



# City of Olympia

## Future City Council Meeting Agendas

### As of September 28, 2017

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

**Items Scheduled are  
Subject to Change**

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. CONSENT - Approval of a Resolution Authorizing an Interlocal Agreement with the Washington State Department of Technology for Solutions for Fire Protection (*Greg Wright, Fire*)
- B. CONSENT - Approval of Interlocal Agreement with Lacey for Police Training Facilities (*Laura Wohl, OPD*)
- C. OTHER BUSINESS - January 9 - 2018 - *Presentation by Poet Laureate Amy Solomon Minarchi*
- D. STUDY SESSION - January 16, 2018 - Joint Meeting with Olympia School District
- E. STUDY SESSION - Meeting Management

#### Finance Committee - 2<sup>nd</sup> Wednesday, 5:00 pm (*Jim Cooper - Chair, Jessica Bateman, Jeannine Roe*)

- A. Study of college education funding

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:30 pm (*Jeannine Roe - Chair, Jessica Bateman, Clark Gilman*)

- A. Scope of Work on College Affordability/Access Study
- B. Public Engagement/Social Media (*Kellie Purce Braseth and Josh Linn, Exec*)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (*Julie Hankins - Chair, Clark Gilman, Nathaniel Jones*)

#### Ad Hoc Committee on Housing Affordability - (1<sup>st</sup> Monday and 3<sup>rd</sup> Wednesday, 5:30 p.m.) (*Julie Hankins - Chair, Jim Cooper, Jeannine Roe*)

**October 10**

**NO COUNCIL MEETING**

**October 11 - 5:00 pm**

**FINANCE COMMITTEE**

- A. Preliminary Review of Utility Rates (*Andy Haub and Dan Daniels, PW*) (file # 17-0684)
- B. Building, Engineering, and Land Use Fee increase (*Karen Kenneson, CPD*)
- C. Oral Report: Ambassador Program

**October 12 - 5:30 pm**

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Parking Strategy Status Report (*Karen Kenneson, CPD*)
- B. Joint Meeting with Planning Commission Leadership (*Joyce Phillips, CPD*)
- C. Status Reports and Updates (*Keith Stahley, CPD*)

**October 17 - 5:30pm**

**STUDY SESSION**

- A. Council Consideration of a Draft Administrative Financial Plan (*Keith Stahley, CPD*)

**October 17 - 7:00 pm**

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Water Resources Stewardship Through Art - 2018 Calendar Contest (*Erin Conine, PW*) (File # 17-0895)
- B. **CONSENT** - Approval of Renewing Service Agreement with Thurston County for Communications Systems Maintenance (*Dan Daniels, PW*) File 17-1010
- C. **PUBLIC HEARING** - Preliminary Capital Facilities Plan

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.*

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D. **PUBLIC HEARING** - Public Hearing Consideration of a Street Vacation Perpendicular to Kaiser Road SW (*Ladd Cluff, PW*) (File # 17-0900)

October 18 - 3:00 pm

**LODGING TAX ADVISORY COMMITTEE**

October 24 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Washington Center Update (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - Approval of an Ordinance Funding the Washington Center Development Director
- C. **PUBLIC HEARING** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER)
- D. **OTHER BUSINESS** - Presentation of the Gateways Public Art Master Plan (*Stephanie Johnson, Parks*)

October 25 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Work Plan for Next Year (*Kellie Purce Braseth, Comm.*)
- B. Scoping Advisory Board Recruitment Process (*Kellie Purce Braseth, Comm.*)
- C. CDBG Action Plan PY 2018 (*Anna Schlecht, CPD*)
- D. Welcome Center/ Downtown Ambassador Update (*Mark Rentfrow, CPD*)
- E. Economic Development Update (*Keith Stahley, CPD*)
- F. PBI Briefing (*Amy Buckler, CPD*)
- G. Public Safety/OPD Update (*Paul Lower, OPD*)

October 30 - 7:00 pm

**SPECIAL COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Councilmember Bateman Fire Ops Training
- B. **OTHER BUSINESS** - Presentation of 2018 Operating Budget

October 31

**NO COUNCIL MEETING**

November 7

**NO COUNCIL MEETING**

November 8 - 5:00 pm

**FINANCE COMMITTEE**

- A. Review the Preliminary Operating & Capital Budgets
- B. RFP For Banking Services (*Dean Walz, Admin Svcs*)
- C. Budget 365 (*Debbie Sullivan, Admin Svcs*)
  - a. OlySpeaks
  - b. Off-site Meetings

November 14 - 5:30 pm

**OLYMPIA METROPOLITAN PARK DISTRICT BOARD MEETING**

- A. Hearing on 2018 Preliminary Budget
- B. Adopt Changes to Background Check Procedures
- C. Report on Advisory Committee on proposed 2018 Budget
- D. Proposed “clean-up” changes to Advisory Committee Charter

November 14 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER)
- B. **CONSENT (1<sup>ST</sup> READING)** - Approval of Ordinance for Building, Engineering and Land Use Fee Increase (*Karen Kenneson, CP&D*)
- C. **PUBLIC HEARING** - Public Hearing on 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0073)

- D. **OTHER BUSINESS** - Discussion of Utility Rates, Impact Fees and Lodging Tax
- E. **OTHER BUSINESS** - Council Consideration of Draft Administrative and Financial Plan for the Olympia Home Fund (*Keith Stahley, CPD*)

November 16 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. CPD Work Program Update (*Leonard Bauer, CPD*)
- B. Street Tree Master Plan Update (*Shelly Bentley, CPD*)
- C. Urban Design Regulation Update (*Amy Buckler, CPD*)
- D. Downtown Zoning Recommendations (*Amy Buckler, CPD*)
- E. Draft Storm and Surface Water Plan (*Andy Haub, PW*)
- F. Status Reports and Updates (*Keith Stahley, CPD*)

November 17 - 2:00 pm

**GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Public Safety/OPD Update (*Paul Lower, CPD*)
- B. Council Retreat Agenda and Location (*Kellie Purce Braseth, Comm.*)
- C. PBIA Briefing (*Amy Buckler, CPD*)
- D. Community Café Best Practices/Liberating Structures

November 21 - 5:30 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING**

- A. Approval of Resolution Setting the 2018 Ad Valorem Tax
- B. Approval of Resolution adopting the 2018 Budget
- C. Resolution setting 2018 meeting schedule

November 21 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Small Business Saturday
- B. **PUBLIC HEARING** - Operating Budget
- C. **PUBLIC HEARING** - Capital Budget
- D. **PUBLIC HEARING** - Ad Valorem Tax
- E. **OTHER BUSINESS** - Ad Valorem Tax (First Reading)
- F. **OTHER BUSINESS** - Operating Budget Review

November 28 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Council Consideration of Final Draft Administrative and Financial Plan for the Olympia Home Fund and First Reading of Ordinance to Place Issue on February Ballot (*Keith Stahley, CPD*)
- B. **OTHER BUSINESS** - Budget Balancing - Capital and Operating Budgets
- C. **OTHER BUSINESS** - Approval of an Ordinance Protecting Cultural Resources (*Michelle Sadlier, CPD*)
- D. **OTHER BUSINESS** - Approval of an Ordinance Regarding Downtown SEPA Infill Exemption (*Leonard Bauer, CPD*)

December 4 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Comm.*)
- B. Review Update of Committee Rule and Procedure

December 5 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - Approval of Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File #17-0075)
- B. **CONSENT** - Approval of Resolution Adopting the 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0074)

- C. **OTHER BUSINESS** - Council Consideration of Final Draft Administrative and Financial Plan for the Olympia Home Fund and First Reading of Ordinance to Place Issue on February Ballot (*Keith Stahley, CPD*)

December 12 - 5:30 pm

**EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)

December 12 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Capital Budget (First Reading)  
B. **OTHER BUSINESS** - Operating Budget (First Reading)  
C. **CONSENT** - Special Funds Budget (First Reading)  
D. **OTHER BUSINESS** - Review and Approval of Master Street Tree Plan (*Michelle Bentley, CP&D*)

December 13 - 5:00 pm

**FINANCE COMMITTEE**

- A. Review and Discuss 2018 Work Plan

December 19 - 7:00 pm

**COUNCIL MEETING (Last Meeting of the Year)**

December 21- 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Annual Annexation Report (*Tim Smith, CPD*)  
B. LID Status Report (*Tim Smith, CPD*)  
C. Code Enforcement Status Report (*Chris Grabowski, CPD*)  
D. Action Plan Status Report (*Stacey Ray, CPD*)  
E. Status Reports and Updates (*Keith Stahley, CPD*)