



City of Olympia

Future City Council Meeting Agendas

As of March 14, 2019

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- C. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (Mike Reid, CPD)

Finance Committee - 3rd Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Predictable Work Schedules (*General Government Committee*)

General Government Committee - 4th Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

March 26 - 5:30 pm

STUDY SESSION

- A. Transportation Master Plan Update (*Sophie Stimson, PW*)

March 26 - 7:00 pm

CITY COUNCIL

- A. SPECIAL RECOGNITION - Andy Haub Retirement (*Rich Hoey, PW*) (file # 19-0172)
- B. SPECIAL RECOGNITION - Proclamation Recognizing Earth Day
- C. CONSENT - Approval of Appointments of Members to Olympia Boards of Commissions (*Kellie Purce Braseth, Exec*)
- D. OTHER BUSINESS - 2019 Plinth Recommendations (*Stephanie Johnson, Parks*)
- E. OTHER BUSINESS - Traffic Box Wraps Winners (*Stephanie Johnson, Parks*)
- F. OTHER BUSINESS - Community Homeless Response Plan Update (*Stacy Ray, Admn Svcs*)

March 27 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Annual Work Plan Review (*Kellie Purce Braseth, Exec*)
- B. Meeting with Advisory Committee Chairs (*Kellie Purce Braseth, Exec*)

April 2

CITY COUNCIL - NO MEETING

April 9 - 7:00 pm

CITY COUNCIL

- A. SPECIAL RECOGNITION - Proclamation Recognizing Equal Pay Day (*Susan Grisham, Exec*)
- B. CONSENT - Approval of an Ordinance Amending Drinking Water Regulations (*Eric Christensen, PW*) (file # 19-0269)

April 16 - 5:30 pm

STUDY SESSION

- A. Downtown Street Improvements (*Sophie Stimson, PW*)

April 16 - 7:00 pm

CITY COUNCIL

- A. CONSENT - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (*Chandra Brady, OPD*)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

B. OTHER BUSINESS - Parking Strategy (Keith Stahley, CPD)

April 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Annual Audit (*Nanci Lien, Admin Svcs*)
- B. Washington Center for the Performing Arts Financial Report (*Debbie Sullivan, Admin Svcs*)
- C. Commercial Parking Tax (*Max DeJarnatt, CPD*)
- D. Park Funding Policy - Operating, Capital, Reserve (*Debbie Sullivan, Admin Svcs*)

April 18 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Vulnerable Renter Protections (*Cary Retlin, CPD*)
- B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (File # 19-0051)
- C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)
- D. CPD Organizational Structure (*Keith Stahley, CPD*)

April 23 - 6:00 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD

- A. Annual elections for president and vice-president
- B. Approve 2020 Advisory Committee Work Plan
- C. Appoint New Citizen Advisory Committee Members (if necessary)

April 23 - 7:00 pm

CITY COUNCIL

April 24 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (*Keith Stahley, CPD*)
- B. Economic Development Update (*Mike Reid, CPD*)
- C. Mid-Year Retreat Discussion (*Kellie Purce Braseth, Exec*)
- D. DT Ambassador Update (*Mark Rentfrow, CPD*)

April 30

CITY COUNCIL - NO MEETING

May 7 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - American Legion Officer of the Year Award Recipient (*Chandra Brady, OPD*)
- B. **SPECIAL RECOGNITION** - Historic Preservation Month (*Mary Grace Goddu, CPD*)
- C. **SPECIAL RECOGNITION** - Bicycle Commuter Month Proclamation (*Michelle Swanson, PW*) (file # 19-0258)

May 14 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - National Corrections Officer Week (*Chandra Brady, OPD*)
- B. **SPECIAL RECOGNITION** - National Police Week (*Chandra Brady, OPD*)

May 15 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Comprehensive Financial Annual Report (*Debbie Sullivan, Admin Svcs*)
- B. Lifeline Utility Rate Update
- C. Briefing on Long-Term Debt
- D. Discussion on Olympia Fire Department Level of Service

May 16 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Missing Middle Metrics (*Leonard Bauer, CPD*)
- B. Public Restroom Status Report (*Mark Rentfrow, CPD*)

- C. Short-Term Rental Status Report (*Leonard Bauer, CPD*)
- D. Reuse of 108 State Avenue (*Mike Reid, CPD*)

May 21 - 7:00 pm

CITY COUNCIL

May 22 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- E. ArCH Plan (*Jay Burney, Exec*)
- F. Public Safety/OPD Updates (*Ronnie Roberts, OPD*)
- G. PBIA Update (*Max DeJarnatt, CPD*)

May 28

CITY COUNCIL - NO MEETING

June 4 - 7:00 pm

CITY COUNCIL

June 8 - 8:30 am

MID-YEAR RETREAT (at LOTT)

June 11 - 7:00 pm

CITY COUNCIL

June 18 - 7:00 pm

CITY COUNCIL

June 19 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
- B. Predictive Scheduling (*Steve Hall, Exec*)

June 19 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Financial Policies (*Nanci Lien, Admin Svcs*)
- B. Multi-year Revenue and Expense Projections (*Nanci Lien, Admin Svcs*)
- C. Public Safety Implementation Program Status and 2019 Financial Report
- D. Update on Regional Fire Study (*Greg Wright, Fire*)

June 20 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Downtown Strategy Status Report (*Amy Buckler, CPD*)
- B. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
- C. Annual Annexation Report (*Tim Smith, CPD*)
- D. Boulevard Road Property (*Mike Reid, CPD*)

June 25

CITY COUNCIL - NO MEETING

July 2

CITY COUNCIL - NO MEETING

July 9 - 7:00 pm

CITY COUNCIL

July 16 - 7:00 pm

CITY COUNCIL

July 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)
- B. Building Condition and ADA Assessment Update (*Meliss Maxfield, PW*) (file # 19-0219)
- C. Discussion on Financial Management Policy
- D. Homeless Response Funding/Expenditure Update

July 18 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. EDDS Update (*Steve Sperr, PW*) (File # 19-0052)
- B. Joint Plan Update (*Joyce Phillips, CPD*)

- July 23 - 7:00 pm** **CITY COUNCIL**
 A. **OTHER BUSINESS** - Briefing on the Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)
 B. **OTHER BUSINESS** - Briefing on 2020 - 2025 Financial Plan (*Debbie Sullivan, Admin Svcs*)
- July 24 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
 A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
 B. Economic Development Update (*Mike Reid, CPD*)
- July 30** **CITY COUNCIL - NO MEETING**
- August 5 - 7:00 pm** **CITY COUNCIL (SPECIAL MEETING)**
- August 6** **CITY COUNCIL - NO MEETING**
- August 13 - 7:00 pm** **CITY COUNCIL**
- August 15 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
 A. Shoreline Master Program Update (*Leonard Bauer, CPD*)
- August 20 - 7:00 pm** **CITY COUNCIL**
- August 21 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
 A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- August 21 - 5:30 pm** **FINANCE COMMITTEE**
 A. Budget Snapshot: Contract and Purchasing (*Nanci Lien, Admin Svcs*)
 B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)
- August 27** **CITY COUNCIL - NO MEETING**
- September 3** **CITY COUNCIL - NO MEETING**
- September 10 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 A. Presentation of Annual Report by Advisory Committee
 B. 2020 Preliminary Budget Preview
- September 10 - 7:00 pm** **CITY COUNCIL**
 A. **SPECIAL RECOGNITION** - Proclamation Recognizing World Marrow Day
- September 17 - 7:00 pm** **CITY COUNCIL**
- September 18 - 5:30 pm** **FINANCE COMMITTEE**
 A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)
 B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)
- September 19 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
 A. Eco-Districts (*Keith Stahley, CPD*)
 B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)
 C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)
- September 24 - 6:00 pm** **TRANSPORTATION BENEFIT DISTRICT BOARD**
- September 24 - 7:00 pm** **CITY COUNCIL**

- September 25 - 4:00 pm **GENERAL GOVERNMENT COMMITTEE**
- October 1 **CITY COUNCIL - NO MEETING**
- October 8 - 7:00 pm **CITY COUNCIL**
- October 15 - 7:00 pm **CITY COUNCIL**
- October 16 - 4:00 pm **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
 A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)
 B. DT Ambassador Update (*Mark Rentfrow, CPD*)
 C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)
 D. Economic Development Update (*Mike Reid, CPD*)
 E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)
- October 16 - 5:30 pm **FINANCE COMMITTEE**
 A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)
 B. Review Utility Rates (*Andy Haub and Gary Franks, PW*) (file # 19-0220)
- October 17 5:30 pm **LAND USE & ENVIRONMENT COMMITTEE**
 A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
 B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (file # 19-0053)
 C. Neighborhood Centers (*Leonard Bauer, CPD*)
 D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)
- October 22 **CITY COUNCIL - NO MEETING**
- October 29- 7:00 pm **CITY COUNCIL**
 A. **PUBLIC HEARING** - Preliminary Operating Budget (*Debbie Sullivan, Admin Services*)
 B. **OTHER BUSINESS** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)
- November 4 - 6:00 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 A. Report from Advisory Committee on 2020 preliminary budget
 B. Public Hearing on 2020 preliminary budget resolution
 C. Public Hearing on 2020 Ad Valorem Tax resolution
- November 4 - 7:00 pm **CITY COUNCIL (SPECIAL MEETING)**
 A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)
- November 5 **CITY COUNCIL - NO MEETING**
- November 12 - 6:00 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 A. Approval of Resolution Setting the 2020 Ad Valorem Tax
 B. Approval of Resolution adopting the 2020 budget
 C. Approval of Resolution setting 2020 meeting schedule
- November 12 - 7:00 pm **CITY COUNCIL**
 A. **OTHER BUSINESS** - Preliminary Budget Review
- November 19 - 7:00 pm **CITY COUNCIL**

- A. **CONSENT** - Approval of an Ordinance Setting the Ad Valorem Tax (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - Ad Valorem Tax (*Nanci Lien, Admin Services*)

November 20 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)
- B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)

November 21 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
- B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)

November 26 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

December 3

CITY COUNCIL - NO MEETING

December 10 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds (*Debbie Sullivan, Admin Svcs*)
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds (*Debbie Sullivan, Admin Svcs*)
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees (*Debbie Sullivan, Admin Svcs*)
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees (*Debbie Sullivan, Admin Svcs*)
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges (*Debbie Sullivan, Admin Svcs*)
- G. **CONSENT** - Approval of a Resolution Adopting the 2021-2026 Transportation Improvement Plan (TIP) (*David Smith, PW*) (file # 19-0265)

December 17 - 7:00 pm

CITY COUNCIL (Last Meeting of the Year)

December 18 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: TBD (*Nanci Lien, Admin Svcs*)
- B. Draft 2020 Work Plan (*Debbie Sullivan, Admin Svcs*)

December 19 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
- D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
- E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)

December 24

CITY COUNCIL - NO MEETING

**Items Scheduled are
Subject to Change**

December 31

CITY COUNCIL - NO MEETING

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