



Meeting Agenda

Finance Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, October 20, 2021

5:30 PM

Online and Via Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_gG6QDdUJSwGCbms-pDtWog

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

(Estimated Time: 0-15 Minutes)

During this portion of the meeting, community members may address the Committee for up to two (2) minutes regarding the Committee's business meeting topics.

5. APPROVAL OF MINUTES

5.A [21-1008](#) Approval of September 5, 2021 Finance Committee Meeting Minutes

Attachments: [Minutes](#)

6. COMMITTEE BUSINESS

6.A [21-0996](#) Financial and Human Resource Management Information System Project Briefing

6.B [21-0992](#) Special Budget Topics - Development Permit Fees and Impact Fees

Attachments: [Proposed 2022 Development Permit Fees](#)
[Proposed 2022 Transportation Impact Fees](#)
[Proposed 2022 Olympia School District Impact Fees](#)

6.C [21-0995](#) Third Quarter Budget Report

7. REPORTS AND UPDATES

8. ADJOURNMENT

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State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Finance Committee

Approval of September 5, 2021 Finance Committee Meeting Minutes

Agenda Date: 10/20/2021
Agenda Item Number: 5.A
File Number:21-1008

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of September 5, 2021 Finance Committee Meeting Minutes



Meeting Minutes - Draft

Finance Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, September 15, 2021

5:30 PM

Online and Via Phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_WgHSrMBUS9Km00rvncn0gA

1. CALL TO ORDER

Chair Cooper called the meeting to order at 5:30 pm.

2. ROLL CALL

Present: 3 - Chair Jim Cooper, Committee member Lisa Parshley and Committee member Cheryl Selby

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

Karen Messmer spoke.

5. APPROVAL OF MINUTES

5.A [21-0896](#) Approval of August 18, 2021 Finance Committee Meeting Minutes

The minutes were approved.

5.B [21-0897](#) Approval of July 21, 2021 Finance Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [21-0895](#) Preliminary 2022 Operating Budget Discussion

Assistant City Manager Debbie Sullivan and City Manager Jay Burney presented the General Fund and Operating Budget history from 2015. They also discussed 2021 revenue and expenditure assumptions, community and Council priorities, the calendar for the 2022 budget process, and gave a list of future budget topics the Committee would need to discuss.

Mr. Burney reported the current 2022 budget is currently out of balance by about \$2 million. He listed some potential budget balancing options: increase revenue projections; use possible 2020 year-end funds; take additional expenditure reductions; or using budget stabilization reserves.

The discussion was completed.

6.B [21-0880](#) Utility Budgets and Rates Briefing

Waste ReSources Director Gary Franks reported there is no rate increase planned for 2022.

Water ReSources Director Eric Christensen reported a recommended 1% rate increase in drinking water rates and a 6% City increase to wastewater rates. Mr. Christensen also said that LOTT will have a 3% rate increase. He reported a recommended 1% storm and surface water rate increase for residential customers and a proposed new rate structure for commercial customers.

The report was received.

7. REPORTS AND UPDATES

City Manager Jay Burney reported that the City's new Finance Director Aaron BeMiller, formerly from the City of Shelton, will start on September 16.

8. ADJOURNMENT

The meeting adjourned at 7:20 p.m.



Finance Committee

Financial and Human Resource Management Information System Project Briefing

Agenda Date: 10/20/2021
Agenda Item Number: 6.A
File Number:21-0996

Type: report **Version:** 1 **Status:** In Committee

Title

Financial and Human Resource Management Information System Project Briefing

Recommended Action

Not referred to a committee.

Report

Issue:

Whether to receive a briefing on the Financial and Human Resource Management Information System Project.

Staff Contact:

Danelle MacEwen, Performance Management Specialist/Project Manager, 360.753.8211

Presenter(s):

Aaron BeMiller, Finance Director

Danelle MacEwen, Performance Management Specialist/Project Manager

Background and Analysis:

The City is replacing its financial management information system which is over 30 years old. The replacement includes a software solution for finance, payroll and human resources.

In 2020, the City contracted with the Government Finance Officers Association (GFOA) to assist with developing a request for proposals to procure a new finance and human resource software solution. The City evaluated proposal responses and is currently in contract negotiations with an implementation consultant and software vendor. Staff anticipates contract negotiations will conclude by mid-November 2021.

Staff will provide an update on the project status, including anticipated timelines, project budget and funding options.

Neighborhood/Community Interests (if known):

There is no specific community interest regarding this software.

Options:

1. Receive the briefing.
2. Do not receive the briefing.
3. Receive the briefing at another time.

Financial Impact:

Staff continues to develop the project budget and anticipate that project costs will be between \$6.5 and \$7 million. The projection includes software subscription costs for five years. The project has approximately \$1.455 million in funding appropriated and staff are looking at various options to fund the remainder of the project. The budget will be updated when contract negotiations are finalized in November 2021.

Attachments:

None



Finance Committee

Special Budget Topics - Development Permit Fees and Impact Fees

Agenda Date: 10/20/2021
Agenda Item Number: 6.B
File Number: 21-0992

Type: report **Version:** 1 **Status:** In Committee

Title

Special Budget Topics - Development Permit Fees and Impact Fees

Recommended Action

Committee Recommendation:

Receive briefing and direct staff to proceed with drafting an ordinance for City Council consideration that implements the proposed fees.

City Manager Recommendation:

Receive briefing and direct staff to proceed with drafting an ordinance for City Council consideration that implements the proposed fees.

Report

Issue:

Briefing and discussion of proposed 2022 development permit fees and impact fees.

Staff Contact:

Leonard Bauer, Director, Community Planning and Development, 360.753.8206

Presenter(s):

Leonard Bauer, Director, Community Planning and Development
Mark Russell, Deputy Director, Public Works
Tammy LeDoux, Finance & Policy Coordinator, Parks Arts & Recreation

Background and Analysis:

Washington state law [RCW 36.70B] provides direction for local government review of development project proposals. Cities and counties are authorized to charge fees for the cost of reviewing applications for new development, and inspections of new construction. State law also authorizes collection of impact fees to address the impacts of new development on transportation, parks, fire services, and schools [RCW 82.02.050]. The City of Olympia collects impact fees for transportation and parks impacts, and on behalf of the Olympia School District for school impacts.

Development Permit Fees

The City of Olympia collects fees to offset a portion of the cost of reviewing applications for new

development and inspecting new construction. Fee amounts are adopted by the City Council and codified in Olympia Municipal Code Title 4. They include Engineering Fees (OMC 4.04), Building Code Review and Permit Fees (OMC 4.36), and Land Use Application Review (OMC 4.40).

In 2004, the City Council conducted a Permit Cost Recovery Study and established a goal to recover 85% of the cost of delivering development review services from permit fees.

In 2015, the City conducted an updated Cost Recovery Study and the City Council adopted Resolution No. 6983 creating a Development Fee Revenue Fund.

This year the City has contracted with Financial Consulting Services, Inc. (FCS), to again update our Cost Recovery Study, and examine the operation of the Development Fee Revenue Fund. FCS has completed the cost recovery analysis and found that the City is not currently recovering 85% of the cost of delivering development review services. [Note: City staff will request a briefing on the complete FCS study to be scheduled for a future Finance Committee meeting.]

City staff also completed a comparison of Olympia development fees to those of neighboring cities.

Based on these analyses, City staff recommend the attached adjustments of development fees to more closely approximate the City's target recovery rate while remaining relatively aligned with development fees in neighboring cities.

Transportation Impact Fees

The City's first Transportation Master Plan was adopted by Council in February 2021 and included changes to the City's Transportation Concurrency and Impact Fee Programs. These programs are now multi-modal, adding capacity to our street system by making bike, pedestrian, and transit improvements, in addition to improvements for vehicles. The current Transportation Impact Fee is \$2,551 per new "person" trip. Staff proposes a 5% increase in the impact fee to keep up with inflation and increased costs of construction materials and labor. The cost per new "person" trip is proposed to be \$2,679 in 2022. Staff will present an overview of the proposed Transportation Impact Fees.

Park Impact Fees

This year's inflationary adjustment calculation for Park Impact Fees would result in an increase of 7.72% or \$431 for a single-family residence. However, for 2022, staff proposes to freeze Park Impact Fees at the 2018 level, which has been done for the last 3 years. Staff has contracted with FCS Group and they are in the process of updating the park impact fee calculation, based on the draft Parks, Arts & Recreation Plan which will be adopted in 2022. As recommended by the Parks and Recreation Advisory Committee, the consultant will also calculate what the fee would be if the City chose to implement non-residential Park Impact Fees.

Olympia School District Impact Fees

The 2022-2027 Olympia School District Capital Facilities Plan (CFP) represents the District's plan for ensuring that school facilities are well organized, not crowded, and are bright, clean, and student centered. The CFP ultimately identifies the costs of facilities, and therefore the impact on facilities of new housing growth. This impact translates into an impact fee levied on new single-family and multi-family housing units. Impact fees contribute about 1.5% of the District's capital plan, or about \$900,000 in revenue.

Attached is a historical table of fees; 2022 fees are listed in the last row of the table.

- The single family rate is discounted 15% from the potential calculated rate, and the fee represents a \$581 increase from 2021.
- The multi-family rate is discounted 15%, and the fee represents a \$344 increase.
- The downtown rate (multi-family only) is discounted 30%, and the fee represents a \$284 increase.

Neighborhood/Community Interests (if known):

Development permit fees and impact fees are charged to new development when it is proposed for construction. As a result, they are of primary interest to applicants for new development projects. However, there is likely interest community-wide.

Options:

1. Receive briefing and direct staff to proceed with drafting an ordinance for City Council consideration that implements the proposed fees
2. Receive briefing on proposed fees and provide direction to staff regarding any additional information desired.
3. Receive briefing on proposed fees and direct staff not to proceed with drafting an ordinance to implement the proposed fees.

Financial Impact:

Proposed fees are listed in the attachments. If approved, these fees will begin to be charged to new development applications received as of January 1, 2022. Fee amounts are based on studies of the City's actual costs of processing development permits, and of providing public services to address the impact of new development.

Attachments:

Proposed Development Permit Fees
Proposed Transportation Impact Fees
Proposed Olympia School District Impact Fees

Proposed 2022 Development Fee Revisions to Olympia Municipal Code

4.04.010 Assessment of fees

A. Commencing January 1, 202~~2~~⁹, the following fee schedule shall be in full force and effect.

Application Type

Plan Check Fees	Engineering Fee Schedule
Water Main Extension (For projects outside city limits, fees will increase by 25%)	\$452.00 + \$0.50 per linear foot or part thereof
Sewer Main Extension (For projects outside city limits, fees will increase by 25%)	\$452.00 + \$0.50 per linear foot or part thereof
Reclaimed Water Main or Service Extension	\$452.00 + \$0.50 per linear foot or part thereof
Streets	\$452.00 + \$0.50 per linear foot or part thereof
Curb and Sidewalk	\$452.00 + \$0.50 per linear foot or part thereof
Storm On-Site	\$600.00 + \$37.00 per Acre Gross Parcel Area
Storm Pipe	\$452.00 + \$0.50 per linear foot or part thereof
Street Lighting (For projects outside city limits, fees will increase by 25%)	\$452.00 + \$0.50 per linear foot or part thereof
Driveway: Commercial	\$678.00 each
STEP Sewer System: Commercial	\$1,355.00 each
Sewer Pump Station	\$1, 5 ³ 55.00 each
On-Site Community Septic System (For projects outside city limits, fees will increase by 25%)	\$1,355.00 each
Traffic Signal	\$1,355.00 each
Solid Waste Pad and/or enclosure	350 ⁵⁸³ .00
Landscape Plan Review	\$650.00
Resubmittal Fee	50% of plan review fee starting with second resubmittal after the initial application

Application Type

Permit/Inspection Fees

Single Family Residential Erosion Control Inspection (up to and including 5,000 sq ft)	\$205.00 each
Single Family Residential Erosion Control Inspection (5,001 to 20,000 sq ft)	\$255.00
Residential Subdivision and Commercial Site fee	

Application Type

Permit/Inspection Fees

Erosion Control and LID Inspection (based on lot size) (new building sites only)

5,001 – 20,000 sq ft	\$255.00
20,001 – 40,000 sq ft	\$355.00
40,001 – 220,000 sq ft	\$455.00
Over 220,000 sq ft	\$575.00

*Note: Subdivision is based on total subdivision until all improvements are accepted by the City, then individual lot fees apply if a permit is being issued for work that disturbs ground or requires LID

Streets and/or Alleys	\$2.30 per linear foot or part thereof
Curb and/or sidewalk	\$2.30 per linear foot or part thereof
Sidewalk Fee-in-lieu	City Engineer's estimate of actual cost
Street lighting (For projects outside city limits, fees will increase by 25%)	\$1.60 per linear foot or part thereof
Driveways: Residential	\$158.00 each
Driveways: Commercial	\$788.00 each
Sanitary Sewer Main (For projects outside city limits, fees will increase by 25%)	\$3.10 per linear foot or part thereof plus \$1.50 per linear foot for Television Inspection
STEP Sewer System: Residential (For projects outside city limits, fees will increase by 25%)	\$509.00 each
STEP Sewer System: Commercial (For projects outside city limits, fees will increase by 25%)	\$1,019.00 each
Sewer Pump Station	\$1,019.00 each
On-Site Community Septic System (For projects outside city limits, fees will increase by 25%)	\$1,019.00 each
Sewer Lateral Connection at Main	\$368.00 each
Sewer Lateral Connection on Property	\$147.00 each
Storm Sewer Main	\$3.10 per linear foot or part thereof plus \$1.50 per linear foot for Television Inspection
Storm On-Site System	\$677.00 each
Water Main (For projects outside city limits, fees will increase by 25%)	\$3.10 per linear foot or part thereof
Water Connection (New)	\$200.00 each

Application Type

Permit/Inspection Fees

Water Purity Sampling Test (Collected for second and subsequent tests for the same system)	Actual Costs to be Assessed
Water Main Shutdown (collected for second or subsequent request for the same system)	Actual Costs to be Assessed
Reclaimed Water Main or Service Connection	\$3.10 per linear foot or part thereof
Reclaimed Water Connection (new)	\$200.00 each
Reclaimed Water Sampling Test (Collected for second and subsequent tests for the same system)	Actual Costs to be Assessed
Reclaimed Water Main or Service Connection Shutdown (collected for second or subsequent request for the same system)	Actual Costs to be Assessed
Traffic Signal	\$1,575.00 each
Solid Waste Pad and/or enclosure	\$250.00
Landscape	\$375.00
Bicycle Parking	\$1,253.15 0.00
Paving of Parking Lots (including re-paving)	\$0.06 per square foot or part thereof
Right-of-Way Obstruction Permit (No Traffic Control Plan Required)	\$184.00 each
Right-of-Way Obstruction Permit	\$562.00 each
Right-of-Way Obstruction Permit (Traffic Control Plan Required, and on-site signage, cones, or flaggers needed)	
Right-of-Way Excavation/Restoration (Completion Bond Required before Issuance of a Permit equal to 125% value of the work)	\$184.00 each
Right-of-Way Vacation Request	\$1,943.00 each
Latecomer Reimbursement Contract	\$1,943.00 + 5% Administrative Fee (5% of the reimbursement amount shall be deducted by the city for administrative fees each time the city collects a latecomer fee from a property owner within the reimbursement area)
UGA City Utility Availability Authorization	\$175.00 each
Long Term Right-of-Way Use Authorization for Open Right-of-Way Use per Year	\$420.00 per year

Application Type

Permit/Inspection Fees

Street Closure Permit for Temporary Moving of Structures or Equipment \$850.00 each

Recording Fees for Bills of Sale, Easements, Deeds, [Annexation Agreements](#) ~~\$109,232.00~~

Recording Fees for Stormwater Maintenance Agreements ~~\$159,318.00~~

Private Utilities

Private Utility (power, natural overhead, gas, telecommunications, CATV) (New development of systems):
New Short Plat – (2-9 Lots)
Plan Check: ~~\$159,225.00~~
Permit Fees: ~~\$8026.00~~

New Long Plat – (10-25 Lots)
Plan Check: \$315.00
Permit Fees: ~~\$11559.00~~ + \$0.20 per linear foot or part thereof

New Long Plat – (26+ Lots)
Plan Check: ~~\$5325.00~~
Permit Fees: ~~\$11579.00~~ + \$0.20 per linear foot or part thereof

New Commercial:
Plan Check: \$315.00
Permit Fees: ~~\$10059.00~~

New R-O-W Utilities (New or Extension)
Plan Check: \$263.00 + ~~\$091.00~~ per linear foot or part thereof
Permit Fees: ~~\$9526.00~~

Repair/Replace Existing
Plan Check: ~~\$009263.00~~
Permit Fees: ~~\$9526.00~~ + \$0.10 per linear foot or part thereof
New/Replace Pole: ~~\$9526.00~~ per Each

Resubmittal fees starting with second resubmittal after the initial application 50% plan check fees

Pavement Restoration Fee

Base Fee \$25.00 per square foot or part thereof

Year 1 (new pavement) 5X base fee

Year 2 4X base fee

Year 3 3X base fee

Year 4 2X base fee

Application Type

Permit/Inspection Fees

Year 5	1X base fee
Tree Protections and Replacement Ordinance Fee Schedule	
Tree Plan Review for New Commercial Development	\$1,587 5.00 each
Tree Plan Review for New Multi-family Residential Development	\$1,575 <u>945</u> .00 each
Tree Plan Review for New Subdivisions - 9 lots and less	\$75 25.00 each
Tree Plan Review for New Subdivisions - 10 lots and more	\$1,575 <u>945</u> .00 + \$26.00 per lot
Tree Plan Field Inspection for New Commercial Development	\$1,587 5.00 each
Tree Plan Field Inspection for New Multi-family Residential Development	\$1,575 <u>945</u> .00 each
Tree Plan Field Inspection for New Subdivisions - 9 lots and less	\$57 25.00 each
Tree Plan Review for New Subdivisions - 10 lots and more	\$1,575 <u>945</u> .00 + \$26.00 per lot
Tree Plan Review for Tree Trimming by Private Utility	\$219 <u>345</u> .00 + \$0.10 per linear foot, or part thereof, of project
Tree Plan Field Inspection for Tree Trimming by Private Utility	\$219 <u>240</u> .00+\$0.10 per linear foot, or part thereof, of project
Tree Conversion Option Harvest	\$150.00 per acre, or part thereof, to \$3,000.00 maximum
Technology Fee – applicable to all permits and plan review fees	3.9% of permit/plan review fee

4.36.010 Building code review and permit fees

FEE TABLE -- BUILDING PERMIT FEES

Building Permit Fees (based on valuation)

Total Valuation	Fee
\$1.00 to \$500.00	\$105.00
\$501.00 to \$2,000.00	\$105.00 for the first \$500.00 plus \$5.30 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$184.50 for the first \$2,000.00 plus \$16.80 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$570.90 for the first \$25,000.00 plus \$12.71 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$888.65 for the first \$50,000.00 plus \$9.45 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,361.15 for the first \$100,000.00 plus \$7.98 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,553.15 for the first \$500,000.00 plus \$7.09 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$8,098.15 for the first \$1,000,000.00 plus \$5.93 for each additional \$1,000.00 or fraction thereof

Other Building Inspections and Fees

Inspections outside of normal business hours	\$125.00 per hour* (minimum charge - two hours)
Reinspection fees	\$125.00 per hour*
Inspections for which no fee is specifically indicated	\$125.00 per hour* (minimum charge - one-half hour)
Additional plan review required by changes, additions or revisions to approved plans	\$125.00 per hour* (minimum charge - one-half hour)
For use of outside consultants for plan checking and inspections, or both	Actual Costs*
Certificate of occupancy inspection not related to building permit and as required by Section 110	\$125.00 per hour* (minimum 2 hours)
Inspections requested on expired permits	\$125.00 per hour* (minimum charge - two hours)

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Including administrative and overhead costs.

For Stop Work issued (work being done without a permit) \$175 per hour (minimum charge – one hour)

State of Washington State Building Code Council charges \$4.50 on every building permit issued

Temporary Certificate of Occupancy (TCO) Application filing fee (nonrefundable):
 Residential (single-family) \$100
 Commercial and multi-family residential \$150 (interior remodel)
 Commercial and multi-family residential \$500 (new construction and substantial exterior and interior remodel)

Building Plan Review Fees

SF Plan Review	68% of building permit fee
Tree removal permit	\$25.00 per tree up to \$250.00 total
Commercial Review	68% of building permit fee
Addition/remodel SF, duplex	68% of building permit fee
Sign Review Fee	\$35.00

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Mobile/Manufactured Housing or Commercial Permit Fees

*Temporary use (single wide)	\$159 310.00
*Temporary use (double wide)	\$34 75.00
Permanent use (single wide)	\$209 510.00
Permanent use (double wide)	\$52 25.00
Permanent use (triple wide)	\$259 545.00
Add-a-room (pre-manufactured addition)	\$159 385.00
*Temporary commercial use (single)	\$209 450.00
Permanent commercial use (double)	\$225 475.00
Permanent commercial use (triple)	\$259 500.00

Plan check fee of 65% of permit fee will be required for commercial use only.

*Temporary use is considered 180 unless otherwise approved through written request

Demolition Permit Fees

Buildings less than 3,000 sq ft	\$55,110.00
Buildings between 3,001 and 5,000 sq ft	\$100,250.00
Buildings between 5,001 and 10,000 sq ft	\$150,300.00
Buildings greater than 10,000 sq ft	\$200,390.00

Technology Fee – applicable to all permits and plan review fees 3.9% of permit/plan review

Electrical Permit and Inspection Fees

See OMC [4.36.020](#).

Washington State Energy Code Review

Commercial \$200

Residential \$100

Mechanical Permit Fees (plus applicable unit fees)

Permit Issuance Fee

For the issuance of each permit \$105.00

Single Family Residential (flat fee no permit issuance fee)

New SFR Mechanical Heating system including ducts and vents attached thereto (first unit, up to and including 2,500 sq ft) ~~\$245,300.00~~

Additional Unit/s and/or associated ducts and vents attached thereto (over 2,500 sq ft) ~~\$289,260.00~~

Unit Fee Schedule Note: The following includes permit issuance fee.

Furnaces

For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance \$55.00

Appliance Vents

For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit \$35.00

Repairs or Additions

For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code \$55.00

Boilers, Compressors and Absorption Systems

For the installation or relocation of each boiler or compressor \$95.00

Mechanical Permit Fees (plus applicable unit fees)

Air Handlers

For each air-handling unit to and including 10,000 cubic feet per minute (4,720 L/s), including ducts attached thereto \$55.00

Note: This fee does not apply to an air-handling unit which is a portion of a factory assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.

For each air-handling unit exceeding 10,000 cubic feet per minute (4,720 L/s) \$55.00

Evaporative Coolers

For each evaporative cooler other than portable type \$55.00

Ventilation and Exhaust

For each ventilation fan connected to a single duct \$35.00

For each ventilation system which is not a portion of heating or air conditioning system authorized by a permit \$35.00

For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood \$35.00

Wood or Gas Stove Insert including vent \$65.00

Incinerators \$125.00

Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the code \$35.00

Permit fees for fuel-gas piping shall be as follows:

Single gas pipe repair or connection including flexible connector for up to the first 5 connections \$35.00

Multiple gas pipe repair or connections including flexible gas connectors for 6 or more connections, additional fee of \$2.50 ea

Other Inspections and Fees

Inspections outside of normal business hours, *per hour (minimum charge - two hours) \$175.00*

Reinspection fees \$175.00*

Inspection for which no fee is specifically indicated, per hour (minimum charge - one-half hour) \$175.00*

Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge - one-half hour) \$175.00*

Mechanical Permit Fees (plus applicable unit fees)

For use of outside consultants for plan checking and inspections, or both. Actual Cost

For Stop Work issued (work being done without a permit) \$175 per hour
(minimum charge – one hour)

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Plumbing Permit Fees

Permit Issuance

For issuing each permit ~~\$105~~160.00

Single Family Residential (flat fee no permit issuance fee)

New SFR Plumbing system (up to 3 bathrooms, one kitchen, over 3/1 use unit schedule for additional fixtures) \$245.00

Swimming Pools*

For each in-ground swimming pool or spa \$125.00 (fencing requirements apply)

For each above ground swimming pool over 5000 gallons \$62.50 (fencing requirements apply)

*All pools over 24 inches in depth require approved fencing

Plumbing Permits for New Single Family Residential ~~\$225~~245.00

Unit Fee Schedule

Note: The following requires a permit issuance fee in addition to unit fees

Gas Piping System

Single gas pipe repair or connection including flexible gas connector for up to the first 5 connections \$35.00

Multiple gas pipe repair or connections including flexible gas connectors for 6 or more connections, additional fee of \$2.50 ea

For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection) \$15.00

For each building sewer and each trailer park sewer \$35.00

Rainwater systems - per drain (inside building) \$10.00

For each private sewage disposal system/grinder pump (when allowed) \$75.00

For each water heater and/or vent \$25.00

For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture trap \$21.00

Plumbing Permit Fees

For each installation, alteration or repair of water piping and/or water treating equipment, each	\$20.00
For each repair or alteration of drainage or vent piping, each fixture	\$20.00
For each lawn sprinkler system on any one meter including backflow protection devices therefor	\$35.00
For atmospheric-type vacuum breakers not included in lawn sprinkler system	\$35.00
Other Inspections and Fees	
Inspections outside of normal business hours, per hour (minimum charge - two hours)	\$125.00*
Reinspection fees	\$125.00*
Inspection for which no fee is specifically indicated	\$125.00*
Additional plan review required by changes, additions or revisions to approved plans, per hour (minimum charge - one hour)	\$175.00*
For the use of outside consultants for plan checking and/or inspections	*Actual Costs
For Stop Work being issued (work being done without permit)	\$175.00

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Grading Plan Permit Fees ~~\$390.50~~ base fee plus \$.01 per cubic yard

Other Inspections and Fees

Inspections outside of normal business hours, per hour (minimum charge - two hours)	\$175.00*
Reinspection fees	\$175.00*
Inspection for which no fee is specifically indicated, per hour (minimum charge one-half hour)	\$175.00*

*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Grading Plan Review Fees 65% of the permit fee

Other Fees

Additional plan review required by changes, additions or revisions to approved plans, per hour (minimum charge - one-half hour) \$175.00*

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

(Ord. 7219 §2, 2019; Ord. 7148 §2, 2018; Ord. 6842 §10, 2013; Ord. 6832 §2, 2012; Ord. 6790 §2, 2011; Ord. 6610 §2, 2008; Ord. 6522 §1, 2008; Ord. 6310 §51, 2004; Ord. 6183 C1, 2002; Ord. 6153 §2, 2001; Ord. 5862 §3, 1998; Ord. 5800 §1, 1998; Ord. 5729 §1, 1997; Ord. 5666 §1, 1997; Ord. 5658 §5, 1996; Ord. 5577 §6, 1995).

4.36.020 Electrical inspection and permit fees

(Plus permit issuance fee.) Fees are in addition to other plumbing and building fees listed herein except as specified in SFR fee for plumbing and mechanical. To calculate the inspection fees, the amperage is based on the conductor ampacity or the overcurrent device rating. The inspection fees shall be calculated from Sections I through V below. However, the total fee shall not be less than the number of progress inspection (one-half hour) units times the progress inspection fee rate from Section G-PROGRESS INSPECTIONS, below.

A. RESIDENTIAL

- 1. Single and 2-family residential (New Construction).

Notes:

[1] Square footage is the area included within the surrounding exterior walls of a building exclusive of any interior courts. (This includes any floor area in an attached garage, basement, or unfinished living space.)

[2] "Inspected with the service" means that a separate service inspection fee is included on the same electrical work permit and

[3] "Inspected at the same time" means all wiring is to be ready for inspection during the initial inspection trip.

[4] An "outbuilding" is a structure that serves a direct accessory function to the residence, such as a pump house or storage building. Outbuilding does not include buildings used for commercial type occupancies or additional dwelling occupancies.

a. First 1300 sq. ft. or less	\$89100.00
Each additional 500 sq. ft. or portion thereof	\$3099.00
b. Each outbuilding or detached garage - inspected at the same time as a dwelling unit on the property	\$4099.00
c. Each outbuilding or detached garage - inspected separately	\$6575.00
d. Each swimming pool - inspected with the service	\$6559.00
e. Each swimming pool - inspected separately	\$10099.00
f. Each hot tub, spa, or sauna - inspected with the service	\$4099.00
g. Each hot tub, spa, or sauna - inspected separately	\$6575.00
h. Each septic pumping system - inspected with the service	\$4099.00
i. Each septic pumping system - inspected separately	\$6559.00

2. Multifamily residential and miscellaneous residential structures, services and feeders (New Construction)

a. Each service and/or feeder

Ampacity	Service/Feeder	Additional Feeder
0 to 200	\$ 107 ⁹⁵ .00	\$ 32 .00
201 to 400	\$ 134 ²⁰ .00	\$ 65 ⁵⁰ .00
401 to 600	\$ 134 ⁶² .00	\$ 65 ⁸⁰ .00
601 to 800	\$ 23 ⁹⁵ .00	\$ 125 ¹⁰ .00
801 and over	\$ 332 ⁹⁵ .00	\$ 25 ²⁰ .00

3. Single or multifamily altered services or feeders including circuits

a. Each altered service and/or altered feeder

Ampacity	Service/Feeder
0 to 200	\$ 92 ⁸⁰ .00
201 to 600	\$ 134 ²⁰ .00
601 and over	\$ 200 ¹⁷⁷ .00

- b. Maintenance or repair of a meter or mast (no alterations to the service or feeder) \$50.00

4. Single or multifamily residential circuits only (no service inspection).

Note: Altered or added circuit fees are calculated per panel board. Total cost of the alterations in an individual panel should not exceed the cost of a complete altered service or feeder of the same rating, as shown in Section A-RESIDENTIAL, table (3) (a), above.

- a. 1 to 4 circuits (see note above) \$75.00
 b. Each additional circuit (see note above) \$7.00

5. Mobile homes, modular homes, mobile home parks, and RV parks

- a. Mobile home or modular home service or feeder only \$75.00
 b. Mobile home service and feeder - inspected at the same time \$95.00

6. Mobile home park sites and RV park sites

Note: For master service installations, see Section II-Commercial / Industrial

- a. First site service or site feeder \$75.00
- b. Each additional site service, or additional site feeder - inspected at the same time as the first service or feeder \$38.00

B. COMMERCIAL/INDUSTRIAL

- 1. New service or feeder, and additional new feeders inspected at the same time (includes circuits).

Note: For large COMMERCIAL / INDUSTRIAL projects that include multiple feeders, "inspected at the same time" can be interpreted to include additional inspection trips for a single project. The additional inspections must be for electrical work specified on the permit at the time of purchase. The permit fee for such projects shall be calculated from the table (1)(a), below. However, the total fee must not be less than the number of progress inspection (1/2 hour) units times the progress inspection fee rate from Section G-PROGRESS INSPECTIONS, below.

- a. Service/feeders

Ampacity	Service / Feeder	Additional Feeder
0 to 100	\$ 10795 .00	\$ 6558 .00
101 to 200	\$ 13045 .00	\$ 8477 .00
201 to 400	\$ 2520 .00	\$ 10088 .00
401 to 600	\$ 29458 .00	\$ 11765 .00
601 to 800	\$ 38035 .00	\$ 16049 .00
801 to 1000	\$ 46465 .00	\$ 19379 .00
1001 and over	\$ 506445 .00	\$ 27098 .00

- 2. Altered services or feeders (no circuits).

- a. Service/feeders

Ampacity	Service or Feeder
0 to 200	\$ 10795 .00
201 to 600	\$ 2520 .00
601 to 1000	\$ 38035 .00
1001 and over	\$ 422379 .00

- b. Maintenance or repair of a meter or mast (no alterations to the service or feeder) \$~~980~~.00

- 3. Circuits only.

Note: Altered/added circuit fees are calculated per panel board. Total cost of the alterations in a panel (or panels) should not exceed the cost of a new feeder (or feeders) of the same rating, as shown in Section B -COMMERCIAL / INDUSTRIAL, from table (1) (a) above.

- a. First 5 circuits per branch circuit panel \$80.00
- b. Each additional circuit per branch circuit panel \$7.00
- 4. Over 600 volts surcharge per permit. \$75.00

C. TEMPORARY SERVICE(S)

Notes:

[1] See WAC [296-46B-590](#) for information about temporary installations.

[2] Temporary stage or concert inspections requested outside of normal business hours will be subject to the portal-to-portal hourly fees in Section I-OTHER INSPECTIONS. The fee for such after-hours inspections shall be the greater of the fee from this subsection or the portal-to-portal fee.

- 1. Temporary Services, temporary stage or concert productions.

Ampacity	Service or Feeder	Additional Feeder
0 to 60	\$ 575 .00	\$ 3020 .00
61 to 100	\$65.00	\$ 320 .00
101 to 200	\$ 8475 .00	\$ 4100 .00
201 to 400	\$ 10000 .00	\$ 5045 .00
401 to 600	\$ 13420 .00	\$ 650 .00
601 and over	\$ 15005 .00	\$ 7560 .00

D. MISCELLANEOUS - Commercial/Industrial and Residential.

- 1. Low-voltage thermostats controlling a single piece of utilization equipment.

- a. First thermostat - other than R-3 Occupancies \$~~5045~~.00
- b. Each additional thermostat inspected at the same time as the first other than R-3 Occupancies \$15.00

- 2. Low-voltage systems and telecommunications systems.

Note: Includes all telecommunications installations, fire alarm and burglar alarm, nurse call, intercom, security systems, energy management control systems, HVAC/refrigeration control systems (other than thermostats above), industrial and automation control systems, lighting control systems, stand-alone sound systems, public address, and similar low-energy circuits and equipment.

- a. First 2500 sq. ft. or less -- other than R-3 Occupancies \$~~5775~~.00
- b. Each additional 2500 sq. ft. or portion thereof -- other than R-3 Occupancies \$15.00

- 3. Signs and outline lighting.

- a. First sign (no service included) \$55.00
- b. Each additional sign inspected at the same time, on the same building or structure \$20.00

4. Berth at a marina or dock.

Note: 5 berths or more shall be permitted to have the inspection fees based on appropriate service and feeder fees from Section B-COMMERCIAL / INDUSTRIAL, table (1)(a), above.

- a. Berth at a marina or dock \$75.00
- b. Each additional berth inspected at the same time \$38.00

5. Yard pole, pedestal, or other meter loops only.

- a. Yard pole, pedestal, or other meter loops only \$75.00
- b. Meters installed remote from the service equipment - Inspected at the same time as a service, temporary service or other installations \$15.00

6. Emergency inspections requested outside of normal working hours.

- a. Regular fee plus a surcharge of: \$110.00

7. Generators.

Note: For permanently installed generators, refer to the appropriate residential or commercial new service or feeder section

- a. Portable generators - Permanently installed transfer equipment for portable generators \$82.00

8. Electrical annual permit fee.

Note: See WAC [296-46B-900](#) (14)

- a. For commercial/industrial location employing full-time electrical maintenance staff or having a yearly maintenance contract with a licensed electrical contractor. Note, all yearly maintenance contracts must detail the number of contractor electricians necessary to complete the work required under the contract. This number will be used as a basis for calculating the appropriate fee. Each inspection is based on a 2- hour maximum.

	Inspections	Fee
1 to 3 plant electricians	12	\$2,100.00
4 to 6 plant electricians	24	\$4,200.00
7 to 12 plant electricians	36	\$6,300.00
13 to 25 plant electricians	52	\$8,400.00
More than 25 plant electricians	52	\$10,500.00

9. Permit requiring ditch cover inspection only.

- a. Each 1/2 hour, or portion thereof \$50.00

E. CARNIVAL INSPECTIONS.

1. First carnival field inspection each calendar year.

- a. Each ride and generator truck \$22.00

b.	Each remote distribution equipment, concession, or gaming show	\$8.00
c.	If the calculated fee for first carnival field inspection above is less than \$100.00, the minimum inspection fee shall be:	\$110.00
2.	Subsequent carnival inspections.	
a.	First 10 rides, concessions, generators, remote distribution equipment, or gaming shows	\$110.00
b.	Each additional ride, concession, generator, remote distribution equipment, or gaming show	\$8.00
3.	Concession(s) or ride(s) not part of a carnival.	
a.	First field inspection each year of a single concession or ride, not part of a carnival	\$100.00
b.	Subsequent inspection of a single concession or ride, not part of a carnival	\$48.10
F.	TRIP FEES.	
1.	Requests by property owners to inspect existing installations. (This fee includes a maximum of 1 hour of inspection time. All inspection time exceeding 1 hour will be charged at the rate for progressive inspections.)	\$95.00
2.	Submitter notifies the department that work is ready for inspection when it is not ready.	\$95.00
3.	Additional inspection required because submitter has provided the wrong address or incomplete, improper or illegible directions for the site of inspection.	\$95.00
4.	More than 1 additional inspection required to inspect corrections; or for repeated neglect, carelessness, or improperly installed electrical work.	\$95.00
5.	Each trip necessary to remove a noncompliance notice.	\$95.00
6.	Installations that are covered or concealed before inspection.	\$95.00
G.	PROGRESS INSPECTIONS.	
	Note: The fees calculated in Sections A through E shall apply to all electrical work. This section will be applied to a permit where the permit holder has requested additional inspections beyond the number supported by the permit fee calculated at the rate in Sections A through E.	
1.	On partial or progress inspections, each one-half hour	\$50.00
H.	PLAN REVIEW FEE.	
1.	Fee is 68% of the electrical work permit fee including a plan review submission fee of:	\$75.00
2.	Supplemental submissions of plans per hour or fraction of an hour of review time	\$88.00
3.	Plan review shipping and handling fee	\$ Actual Shipping Cost
I.	OTHER INSPECTIONS.	
1.	Inspections not covered by above inspection fees must be charged portal-to-portal per hour.	\$175.00

J. REFUND PROCESSING FEE.

1. All requests for permit fee refunds will be assessed a processing fee equal to 20% of the original permit fee.

4.40.010 Land use application review fees

A. Commencing January 1, 2020, the following fee schedule shall be in full force and effect.

Certifications and Appealable Letters	Land Use and Planning Applications ¹
Independent Confirmation of Critical Areas Report	\$650-825 plus any consultant costs
Wetland Report prepared by City staff	\$800 plus any consultant costs
<u>Staff Confirmation Letter for</u> Zoning, Occupancy Status, Flood Hazard, and other <u>staff similar</u> confirmations	\$200
Staff-Researched Letter, Shoreline Permit Exemption, <u>Discretionary Land Use Approval</u> , Time Extension, <u>Legal Lot Determination</u> , or Appealable Opinion ²	\$360-464 plus any consultant costs
Actions Independent of Development Review	
Presubmission Conference	\$240 <u>340</u>
SEPA Review (only)	\$480
Variance (staff level)	\$300
Variance and/or Reasonable Use Exception (by Examiner)	\$650-1392 + \$1,000 Hearing Examiner deposit <u>deposit</u> ⁴
Code and Plan Amendments	
Comprehensive Plan Amendment (post-screening without rezone)	\$2,500 <u>2600</u>
Shoreline Program	\$3,200
Original Master Plan (Villages & Centers) (See OMC Chapter 18.05)	\$3,200 + \$ 140 per acre or part thereof + \$2,500 Hearing Examiner deposit ⁴

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Master Plan Revision	\$1,600 + \$1,500 Hearing Examiner deposit ⁴
Development Agreement	\$3,200 <u>4115</u> + \$2,000 Hearing Examiner deposit if referred to examiner ⁴
Zoning and Development Code Maps or Text	\$3,200 + if a site-specific rezone, a \$1,500 Hearing Examiner deposit ⁴
Annexations	
Notice of Intent to Annex	\$320
Petition to Annex	\$2,800 <u>4223</u>
Temporary Uses	
Temporary Use Permit for three or less consecutive days	\$150
Temporary Uses for four or more consecutive days	\$200 <u>350</u>
Subdivision Actions	
Lot Consolidation	\$360 <u>560</u>
Boundary Line Adjustment	\$320-550 plus \$160 per boundary line
Preliminary Short or Large-Lot Plat	\$600-1360 + \$ 300 per lot
Final Short or Large-lot Plat	\$600 <u>890</u>
Preliminary Full (ten or more lots) Plat	\$ 3,600 <u>4660</u> + \$ 600 per acre, or part thereof + \$2,500 Hearing Examiner deposit ⁴
Final Full (ten or more lots) Plat ³	\$2,600 <u>3880</u>
Binding Site Plan	Any land use review fee; plus sum equivalent to platting fee - latter reduced by 1/2 if concurrent with initial development
Improvements deferral review by Examiner (OMC 17.44.020(E))	\$1,800+ \$2,000 Hearing Examiner deposit ⁴
Land Use (Site Plan) Review ³	
No new structure to 5,000 square feet new gross floor area	\$2,600 <u>2700</u>
5,001 to 8,000 square feet of new gross floor area	\$4,700 <u>4800</u>
8,001 to 16,000 square feet of new gross floor area	\$6,800 <u>6900</u>
16,000 to 24,000 square feet of new gross floor area	\$9,200 <u>9300</u>

24,001 or more square feet of new gross floor area	\$11,500 <u>13060</u>
Wireless Communication Facility	\$3,700, plus any consultant costs of City
Supplemental Actions	
Traffic modeling or distribution by City staff	No charge, except any consultant fees
Additional SEPA Review (WAC 197-11-335)	No charge, except any consultant fees
Environmental Impact Statement	\$3,200 <u>4300</u> + preparation at contract rate to be determined
Design Concept Review --Board Level	\$900 <u>1240</u>
Design Details Review-- Board Level	\$900 <u>1240</u>
Design Review--Staff Level	\$240 <u>490</u>
Sign (Design) Review	\$55 per sign to \$330 maximum per occupancy
Examiner Review - Project Subject to SEPA Shoreline Permit/Approval (Substantial Development Permit, Shoreline Conditional Use Permit, Shoreline Variance) and Conditional Use Permit Requiring Examiner Review⁵	\$1,520 + \$2,000 Hearing Examiner deposit ⁶
Shoreline Permit/Approval (Substantial Development Permit, Shoreline Conditional Use Permit, Shoreline Variance) and Conditional Use Permit Requiring Administrative Review⁵	\$900
Wireless Communication Facility -- Subject to SEPA <u>Requiring Examiner Review</u>	\$4,600+ \$2,000 Hearing Examiner deposit ⁶ plus any consultant costs of City
Short-Term Rental Permit	\$100
Examiner Review - Project SEPA Exempt	\$900 + \$750 Hearing Examiner deposit⁶
Wireless Communication Facility -- SEPA Exempt <u>Requiring Administrative Review⁵</u>	\$3,700 + \$750 Hearing Examiner deposit⁶ plus any consultant costs of City
Modification of an approved application	50% of standard fee plus any Examiner deposit
Consolidated Review (RCW 36.70B.120)⁷	\$5,000
Impact Fee Appeal to Examiner	\$1,000 <u>2100</u> + \$500 Hearing Examiner deposit ⁶

Other Appeal to Examiner	\$1,300
Appeals to Council (only if authorized)	\$500
Request for Reconsideration or Clarification by Examiner (OMC 18.75.060 and 070)	\$240-325 + \$500 Hearing Examiner deposit ⁵
Historic Rehabilitation Tax Exemption	
Commercial	\$880
Residential	\$260
Technology Fee – applicable to all planning applications	3.9% of planning fee

NOTES:

1. Additional fees may be applicable, including tree plan and engineering fees.
2. Staff certification or researched letter fees, and need for third-party consultation are at the discretion of the Planning Manager.
3. There is no extra charge for Planned Residential Development Approval.

~~4. The Consolidated Review Fee is an additional fee that applies to requests to merge review of preliminary development applications with construction permit applications, such as land use review and engineering permits.~~

⁴5. Where Examiner deposit is required, applicant is responsible and required to pay actual Hearing Examiner costs, which may be higher or lower than the deposit amount.

5. Fee is in addition to any applicable Land Use Review Fee.

SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
Effective January 1, 2022

Land Uses	Unit of Measure	Rate
Cost per New Person Trip Generated:		\$2,679
<i>Residential</i>		
Single Family (Detached), Townhouse & Manufactured Home	dwelling	\$3,845
Multi Family, including Apartment (1 to 2 levels), Duplex, Triplex, Fourplex, Cottage Housing and Courtyard Apartment	dwelling	\$2,175
Apartment (3 to 10 levels) includes Studio	dwelling	\$1,708
Senior Housing, Accessory Dwelling Unit and Single-Room Occupancy Unit	dwelling	\$1,088
Mobile Home	dwelling	\$1,786
<i>Commercial – Services</i>		
Bank	sq ft / GFA	\$44.50
Day Care	sq ft / GFA	\$30.78
Hotel/Motel	room	\$3,457
Service Station ¹	fueling position	\$20,609
Quick Lubrication Vehicle Shop	servicing positions	\$11,366
Automobile Care Center	sq ft / GLA	\$7.81
Movie Theater	screen	\$39,386
Health Club	sq ft / GFA	\$8.66
Marina	berth	\$637
<i>Institutional</i>		
Elementary /Jr. High/ High School	student	\$378
University/College	student	\$323
Church	sq ft / GFA	\$1.65
Hospital	sq ft / GFA	\$2.61
Assisted Living, Nursing Home, Group Home	sq ft / GFA	\$2.00
<i>Industrial</i>		
Light Industry/Manufacturing/Industrial Park	sq ft / GFA	\$1.16
Warehousing/Storage	sq ft / GFA	\$0.55
Mini Warehouse	sq ft / GFA	\$0.49
<i>Restaurant</i>		
Restaurant	sq ft / GFA	\$14.63
Fast Food Restaurant	sq ft / GFA	\$54.69
Coffee/Donut Shop with Drive-Through Window	sq ft / GFA	\$72.62
Coffee/Donut Shop with Drive-Through Window and No Indoor Seating	sq ft / GFA	\$30.69
<i>Commercial – Retail</i>		
Retail Shopping Center:		
up to 49,999	sq ft / GLA	\$10.89
50,000-99,999	sq ft / GLA	\$10.78
100,000-199,999	sq ft / GLA	\$9.83
200,000-299,999	sq ft / GLA	\$9.31
300,000-399,999	sq ft / GLA	\$9.20
over 400,000	sq ft / GLA	\$9.51
Supermarket > 5,000 SF	sq ft / GFA	\$19.80
Convenience Market < 5,000 SF	sq ft / GFA	\$80.57
Furniture Store	sq ft / GFA	\$0.82
Car Sales - New/Used	sq ft / GFA	\$10.05
Nursery/Garden Center	sq ft / GFA	\$16.26
Pharmacy/Drugstore	sq ft / GFA	\$14.79
Hardware/Building Materials Store < 25,000 SF	sq ft / GFA	\$4.14
Discount Merchandise Store (Free Standing)	sq ft / GFA	\$9.86
Home Improvement Superstore > 25,000 SF	sq ft / GFA	\$4.53
Miscellaneous Retail	sq ft / GLA	\$8.42
<i>Commercial – Office</i>		
Administrative Office:		
0-99,999	sq ft / GFA	\$3.35
100,000-199,999	sq ft / GFA	\$3.28
200,000-299,999	sq ft / GFA	\$3.20
over 300,000	sq ft / GFA	\$3.17
Medical Office/Clinic	sq ft / GFA	\$8.48
<i>Downtown² and High Density Corridor³ Fees</i>		
Multi Family (including Apartment, Duplex, Triplex, Fourplex, Cottage Housing, and Courtyard Apartment), Townhouse, and Studio	dwelling	\$1,244
Senior Housing, Accessory Dwelling Unit and Single Room Occupancy Unit	dwelling	\$660
Assisted Living, Nursing Home, Group Home	sq ft / GFA	\$1.55
Hotel/Motel	room	\$1,825
Movie Theater	screen	\$30,721
Marina	berth	\$498
Downtown Services/Retail ⁴	sq ft / GLA	\$6.83
Administrative Office:		
0-99,999	sq ft / GFA	\$2.61
100,000-199,999	sq ft / GFA	\$2.56

2021-2027 Capital Facilities Plan, Olympia School District: 2022 Impact Fee Rates

The 2022-2027 Capital Facilities Plan (CFP) represents the District’s plan for how we will ensure that school facilities are well organized, not crowded, and are bright, clean, and student centered. Facilities tell students: You matter to us. Our CFP ultimately identifies the costs of facilities, and therefore the impact on facilities of new housing growth. This impact translates into an impact fee levied on new single-family and multi-family housing units. Impact fees contribute about 1.5% of our capital plan, or about \$900,000 in revenue.

Below is a historical table of fees; 2022 fees are listed in the last row of the table.

- The single family rate is discounted 15%, and the fee represents a \$581 increase.
- The multi-family rate is discounted 15%, and the fee represents a \$344 increase.
- The downtown rate (multi-family only) is discounted 30%, and the fee represents a \$284 increase.

Year	Discount Percentage	Single Family Home Fee	Multi-Family Home Fee	Downtown Residence Fee	Manufactured Home Fee
1995	70	\$1,754	\$661	---	\$1,033
1996	52	\$1,725	\$661	---	\$1,176
1997	51	\$1,729	\$558	---	---
1998	56	\$1,718	\$532	---	---
1999	50 & 70	\$2,949	\$1,874	---	---
2000	50 & 70	\$2,949	\$1,874	---	---
2001	50 & 70	\$2,949	\$1,874	\$841	---
2002	50 & 70	\$2,949	\$1,874	\$841	---
2003	50 & 70	\$2,949	\$1,874	\$841	---
2004	50 & 70	\$2,949	\$1,874	\$841	---
2005	40 & 60	\$4,336	\$3,183	\$957	---
2006	45 & 60	\$4,336	\$3,183	\$957	---
2007	15	\$5,042	\$1,833	\$874	---
2008	15	\$5,042	\$1,833	\$0	---
2009	15	\$4,193	\$1,770	\$0	---
2010	15	\$2,735	\$1,156	\$0	---
2011	15	\$659	\$1,152	\$0	---
2012	15	\$2,969	\$235	\$0	---
2013	15	\$5,179	\$0	\$0	---
2014	15	\$5,895	\$1,749	\$0	---
2015	15	\$4,978	\$1,676	\$0	---
2016	15	\$5,240	\$2,498	\$0	---
2017	15	\$5,298	\$2,520	\$0	---
2018	15	\$5,350	\$2,621	\$0	---
2019	15	\$4,972	\$2,575	\$0	---
1-Jan-20*	15	\$5,177	\$2,033	\$0	---
1-Jul-20*	15 / 32	\$5,177	\$2,033	\$1,627	---
2021	15 / 30	\$5,448	\$2,133	\$1,756	---
2022	15 / 30	\$6,029	\$2,477	\$2,040	---
Prior 10-Yr Avg	---	\$5,062	\$1,825	\$308	---
10-Yr Avg Incl 2022	---	\$5,357	\$2,028	\$542	---

*In 2020, this is the fee for multi-family homes in the Downtown Area, which begins July 1, 2020. Single family homes are levied the same impact fee districtwide; \$5,177 for the 2020 calendar year, beginning January 1, 2020.

For questions regarding the plan, please contact Jennifer Priddy at jpriddy@osd.wednet.edu.



Finance Committee

Third Quarter Budget Report

Agenda Date: 10/20/2021
Agenda Item Number: 6.C
File Number:21-0995

Type: report **Version:** 1 **Status:** In Committee

Title

Third Quarter Budget Report

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive a briefing on the 2021 Third Quarter Budget Report.

Report

Issue:

Whether to receive a briefing on the 2021 Third Quarter Budget Report.

Staff Contact:

Aaron BeMiller, Finance Director, Finance Department, 360.753.8465

Joan Lutz, Budget/Financial Analyst, Finance Department, 360.753.8760

Presenter(s):

Joan Lutz, Budget/Financial Analyst, Finance Department

Background and Analysis:

RCW 35A.34.240 requires a quarterly budget report to be submitted to the City Manager and City Council. The report should include a comparison of budget appropriations vs actual expenditures and revenues from all sources in the preceding quarter.

Staff will present a budget report representing the City's financial activities for the period of January 2021 through September 2021.

Neighborhood/Community Interests (if known):

The City's Operating Budget represents the commitment to achieving the community's vision of a Vibrant, Healthy and Beautiful Capital City. This vision was adopted by City Council in 2014, and the annual budgeting process is one of the most visible and significant ways the City achieves and

articulates the vision.

Options:

1. Receive the briefing.
2. Do not receive the briefing.
3. Receive the briefing at another time.

Financial Impact:

The 2021 Operating Budget, adopted on December 15, 2020 by Ordinance 7268, amended on June 8, 2021 by Ordinance 7281 and amended on August 10, 2021 by Ordinance 7287, appropriates \$177.3 million, which includes General Fund appropriations of \$95.4 million.

Attachments:

None