- October 19 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
 - A. Urban Design Regulation Update (*Amy Buckler, CPD*)
 - B. Status Reports and Updates (*Keith Stahley, CPD*)

- October 24 - 5:30 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING (Tentative)**
- October 24 - 7:00 pm **COUNCIL MEETING**
 - A. **PUBLIC HEARING** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER)
 - B. **OTHER BUSINESS** - Presentation of 2018 Operating Budget

- October 25 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 - A. Work Plan for Next Year (*Kellie Purce Braseth, Comm.*)
 - B. Scoping Advisory Board Recruitment Process (*Kellie Purce Braseth, Comm.*)
 - C. CDBG Action Plan PY 2018 (*Leonard Bauer, CPD*)
 - D. Welcome Center/ Downtown Ambassador Update (*Mark Rentfrow, CPD*)
 - E. Economic Development Update (*Renee Sunde, CPD*)

- October 31 **NO COUNCIL MEETING**

- November 7 **NO COUNCIL MEETING**

- November 8 - 5:00 pm **FINANCE COMMITTEE**
 - A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
 - B. Meet with OMPD board

C. Council compensation

November 14 - 5:30 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING (Tentative)**

November 14 - 7:00 pm **COUNCIL MEETING**

- A. **CONSENT** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER) Approval
- B. **PUBLIC HEARING** - Public Hearing on 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0073)
- C. **OTHER BUSINESS** - Discussion of Utility Rates, Impact Fees and Lodging Tax

November 16 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**

- A. CPD Work Program Update (*Leonard Bauer, CPD*)
- B. Status Reports and Updates (*Keith Stahley, CPD*)

November 17 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Public Safety/OPD Update (*Paul Lower, CPD*)
- B. Council Retreat Agenda and Location (*Kellie Purce Braseth, Comm.*)
- C. PBIA Briefing (*Mark Rentfrow, CPD*)

November 21 - 7:00 pm **COUNCIL MEETING**

- A. **CONSENT** - Ad Valorem Tax (First Reading)
- B. **PUBLIC HEARING** - Operating Budget
- C. **PUBLIC HEARING** - Capital Budget
- D. **PUBLIC HEARING** - Ad Valorem Tax
- E. **OTHER BUSINESS** - Operating Budget Review

November 17 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Public Safety/OPD Update (*Paul Lower, OPD*)
- B. Council Retreat Agenda and Location (*Steve Hall, Exec.*)
- C. PBIA Briefing (*Mark Rentfrow, CPD*)

November 28 - 7:00 pm **COUNCIL MEETING**

- A. **OTHER BUSINESS** - Budget Balancing - Capital and Operating Budgets

December 4 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Comm.*)

December 5 - 7:00 pm **COUNCIL MEETING**

- A. **CONSENT** - Approval of Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File #17-0075)
- B. **CONSENT** - Approval of Resolution Adopting the 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0074)

December 12 - 5:30 pm **EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)

December 12 - 7:00 pm **COUNCIL MEETING**

- A. **OTHER BUSINESS** - Capital Budget (First Reading)
- B. **OTHER BUSINESS** - Operating Budget (First Reading)

**Items Scheduled are
Subject to Change**

- December 13 - 5:00 pm** **FINANCE COMMITTEE**
- A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
 - B. Meet with OMPD board
 - C. Council compensation

December 19 - 7:00 pm **COUNCIL MEETING**

- December 21- 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
- A. Annual Annexation Report (*Tim Smith, CPD*)
 - B. LID Status Report (*Tim Smith, CPD*)
 - C. Code Enforcement Status Report (*Chris Grabowski, CPD*)
 - D. Action Plan Status Report (*Stacey Ray, CPD*)
 - E. Status Reports and Updates (*Keith Stahley, CPD*)

December 26 **NO COUNCIL MEETING**

December 27 **NO GENERAL GOVERNMENT COMMITTEE**

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