



City of Olympia

Future City Council Meeting Agendas

As of March 14, 2014

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- B. **CONSENT** - Percival Landing Environmental Covenant for Phase I Northern Site (*Kip Summers, Parks*) File 13-0402
- C. **CONSENT** - Approval of Interlocal Agreement with Thurston County Narcotics Task Force (*Laura Wohl, Police*)

Finance Committee - 2nd Wednesday, 5:00 pm (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

A.

General Government Committee - 3rd Tuesday, 4:30 pm (*Jeannine Roe, Chair, Jim Cooper, Cheryl Selby*)

A.

Land Use and Environment Committee - 4th Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

A.

March 25

NO COUNCIL MEETING

March 27 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of January 23, 2014 Land Use and Environment Committee Minutes
- B. Approval of February 20, 2014 Land Use and Environment Committee Minutes
- C. Downtown Project Part III (*Brian Wilson, CP&D*)
- D. Percival Landing Status Report (*Paul Simmons, Parks*)
- E. Rezoning Criteria for Low Density Neighborhoods (*Leonard Bauer, CP&D*)
- F. High Density Neighborhoods - Minimum Density Requirements (*Leonard Bauer, CP&D*)

April 1 - 5:30 pm

SPECIAL STUDY SESSION (*Room 207*)

- A. Meet with Joint Base Lewis McChord (*COL Tim Kehoe, Commander of 17th Fires Brigade and Major General Terry Ferrell, Commander of 7th Infantry Division*)

April 1 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - Approval to Vacate a Portion of the North-South Alley Abutting the West Side of 1063 Capitol Way (*Tom Hill, CP&D*)
- B. **OTHER BUSINESS** - Presentation by Thurston County Solid Waste Regarding its Waste Less Food Campaign (*Spencer Orman, Public Works*) File #14-0263
- C. **CONSENT** - Approval of March 4, 2014 Special Study Session
- D. **CONSENT** - Bills and Payroll Certification
- E. **CONSENT** - Approval of Advisory Committee Work Plans (General Government Committee/*Cathie Butler, Exec.*)

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- F. **CONSENT** - Approval of Woodard Lane Co-Housing Planned Residential Development (PRD) Amendment (Catherine McCoy, CP&D)
- G. **CONSENT** - 1ST Reading of the Boulevard Road Annexation Ordinance (*Todd Stamm, CP&D*)
- H. **CONSENT** - 1ST Reading of Ordinance Amending OMC 18.36.060(I) and 18.36.060(L) Relating to Screening Waste Containers and Mechanical Equipment (*Ron Jones, Public Works*)
- I. **CONSENT** - 1st Reading on Quarterly Amendment to Budget Ordinances (*Dean Walz, Admin. Svcs.*)
- J. **CONSENT** - 1ST Reading of Ordinance for Downtown Drug Free Zone (*Land Use and Environment Committee, Tom Morrill, Legal*)
- K. **CONSENT** - Approval of Labor Contract with Olympia Police Sergeants Association (*Jay Burney, Exec.*)
- L. **CONSENT** - 2013 Year End Financial Review and 1st Reading of Ordinance Appropriating Fund Balance for Various Purposes (*Dean Walz, Admin. Svcs.*)

Saturday

April 5 - 9:00 am

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE WORKSHOP

- A. Urban Design Charrette (*Lorelei Juntunen, ECONorthwest*)

April 8 - 5:30 pm

SPECIAL JOINT CITY COUNCIL/PORT OF OLYMPIA MEETING (Room 207)

- A. Farmers Market Presentation (*Mr. Hovee, Port of Olympia*)
- B. Port Stormwater Upgrades (*Alex Smith, Port of Olympia*)
- C. Real Estate Development Planning (*Mike Reid, Port of Olympia*)

April 8 - 7:00 pm

SPECIAL STUDY SESSION

- A. Urban Corridors Comprehensive Plan Policies (*Leonard Bauer, CP&D*)
- B. Urban Agriculture Comprehensive Plan Policies (*Leonard Bauer, CP&D*)

April 9 - 5:00 pm

FINANCE COMMITTEE (Room 207)

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. Report from The Washington Center on Operations and Capital
- C. Meet with Economic Development Council to Discuss Business & Occupation Tax
- D. Next Steps in Implementation of Best Practices Report on the Farmers Market
- E. Discussion of Regionalization/Partnerships in the Delivery of Services

April 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of March 17, 2014 General Government Committee Minutes
- B. Approval of March 18, 2014 General Government Committee Minutes
- C. (*If Needed*) Continued Discussions about CDBG Process for PY-2014 with Focus on Economic Priorities (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- D. Recap of Discussion with County on Drug Use/Needles (*Ronnie Roberts, Police*)
- E. Recap of 2014 Legislative Session (*Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks*)
- F. Briefing on Status of Marijuana Laws (*Tom Morrill, Legal*)
- G. Pride Festival Beer Garden Proposal for 2014 (*Cathie Butler, Exec*)

April 15 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Amendment to Interlocal Agreement for Sale of Water to Thurston PUD No. 1 (*Laura Keehan, Public Works*) File #14-0236
- B. **CONSENT** - Olympia Woodland Trail/Woodard Creek Culvert Improvements (*Brett Bures, Public Works*) File # 14-0248
- C. **CONSENT** - Approval of the 5th Avenue Least Cost Project (*Brett Bures, Public Works*) File # 14-0250

April 17 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of March 27, 2014 Land Use and Environment Committee Minutes
- B. View Protection Goals and Policies (*Leonard Bauer, CP&D*)
- C. Require Alleys for All New Development and Other Considerations (*Sophie Stimson, Public Works*)
- D. Urban Green Space and Tree Canopy (*Stacey Ray, CP&D*)

April 21 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of March 6, 2014 CERC Meeting Minutes
- B. Approval of March 6, 2014 Joint CERC/CAC Meeting Minutes
- C. Approval of March 17, 2014 CERC Minutes
- D. Approval of April 5 CERC Workshop
- E. Debrief Urban Design Charrette (*Keith Stahley, CP&D*)
- F. Debrief City Council Meeting (*Keith Stahley, CP&D*)
- G. Martin Way Corridor Study Status Report (*Cari Hornbein, CP&D; Sophie Stimson, Public Works*)
- H. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)
- I. Consider Next Steps to Implement Opportunity Sites and Properties of Interest (*Keith Stahley, CP&D*)

April 22 - 6:00 pm

SPECIAL STUDY SESSION

- A. Art Space (*Stephanie Johnson, Parks*)
- B. Street Connectivity Comprehensive Plan Policies (*Leonard Bauer, CP&D*)
- C. Park Drive Connection Comprehensive Plan Policy (*Leonard Bauer, CP&D*)

April 24 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of April 17, 2014 Land Use and Environment Committee Minutes
- B. Downtown Tree Maintenance (*Shelly Bentley, CP&D*)
- C. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- D. Action Plan Check In (*Stacey Ray, CP&D*)
- E. EDDS Update (*Karen Kenneson, CP&D*)

April 29

NO COUNCIL MEETING

May 1 - 6:30 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

May 6 - 5:30 pm

EXECUTIVE SESSION

- A. Executive Session Pursuant to RCW 42.30.110(1)(i) - Potential and Existing Litigation

May 6 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of Police Volunteers (*Amy Stull, Police*)
- B.

- May 13 - 7:00 pm **COUNCIL MEETING**
A.
- May 14 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of March 12, 2014 Finance Committee Minutes
B. 2015 Budget and Public Engagement Plan
C. Continue Discussions of Long Term Revenue Strategies
D. Funding Indigent Defense and Meeting New Standards
E. Discussion on the Issuance of Debt
- May 20 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of April 15, 2014 General Government Committee Minutes
B. Briefing on Plastic Bag Ban Outreach and Communication (*Spencer Orman, Public Works*)
C. "Music Out Loud" Proposal from Olympia Arts Commission (*Stephanie Johnson, Parks*)
D. Discussion about "Telling Our Story" (*Cathie Butler, Exec.*)
- May 20 - 7:00 pm **COUNCIL MEETING**
A. **OTHER BUSINESS** - Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson, Parks*)
- May 27- 7:00 pm **COUNCIL MEETING**
A.
- May 29- 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
A. Approval of April 21, 2014 CERC Minutes
B. Approval of May 1 CERC Minutes
C. Debrief CAC Meeting and Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)
D. Continue to Consider Developer Roundtable (*Keith Stahley, CP&D*)
E. Proactive Approach to Community Development (*Keith Stahley, CP&D*)
- June 3 - 7:00 pm **COUNCIL MEETING**
A.
- June 5 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of April 24, 2014 Land Use and Environment Committee Minutes
B. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
C. Low Barrier Shelter Text Amendment (*Leonard Bauer, CP&D*)
- June 10 - 7:00 pm **COUNCIL MEETING**
A.
- June 11 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of May 14, 2014 Finance Committee Minutes
B. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
C. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies

- June 12 - 6:30 pm **JOINT MEETING OF THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE and the PLANNING COMMISSION'S FINANCE SUB-COMMITTEE (Room 224)**
- A. Approval of May 29, 2014 CERC Minutes
 - B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting (*Keith Stahley, CP&D*)
 - C. Consider Economic Development and Comp Plan (*Keith Stahley, CP&D*)
- June 17 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of May 20, 2014 General Government Committee Minutes
 - B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (*Cathie Butler, Exec.*)
 - C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact
- June 17 - 7:00 pm **COUNCIL MEETING**
- A.
- June 19 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of June 5 , 2014 Land Use and Environment Committee Minutes
 - B. Updated Waste Water Regulations for Onsite Septic (*Andy Haub, Public Works*)
 - C. Storm and Surface Water Land Acquisition and Stewardship Strategy (*Andy Haub, Public Works*)
 - D. Planned Action Status Report (*Keith Stahley, CP&D*)
 - E. Shoreline Master Program Restoration Plan (*Stacey Ray, CP&D*)
- June 24
July 1 **NO COUNCIL MEETING**
NO COUNCIL MEETING
- July 8 - 7:00 pm **COUNCIL MEETING**
- A.
- July 9 - 5:00 pm **FINANCE COMMITTEE**
- A. Approval of June 11, 2014 Finance Committee Minutes
 - B. Preliminary 2015-2020 Capital Facilities Plan
 - C. Five-Year Budget Projections
 - D. Discussion of Deferral of Impact Fees as Incentive for Economic Development
- July 15 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of June 17, 2014 General Government Committee Minutes
 - B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan
 - C. Update on Status of HOME Consortium and Health and Human Services Council (*Steve Hall, Exec.*)
- July 15- 7:00 pm **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Review Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- July 21 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
- A. Approval of June 12, 2014 CERC Minutes

- B. Subarea/Focus Area Planning (*Keith Stahley, CP&D*)
- C. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)

July 22- 7:00 pm

COUNCIL MEETING

- A.

July 24 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 19, 2014 Land Use and Environment Committee Minutes
- B. Parking Improvements - Lot Upgrades and Rebranding (*Karen Kenneson, CP&D*)

July 29

NO COUNCIL MEETING

Monday

August 4- 7:00 pm

COUNCIL MEETING

- A.

August 7 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of July 21, 2014 CERC Minutes
- B. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- C. Clarify Development Tool Kit (*Keith Stahley, CP&D, Abe Farkas, ECONorthwest*)

August 12 - 7:00 pm

COUNCIL MEETING

- A.

August 13 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of July 9, 2014 Finance Committee Minutes
- B. Performance Measures
- C. Sick and Safe Leave Policy for Olympia
- D. Minimum Wage for City Contractors

August 19 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of July 15, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (*Ronnie Roberts, Police*)

August 19 - 7:00 pm

COUNCIL MEETING

- A.

August 26

NO COUNCIL MEETING

August 28 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of July 24, 2014 Land Use and Environment Committee Minutes
- B. Code Enforcement Status Report (*Tom Hill, CP&D*)

September 2

NO COUNCIL MEETING

September 4 - 6:00 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Developers Roundtable (*Keith Stahley, CP&D*)

September 9 - 7:00 pm

COUNCIL MEETING

- A.

- September 10 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of August 13, 2014 Finance Committee Minutes
B. Review Proposed Utility Rates
C. City Services "At Risk"
- September 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of August 19, 2014 General Government Committee Minutes
B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (*Keith Stahley, CP&D*)
- September 16 - 7:00 pm **COUNCIL MEETING**
A.
- September 23 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD**
A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes
- September 23 - 7:00 pm **COUNCIL MEETING**
A.
- September 25 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of August 28, 2014 Land Use and Environment Committee Minutes
B. Downtown Project Part III (*Brian Wilson, CP&D*)
C. LID and Land Development Regulation Update and Scoping (*Rich Hoey, Public Works/Leonard Bauer, CP&D*)
D. Annual Annexation Report (*Todd Stamm, CP&D*)
E. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- September 30 **NO COUNCIL MEETING**
- October 2 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
A. Approval of August 7 CERC Minutes
B. Approval of September 4, 2014 CERC Minutes
C. Debrief Developers Roundtable (*Keith Stahley, CP&D, Michael Cade, Thurston EDC*)
D. Annual Opportunity Site Review (*Keith Stahley, CP&D*)
E. Annexation Report (*Todd Stamm, CP&D*)
F. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- October 7 - 7:00 pm **COUNCIL MEETING**
A.
- October 8 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of September 10, 2014 Finance Committee Minutes
B. Review of 2015 Projected Revenues
C. Use of LIDs in Sub Area Plans
- October 14 - 7:00 pm **COUNCIL MEETING**
A. PUBLIC HEARING - Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- October 21 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of September 16, 2014 General Government Committee Minutes
B. Annual Meeting with Advisory Committee Chairs (*Cathie Butler, Exec.*)

C. Review of Council Guidelines (*Cathie Butler, Exec.*)

October 21 - 7:00 pm

COUNCIL MEETING

A.

October 23 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of September 25, 2014 Land Use and Environment Committee Minutes
- B. Shoreline Master Program (*Keith Stahley, CP&D*)
- C. Subarea Planning Process (*Leonard Bauer, CP&D*)
- D. West Olympia Access Study Phase II Scope and IJR Status Report (*Mark Russell, Public Works*)
- E. Waste ReSources Zero Waste Plan Update (*Ron Jones, Public Works*)

October 28 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Presentation of 2015 Operating Budget (*Steve Hall, Exec.*)

Monday

November 3 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Discussion of 2015 Operating Budget: Utility Rates, Impact Fees, and Lodging Tax (*Jane Kirkemo, Exec.*)

November 6 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of October 2, 2014 CERC Minutes
- B. Review Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)

November 11

NO COUNCIL MEETING

November 12 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of October 8, 2014 Finance Committee Minutes
- B. Review of 2015 Operating Budget

November 18 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of October 21, 2014 General Government Committee Minutes
- B. Program Year 2015 Community Development Block Grant Process (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Scoping - 2014 Advisory Committee Work Plan Process
- D. Scoping - 2014 Advisory Committee Application Process

November 18 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)
- B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance and 1st Reading (*Dean Walz, Admin. Svcs.*)

November 20 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of October 23, 2014 Land Use and Environment Committee Minutes
- B. Water System Plan Update

November 25 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Capital and Operating Budget Balancing (*Jane Kirkemo, Admin. Services*)
- B. **CONSENT** - 2ND Reading of the Ad Valorem Tax Ordinance

- December 2 - 7:00 pm **COUNCIL MEETING**
A.
- December 4 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)**
A. Approval of November 6, 2014 CERC Minutes
B. Martin Way Planning Process (*Cari Hornbein, CP&D*)
C. Finalize Draft CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- December 9 - 7:00 pm **COUNCIL MEETING**
A. **CONSENT** - 1ST Reading of the Ordinance Adopting the Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
B. **CONSENT** - 1ST Reading of the Ordinance Adopting the Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
- December 10 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of November 12, 2014 Finance Committee Minutes
B. Budget Balancing Proposal for Budget and Capital Facilities Plan
- December 11 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of November 20, 2014 Land Use and Environment Committee Minutes
B. Downtown Plan Scoping (*Leonard Bauer, CP&D*)
C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- December 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of November 18, 2014 General Government Committee Minutes
B. Year End Recap and Celebration
- December 16 - 7:00 pm **COUNCIL MEETING - Last Meeting of the Year**
A.