



City of Olympia

Future City Council Meeting Agendas

As of May 3, 2018

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- B. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)

Finance Committee - 3rd Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Study of college education funding

General Government Committee - 4th Wednesday, 5:00 pm (Jessica Bateman - Chair, Cheryl Selby, Renata Rollins)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

- A. Multi-Family Tax Exemption Areas (Leonard Bauer, CPD)

May 15 - 5:30 pm

STUDY SESSION

Hearings Examiner Mark Schiebmeir Briefing

May 15 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - National Police and Corrections Week *Ronnie Roberts, OPD*
- B. **SPECIAL RECOGNITION** - Proclamation Recognizing Puget Sound Starts Here Month (*Susan McCleary, PW*) (file #18-0222)
- C. **SPECIAL RECOGNITION** - Proclamation Recognizing Bicycle Commuter Month (*Michelle Swanson, PW*) (file # 18-0286)
- D. **CONSENT** - Approval of an Ordinance Amending the 2016 Parks General Obligation Bond Anticipation Note (BAN) (*Paul Simmons, Parks*) (file # 18-0255)
- E. **CONSENT** - Approval of an Ordinance Related to Pavement Restoration Fees (Recommendation from the Land Use Committee) (*Fran Eide, PW*) (file # 18-0301)
- F. **CONSENT** - Approval of an Ordinance Appropriating 2017 Year End Funds (*Dean Walz, Admin Svcs*)
- G. **CONSENT** - Approval of a Resolution to Accept a Funding Board Project Agreement with the Washington State Recreation and Conservation Office for the Kaiser Woods Acquisition Project (*Paul Simmons, Parks*)
- H. **CONSENT** - Approval of a Resolution to Accept a Funding Board Project Agreement with the Washington State Recreation and Conservation Office for the West Bay Woods Acquisition Project (*Paul Simmons, Parks*)
- I. **CONSENT** - Approval of a Resolution to Accept a Funding Board Project Agreement with the Washington State Recreation and Conservation Office for the LBA Woods Morse-Merryman Parcel Acquisition Project (*Paul Simmons, Parks*)
- J. **CONSENT** - Approval of Seasonal Ice Rink on Isthmus Park Properties (*Paul Simmons, Parks*)
- K. **CONSENT** - Rejection of all Woodruff Park Sprayground Bids (*Paul Simmons, Parks*)
- L. **OTHER BUSINESS** - Downtown Street Improvement Next Steps (*Sophie Stimson, PW*) (file # 18-0143)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- M. **EXECUTIVE SESSION** - Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter

May 16 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Tax Limits
- B. LEOFF 1 Post Employment Medical and Fireman's Pension Funding Plans (*Dean Walz, Admin Svcs*)
- C. Utility Rate Briefing (*Andy Haub, Public Works*) (file # 18-0450)
- D. Discussion of B & O Tax Adjustments (*Debbie Sullivan, Admin Svcs*)

May 17 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Farmers Market Lease Agreement (*Scott River, Parks*)
- B. Economic Development Update (*Mike Reid, CP&D*)
- C. Downtown Ambassador Update (*Mark Rentfrow, CP&D*)

May 17 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Downtown Design Guidelines (*Amy Buckler, CPD*)
- B. Short-term Rental Status Report (*Stacey Ray, CPD*)
- C. Small Cell Zoning Code Amendments (*Paula Smith, CPD*)
- D. Temporary Encampment Regulations (*Keith Stahley, CPD*)
- E. Status Reports and Updates

May 22 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - GRUB Update
- B. **CONSENT** - Approval of Bid Award for State Avenue & Phoenix Street Sidewalk and Pedestrian Crossing Improvements (*Jeff Johnstone, PW*)
- C. **CONSENT** - Approval of Water Supply Agreement Between the Cities of Lacey and Olympia For the Use of Emergency Water System Intertie (*Susan Clark, PW*)
- D. **CONSENT** - Approval of Interlocal Agreement with Thurston County for Specialized Recreation Services (*Scott River, Parks*)
- E. **OTHER BUSINESS** - Beginning of Public Process for CDBG Program Year 2018 Annual Action Plan (*Anna Schlecht, CPD*)
- F. **OTHER BUSINESS** - Beginning of Public Process for Five Year Consolidated 2018 - 2022 Plan (*Anna Schlecht, CPD*)

May 29

NO COUNCIL MEETING

June 5 - 5:30 pm

STUDY SESSION

ArCH Profile Study - Review of Recommendations (*Jay Burney, Exec*)

June 5 - 7:00 pm

COUNCIL MEETING

June 9 - 9:00 am

CITY COUNCIL MID-YEAR RETREAT

June 12 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Approval of Amendment to Ordinance 7118 (Operating Budget) (*Bill Sampson, Admin Svcs*)
- B. **CONSENT** - Approval of Amendment to Ordinance 7119 (Capital Budget) (*Bill Sampson, Admin Svcs*)
- C. **CONSENT** - Approval of Amendment to Ordinance 7120 (Special Funds Budget) (*Bill Sampson, Admin Svcs*)
- D. **PUBLIC HEARING** - CDBG Program Year 2018 Annual Action Plan (*Anna Schlecht, CPD*)

- E. **PUBLIC HEARING** - Five Year Consolidated 2018 - 2022 Plan (*Anna Schlecht, CPD*)
- F. **OTHER BUSINESS** - Department of Enterprise Service Capital Lake EIS Process

June 19 - 7:00 pm

COUNCIL MEETING

June 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Operating Fund Reserves (*Dean Walz, Admin Svcs*)
- B. Discuss Banking Services (*Dean Walz, Admin Svcs*)
- C. Multi-year Operating Budget Projections (*Dean Walz, Admin Svcs*)
- D. Criteria and Process for 2019 budget (*Debbie Sullivan, Admin Svcs*)
- E. Discuss Future Projects Impacting General Fund (*Debbie Sullivan, Admin Svcs*)

June 21 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Consider vulnerable renter protections (*Keith Stahley, CPD*)
- B. Parks and Open Space Zoning (*Joyce Phillips, CPD*)
- C. Engineering Design and Development Standards Update (*Steve Sperr, PW*) (file # 18-0267)
- D. Alley and Right of Way Use (*Rich Hoey, PW*) (File # 18-0340)
- E. Status Reports and Updates

June 26 - 5:30 pm

STUDY SESSION

- A. Multi-Family Tax Exemption - Residential Target Area Boundaries
- B. Impact Fee Abatement Briefing

June 26 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Dean Walz's Retirement (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - CDBG Program Year 2018 Annual Action Plan (*Anna Schlecht, CPD*)
- C. **CONSENT** - Five Year Consolidated 2018 - 2022 Plan (*Anna Schlecht, CPD*)
- D. **OTHER BUSINESS** - Banking RFP (*Dean Walz, Admin Svcs*)

June 27 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Public Safety/OPD Updates (*Roberts, OPD*)
- B. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
- C. PBI Update (*Amy Buckler, CP&D*)
- D. Home Fund Schedule/Priorities (*Steve Hall, Exec*)
- E. Constituent Tracking System (*Steve Hall, Exec*)

July 3

NO COUNCIL MEETING

July 10

NO COUNCIL MEETING

July 17 - 7:00 pm

COUNCIL MEETING

July 18- 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: City-owned Buildings and Operating Lease Agreements (*Mark Russell, PW*)
- B. Review the 2019- 2024 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)
- C. Police and Fire Equipment Replacement (*Debbie Sullivan, Admin Svcs*)

D. Building, Repair, and Replacement (*Mark Russell, PW*)

July 19 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Regional Climate Action Plan (*Rich Hoey, PW*) (file # 18-0266)
- B. Review Thurston County Joint Plan Update (*Joyce Phillips, CPD*)
- C. Annexation Plan Scope and Schedule (*Tim Smith, CPD*)
- D. Status Reports and Updates

July 24 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Briefing on the Preliminary 2019-2024 Capital Facilities Plan (CFP)

July 25 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. CDBG CAPER Report (*Keith Stahley, CP&D*)
- B. CDBG Action Plan PY2018 (*Keith Stahley, CP&D*)
- C. Economic Development Update (*Mike Reid, CP&D*)
- D. Community Garden Update (*Paul Simmons, Parks*)

July 31

NO COUNCIL MEETING

August 7 - 7:00 pm

COUNCIL MEETING

August 14 - 7:00 pm

COUNCIL MEETING

August 15 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot
- B. Briefing on CFP Process and Revenue Sources

August 16 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
- B. Status Reports and Updates

August 21 - 7:00 pm

COUNCIL MEETING

August 22 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. PBI Update (*Amy Buckler, CP&D*)

August 28

NO COUNCIL MEETING

September 4

NO COUNCIL MEETING

September 11 - 6:00 pm

METROPOLITAN PARKS DISTRICT BOARD

September 11 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Business License Threshold (*Thomas Donnelly, Admin Svcs*)

September 18 - 7:00 pm

COUNCIL MEETING

September 19 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot
- B. Operating and Capital Budget briefings

September 20 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

**Items Scheduled are
Subject to Change**

- A. Downtown Zoning Recommendations (*Amy Buckler, CPD*)
- B. Draft of the Eastside Subarea Plan (*Katie Pruitt, CPD*)
- C. Neighborhood Centers Implementation (*Leonard Bauer, CPD*)
- D. Status Reports and Updates

September 25 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD**

September 25 - 7:00 pm **COUNCIL MEETING**

September 26 - 5:00 pm **GENERAL GOVERNMENT COMMITTEE**

- A. Biennial Review of Council Guidelines (Done on even years) (*Kellie Braseth, Comm.*)
- B. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Comm.*)
- C. Predictive Work Scheduling

October 2 - 7:00 pm **COUNCIL MEETING**

October 9 **NO COUNCIL MEETING**

October 16 - 7:00 pm **COUNCIL MEETING**

October 17 - 5:30 pm **FINANCE COMMITTEE**

- A. Budget Snapshot
- B. Review Utility Rates (*Andy Haub, PW*)
- C. Review Building, Engineering, and Land Use Fee Increases (*Karen Kenneson, CPD*)

October 18 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**

- A. Downtown Strategy Status Report (*Amy Buckler, CPD*)
- B. Regional Climate Action Plan (*Rich Hoey, PW*)
- C. Review Thurston County Joint Plan Update (*Leonard Bauer, CPD*)
- D. Status Reports and Updates

October 23 - 7:00 pm **COUNCIL MEETING**

- A. **PUBLIC HEARING** - Preliminary 2019-2024 Capital Facilities Plan
- B. **OTHER BUSINESS** - Presentation of the Preliminary 2019 Operating Budget

October 24 - 5:00 pm **GENERAL GOVERNMENT COMMITTEE**

- A. CDBG PY2018 (*Keith Stahley, CP&D*)
- B. Downtown Ambassador Update (*Mark Rentfrow, CP&D*)
- C. Economic Development Update (*Mike Reid, CPD*)
- D. General Government Committee Work Plan for 2019 (*Kellie Braseth, Comm.*)

October 30 **NO COUNCIL MEETING**

November 6 - 6:00 pm **METROPOLITAN PARKS DISTRICT BOARD**

November 6 - 7:00 pm **COUNCIL MEETING**

November 13 - 6:00 pm **METROPOLITAN PARKS DISTRICT BOARD**

November 13 - 7:00 pm **COUNCIL MEETING**

- A. **CONSENT** - Approval of an Ordinance Setting the 2019 Ad Valorem Tax

**Items Scheduled are
Subject to Change**

- B. **PUBLIC HEARING** - Public Hearing on the 2020-2025 Six-Year Transportation Improvement Program (TIP) (*Randy Wesselman, PW*) (File # 18-0151)
- C. **PUBLIC HEARING** - 2019 Preliminary Operating Budget and 2019-2024 Preliminary CFP
- D. **PUBLIC HEARING** - Ad Valorem Tax
- E. **OTHER BUSINESS** - Discussion of 2019 Utility Rates, Impact Fees, Lodging Tax, PBIA Recommendations
- F. **OTHER BUSINESS** - Review and Discuss Preliminary Operating Budget

November 15 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Annual Annexation Status Report (*Tim Smith, CPD*)
- B. Transportation Master Plan (*Sophie Stimson, PW*)
- C. Status Reports and Updates

November 20

NO COUNCIL MEETING

November 21 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot
- B. Review and Discuss the Preliminary Operating & Capital Budgets

November 27 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Discussion on 2019 Operating Budget and Capital Facilities Plan
- B. **OTHER BUSINESS** - Budget Balancing - 2019 Operating and Capital Budgets

November 28 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. PBIA Update (*Amy Buckler, CP&D*)

December 4 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT**- Approval of an Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File # 18-0153)

December 11 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Approval of a Resolution Adopting the 2020-2025 Transportation Improvement Program (TIP) (*Randy Wesselman, PW*) (File # 18-0152)
- B. **CONSENT** - Approval of an Ordinance Adopting the 2019 Operating Budget
- C. **CONSENT** - Approval of an Ordinance Adopting the 2019-2024 CFP and Appropriating Funds for 2019
- D. **CONSENT** - Approval of an Ordinance Appropriating 2019 Special Funds

December 17 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Scoping Advisory Committee Work Plan Process (*Kellie Braseth, Comm.*)

December 18 - 7:00 pm

COUNCIL MEETING (last meeting of the year)

December 19 - 5:30 pm

FINANCE COMMITTEE

December 20 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Annual Code Enforcement Status Report (*Chris Grabowski, PW*)
- B. Status Reports and Updates

December 25

NO COUNCIL MEETING

**Items Scheduled are
Subject to Change**

DRAFT