



City of Olympia

Future City Council Meeting Agendas

As of July 2, 2015

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

**Items Scheduled are
Subject to Change**

ITEMS TO BE SCHEDULE

Council

- A. **STUDY SESSION** - Update on: Needle Exchange Program, Thurston Narcotics Task Force, Policing (*Ronnie Roberts*) (*Rqstd 4/15/14*)
- B. **STUDY SESSION** - Thurston Thrives (*Rqstd 1/20/15 - Roe*)
- C. **STUDY SESSION** - City Technology Strategy and Criteria (*Finance Committee/Shawn Ward, Admin. Svcs.*)
- D. **STUDY SESSION** - Recreation Program Overview (*Scott River, Parks*)
- E. **STUDY SESSION** - Briefing on Community Court (*Scott Ahlf, Court; Diane Whaley, Admin. Svcs.*)
- F. **SPECIAL RECOGNITION** - Isthmus Demolition Celebration (*Rich Hoey, Public Works*)
- G. **SPECIAL RECOGNITION** - Action Plan Video to Highlight Pear Blossom Place Family Shelter (*Stacey Ray, CP&D*)
- H. **CONSENT** - Approval of Antenna Leases (*Thanh Jeffers, Public Works*) File #15-0021
- I. **CONSENT** - Approval of Interlocal Agreement with Port of Olympia for Stormwater Reroute (*Andy Haub, Public Works*)

Finance Committee - 2nd Wed., 5:00 pm and 4th Friday, 12:00 N (Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby)

- A. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- B. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Steve Hall, Exec.*)
- C. Performance Reports on CAMMP (*Rqstd 11/25/14*)
- D. LBA Woods (*Rqstd 11/25/14*)
- E. Review Matrix of Budget Related Work Program Items (*Retreat*)
- F. Develop Budget Estimates and Deployment Plan for Program Similar to Eugene's "Cahoots" Program (*L Wohl, Police*)
- G. Study of Jail and Community Corrections Long-Term Costs and Options for Regional Efficiencies
- H. Update on Police Cams (*Laura Wohl, Police*)

General Government Committee - 3rd Wednesday, 4:30 pm (Jeannine Roe, Chair, Julie Hankins, Cheryl Selby)

- A. Drug Free Zone Report
- B. Policy on Remote Attendance at Council Meetings (*Rqstd 6/9/16 - Cooper*)

Land Use and Environment Committee - 4th Thursday, 5:30 pm (Steve Langer, Chair, Jeannine Roe, Julie Hankins)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (*Rqstd by Jim Cooper - 10/28/14*)

Community and Economic Renewal Committee (Nathaniel Jones, Chair, Jim Cooper, Julie Hankins)

- A. Debrief City Council Meeting: Public Finance Seminar and RFP Status Report (*Keith Stahley, CP&D*)
- B. Review Regional and Local Economic Indicators and Opportunity Sites (*Keith Stahley, CP&D*)
- C. Consider Second Development Roundtable Format and Objectives (*Keith Stahley, CP&D*)
- D. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

July 14 - 5:30-7:30 pm **SPECIAL STUDY SESSION MEETING** (Maint. Ctr. Conference Room)

- A. Facility Discussion (*Rich Hoey, Public Works*) #15-0576
- B. Tour of Maintenance Center

July 14 **NO COUNCIL BUSINESS MEETING**

July 15 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**

- A. Approval of June 17, 2015 General Government Committee Minutes
- B. Municipal Art Plan (*Stephanie Johnson, Parks*)
- C. Update on Communication, Civic Engagement and Social Media Efforts (*Cathie Butler, Exec.*)
- D. Council Guidelines for Council Meetings including Public Comment, Council Reports, Remote Meeting Participation (*Cathie Butler, Exec*)

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July 16 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 23, 2015 Special Land Use and Environment Committee Minutes File 15-0689
- B. Appropriate Body to Consider Rezoning Requests (*Todd Stamm, CP&D*)
- C. Action Plan Update (*Stacey Ray, CP&D*)
- D. Critical Areas Ordinance Work Plan and Schedule (*Stacey Ray, CP&D*)
- E. Status Reports and Updates

July 21 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Introduction of New Strategic Communications Director - Kellie Purce Braseth
- B. **OTHER BUSINESS** - Proposed Wastewater Volume-Based Utility Rates (*Finance Committee/Diane Utter, Public Works*) #15-0562
- C. **OTHER BUSINESS** - Review of Preliminary CFP (*Finance Committee/Jane Kirkemo, Admin. Svcs.*)
- D. **OTHER BUSINESS** - Approval of the Shoreline Master Program (SMP) (*Keith Stahley, CPD*)
- E. **CONSENT** - 1st Reading of Ordinance Approving LOTT Zoning Map Amendment (*Todd Stamm, CP&D*)
- F. **CONSENT** - Approval of Interlocal Agreement with the City of Lacey for Operation and Maintenance of Woodland Creek Groundwater Recharge Facility (*Donna Buxton, Public Works*)
- G. **CONSENT** - Approval of Interlocal Agreement with Puyallup City Jail (*Laura Wohl, Police*)

July 27 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Special Meeting of the Council to Conduct Business of the CERC)

- A. Approval of June 22, 2015 CERC Minutes
- B. Approval of July 9, 2015 CERC Minutes
- C. Debrief Second Development Roundtable (*Keith Stahley, CP&D*)
- D. Status Report and Update on CRA Process

July 28
August 4**NO COUNCIL MEETING**
NO COUNCIL MEETING

August 11 - 5:30 pm

STUDY SESSION MEETING

August 11 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - Waste ReSources Management Plan (*Land Use and Environment Committee/Ron Jones, Public Works*)
- B. **OTHER BUSINESS** - Announcement of Selected Traffic Box Mural Wrap Project Designs (*Stephanie Johnson, Parks*)
- C. **OTHER BUSINESS** - LOTT State of the Utility Presentation (*Mike Strub, LOTT*)
- D. **CONSENT** - Approval of Woodard Lane Co-Housing Planned Residential Development/Zoning Map Amendment (*Catherine McCoy, CP&D*)

August 12 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of July 24 Finance Committee Minutes
- B. Continue Review of all Major Revenue Categories
 - 1. Update B & O Code
 - 2. Changes in Adult Business Licenses
- C. Review of Transportation Impact Fee Calculations

- August 18 - 7:00 pm** **COUNCIL MEETING**
A. **CONSENT CALENDAR** - Approval of Mutual Aid Agreement with Thurston PUD #1 for the Use of Emergency Water System Interties (*Laura Keehan, Public Works*)
- August 19 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Approval of July 15, 2015 General Government Committee Minutes
B. Community Discussion about Indigenous People's Day Concept
- August 24 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Special Meeting of the Council to Conduct Business of the CERC)
A. Approval of July 27, 2015 CERC Minutes
B. Consider Responses to RFP and Next Steps in RFP Process (*Keith Stahley, CP&D*)
C. Prepare for RFP Open House (*Keith Stahley, CP&D*)
D. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- August 25 - 5:30 pm** **STUDY SESSION**
- August 25 - 7:00 pm** **COUNCIL MEETING**
- August 27 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of July 23, 2015 Land Use and Environment Committee Minutes
B. Parking Strategy Update (*Karen Kenneson, CP&D*)
C. Olympia Water System Plan (*Laura Keehan, Public Works*) #15-0537
D. State Avenue Zoning (*Todd Stamm, CP&D*)
E. Urban Fill Annexation Report (*Todd Stamm, CP&D*)
F. Annual Annexation Report (*Todd Stamm, CP&D*)
- August 28- 12:00 pm** **FINANCE COMMITTEE**
A. Approval of August 12, 2015 Finance Committee Minutes
- September 1 - 7:00 pm** **COUNCIL MEETING**
- September 8** **NO COUNCIL MEETING**
- September 9 - 5:00 pm** **FINANCE COMMITTEE**
A. Approval of August 28, 2015 Finance Committee Minutes
B. Develop Criteria and Schedule for 2016 Budget Cuts
C. Quarterly Report on Parks Asset Management
- September 15 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Recreation Program Review (*Scott River, Parks*)
- September 16 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Approval of August 15, 2015 General Government Committee Minutes
- September 22 - 6:00 pm** **TRANSPORTATION BENEFIT DISTRICT MEETING**
A. Approval of January 27, 2015 TBD Meeting Minutes
B. Approval of Informed Consent of the City of Olympia and the Olympia Transportation Benefit District for Joint Legal Representation (*Mark Barber, Legal*)
- September 22 - 5:30 pm** **STUDY SESSION**

- September 22 - 7:00 pm** **COUNCIL MEETING**
- September 24 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of August 27, 2015 Land Use and Environment Committee Minutes
 B. Downtown Project Update (*Brian Wilson, CP&D*)
 C. Port of Olympia Real Estate Development Plan (*Leonard Bauer, CP&D*)
 D. Engineering Design & Development Standards (EDDS) Update (*Steve Sperr, Public Works*) #15-0638
 E. Status Reports and Updates
- September 25 - 12:00 pm** **FINANCE COMMITTEE**
 A. Approval of September 9, 2015 Finance Committee Minutes
- September 28 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Special Meeting of the Council to Conduct Business of the CERC)
 A. Approval of August 24, 2015 CERC Minutes
 B. Consider RFPs and Selection of Finalist (*Keith Stahley, CP&D*)
- September 29** **NO COUNCIL MEETING**
- October 6 - 7:00 pm** **COUNCIL MEETING**
 A. **OTHER BUSINESS** - Prepare for RFP Open House (*Keith Stahley, CP&D*)
- October 12 -** **SPECIAL CITY COUNCIL MEETING**
 A. Community Renewal RFP Open House
- October 13 - 5:30 pm** **STUDY SESSION**
- October 13 - 7:00 pm** **COUNCIL MEETING**
 A. **PUBLIC HEARING** - Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- October 14 - 5:00 pm** **FINANCE COMMITTEE**
 A. Approval of September 25, 2015 Finance Committee Minutes
 B. Use of Local Improvement Districts (LIDs) as Financing Tool
 C. Review of Preliminary 2015 Operating Budget
- October 20 - 7:00 pm** **COUNCIL MEETING**
- October 21 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
 A. Approval of September 16, 2015 General Government Committee Minutes
- October 22 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of September 24, 2015 Land Use and Environment Committee Minutes
 B. Comp Plan Implementing Code Amendments (*Todd Stamm, CP&D*)
 C. Code Enforcement Status Report (*Todd Cunningham, CP&D*)
 D. Status Reports and Updates
- October 23 - 12:00 pm** **FINANCE COMMITTEE**
 A. Approval of October 14, 2015 Finance Committee Minutes

- October 26 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Special Meeting of the Council to Conduct Business of the CERC)
- A. Approval of September 28, 2015 CERC Minutes
 - B. Approval of October 6, 2015 CERC Minutes
 - C. Consider Draft of the Community Renewal Plan (*Keith Stahley, CP&D*)
 - D. Consider Community Renewal Plan Public Involvement Process (*Keith Stahley, CP&D*)
 - E. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- October 27 - 5:30 pm** **STUDY SESSION**
- October 27 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Presentation of 2016 Preliminary Budget (*Jane Kirkemo, Admin. Svcs.*)
- November 3** **NO COUNCIL MEETING**
- November 10 - 5:30 pm** **STUDY SESSION**
- A. Review CRA RFP Responses and Draft CR Plan
- November 10 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Operating Budget, Including Utility Rates, Impact Fees, Lodging Tax (*Jane Kirkemo, Admin. Svcs.*)
- November 17 - 7:00 pm** **COUNCIL MEETING**
- A. **PUBLIC HEARING** - 2017-2022 Six-Year Transportation Improvement Program (*David Smith, Public Works*) File #15-0130
 - B. **PUBLIC HEARING** - Operating and Capital Budgets (*Jane Kirkemo, Admin. Svcs.*)
 - C. **PUBLIC HEARING** - Ad Valorem Tax Ordinance - 1st Reading (*Dean Walz, Admin. Svcs.*)
 - D. **OTHER BUSINESS** - Approval of Community Renewal Area Request for Proposal Recommendations (*Keith Stahley, CP&D*)
 - E. **OTHER BUSINESS** - Presentation Of Draft Parks Plan (*Jonathon Turlove, Parks*)
- November 18 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of October 21, 2015 General Government Committee Minutes
 - B. Meet with Advisory Board Chairs
 - a. 2016 Work Plans
 - b. 2016 Recruitment, Interview Process, and Dates
- November 19 - 5:30 pm** **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of October 22, 2015 Land Use and Environment Committee Minutes
 - B. Status Reports and Updates
- November 23 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Special Meeting of the Council to Conduct Business of the CERC)
- A. Approval of October 26, 2015 CERC Minutes
 - B. Consider Draft of the Community Renewal Plan (*Keith Stahley, CP&D*)
 - C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- November 24 - 5:30 pm** **STUDY SESSION**

- November 24 - 7:00 pm **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Review and Balancing of Operating and Capital Budgets (*Jane Kirkemo, Admin. Svcs.*)
 - B. **CONSENT** - 2ND Reading of Ad Valorem Tax Ordinance (*Dean Walz, Admin. Svcs.*)
- December 1 - 7:00 pm **COUNCIL MEETING**
- December 8 - 5:30 pm **STUDY SESSION**
- December 8 - 7:00 pm **COUNCIL MEETING**
- A. **CONSENT** - 1ST Reading of Operating Budget Ordinance (*Jane Kirkemo, Admin. Svcs.*)
 - B. **CONSENT** - 1ST Reading of Capital Budget Ordinance (*Jane Kirkemo, Admin. Svcs.*)
- December 9 - 5:00 pm **FINANCE COMMITTEE**
- A. Approval of October 23, 2015 Finance Committee Minutes
 - B. Recommend Changes to 2016 Operating Budget
- December 10 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of November 19, 2015 Special Land Use and Environment Committee Minutes
 - B. Status Reports and Updates
- December 15 - 7:00 pm **COUNCIL MEETING** (*Last Meeting of the Year*)
- A. **SPECIAL RECOGNITION** - Year End Highlights (*Jay Burney, Exec.*)
- December 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of November 18, 2015 General Government Committee Minutes
- December 21 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (*Special Meeting of the Council to Conduct Business of the CERC*)
- A. Approval of November 23, 2015 CERC Minutes
 - B. Finalize Draft of the CRA Plan (*Keith Stahley, CP&D*)
 - C. Consider Focus Area Planning Efforts for the Kaiser/Harrison and Division/Harrison Opportunity Area (*Keith Stahley, CP&D*)
 - D. Status Report and Update on CRA Process