



# Meeting Agenda

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
(360) 753-8031

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**Monday, November 1, 2021**

**12:00 PM**

**On Site - 1606 Columbia Street**

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### Heritage Review Committee

**1. CALL TO ORDER**

**1.a ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENT**

*During this portion of the meeting, community members may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.*

**4. BUSINESS ITEMS**

**4.a** [21-1048](#) Review Permit #21-4868, 1606 Columbia St. SW, Proposed Window Addition

**Attachments:** [Photos](#)  
[21-4868 PLANS](#)  
[Checklist](#)

**5. ADJOURNMENT**

### Accommodations

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



## Heritage Commission

### Review Permit #21-4868, 1606 Columbia St. SW, Proposed Window Addition

**Agenda Date:** 11/1/2021  
**Agenda Item Number:** 4.a  
**File Number:**21-1048

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**Type:** decision **Version:** 1 **Status:** In Committee

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#### **Title**

Review Permit #21-4868, 1606 Columbia St. SW, Proposed Window Addition

#### **Recommended Action**

Review proposed addition and move to recommend appropriate action by the Building Official.

#### **Report**

##### **Issue:**

Whether the owner's proposed treatment is acceptable under Olympia's historic preservation standards and may be approved as proposed; or to recommend other action.

#### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.480.0923

#### **Presenter(s):**

Marygrace Goddu, Historic Preservation Officer  
Keith and Sharon Aubry, Owners

#### **Background and Analysis:**

Owners wish to add a replica of an existing upper window on the north elevation to allow more light into a second story room. The north is a secondary (side) elevation, but the added window will be visible from the right of way.

#### **Neighborhood/Community Interests (if known):**

South Capitol Neighborhood

#### **Options:**

1. Approve as proposed.
2. Recommend amendment to owner's proposal.
3. Recommend denial of permit.

#### **Attachments:**

Photos

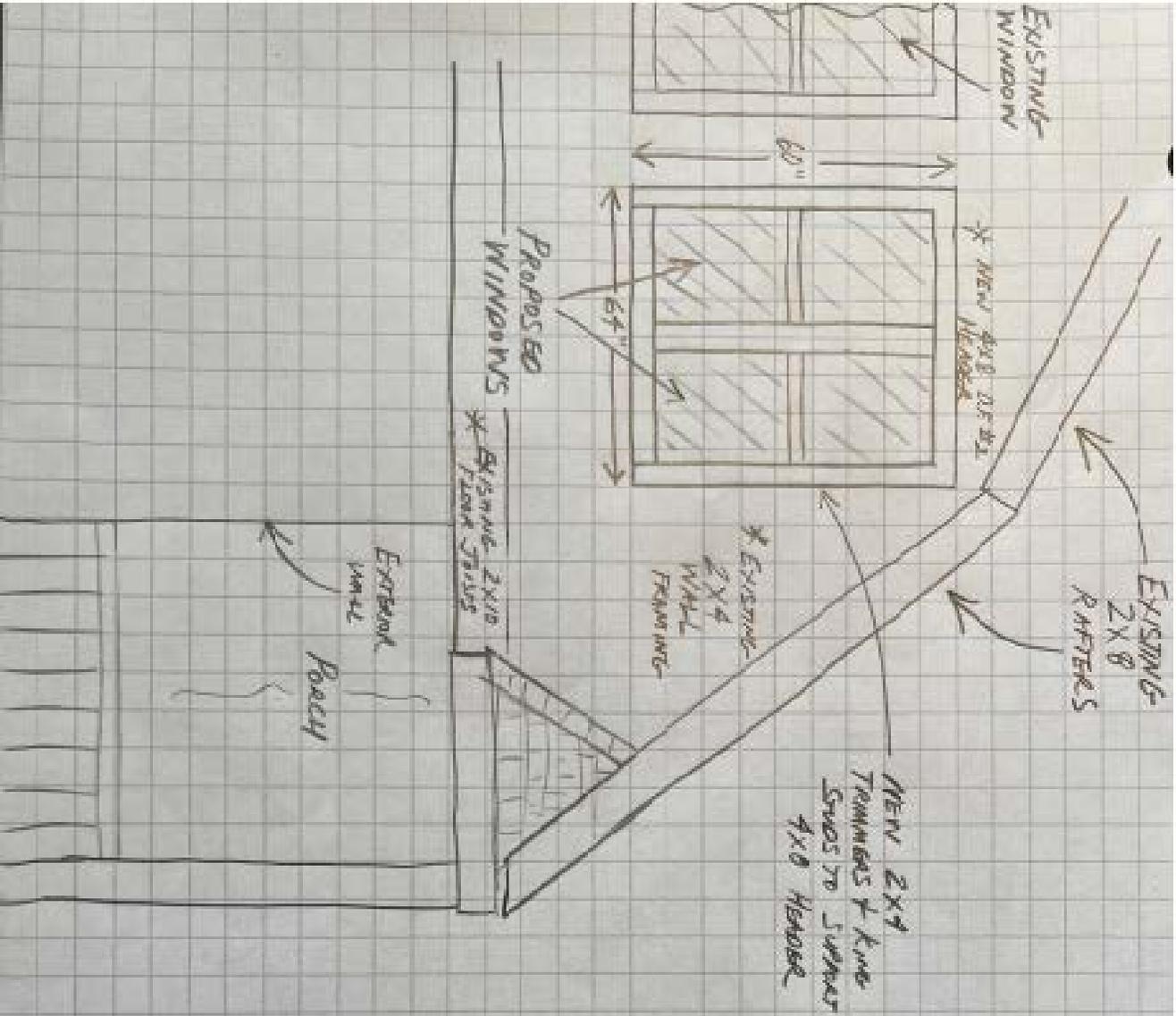
Plan  
Checklist

1606 Columbia Street -- Permit # 21-4868



North elevation, owner proposal for new window addition (left, and above right).





\* SEE 2 PICTURES

SCOPE OF WORK -

FRAME NEW OPENING FOR DOUBLE WINDOW UNIT. BUILD INSTANT NEW WINDOW UNIT. NEW WINDOWS WILL MATCH EXISTING STYLE, FUNCTION + FINISHES.



PERMIT # 21-4868

1606 COLUMBIA ST SW  
OLYMPIA, WA 98501

AUBRY WINDOW UNIT



**PHILLIPS**  
design

Ben Phillips | 360.951.393 | phillipsben@comcast.net

Licensed - Bonded - Insured - General Contractor # PHIL1020010

# City of Olympia Heritage Review Checklist

*The proposed work should not detrimentally alter, destroy or adversely affect any exterior feature relating to the designation of the property to the Olympia Heritage Register. In the case of construction of a new improvement, building or structure on the site of a Register property, the exterior of such construction will not adversely affect and will be compatible with the external appearance of existing designated improvements, buildings and structures on the site. The **Secretary of the Interior's Standards** for the Treatment of Historic Properties (as amended) shall be the standards which guide the review of Register properties. (OMC 18.12.090(C)(1))*

Standard 1			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 2			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	The historic character of a property will be retained and preserved. The removal of distinctive materials or alterations of features, spaces, and spatial relationships that characterize a property will be avoided.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 3			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 4			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	Changes to a property that have acquired historic significance in their own right will be retained and preserved.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 5			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 6			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 7			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 8			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 9			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
<b>Justification, Conditions &amp; other Notes:</b>			

Standard 10			
<b>Complies</b> <input type="checkbox"/>	<b>Conflicts</b> <input type="checkbox"/>	<b>N/A</b> <input type="checkbox"/>	New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
<b>Justification, Conditions &amp; other Notes:</b>			