



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, June 14, 2022

7:00 PM

Council Chambers/Online and
Via Phone

Register to Attend Virtually:

https://us02web.zoom.us/webinar/register/WN_onGNwscIRLGsjGp6mGZZBw

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

2.A [22-0520](#) Special Recognition - Proclamation Recognizing Juneteenth

Attachments: [Proclamation](#)

3. PUBLIC COMMENT

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, community members may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to two (2) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

4.A [22-0588](#) Approval of June 7, 2022 City Council Meeting Minutes

Attachments: [Minutes](#)

- 4.B [22-0561](#) Approval of a Resolution Authorizing a Subordination Agreement with Community Youth Services for Subordination of a CDBG Loan

Attachments: [Resolution Agreement](#)

- 4.C [22-0578](#) Approval of a Bid Award for the Yauger Park Field Renovations Project

Attachments: [Summary of Bids](#)

4. SECOND READINGS (Ordinances) - NONE

4. FIRST READINGS (Ordinances)

- 4.D [22-0579](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 13.16 (Storm and Surface Water Management) Establishing a New Source Control Program for Existing Development

Attachments: [Ordinance](#)

- 4.E [22-0580](#) Approval of an Ordinance to Vacate a Portion of East Bay Drive

Attachments: [Ordinance](#)
[Vicinity Map](#)

- 4.F [22-0581](#) Approval of an Ordinance to Vacate a Portion of Rose Street

Attachments: [Ordinance](#)
[Vicinity map](#)

- 4.G [22-0582](#) Approval of an Ordinance to Vacate the Alley South of Union Avenue between Jefferson Street and Adams Street

Attachments: [Ordinance](#)
[Vicinity map](#)

5. PUBLIC HEARING

- 5.A [22-0560](#) Public Hearing - Draft Program Year 2022 Community Development Block Grant Annual Action Plan

Attachments: [FY 2022 Allocation Letter](#)
[Draft PY 2022 Annual Action Plan](#)
[PY 2022 Draft Budget](#)

6. OTHER BUSINESS - NONE

7. CONTINUED PUBLIC COMMENT

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30

minutes)

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

- 8.A [22-0594](#) Consider a Referral to Staff Related to Reproductive Rights

Attachments: [Referral](#)

- 8.B [22-0595](#) Consider a Referral to Staff Related to the Formation of a City Youth Council

Attachments: [Referral](#)

9. CITY MANAGER'S REPORT AND REFERRALS

10. ADJOURNMENT

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Council

Special Recognition - Proclamation Recognizing Juneteenth

Agenda Date: 6/14/2022
Agenda Item Number: 2.A
File Number:22-0520

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Proclamation Recognizing Juneteenth

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Proclaim June 19, 2022 as Juneteenth.

Report

Issue:

Whether to proclaim June 19, 2022 as Juneteenth.

Staff Contact:

Olivia Salazar de Breaux, Equity, Inclusion and Belonging Specialist, Parks, Arts and Recreation Department, 360.753.8343

Presenter(s):

Shawna Hawk, Executive Director and Founder, Women of Color in Leadership Movement

Background and Analysis:

Juneteenth commemorates June 19, 1865, when Union soldiers brought the news of freedom to those enslaved in Galveston, Texas - two months after the Confederacy had surrendered and about 2 1/2 years after the Emancipation Proclamation freed the enslaved in the Southern states.

On June 17, 2021 President Biden signed the Juneteenth National Independence Day Act, creating a Federal holiday to commemorate Juneteenth. Shortly thereafter, Governor Jay Inslee declared Juneteenth a Washington State Holiday.

On June 19, 2021, the City of Olympia partnered with the Women of Color in Leadership Movement, Media Island International, and the Hawk Foundation for Research and Education in African Culture to host the first annual Juneteenth Celebration. The City, its employees, elected officials, community members, and visitors enthusiastically participated.

This year the City is pleased to partner again with the Women of Color in Leadership Movement to host the second annual Juneteenth Celebration Festival on June 19, 2022 at the Rebecca Howard Park.

Attachments:

Proclamation

PROCLAMATION

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the enslaved in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States of America; and

WHEREAS, word about the signing of the Emancipation Proclamation was delayed some two and one half years, to June 19, 1865, in reaching authorities and African-Americans in the South and Southwestern United States; and

WHEREAS, Emancipation Day observations are held on different days in different states in the South and Southwest, and in other parts of the nation; and

WHEREAS, June 19th has a special meaning to African-Americans, and is called "JUNETEENTH" combining the words June and Nineteenth, and has been celebrated by the African-American community for over 150 years; and

WHEREAS, the City of Olympia is honored to partner with the Women of Color in Leadership Movement to host a community Juneteenth Celebration Festival at the Rebecca Howard Park on June 19, 2022; and

NOW, THEREFORE, BE IT RESOLVED, the Olympia City Council, does hereby proclaim June 19, 2022 as

JUNETEENTH

in the City of Olympia, Washington, and urge all residents to become more aware of the significance of this celebration in African-American History and its role in the heritage of our nation and City.

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 14th DAY OF JUNE 2022.

OLYMPIA CITY COUNCIL

Cheryl Selby
Mayor



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of June 7, 2022 City Council Meeting Minutes

Agenda Date: 6/14/2022
Agenda Item Number: 4.A
File Number:22-0588

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of June 7, 2022 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, June 7, 2022

7:00 PM

Council Chambers and Online/Via
Phone

Register to Attend Virtually:

https://us02web.zoom.us/webinar/register/WN_BJ5pWtEpS4SZt3fQ3b-SBA

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Y n Hu nh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Dontae Payne

1.A ANNOUNCEMENTS - NONE

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [22-0556](#) Special Recognition - Proclamation Recognizing the Year of the Salish Sea

Councilmembers read a proclamation recognizing the Year of the Salish Sea. Squaxin Island Tribal Chairman Kris Peters and Year of the Salish Sea Co-Lead Simran Sarai accepted the proclamation and said a few words regarding the importance of protecting the Salish Sea.

The recognition was received.

2.B [22-0559](#) Special Recognition - Proclamation Recognizing Ride Transit Month

Councilmembers read a proclamation recognizing June as Ride Transit Month. Transportation Choice Coalition Operation Manager Raven Cruz accepted the proclamation and said a few words about Ride Transit Month.

The recognition was received.

3. PUBLIC COMMENT

Rene Dars spoke.

4. CONSENT CALENDAR

- 4.A [22-0547](#) Approval of the May 24, 2022 City Council Meeting Minutes

The minutes were adopted.

- 4.B [22-0551](#) Approval of a Resolution Authorizing a Grant Agreement with the Washington State Transportation Improvement Board for Construction of the Fones Road Improvement Project

The resolution was adopted.

- 4.C [22-0552](#) Approval of a Resolution Authorizing a Grant Agreement with the Washington State Transportation Improvement Board for the Southeast to Downtown Bike Corridor Project

The resolution was adopted.

- 4.D [22-0553](#) Approval of a Resolution Authorizing the Supplemental Terms and Conditions with Western Peterbilt, LLC for the Purchase of Six Waste Refuse Collection Trucks

The resolution was adopted.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

4. SECOND READINGS (Ordinances) - NONE**4. FIRST READINGS (Ordinances) - NONE****5. PUBLIC HEARING - NONE****6. OTHER BUSINESS**

- 6.A [22-0562](#) Thurston Regional Planning Council Update

Thurston Regional Planning Council Executive Director Mark Daily gave an update on the Washington State Department of Transportation Planning and Environment Study of Interstate 5 Tumwater to Mounts Road.

Councilmembers asked clarifying questions.

The report was received.

- 6.B** [22-0564](#) Briefing on a Resolution M-2160 Recognizing Injustice and Harm Against Black, Indigenous, People of Color, Transgender and Non-binary People and the Adoption of Policies and Actions to Protect Transgender and Non-binary Communities

Diversity, Equity & Inclusion Manager Tobi Hill-Meyer discussed Resolution M-2160 that recognizes injustice and harm against Black, Indigenous, People of Color and Transgender and Non-Binary people and adopts policies and actions to protect transgender and non-Binary communities. She shared overall goals of the resolution and implementation.

Councilmembers asked clarifying questions.

The report was received.

- 6.C** [22-0565](#) Approval of the Proposed Agenda, Location, and Facilitator for the Mid-Year City Council Retreat

City Manager Jay Burney shared the proposed agenda, location, and facilitator for the 2022 City Council Mid-year Retreat.

Councilmembers asked clarifying questions.

Councilmember Cooper moved, seconded by Councilmember Madrone, to approve the upcoming mid-year retreat details including location, agenda, and facilitator. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Payne

7. CONTINUED PUBLIC COMMENT - NONE

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney reported.

10. ADJOURNMENT

The meeting adjourned at 9:18 p.m.



City Council

Approval of a Resolution Authorizing a Subordination Agreement with Community Youth Services for Subordination of a CDBG Loan

Agenda Date: 6/14/2022
Agenda Item Number: 4.B
File Number: 22-0561

Type: resolution **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Resolution Authorizing a Subordination Agreement with Community Youth Services for Subordination of a CDBG Loan

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a resolution authorizing the City Manager to sign a Subordination Agreement with Community Youth Services for Subordination of a CDBG Loan.

Report

Issue:

Whether to authorize the City Manager to sign a subordination agreement with Community Youth Services for subordination of a CDBG loan.

Staff Contact:

Anastasia Everett, CDBG Program Specialist, 360.233.6971

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

In 2007, the City issued Community Youth Services (CYS) a deferred payment loan (DPL) of \$50,000 for their property at 711 State Ave NE for rehabilitation of the property. This loan was a 0% interest, payment deferred until sale or transfer of title loan.

Currently, CYS is seeking a line of credit from Timberland Regional Bank to acquire a new property. Timberland Regional Bank has requested that the City subordinate our \$50,000 loan to second position behind the proposed line of credit from Timberland.

CYS is a critical organization that provides youth at-risk and their families with resources and services and the City is dedicated to supporting their work.

Because the loan is not meant to be paid back until 2050, Olympia is proposing a Resolution to subordinate our position so that CYS can secure this additional funding and acquire the new property, expanding their services to the community.

Neighborhood/Community Interests (if known):

CYS provides critical services to youth at-risk and their families.

Options:

1. Approve the Resolution.
2. Do not approve the Resolution.
3. Consider the Resolution at another time.

Financial Impact:

A \$50,000 CDBG loan granted to Community Youth Services will be subordinated to the second position to secure a \$500,000 line of credit for acquiring a new building.

Attachments:

Resolution
Agreement

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON,
AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTS NECESSARY TO
SUBORDINATE A CITY OF OLYMPIA COMMUNITY DEVELOPMENT BLOCK GRANT LOAN
UPON 711 NE STATE STREET (LOAN NO. DPL #278)**

WHEREAS, Community Youth Services (CYS), a Washington non-profit corporation, has been established in Olympia for over 45 years, providing an array of services to at-risk youth and their families; and

WHEREAS, the City of Olympia (City) currently has a Community Development Block Grant (CDBG) loan in the amount of Fifty Thousand Dollars and No/Cents (\$50,000.00) upon property owned by CYS located at 711 NE State Street, Olympia, WA, Thurston County Assessor's Parcel No. 78201200100, CDBG Loan No. DPL #278; and

WHEREAS, CYS is in the process of acquiring new property and their lender is requesting subordination of the City's loan to Timberland Bank, which is issuing CYS a \$500,000 line of credit for an upcoming CYS project on the new property; and

WHEREAS, the City's subordinated position as a lender will be second, behind Timberland Bank; and

WHEREAS, the Olympia City Council has determined it to be in the best interests of the City of Olympia and its residents to provide for its most vulnerable populations, including at-risk youth and their families, by agreeing to CYS's request to subordinate the City's CDBG loan to Timberland Bank;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. The Olympia City Council hereby approves the form of Subordination Agreement between the City of Olympia and Community Youth Services and the terms and conditions contained therein.
2. The City Manager is authorized and directed to execute on behalf of the City of Olympia the Subordination Agreement, and any other documents necessary to execute said Agreement, and to make any amendments or minor modifications as may be required and are consistent with the intent of the Agreement, or to correct any scrivener's errors.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

WHEN RECORDED RETURN TO

Name TIMBERLAND BANK

Address 624 SIMPSON AVENUE

City, State, Zip HOQUIAM, WA. 98550

Subordination Agreement

NOTICE: THIS SUBORDINATION AGREEMENT RESULTS IN YOUR SECURITY INTEREST IN THE PROPERTY BECOMING SUBJECT TO AND OF LOWER PRIORITY THAN THE LIEN OF SOME OTHER OR LATER SECURITY INSTRUMENT.

Reference #(if applicable): 3371697
Grantor(s): Community Youth Services, a Washington non-profit corporation
Grantee(s): City of Olympia, a municipal corporation
Legal Description (abbreviated): SWANS ADDITION TO OLYMPIA L 1-2-3 B 12
(Full legal on page 2)
Assessor's Tax Parcel ID#: 7820-12-00100

The undersigned subordinator and owner does hereby agree as follows:

1. City of Olympia referred to herein as "subordinator," is the owner and holder of a mortgage dated August 10, 2001 which is recorded in volume N/A of Mortgages, page N/A, under auditor's file No. 3371697, records of Thurston County.
2. TIMBERLAND BANK referred to herein as "lender," is the owner and holder of a mortgage dated April 28, 2022, executed by Community Youth Services, a Washington Non-Profit (which is recorded in volume N/A of Mortgages, page N/A, under auditor's file No. _____, records of _____ County) (which is to be recorded concurrently herewith).
3. Community Youth Services, a Washington Non-Profit, referred to herein as "owner", is the owner of all the real property described in the mortgage identified above in Paragraph 2.
4. In consideration of benefits to "subordinator" from "owner", receipt and sufficiency of which is hereby acknowledged, and to induce "lender" to advance funds under its mortgage and all agreements in connection therewith, the "subordinator" does hereby unconditionally subordinate the lien of his mortgage identified in Paragraph 1 above to the lien of "lender's" mortgage, identified in Paragraph 2 above, and all advances or charges made or accruing there under, including any extension or renewal thereof.
5. "Subordinator" acknowledges that, prior to the execution hereof, he has had the opportunity to examine the terms of "lender's" mortgage, note and agreements relating thereto, consents to and approves same, and recognizes that "lender" has no obligation to "subordinator" to advance any funds under its mortgage or see to the application of "lender's" mortgage funds, and any application or use of such funds for purposes other than those provided for in such mortgage, note or agreements shall not defeat the subordination herein made in whole or in part.
6. It is understood by the parties hereto that "lender" would not make the loan secured by the mortgage in Paragraph 2 without this agreement.
7. This agreement shall be the whole and only agreement between the parties hereto with regard to the subordination of the lien or charge of the mortgage first above mentioned to the lien or charge of the mortgage in favor of "lender" above referred to and shall supercede and cancel any prior agreements as to such, or any, subordination including, but not limited to, those provisions, if any, contained in the mortgage first above mentioned, which provide for the subordination of the lien or charge thereof to a mortgage or mortgages to be thereafter executed.
8. The heirs, administrators, assigns and successors in interest of the "subordinator" shall be bound by this agreement. Where the word "mortgage" appears herein it shall be considered as "deed of trust", and gender and number of pronouns considered to conform to undersigned

LEGAL DESCRIPTION:

LOTS 1, 2 AND 3 IN BLOCK 12 OF SWAN ADDITION TO OLYMPIA, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 37.

NOTICE: THIS SUBORDINATION AGREEMENT CONTAINS A PROVISION WHICH ALLOWS THE PERSON OBLIGATED ON YOUR REAL PROPERTY SECURITY TO OBTAIN A LOAN A PORTION OF WHICH MAY BE EXPENDED FOR OTHER PURPOSES THAN IMPROVEMENT OF THE LAND. IT IS RECOMMENDED THAT, PRIOR TO THE EXECUTION OF THIS SUBORDINATION AGREEMENT, THE PARTIES CONSULT WITH THEIR ATTORNEYS WITH RESPECT THERETO.

CITY OF OLYMPIA

Steven J. Burney, City Manager

Date

Approved as to form:

Mark Barber
Mark Barber, City Attorney

05/10/2022
Date


STATE OF WASHINGTON)
) ss.
COUNTY OF THURSTON)

On the _____ day of _____ 2022, before me, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared STEVEN J. BURNEY, to me known to be the CITY MANAGER of the City of Olympia, a municipal corporation, who executed the foregoing instrument and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned and on oath states that he is authorized to execute the said instrument.

WITNESS my hand and official seal the day and year first above written.

Signature

Print Name
NOTARY PUBLIC in and for the State of _____
Residing at _____
My appointment expires: _____



Derek Harris, Chief Executive Officer

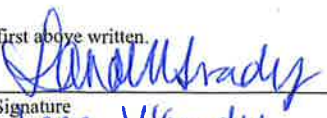
5/19/2022
Date

STATE OF WASHINGTON)
) ss.
COUNTY OF THURSTON)

On the 19th day of May 2022, before me, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared DEREK HARRIS, to me known to be the CHIEF EXECUTIVE OFFICER of Community Youth Services, a Washington non-profit corporation, who executed the foregoing instrument and acknowledged the said instrument to be the free and voluntary act and deed of said non-profit corporation for the uses and purposes therein mentioned and on oath states that he is authorized to execute the said instrument.

WITNESS my hand and official seal the day and year first above written.





Signature
Lana McGrady

Print Name
NOTARY PUBLIC in and for the State of _____
Residing at Olympia
My appointment expires: 1-16-2026



City Council

Approval of a Bid Award for the Yauger Park Field Renovations Project

Agenda Date: 6/14/2022
Agenda Item Number: 4.C
File Number: 22-0578

Type: contract **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Bid Award for the Yauger Park Field Renovations Project

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to award the construction contract to Active Construction, Inc. in the amount of \$1,153,153 and authorize the City Manager to execute the contract.

Report

Issue:

Whether to approve awarding the construction contract for the Yauger Park Field Renovations project to Active Construction, Inc.

Staff Contact:

Jake Lund, Senior Engineer, Parks, Arts, & Recreation, 360.753.8152

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

The ballfields at Yauger Park have been in service since the early 1980s. During their 40-year lifespan, few improvements have been made to update the primary recreation feature at this West Olympia community park. The existing backstops are original, and the fields, dugouts, and spectator areas are not compliant with the Americans with Disabilities Act (ADA) for accessibility.

The proposed Yauger Park Field Renovations project will address replacement of the backstop structures, dugouts, and associated hardscape as identified in the Capital Facilities Plan. These asset deficiencies were identified through the Department's Capital Asset Management Program. Ballfields make up the largest maintenance need in the system with just over \$3M in deferred maintenance, out of a total \$7.2M systemwide.

The project was originally scheduled to be completed in 2021. Schedule delays with consultants and the equipment vendor during the pandemic pushed the project to 2022. The City placed a purchase order for the backstops and dugouts from Beacon Athletics in 2021 to hold pricing. The construction contract will include the installation of the netted backstop systems, new fencing, concrete retaining walls and pole foundations, steel dugout construction, and concrete ADA compliant ramps and spectator areas.

The City received 2 bids on May 25, 2022. Active Construction, Inc. was the lowest responsible bidder with a base bid of \$1,153,153. The original engineer's estimate of construction cost was \$589,546. No additive bid items will be awarded with this contract. Staff has reviewed the bids received and gathered further information from the contractor. Staff determined that the low bid is sound, and the published engineer's estimate of cost had not been updated to account for rising costs associated with construction materials, fuel, and demand for qualified contractors.

Neighborhood/Community Interests (if known):

The ballfields at Yauger Park receive intense use between March and October each year. User groups include youth baseball and fastpitch leagues, regional adult softball tournaments, City recreation leagues, and Capital High School fastpitch softball uses the park as their home field. The user groups have expressed concern over the years with the lack of field renovations consistent with the amount of use and age of the facility. The 40-year-old backstops also fail to provide adequate safety for spectator areas from foul balls, a common source of injuries at the park. The fields and dugouts are currently inaccessible for those with disability and fail to meet basic ADA standards for public sports facilities.

Options:

1. Award the construction contract to Active Construction, Inc. in the amount of \$1,153,153 and authorize the City Manager to execute the contract. The project proceeds as planned with an August 2022 construction start.
2. Do not award the contract, reject all bids, and request that staff rebid the project. Delaying the project could result in higher bids and will require additional staff time to modify and rebid the project. Rebidding the project would also prohibit the project from proceeding this year due to seasonal stormwater at the park during the winter. At earliest, the project is constructed in August 2023 with almost assured increase in material and total project cost.

Financial Impact:

This project is identified in the Capital Facilities Plan. Funding for the project comes from Olympia Metropolitan Park District (OMPD) funds. Specifically, OMPD funds that have been earmarked for the Department's Capital Asset Management Program addressing deferred maintenance backlog and previously identified deficiencies in the ADA transition plan.

The low bid of \$1,153,153 is 95% above the original engineer's estimate.

Overall project costs:

Total Low Bid:	\$ 1,153,153
Contingency to Award (10%):	\$ 115,315
Consultants, Design, Construction Admin.	\$ 149,910

Type: contract **Version:** 1 **Status:** Consent Calendar

Permit fees (City)	\$ 5,000
Backstop and Dugout Equipment Purchase	\$ 225,000
1% for the Arts	\$ 11,532
Total Estimated Project Cost:	\$ 1,659,910

Available Project Funding:	\$1,659,910
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Attachments:
Summary of Bids



BID TABULATIONS

Project Name: **Yauger Park Field Renovations**
 Project No. : **2017HM**
 Bid Opening Date: **5/25/2022**

**BASE BID
 OPINION OF PROBABLE
 CONSTRUCTION COSTS**

**BID #1
 Active Construction Inc.**

**BID #2
 Northwest Cascade Inc.**

Item Number	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Base Bid									
1	Project Scope	LS	1	\$ 288,690.00	\$ 288,690	\$ 582,820.38	\$ 582,820	\$ 522,925.00	\$ 522,925
2	Structural Concrete	CY	235	\$ 320.00	\$ 75,200	\$ 1,350.00	\$ 317,250	\$ 2,750.00	\$ 646,250
3	Flatwork Concrete	SY	1400	\$ 125.00	\$ 175,000	\$ 110.00	\$ 154,000	\$ 221.00	\$ 309,400
	Sub Total				\$ 538,890.00		\$ 1,054,070.38		\$ 1,478,575.00
	WSST 9.4%				\$ 50,655.66		\$ 99,082.62		\$ 138,986.05
	Total				\$ 589,545.66		\$ 1,153,153.00		\$ 1,617,561.05
Additive Bid #1 - Skate Court Asphalt Repair									
4	Skate Court Asphalt Repair Scope	LS	1	\$ 19,710.00	\$ 19,710	\$ 4,950.00	\$ 4,950.00	\$ 14,500.00	\$ 14,500.00
5	Crushed Surface Base Course (CSBC)	TON	40	\$ 50.00	\$ 2,000	\$ 60.00	\$ 2,400.00	\$ 70.00	\$ 2,800.00
6	Crushed Surface Top Course (CSTC)	TON	20	\$ 55.00	\$ 1,100	\$ 88.00	\$ 1,760.00	\$ 70.00	\$ 1,400.00
7	Hot Mix Asphalt	TON	24	\$ 200.00	\$ 4,800.00	\$ 587.00	\$ 14,088.00	\$ 420.00	\$ 10,080.00
	Sub Total				\$ 27,610.00		\$ 23,198.00		\$ 28,780.00
	WSST 9.4%				\$ 2,595.34		\$ 2,180.61		\$ 2,705.32
	Total				\$ 30,205.34		\$ 25,378.61		\$ 31,485.32
Additive Bid #2 - Asphalt Pathway Paving									
8	Asphalt Pathway Paving Scope	LS	1	\$ 30,142.00	\$ 30,142.00	\$ 3,350.00	\$ 3,350.00	\$ 20,750.00	\$ 20,750.00
9	Crushed Surface Base Course (CSBC)	TON	112	\$ 50.00	\$ 5,600.00	\$ 63.00	\$ 7,056.00	\$ 70.00	\$ 7,840.00
10	Crushed Surface Top Course (CSTC)	TON	224	\$ 55.00	\$ 12,320.00	\$ 73.00	\$ 16,352.00	\$ 70.00	\$ 15,680.00
11	Hot Mix Asphalt	TON	125	\$ 200.00	\$ 25,000.00	\$ 325.00	\$ 40,625.00	\$ 360.00	\$ 45,000.00
	Sub Total				\$ 73,062.00		\$ 67,383.00		\$ 89,270.00
	WSST 9.4%				\$ 6,867.83		\$ 6,334.00		\$ 8,391.38
	Total				\$ 79,929.83		\$ 73,717.00		\$ 97,661.38
Additive Bid #3 - Field 4 Irrigation Construction									
12	Field 4 Irrigation Construction	LS	1	\$ 40,000.00	\$ 40,000	\$ 98,000.00	\$ 98,000	\$ 75,420.00	\$ 75,420.00
	Sub Total				\$ 40,000		\$ 98,000		\$ 75,420.00
	WSST 9.4%				\$ 3,760		\$ 9,212		\$ 7,089.48
	Total				\$ 43,760.00		\$ 107,212.00		\$ 82,509.48

These bid results are for Contractors information only. These results will undergo further review by the City of Olympia in determination of award to the lowest responsive and responsible bidder.



City Council

Approval of an Ordinance Amending Olympia Municipal Code Chapter 13.16 (Storm and Surface Water Management) Establishing a New Source Control Program for Existing Development

Agenda Date: 6/14/2022
Agenda Item Number: 4.D
File Number: 22-0579

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance Amending Olympia Municipal Code Chapter 13.16 (Storm and Surface Water Management) Establishing a New Source Control Program for Existing Development

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve on first reading, and forward to second reading, an Ordinance amending Olympia Municipal Code Chapter 13.16 (Storm and Surface Water Management).

Report

Issue:

Whether to approve to approve on first reading, and forward to second reading, an Ordinance amending Olympia Municipal Code Chapter 13.16 (Storm and Surface Water Management).

Staff Contacts:

Jeremy Graham, Associate Planner, Public Works/Water Resources, 360.753.8097

Jesse Barham, Environmental Services Supervisor, Public Works/Water Resources, 360.753.8164

Presenter:

None - Consent Calendar Item.

Background and Analysis:

Effectively managing stormwater pollution impacts from existing development and compliance with the City of Olympia's 2019-2024 Phase II Municipal Stormwater Permit requires an update to the municipal code.

The proposed Ordinance update requires the application of operational source control best

management practices (BMPs) for pollutant-generating sources associated with existing land uses and activities. Proper implementation of source control BMPs on both public and private property will help reduce pollutants from entering local waterways and Puget Sound. BMPs examples include covering material stockpiles, cleaning work areas frequently, and preventing pollutants from encountering rainwater or runoff. Also included are edits to ensure code consistency with other sections and to protect water quality.

Neighborhood/Community Interests (if known):

Protecting local waterways from pollution is important to many community members and neighborhoods.

Options:

1. Approve an Ordinance on first reading, amending Olympia Municipal Code Chapter 13.16 (Storm and Surface Water Management), and forward to second reading. This will ensure compliance with the City's stormwater permit.
2. Approve the Ordinance, with specific modifications. Modifications may put permit compliance at risk depending on details altered.
3. Do not adopt the code amendments. Selecting this option creates a compliance violation of the City of Olympia's Phase II Municipal Stormwater Permit.

Financial Impact:

Indirect costs associated with implementation of a source control inspection program may result in the need for an additional 0.5 FTE and equipment in the future.

Attachment:

Ordinance

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING OLYMPIA MUNICIPAL CODE CHAPTER 13.16 RELATING TO STORM AND SURFACE WATER MANAGEMENT

WHEREAS, the City of Olympia owns and operates a municipal separate storm sewer system (MS4); and

WHEREAS, pursuant to its National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater Permit, the City of Olympia is required to develop a Source Control Program for Existing Development to effectively prohibit and prevent non-stormwater, illicit discharges into the City's MS4; and

WHEREAS, in order to satisfactorily complete this requirement, an ordinance allowing inspection, operational, and structural source control Best Management Practices (BMPs), and escalating enforcement elements is to be adopted and made effective by August 1, 2022; and

WHEREAS, City staff have drafted proposed amendments to Olympia Municipal Code (OMC) Chapter 13.16 – Storm and Surface Water Management in order to meet the requirements of the NPDES Municipal Stormwater Permit (the Proposed Amendments); and

WHEREAS, this Ordinance is consistent with the City of Olympia Comprehensive Plan policy to require prevention and treatment practices for businesses and land uses that have the potential to contaminate stormwater; and

WHEREAS, this Ordinance is consistent with the City of Olympia Comprehensive Plan policy to improve programs and management strategies designed to prevent and reduce contamination of runoff and other sources of stormwater; and

WHEREAS, this Ordinance is consistent with the City of Olympia Comprehensive Plan policy to inspect private and public stormwater systems to identify required maintenance and repairs; and

WHEREAS, this Ordinance meets the goals and requirements of the Growth Management Act; and

WHEREAS, the City Council is concerned about protecting the water quality of local surface waters, Puget Sound, freshwater ecosystems, and marine life, such as Orca, salmon, and shellfish; and

WHEREAS, the City Council hereby approves the Proposed Amendments as required by the City's NPDES Municipal Stormwater Permit;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 13.16. Olympia Municipal Code Chapter 13.16 is hereby amended to read as follows:

Chapter 13.16

STORM AND SURFACE WATER MANAGEMENT

13.16.000 Chapter Contents

Sections:

- 13.16.005 Purpose.
- 13.16.007 Stormwater Management Program.
- 13.16.010 Definitions.
- 13.16.015 Water quality standards.
- 13.16.017 Drainage Design and Erosion Control Manual – Adopted.
- 13.16.018 Drainage Design and Erosion Control Manual – Provisions to prevail in event of conflict.
- 13.16.020 Permit required.
- 13.16.030 Prohibited uses of the storm drainage system.
- 13.16.040 Discharge or connection to the storm drainage system.
- 13.16.045 Pollution prevention requirements.
- 13.16.050 Storm drainage service charges.
- 13.16.060 Provision of abutting storm drainage system facilities.
- 13.16.070 Payment for connection to the MS4.
- 13.16.080 Stormwater general facilities charges.
- 13.16.090 Reduction in storm drainage service charge for impervious surface, flow control, stormwater treatment or low impact development.
- 13.16.120 Billing date.
- 13.16.130 Adjustment of charges and appeals.
- 13.16.140 Lien for delinquent charges.
- 13.16.150 Right of entry for inspection, code enforcement, and repair.
- 13.16.160 Authority to maintain, operate, regulate and control the utility.
- 13.16.170 Stormwater facility maintenance.
- 13.16.175 Conflicts.
- 13.16.180 Enforcement – Civil and Criminal Penalties – Public Nuisance.

13.16.005 Purpose

Stormwater runoff poses a potential hazard to the health, safety, and welfare of the residents of Olympia, their property, and the environment. The purpose of the City of Olympia’s Storm and Surface Water Utility is to protect public and environmental health by collecting stormwater runoff and either infiltrating or conveying it to streams, rivers, and Puget Sound with the aim of reducing the frequency and severity of flooding; ~~improving water quality, and protecting, enhancing, and restoring~~ and to protect, enhance, and restore aquatic habitat and water quality. The Storm and Surface Water Utility operates a municipal separate storm sewer system (MS4) that is regulated under the federal Clean Water Act, 33 U.S.C. §1251 et seq. and the state Water Pollution Control Act, ~~RCW chapter 90.48 RCW.~~ As required by those laws, the ~~city~~City holds coverage under the Western Washington Phase II Municipal Stormwater Permit (MS4 Permit). The Storm and Surface Water Utility also conducts ~~a number of several~~ programs and activities required by the MS4 Permit, including a Stormwater Management Program. The purpose of this chapter is to regulate and control stormwater runoff; prevent pollution from entering the MS4, local surface waters, and Puget Sound; and to ensure compliance with the MS4 Permit, including the Stormwater Management Program. Storm drainage service charges are assessed to fund the work of the Utility, including the operation, maintenance, and improvement of the MS4, and the Stormwater Management Program.

13.16.007 Stormwater Management Program

The Director of Public Works, or the Director of Public Works’ designee, is authorized and directed to prepare a Stormwater Management Program Plan, in accordance with the MS4 Permit. The Stormwater Management Program Plan provides a set of actions and activities designed to reduce the discharge of

pollutants from the MS4 to the maximum extent practicable, and comprising the components required by the MS4 Permit, and any additional actions necessary to meet the requirements of applicable Total Maximum Daily Load requirements. A copy of the Stormwater Management Program Plan shall ~~must~~ be kept on file in the offices of the City Clerk and the Public Works Department and made available on the City's website.

13.16.010 Definitions

The following words, when used ~~herein in this chapter and in OMC 4.24.010 B,~~ shall have the following meanings, unless the context clearly indicates otherwise:

A. "Best management practice" or "BMP" means a schedule of activities, prohibition of practices, maintenance procedure, managerial practice, or structural features that when used singly or in combination prevents or reduces the release of pollutants and other adverse impacts to waters of Washington State.

B. "Billing unit" means the same as "equivalent residential unit", ~~two thousand eight hundred eighty-two~~ 2,882 feet of impervious surface development on a parcel.

~~C. "Combined sewer" means a system that collects sanitary sewage and stormwater in a single sewer system.~~

~~D.~~ "Conveyance" means any catch basin, pipe, culvert, curb, gutter, ditch, swale, human-made channel, storm drain, or road that conveys or collects stormwater.

~~E.~~ "Developed" means, with respect to a parcel, any parcel ~~which that~~ has been altered from a natural state with or without a permit from the ~~city~~ City. This includes clearing, grading, or filling, whether or not that work accompanies excavation and construction.

~~F. "Drainage Design and Erosion Control Manual," or "the Manual" means the document adopted in Section OMC 13.16.017.~~

~~G.~~ "Duplex parcel" means a parcel which has been developed and constructed for the purpose of providing habitat for two-family dwelling units on a single property parcel and has been and continues to be used solely for that purpose.

~~H.~~ "Flow control" means a facility designed to mitigate the impacts of increased stormwater runoff flow rates generated by development. Flow control facilities are best management practices specified in ~~Volume III of the~~ Drainage Design and Erosion Control Manual that are engineered to meet the flow control standards of Core Requirement #7 specified in ~~Volume I of the~~ Drainage Design and Erosion Control Manual.

~~I.~~ "Flow control exempt" means a nonresidential parcel that is exempt from the flow control standards of Core Requirement #7 in ~~Volume I of the~~ Drainage Design and Erosion Control Manual.

~~J.~~ "Illicit connection" means any human-made conveyance that is connected to a municipal separate storm sewer without a permit, excluding roof drains and other similar type connections. Examples include ~~but are not limited to~~ sanitary sewer connections, floor drains, channels, pipelines, conduits, inlets, or outlets that are connected directly to the municipal separate storm sewer system.

~~K.~~ "Illicit discharge" means any direct or indirect non-stormwater discharge to the storm drainage system, except as expressly allowed by this chapter.

~~L.~~ "Impervious surface" means a non-vegetated surface area which (1) either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development, or (2) causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under

natural conditions prior to development. Common impervious surfaces include, ~~but are not limited to,~~ roof tops, walkways, patios, driveways, parking lots or storage areas, concrete or asphalt paving, gravel roads and parking areas, packed earthen materials, and oiled, macadam, or other surfaces which similarly impede the natural infiltration of stormwater.

MK. "Low impact development" means one or more best management practices or facilities that are specified in ~~Volumes III and V of the~~ Drainage Design and Erosion Control Manual that are engineered to meet the low impact development standards of Core Requirement #5 specified in ~~Volume I of the~~ Drainage Design and Erosion Control Manual.

NL. "Municipal separate storm sewer system" or "MS4" means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains, and including a system that collects sanitary sewage and stormwater in a single, combined sewer system):

- a. Owned or operated by the City; and
- b. Designed or used for collecting or conveying stormwater.

The municipal separate storm sewer system does not include combined sewers or a publicly owned treatment works used in treatment of municipal sewage or industrial wastes of a liquid nature.

OM. "MS4 Permit" means the National Pollutant Discharge Elimination System and State Waste Discharge General Permit, commonly known as the Western Washington Phase II Municipal Stormwater Permit, issued by the Department of Ecology and periodically re-issued.

PN. "Nonresidential parcel" means a parcel which has been developed for any purpose other than a single-family dwelling unit or duplex and includes, among others, all multifamily apartments and condominiums with three or more units and all property owned by governmental and nonprofit entities.

QO. "Non-stormwater discharge" means any discharge to the storm drainage system that is not composed entirely of stormwater.

RP. "Owner" has the meaning given in OMC ~~1.04.010.K~~ 1.04.010(K) In addition, for purposes of this chapter, "owner" includes a person that controls a parcel on behalf of a parcel's owner.

SQ. "Parcel" means any area of land within the City of Olympia which is deemed a distinct property as identified by the county assessor, whether or not the parcel is considered taxable.

TR. "Single-family residential parcel" means a parcel ~~which that~~ has been developed and constructed for the purpose of providing a habitat for a single-family dwelling unit with or without an accessory dwelling unit, and has and continues to be used solely for that purpose.

US. "Source control" means preventing pollutants from contacting and entering stormwater runoff.

VT. "Source control BMP" means structures or operations that are intended to prevent pollutants from coming into contact with stormwater through physical separation of areas or careful management of activities that are sources of pollutants. Source control BMPs are separated into two types. Structural source control BMPs are physical, structural, or mechanical devices or facilities that are intended to prevent pollutants from entering stormwater. See the Drainage Design and Erosion Control Manual for details.

U. "Storm drainage system" means all manmade and natural systems that are used for the collection, conveyance, and disposal of stormwater. The storm drainage system may include lands outside of the ~~city~~ City, but such lands will only be subject to this code when they are annexed to the ~~city~~ City or by interlocal agreement with the governmental entity in which the property is located. The storm drainage

system includes the MS4; all stormwater facilities; appurtenances; wetlands; streams, whether intermittent or perennial; ponds; lakes; creeks; rivers; tidelands; or outfalls subject to stormwater runoff from the land area of the ~~city~~City or from property covered by an interlocal agreement.

V. "Stormwater" means that portion of precipitation, including snowmelt, that does not naturally percolate into the ground or evaporate, but flows via overland flow, interflow, pipes, or other conveyance into a receiving water or storm drainage system.

W. "Stormwater facility" means one or more constructed or natural features, other than the MS4, that collect, convey, channel, hold, inhibit, retain, detain, infiltrate, divert, treat, or filter stormwater. Stormwater facilities include, but are not limited to, conveyances, detention ponds, retention ponds, constructed wetlands, infiltration devices, catch basins, oil/water separators, and biofiltration swales.

X. "Stormwater treatment" means one or more best management practices or facilities that are specified in ~~Volume V of the Drainage Design and Erosion Control Manual~~ to remove pollutants from stormwater and engineered to meet the treatment standards in Core Requirement #6 specified in ~~Volume I of the Drainage Design and Erosion Control Manual~~.

Y. "Undeveloped parcel" means any parcel ~~which that~~ has not been altered from its natural state by logging, clearing, or grading since 1996, or by filling, excavation, or construction at any time.

Z. "Utility" means the City of Olympia's storm and surface water utility, which operates and maintains storm or surface water conveyances and facilities or outfalls for such waters and the rights and interests in other properties relating to the system.

13.16.015 Water quality standards

The City of Olympia hereby adopts by reference the water quality standards established under the authority of chapter 90.48 RCW and contained within chapter 173-201A WAC as written as of the effective date of this ordinance or thereafter amended.

13.16.017 Drainage Design and Erosion Control Manual – Adopted

~~A certain document entitled The City of Olympia Drainage Design and Erosion Control Manual for Olympia, 2016 Edition ("the Manual"), as amended and updated, is adopted by reference as though fully set forth herein in this chapter. One copy of the Manual is to~~ must be placed and held in the office of the ~~director of administrative services for the city~~ City Clerk and be available to the public.

13.16.018 Drainage Design and Erosion Control Manual – Provisions to prevail in event of conflict

The provisions of the Drainage Design and Erosion Manual adopted in ~~Section OMC 13.16.017~~ shall control and prevail over any provisions of current ordinances, development standards, and/or policies insofar as a conflict may occur.

13.16.020 Permit required

Before stormwater may be discharged to any part of the storm drainage system, the owner of the parcel on which the stormwater is generated shall apply to the ~~city department of community planning and development~~ Community Planning and Development Department for an engineering permit. The issuance of and terms and conditions to be attached to said permit shall ~~be~~ is governed by the Manual.

13.16.030 Prohibited uses of the storm drainage system

No one may discharge or cause to be discharged any materials of any kind into the MS4, except stormwater, clean groundwater, and clean city potable water with chlorine concentrations less than 0.1 ppm.

This prohibition does not include:

1. Water from emergency ~~fire-fighting~~ firefighting activities.
2. Non-stormwater discharges covered by a National Pollutant Discharge Elimination System (NPDES) permit, provided the discharger is in full compliance with all requirements of the permit.
3. Air conditioning condensation.
4. Irrigation water from agricultural sources that is commingled with urban stormwater.
5. Springs.
6. Uncontaminated water from crawl space and basement pumps.
7. Discharges from lawn watering and other irrigation runoff, unless the discharges or other runoff are of water from the ~~city~~City's water supply system that has been wasted in violation of OMC 13.04.080.
8. Dechlorinated swimming pool, spa, and hot tub discharges. The discharges must be dechlorinated to a total residual chlorine concentration of 0.1 ppm or less, pH-adjusted and reoxygenized if necessary, volumetrically and velocity controlled to prevent resuspension of sediments in the MS4. Discharges ~~shall~~must be thermally controlled to prevent an increase in temperature of the receiving water. Swimming pool cleaning wastewater and filter backwash ~~shall~~may not be discharged to the MS4.
9. Uncontaminated pumped groundwater.
10. Street and sidewalk wash water when the surfaces are swept prior to washing, detergents are not used, and water use is minimized.
11. External building wash water when detergents are not used and water use is minimized.
12. Water used to control dust when water use is minimized.
13. Other non-stormwater discharges that are in compliance with the requirements of a pollution prevention plan that addresses control of such discharges and is approved by the Director.

13.16.040 Discharge or connection to the storm drainage system

A. All stormwater facilities that discharge to the storm drainage system ~~shall~~must be inspected by the ~~department of public works~~Public Works Department prior to final approval or occupancy to ensure proper installation of such stormwater facilities.

B. The construction, use, maintenance, or continued existence of illicit connections to the MS4, is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection. A person is in violation of this chapter when that person connects a line conveying sewage to the MS4, or allows such a connection to continue.

C. If, after notice and opportunity to cure as provided in OMC 4.44.030, the owner does not abate the illicit connection(s) as directed by the ~~city~~City, the ~~city~~City ~~shall have the authority to~~may abate such connection(s) and bill the owner for all reasonable costs. Any delinquent payments ~~shall~~constitute a lien on the parcel.

D. If the discharge is occurring from a vehicle, trailer, or other mobile equipment or a vehicle, trailer, or other mobile equipment is blocking access to any public facility for testing and cleanup of a discharge, the vehicle or equipment is subject to being tagged by Parking or Code Enforcement staff and a warning issued to the owner, agent, lessee, or other person occupying or having charge or control of the

equipment or vehicle requiring access to said public facility that may be blocked immediately. Failure to do so may result in removal by the City at the owner's expense and will be a violation per OMC 13.16.180 and subject to OMC 10.16.030.

13.16.045 Pollution prevention requirements

A. Any person, business, or entity storing or using materials containing contaminants in any manner that may result in a prohibited discharge shall implement the source control BMPs described in the Drainage Design and Erosion Control Manual.

B. Any person operating a facility or performing an activity described in the Drainage Design and Erosion Control Manual shall implement the source control BMPs described therein for the facility or activity.

C. Full implementation of all stormwater BMPs required by an NPDES industrial stormwater permit or State Waste Discharge Permit constitutes compliance with this section.

D. Full implementation of the source control BMPs described in subsections A through C of this section constitutes the minimum required actions an owner, occupant, or operator of real property must take toward preventing prohibited discharges from the real property. Full implementation of the BMPs required by this section does not exempt a person from also complying with any other requirement of this chapter.

E. Technical assistance and education may be provided by stormwater staff.

F. If an illicit discharge occurs through failure to implement effective BMPs, the City may take enforcement action as described in OMC 13.16.180.

13.16.050 Storm drainage service charges

A. A storm drainage service charge is imposed on every parcel, including vacant parcels, within the ~~city~~City and the owner(s) thereof, except for the following:

1. Undeveloped parcels.
2. City streets, roads, alleys, and rights-of-way. All such streets, roads, alleys, and rights-of-way collect and convey stormwater to the storm drainage system, the value of which is equal to the storm drainage service charge that would otherwise be imposed.
3. State of Washington highways, so long as the State of Washington maintains, constructs, and improves all conveyances associated with such highways in conformance with all ~~city~~City standards, including standards ~~hereafter~~established after the effective date of this ordinance, at no cost to the ~~city~~City.
4. Other streets (excluding driveways and parking areas) not dedicated to the ~~city~~City, but established with a separate right-of-way tract, so long as the owner(s) constructs, maintains, and improves all conveyances and stormwater facilities associated with such streets (except for the streets themselves) in conformance with all ~~city~~City standards in effect as of 2017, or later, at no cost to the ~~city~~City.

B. The storm drainage service charges are set forth in the schedule in OMC ~~Section 4.24.010~~.

13.16.060 Provision of abutting storm drainage system facilities

Whenever a parcel is developed, the applicable development permit ~~shall~~must require the owner(s) to construct that portion of the MS4 abutting said parcel in accordance with the ~~city's~~City's comprehensive

plan and applicable development policies and standards for stormwater. Provided that the ~~department of public works~~Public Works Department shall establish policies and procedures for applying local improvement districts, latecomers agreements, and city~~City~~ participation.

13.16.070 Payment for connection to the MS4

The owner(s) of a parcel shall pay all costs of connecting to the MS4. This obligation ~~shall be~~is in addition to any permit fee or other storm drainage service charges assessed pursuant to this chapter.

13.16.080 Stormwater general facilities charges

A. In recognition of the city~~City~~'s investment in the MS4, each applicant for a development permit who will discharge into the MS4 shall pay a MS4 general facilities charge ("MS4 GFC") in an amount as set forth in Title 4 of this code at the time of issuance of a building or engineering permit.

B. In recognition of the city~~City~~'s investment in stormwater water quality treatment, each applicant for a development permit who will connect to city~~City~~ streets shall pay a water quality general facilities charge ("Water Quality GFC") in an amount as set forth in Title 4 of this code at the time of issuance of a building or engineering permit.

C. All monies collected from the MS4 GFC ~~will~~must be deposited in an account to be used for the capital improvements program of this utility.

13.16.090 Reduction in storm drainage service charge for impervious surface, flow control, stormwater treatment or low impact development.

A. Nonresidential Parcels. An owner may submit to the ~~department of public works~~Public Works Department an application for reduction in the storm drainage service charge that includes proof of the quantity of impervious surface or proof that a stormwater facility approved by the city~~City~~ is providing flow control or stormwater treatment consistent with the definition provided in ~~Section 13.16.010.H or Section 13.16.010.X~~OMC 13.16.010(H) or OMC 13.16.010(X) or fully utilizes low impact development consistent with the definition provided in Section 13.16.010.M OMC 13.16.010(M)) or is located in a flow control exempt area as defined in OMC 13.16.010(I) ("Application"). The owner ~~must, prior to approval of a reduction, execute an approved agreement to maintain the stormwater facility prior to approval of a reduction.~~ After reviewing an Application~~application~~ and inspecting the stormwater facility, if deemed appropriate, the ~~director~~Director may approve a reduction in the storm drainage service charge for the parcel or parcels receiving flow control or stormwater treatment, ~~or fully using low impact development as provided in Section OMC 4.24.010(4), or located in a flow control exempt area as provided in OMC 4.24.010(4) of this code.~~ That reduction will be accomplished by reducing the rate category of the affected parcel as appropriate and calculating storm drainage service charges accordingly.

B. If the city~~City~~ approves a reduction in the storm drainage service charge for a parcel or parcels and later determines that the stormwater facility for such parcel or parcels is not providing flow control or stormwater treatment or is not fully using low impact development, the city~~City~~ may reduce or revoke the reduction.

13.16.120 Billing date

The monthly or bimonthly billing date for the storm drainage service charges ~~shall~~must coincide with the billing date for the other city~~City~~ utilities, except that the owner(s) of parcels that do not receive services from other city~~City~~ utilities ~~shall~~must be billed on the date established by the ~~director of administrative services~~Finance Director as set forth in Chapter 4.24 of this code.

Except as otherwise provided ~~herein in this chapter~~in this chapter, all monies collected by the utility ~~shall~~must be deposited in the storm and surface water utility fund which was established under ~~Section OMC 3.22.030 of the Olympia Municipal Code.~~

13.16.130 Adjustment of charges and appeals

Any person who considers that the charges established for their parcel are in error may apply in writing to the ~~public~~ ~~Public works~~ ~~Works department~~ ~~Department~~ for an adjustment. The complainant shall explicitly state the grounds of the complaint ~~shall be explicitly stated in the written complaint~~. The ~~public~~ ~~Public works~~ ~~Works department~~ ~~Department~~ shall review each complaint and respond to it in writing. The ~~Public Works Department shall forward~~ A copy of the response shall be forwarded to the complainant and the department of administrative services.

13.16.140 Lien for delinquent charges

The ~~city~~ City ~~shall have~~ has a lien against parcels to which storm drainage service charges have been assessed, which lien shall be in the amount of the charges due and owing.

13.16.150 Right of entry for inspection, code enforcement and repair

Whenever necessary to make an inspection to enforce any provision of this chapter, or whenever there is reasonable cause to believe there exists a violation of this chapter upon a parcel within the jurisdiction of the ~~city~~ City, any authorized official of the ~~city~~ City may, upon presentation of proper credentials and consent of any owner or occupant, enter such parcel at all reasonable times to inspect the same or to perform any duty imposed upon him or her by this chapter. If no owner or occupant consents to entry, the official may apply to any court of competent jurisdiction for an order allowing such entry.

13.16.160 Authority to maintain, operate, regulate and control the utility

The ~~city~~ City elects to exercise all lawful powers necessary to maintain, operate, regulate, and control a storm and surface water utility as it exists and may be modified in the future.

13.16.170 Stormwater facility maintenance

Parcel owners shall inspect all stormwater facilities located on their parcels and maintain the facilities in accordance with the Manual, so they function as designed.

If the ~~city~~ City determines that maintenance or repair is required for a stormwater facility on a parcel not owned by the ~~city~~ City, the ~~city~~ City shall notify the owner of the parcel of the specific maintenance or repair required. The ~~city~~ City shall set a reasonable time in which such work is to be completed by the person given notice. The owner shall complete the maintenance or repair within the time for completion established by the City. If the required maintenance or repair is not completed within the time set, the ~~city~~ City will notify the owner that the ~~city~~ City intends to perform the maintenance or repair and to bill the owner for the expenses incurred. The expenses charged to the owner ~~shall~~ become a charge on the owner's storm drainage service charge bill and may be collected by the ~~city~~ City in the manner authorized for collection of such bills.

If at any time the ~~city~~ City determines that a stormwater facility on private property creates an imminent threat to public health or welfare, the ~~city~~ City may take immediate measures to remedy such threat, without providing notice to the owner.

13.16.175 Conflicts

If any provision of any other chapter of the Olympia Municipal Code, including Title 18, Unified Development Code, conflict with this chapter, that which provides more environmental protection applies, unless specifically provided otherwise in this chapter.

13.16.180 Enforcement – Civil and criminal penalties – Public nuisance

A. The Code Enforcement Officer shall enforce the provisions of this chapter.

B. ~~It shall be~~ is a civil infraction for any person to violate or fail to comply with the provisions of ~~Olympia Municipal Code Sections OMC 13.16.017, OMC 13.16.020, OMC 13.16.030, OMC 13.16.040, and OMC 13.16.170.~~ Each day shall be in which the person violates or fails to comply with these provisions is a

separate infraction. A person found to have committed a civil infraction ~~shall~~must be assessed a monetary penalty as follows:

1. First offense: Class 3 (\$50), not including statutory assessments.
2. Second offense arising out of the same facts as the first offense: Class 2 (\$125), not including statutory assessments.
3. Third offense arising out of the same facts as the first offense: Class 1 (\$250), not including statutory assessments.

See also ~~OMC Chapter 4.44~~ chapter 4.44 OMC, Uniform Code Enforcement.

C. As a separate and concurrent remedy, any person who violates or fails to comply with ~~Section OMC 13.17.170~~ shall be liable to the ~~City~~City for the actual expense of maintenance or repair.

D. It ~~shall be~~ a public nuisance to violate or fail to comply with any of the following sections of this chapter: OMC 13.16.017, OMC 13.16.020, OMC 13.16.030, and OMC 13.16.040.

E. In cases resulting in a violation of the MS4 Permit requirements, particularly those resulting from negligence or knowingly violating this chapter, a person, business, or both, may be referred to the Washington State Department of Ecology for further enforcement, in addition to any enforcement actions taken by the City.

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance will be effective 30 days after passage and publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Michael M. Young

DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance to Vacate a Portion of East Bay Drive

Agenda Date: 6/14/2022
Agenda Item Number: 4.E
File Number:22-0580

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance to Vacate a Portion of East Bay Drive

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve on first reading, and forward to second reading, an Ordinance to vacate a portion of East Bay Drive.

Report

Issue:

Whether to approve on first reading, and forward to second reading, an Ordinance to vacate a portion of East Bay Drive.

Staff Contact:

Kris Horton, PLS, City Surveyor, Public Works Engineering, 360.753.8389

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

A property owner adjacent to East Bay Drive requests the City initiate the process to abandon a portion of East Bay Drive adjacent to the northeast corner of their parcel at 1929 East Bay Drive. The additional property is already being used by the parcel owner as yard and is a portion of East Bay Drive that was overlooked in previous street vacations from 1912 (Ordinance No. 1211) and 1982 (Ordinance No. 4363), which created an area which is not used as right-of-way.

On May 24, 2022, a Public Hearing was held, and Council directed staff to draft a Vacation Ordinance for Council approval. City staff reviewed the request using the criteria outlined in Olympia Municipal Code Section 12.16.100.

Staff recommends approval of the partial street vacation with the requirement that the property owner

make payment of one-half appraised value to the City.

Neighborhood/Community Interests (if known):

The Public Hearing provided an opportunity for Council to hear comments from the community regarding the requested vacation. No public testimony was received during the hearing.

Options:

1. Approve on first reading, and forward to second reading, an Ordinance to vacate a portion of East Bay Drive. This option allows the vacation to occur.
2. Approve on first reading, with additional conditions desired by Council, and forward to second reading an Ordinance to vacate a portion of East Bay Drive. Staff will update the Ordinance with Council modifications prior to second reading.
3. Do not approve an Ordinance to vacate a portion of East Bay Drive. The City right-of-way will remain.

Financial Impact:

The applicant will be required to pay \$6,681.85, which is one-half of the appraised value of the property to be vacated, before the vacation takes effect.

Attachments:

Ordinance
Vicinity Map

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON VACATING A PORTION OF EAST BAY DRIVE AS A PUBLIC THOROUGHFARE

WHEREAS, the Olympia City Council adopted Resolution No. M-2323 on April 25, 2022, setting a public hearing to allow public comment relating to a petition to vacate a portion of East Bay Drive as a public thoroughfare; and

WHEREAS, as required by OMC 12.16.050, written notice of the proposed vacation and public hearing was posted at Olympia City Hall, posted on site, and mailed to all property owners abutting and within 300 feet of the boundaries of the rights-of-way to be vacated; and

WHEREAS, a public hearing was held by the Olympia City Council on said petition on May 24, 2022, at the City Council's regular 7:00 p.m. business meeting; and

WHEREAS, the City has received no comments objecting to the vacation from utility providers regarding this vacation; and

WHEREAS, the Public Works Department has indicated the property has no known current or foreseeable future use to the City as a right-of-way; and

WHEREAS, the City Council determines it to be in the public interest to grant the petition to vacate a portion of East Bay Drive as a public thoroughfare, subject to the requirements of OMC 12.16.080, OMC 12.16.090, and RCW 35.79.030;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. As recommended by the City of Olympia Public Works Department and as requested by the owner of the abutting parcel(s), the Olympia City Council, pursuant to OMC 12.16.050 and RCW 35.79.010, hereby vacates as a public thoroughfare the following described public thoroughfare situated in the City of Olympia, Thurston County, State of Washington, to wit:

A portion of Lot 1, Block 6 of Galliher's Addition recorded in Volume 1, Page 73 of plats, also known as a portion of Parcel C of BLA-SS-5667 recorded under Auditor's File No. 9108130068 and amended under Auditor File No. 3189905 records of Thurston County, Washington, more particularly described as follows:

Beginning at a point on the north line of said Lot 1, said point being westerly 16.00 feet as measured perpendicular to East Bay Drive; thence along said north line N 88°00'56" W 28.79 feet; thence N11°28'48"W 20.73 feet to the north line of said Parcel C and the south line of previous vacation per Ordinance 4363; thence along said north line, S 89°20'47" E 28.51 feet to a point westerly 16.00 feet as measured perpendicular to East Bay Drive; thence S 11°28'48" E 22.08 feet to the True Point of Beginning. Also as shown on Record of Survey recorded under Auditor's File No. 4701486.

Containing 500 square feet, more or less.

Section 2. The vacation meets the criteria set forth in OMC 12.16.100, which is summarized as follows:

- The proposed vacation will not be materially detrimental to other properties in the vicinity, nor will it endanger public health, safety, or welfare.
- The subject right-of-way is not needed for general access, emergency services, utility facilities, or other similar public purposes, nor is it necessary as part of a long-range circulation plan, pedestrian/bicycle pathway plan or street improvement plan.
- The subject vacation is consistent with the adopted Olympia Comprehensive Plan and all other related land use and circulation regulations and policies.
- The subject vacation would not directly or indirectly result in an adverse impact on historical or cultural resources, the natural environment, or otherwise negatively affect environmentally sensitive areas.

Section 3. Effective Date. This Ordinance shall not become effective until the owners of the abutting property make payment required under OMC 12.16.080, OMC 12.16.090, and RCW 35.79.030 for the area so vacated. Failure of the abutting property owners to make payment within ninety (90) days of the passage of this Ordinance shall automatically (without further Council action) void the petition and the vacation of right of way approved by this Ordinance. If payment is made immediately upon approval of the Ordinance, the Ordinance shall take effect five (5) days after passage and publication.

Section 4. Certification of Payment. I, Sean Krier, City Clerk, hereby certify that an amount equal to one-half of the appraised value of property above vacated was was not received within the required timeframe.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

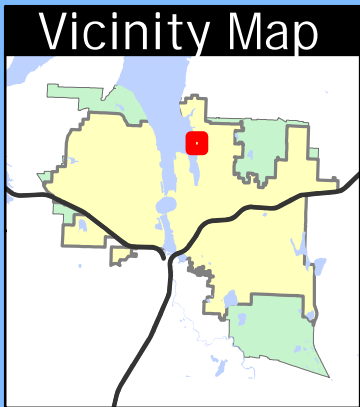
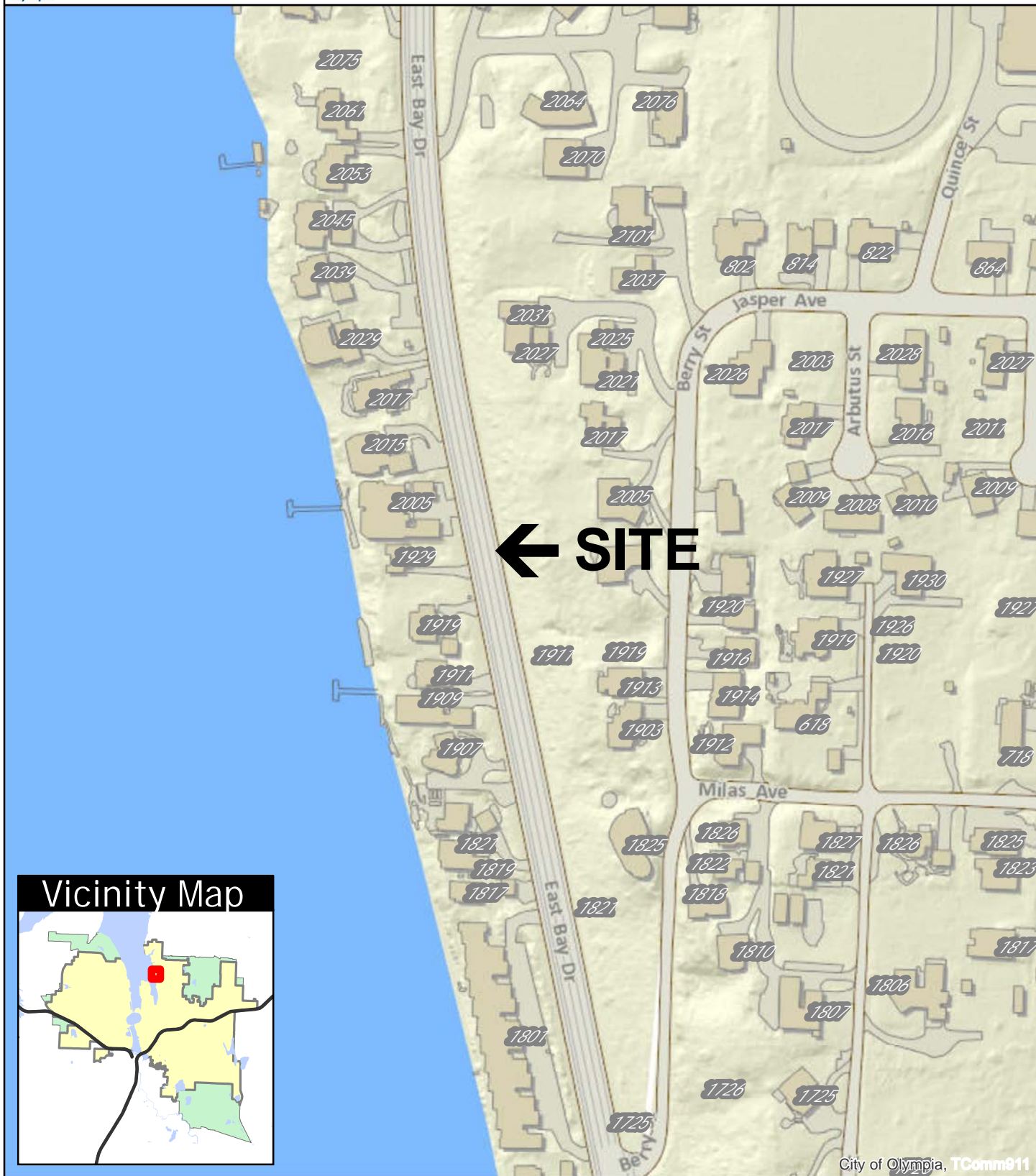
APPROVED:

PUBLISHED:



Vicinity Map

1929 East Bay Drive



0 100 200 Feet 1 inch = 200 feet

Map printed 3/31/2022
 For more information, please contact:
 Kristina Horton, PLS, City Surveyor
 khorton@ci.olympia.wa.us
 (360) 753-8389

The City of Olympia and its personnel cannot assure the accuracy, completeness, reliability, or suitability of this information for any particular purpose. The parcels, right-of-ways, utilities and structures depicted hereon are based on record information and aerial photos only. It is recommended the recipient and/or user field verify all information prior to use. The use of this data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may not assert any proprietary rights to this information. The City of Olympia and its personnel neither accept or assume liability or responsibility, whatsoever, for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.





City Council

Approval of an Ordinance to Vacate a Portion of Rose Street

Agenda Date: 6/14/2022
Agenda Item Number: 4.F
File Number: 22-0581

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance to Vacate a Portion of Rose Street

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve on first reading, and forward to second reading, an Ordinance to vacate a portion of Rose Street.

Report

Issue:

Whether to approve on first reading, and forward to second reading, an Ordinance to vacate a portion of Rose Street.

Staff Contact:

Kris Horton, PLS, City Surveyor, Public Works Engineering, 360.753.8389

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

A property owner adjacent to a portion of Rose Street requests the City initiate the process to abandon a portion of right-of-way. The additional property will be used as part of the development and construction of a new single-family home, or multi-family dwelling units.

On May 24, 2022, a Public Hearing was held, and Council directed staff to draft a Vacation Ordinance for Council approval. City staff reviewed the request using the criteria outlined in Olympia Municipal Code Section 12.16.100.

Staff recommends approval of the partial street vacation with the requirement that the property owner make payment of one-half appraised value to the City.

Neighborhood/Community Interests (if known):

The Public Hearing provided an opportunity for Council to hear comments from the community regarding the requested vacation. No public testimony was received during the hearing.

Options:

1. Approve on first reading, and forward to second reading an Ordinance to vacate a portion of Rose Street. This option allows the vacation to occur and the applicant to proceed with development of their site.
2. Approve on first reading with additional conditions desired by Council, and forward to second reading, an Ordinance to vacate a portion of Rose Street. Staff will update the Ordinance with Council modifications prior to second reading.
3. Do not approve an Ordinance to vacate a portion of Rose Street. This option leaves the right-of-way as is. Redevelopment of the site will require revision.

Financial Impact:

The applicant will be required to pay \$4,839.00, which is one-half of the appraised value of the property to be vacated, before the vacation takes effect.

Attachments:

Ordinance
Vicinity Map

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, VACATING A PORTION OF ROSE STREET AS A PUBLIC THOROUGHFARE

WHEREAS, the Olympia City Council adopted Resolution No. M-2326 on April 25, 2022, setting a public hearing to allow public comment relating to a petition to vacate a portion of Rose Street as a public thoroughfare; and

WHEREAS, as required by OMC 12.16.050, written notice of the proposed vacation and public hearing was posted at Olympia City Hall, posted on site, and mailed to all property owners abutting and within 300 feet of the boundaries of the rights-of-way to be vacated; and

WHEREAS, a public hearing was held by the Olympia City Council on said petition on May 24, 2022, at the City Council's regular 7:00 p.m. business meeting; and

WHEREAS, the City has received no comments objecting to the vacation from utility providers regarding this vacation; and

WHEREAS, the Public Works Department has indicated the property has no known current or foreseeable future use to the City as a right-of-way; and

WHEREAS, the City Council determines it to be in the public interest to grant the petition to vacate a portion of Rose Street as a public thoroughfare, subject to the requirements of OMC 12.16.080, OMC 12.16.090, and RCW 35.79.030;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. As recommended by the City of Olympia Public Works Department and as requested by the owner of the abutting parcel(s), the Olympia City Council, pursuant to OMC 12.16.050 and RCW 35.79.010, hereby vacates as a public thoroughfare the following described public thoroughfare situated in the City of Olympia, Thurston County, State of Washington, to wit:

THAT PORTION OF ROSE STREET LYING NORTH OF THE NORTH MARGIN OF PINE AVENUE AND LYING 60-FEET EAST OF THE EAST BOUNDARY OF BLOCK 64 HALE ADDITION TO OLYMPIA.

Containing 4,200 square feet, more or less. (Approximately 70' x 60')

Section 2. The vacation meets the criteria set forth in OMC 12.16.100, which is summarized as follows:

- The proposed vacation will not be materially detrimental to other properties in the vicinity, nor will it endanger public health, safety, or welfare.
- The subject right-of-way is not needed for general access, emergency services, utility facilities, or other similar public purposes, nor is it necessary as part of a long-range circulation plan, pedestrian/bicycle pathway plan or street improvement plan.

- The subject vacation is consistent with the adopted Olympia Comprehensive Plan and all other related land use and circulation regulations and policies.
- The subject vacation would not directly or indirectly result in an adverse impact on historical or cultural resources, the natural environment, or otherwise negatively affect environmentally sensitive areas.

Section 3. Effective Date. This Ordinance shall not become effective until the owners of the abutting property make payment required under OMC 12.16.080, OMC 12.16.090, and RCW 35.79.030 for the area so vacated. Failure of the abutting property owners to make payment within ninety (90) days of the passage of this Ordinance shall automatically (without further Council action) void the petition and the vacation of right of way approved by this Ordinance. If payment is made immediately upon approval of the Ordinance, the Ordinance shall take effect five (5) days after passage and publication.

Section 4. Certification of Payment. I, Sean Krier, City Clerk, hereby certify that an amount equal to one-half of the appraised value of property above vacated was was not received within the required timeframe.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

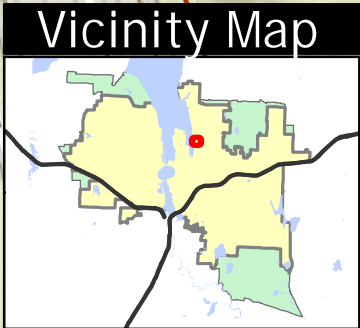
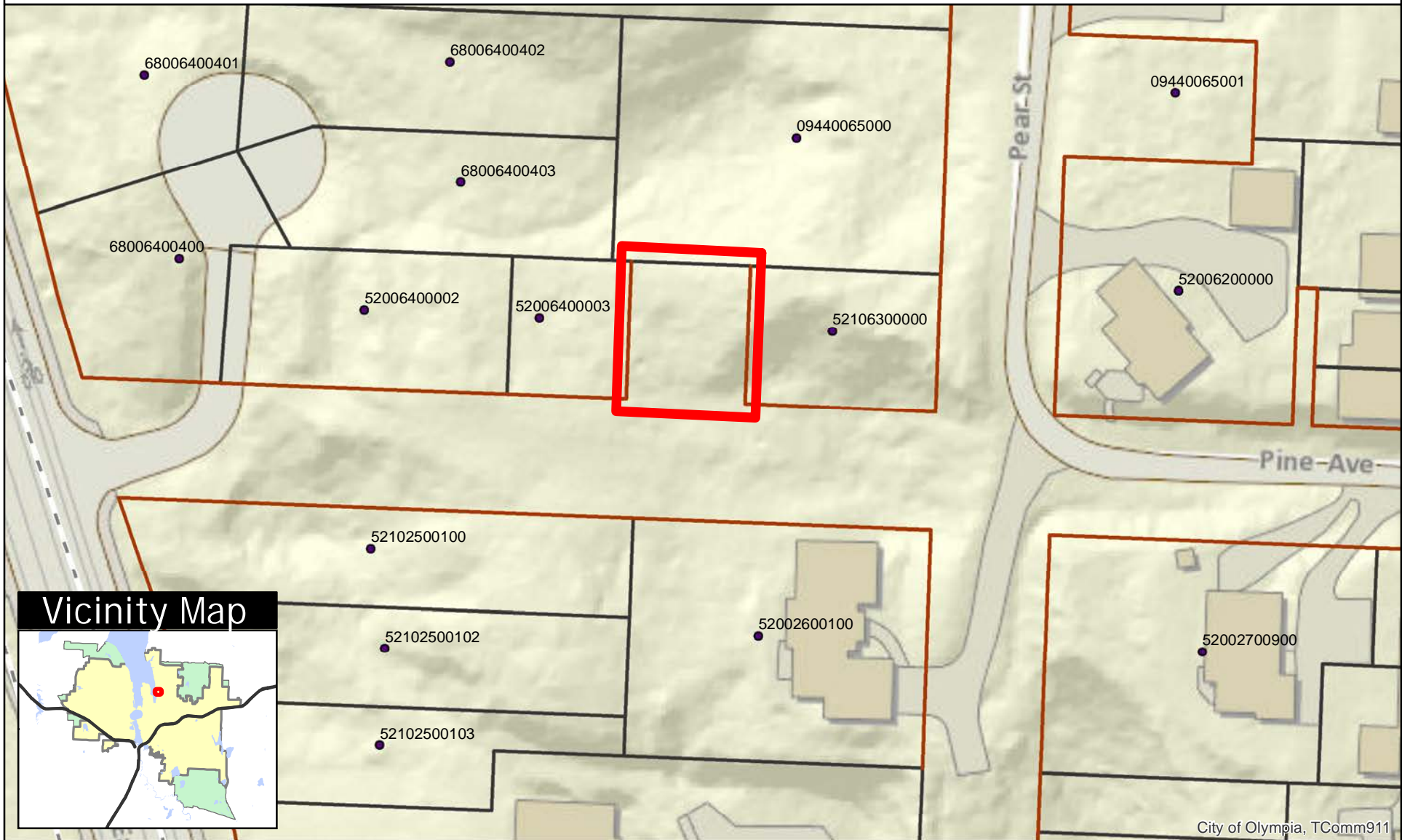
APPROVED:

PUBLISHED:



Petitioned for Right of Way Vacation

Rose Street



0 50 100
 Feet 1 inch = 70 feet

Map printed 1/21/2022
 For more information, please contact:
 Michael Kaminski, Engineering Technician II
 mkaminsk@ci.olympia.wa.us

This map is intended for 8.5x11" landscape printing.

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City Council

Approval of an Ordinance to Vacate the Alley South of Union Avenue between Jefferson Street and Adams Street

Agenda Date: 6/14/2022
Agenda Item Number: 4.G
File Number:22-0582

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance to Vacate the Alley South of Union Avenue between Jefferson Street and Adams Street

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve on first reading, and forward to second reading an Ordinance to vacate the alley south of Union Avenue between Jefferson Street and Adams Street.

Report

Issue:

Whether the City Council should approve on first reading, and forward to second reading an Ordinance to vacate the alley south of Union Avenue between Jefferson Street and Adams Street.

Staff Contact:

Kris Horton, PLS, City Surveyor, Public Works Engineering, 360.753.8389

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

A property owner adjacent to an alley right-of-way south of Union Avenue between Adams Street and Jefferson Street has requested the City to initiate the process to abandon the alley adjacent to their property. The additional property will be used in the development and construction of a new apartment building.

On May 24, 2022, a Public Hearing was held, and Council directed staff to draft a Vacation Ordinance for Council approval.

City staff reviewed the request using the criteria outlined in Olympia Municipal Code Section

12.16.100.

Staff recommends approval of the partial street vacation with the requirement that the property owner make payment of one-half appraised value to the City.

Neighborhood/Community Interests (if known):

The Public Hearing provided an opportunity for Council to hear comments from the community regarding the requested vacation. No public testimony was received during the hearing.

Options:

1. Approve on first reading and forward to second reading an Ordinance to vacate the alley south of Union Avenue between Jefferson Street and Adams Street This option allows the vacation to occur and the applicant to proceed with development of their site.
2. Approve on first reading with additional conditions, an Ordinance to vacate the alley south of Union Avenue between Jefferson Street and Adams Street. Staff will update the Ordinance with Council modifications prior to second reading.
3. Do not approve an Ordinance to vacate the alley south of Union Avenue between Jefferson Street and Adams Street. This option leaves the right-of-way as is. Redevelopment of the site will require revision.

Financial Impact:

The applicant will be required to pay \$9,168.98, which is one-half of the appraised value of the property to be vacated, before the vacation takes effect.

Attachments:

Ordinance
Vicinity Map

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON VACATING AN ALLEY SOUTH OF UNION AVENUE BETWEEN ADAMS STREET AND JEFFERSON STREET AS A PUBLIC THOROUGHFARE

WHEREAS, the Olympia City Council adopted Resolution No. M-2325 on April 25, 2022, setting a public hearing to allow public comment relating to a petition to vacate an alley south of Union Avenue between Adams Street and Jefferson Street; and

WHEREAS, as required by OMC 12.16.050, written notice of the proposed vacation and public hearing was posted at Olympia City Hall, posted on site, and mailed to all property owners abutting and within 300 feet of the boundaries of the rights-of-way to be vacated; and

WHEREAS, a public hearing was held by the Olympia City Council on said petition on May 24, 2022, at the City Council's regular 7:00 p.m. business meeting; and

WHEREAS, the City has received no comments objecting to the vacation from utility providers regarding this vacation; and

WHEREAS, the Public Works Department has indicated the property has no known current or foreseeable future use to the City as a right-of-way; and

WHEREAS, the City Council determines it to be in the public interest to grant the petition to vacate an alley south of Union Avenue between Adams Street and Jefferson Street as a public thoroughfare, subject to the requirements of OMC 12.16.080, OMC 12.16.090, and RCW 35.79.030;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. As recommended by the City of Olympia Public Works Department and as requested by the owner of the abutting parcel(s), the Olympia City Council, pursuant to OMC 12.16.050 and RCW 35.79.010, hereby vacates as a public thoroughfare the following described public thoroughfare situated in the City of Olympia, Thurston County, State of Washington, to wit:

THE WEST 5.00 FEET OF LOTS 1 AND 2 AND THE EAST 5.00 FEET OF LOTS 11 AND 12 IN BLOCK 95 OF CHARLES E. WILLIAM'S ADDITION TO OLYMPIA AS RECORDED IN VOLUME 1 OF PLATS, PAGE 30, RECORDS OF THURSTON COUNTY WASHINGTON.

CONTAINING 1,174 SQUARE FEET, MORE OR LESS;

SITUATE IN THE CITY OF OLYMPIA, COUNTY OF THURSTON, STATE OF WASHINGTON.

Section 2. The vacation meets the criteria set forth in OMC 12.16.100, which is summarized as follows:

- The proposed vacation will not be materially detrimental to other properties in the vicinity, nor will it endanger public health, safety, or welfare.
- The subject right-of-way is not needed for general access, emergency services, utility facilities, or other similar public purposes, nor is it necessary as part of a long-range circulation plan, pedestrian/bicycle pathway plan or street improvement plan.
- The subject vacation is consistent with the adopted Olympia Comprehensive Plan and all other related land use and circulation regulations and policies.
- The subject vacation would not directly or indirectly result in an adverse impact on historical or cultural resources, the natural environment, or otherwise negatively affect environmentally sensitive areas.

Section 3. Effective Date. This Ordinance shall not become effective until the owners of the abutting property make payment required under OMC 12.16.080, OMC 12.16.090, and RCW 35.79.030 for the area so vacated. Failure of the abutting property owners to make payment within ninety (90) days of the passage of this Ordinance shall automatically (without further Council action) void the petition and the vacation of right of way approved by this Ordinance. If payment is made immediately upon approval of the Ordinance, the Ordinance shall take effect five (5) days after passage and publication.

Section 4. Certification of Payment. I, Sean Krier, City Clerk, hereby certify that an amount equal to one-half of the appraised value of property above vacated was was not received within the required timeframe.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

PASSED:

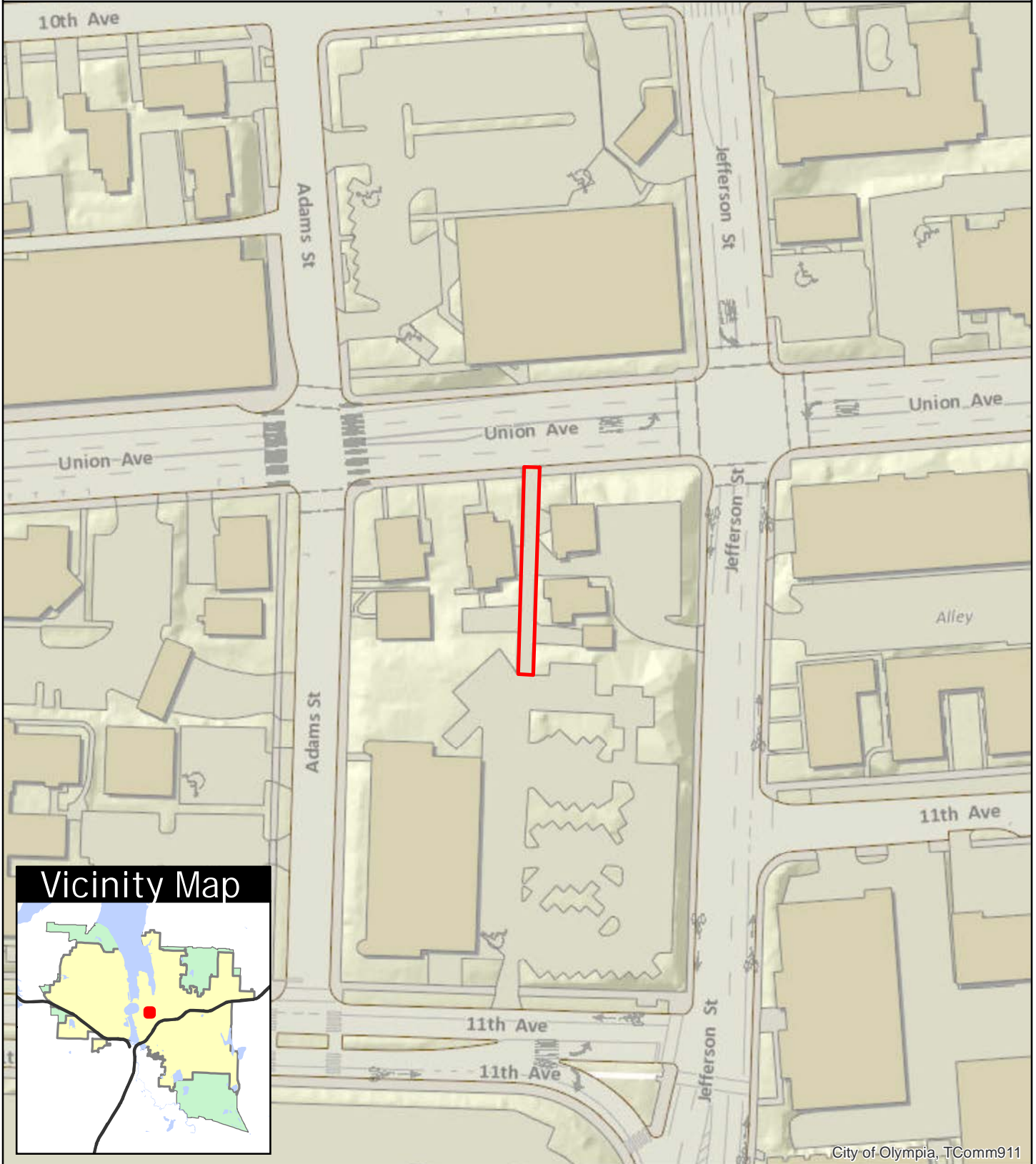
APPROVED:

PUBLISHED:

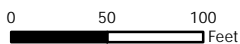


401 Union Avenue Apartments

Alley Vacation



City of Olympia, TComm911



1 inch = 100 feet

Map printed 5/17/2021

This map is intended for 8.5x11" portrait printing.

The City of Olympia and its personnel cannot assure the accuracy, completeness, reliability, or suitability of this information for any particular purpose. The parcels, right-of-ways, utilities and structures depicted hereon are based on record information and aerial photos only. It is recommended the recipient and or user field verify all information prior to use. The use of this data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may not assert any proprietary rights to this information. The City of Olympia and its personnel neither accept or assume liability or responsibility, whatsoever, for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.





City Council

Public Hearing - Draft Program Year 2022 Community Development Block Grant Annual Action Plan

Agenda Date: 6/14/2022
Agenda Item Number: 5.A
File Number: 22-0560

Type: public hearing **Version:** 1 **Status:** Public Hearing

Title

Public Hearing - Draft Program Year 2022 Community Development Block Grant Annual Action Plan

Recommended Action

Committee Recommendation:

At their May 11, 2022, meeting, the Community Livability and Public Safety Committee approved moving forward the recommended Community Development Block Grant (CDBG) Action Plan for Program Year (PY) 2022 allocation.

City Manager Recommendation:

Hold a public hearing for the recommended Community Development Block Grant CDBG Action Plan for Program Year PY 2022 allocation. The public comment period for the CDBG Action Plan requires a 30-day public comment period. That period began on June 1, 2022 and will end on July 1, 2022.

Report

Issue:

Hold public for the recommended Community Development Block Grant CDBG Action Plan for Program Year PY 2022 allocation.

Staff Contact:

Anastasia Everett, CDBG Program Specialist 360.233.6971
Darian Lightfoot, Housing Programs Manager 360.280.8951

Presenter(s):

Anastasia Everett, CDBG Program Specialist

Background and Analysis:

The City of Olympia will receive a PY 2022 CDBG allocation of \$368,187. Staff has created a proposal to allocate PY 2022 funds to the below sub grantees in an effort to address improved affordable housing and public facilities.

Proposed uses for these funds are as follows:

1. Olympia Community Solar to install energy efficient solar panels on seven low-income rental homes in Olympia.
2. Rebuilding Together Thurston County to provide critical home repair to low-income homeowners.
3. Community Youth Services to install an ADA Accessible Elevator in their new Behavioral Health Youth Facility
4. Habitat for Humanity to provide critical home repair administration support for their Critical Home Repair program.
5. Downtown Ambassador Program to support the downtown.
6. Program Administration to administer a compliant CDBG program.

Approval of the CDBG Action Plan requires a 30-day public comment period. That period began on June 1, 2022 and will end on July 1, 2022.

Staff plans to incorporate all public comments and bring final recommendations for approval to the City Council as a consent item on July 12, 2022.

Neighborhood/Community Interests:

CDBG funds can be spent to meet the needs of low to moderate income individuals throughout the community.

Options:

1. Hold the public hearing.
2. Move the public hearing to a future City Council meeting.
3. Do not hold a public hearing.

Financial Impact:

There is \$368,187 available for allocation from the Department of Housing and Urban Development. Staff provided a detailed recommendation at the May 11, 2022, Community Livability and Public Safety Committee meeting.

Attachments:

FY 2022 Allocation Letter
Draft PY 2022 Annual Action Plan
Draft PY 2022 Budget



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

May 13, 2022

The Honorable Cheryl Selby
Mayor of Olympia
PO Box 1967
Olympia, WA 98507-1967

Dear Mayor Selby:

I am pleased to inform you of your jurisdiction’s Fiscal Year (FY) 2022 allocations for the Office of Community Planning and Development’s (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations. Public Law 117-269 includes FY 2022 funding for these programs. Your jurisdiction’s FY 2022 available amounts are as follows:

Community Development Block Grant (CDBG)	\$368,187
Recovery Housing Program (RHP)	\$0
HOME Investment Partnerships (HOME)	\$0
Housing Trust Fund (HTF)	\$0
Housing Opportunities for Persons With AIDS (HOPWA)	\$0
Emergency Solutions Grant (ESG)	\$0

Individuals and families across the country are struggling to recover from four converging crises impacting housing stability: the COVID-19 pandemic, economic hardships, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction’s CDBG allocation for this year and outstanding Section 108 balances as of May 13, 2022, you also have \$1,840,935 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction’s existing CDBG funding to access low-interest, long-term financing to invest in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource regarding the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in black ink, appearing to read "Jemine A. Bryon". The signature is fluid and cursive, with a large initial "J" and "B".

Jemine A. Bryon
Acting General Deputy Assistant Secretary
for Community Planning and Development

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City's CDBG Program Annual Action Plan features a range of activities, each intended to prevent, prepare and respond to the City's needs through economic development, housing support, and public services to support low and moderate income populations. The PY2022 proposed projects are as follows:

1. Housing

a. \$25,000 Critical Home Repair

Provide home repair to low-income homeowners including health and safety, accessibility, and aging in place.

b. \$50,000 Rehabilitation Administration

Support staffing and administration costs for home repair projects including health and safety, home preservation, and energy efficiency.

c. \$63,813 Housing Rehabilitation

Installing energy efficient solar panels on homes rented to low-income renters in the City.

2. Public Facilities

a. \$120,000 Low/Moderate Income - Limited Clientele Youth Facility

Installing an ADA accessible elevator in an at-risk low/moderate income behavioral health youth facility.

3. Public Services

a. \$35,000 Downtown Ambassador Program

Provide street outreach, referrals and other assistance to homeless street-dependent and mentally ill individuals in the Downtown core.

4. Planning and Administrative Costs

a. \$74,374

Staffing costs to administer a compliant CDBG program.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Recipient	Project	Outcomes	HUD Goals	HUD Objectives	Proposed Allocation
Olympia Community Solar	Homes First Solar Installation	7 homes rented to low-income renters receive solar	Housing Rehabilitation: Energy Efficiency	LMH	\$63,813
Habitat for Humanity	Rehabilitation: Administration	Four HFH Employees funded to continue rehab work on LMI homes	Housing Rehabilitation	LMH	\$50,000
Community Youth Services	Behavioral Health Youth Facility	ADA Accessible Elevator Installation	Public Facilities	LMC	\$120,000
Rebuilding Together Thurston County	Rehabilitation: Single Unit Residential	Provide Critical Home Repair to 6 homes	Housing	LMH	\$25,000
City of Olympia	Downtown Ambassador Program	Outreach for up to 150 street dependent people daily	Public Services	LMC	\$35,000
City of Olympia	Program Administration	Planning and Administrative Costs	N/A	N/A	\$74,374

Table 1 - PY2022 Proposed Projects

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In program year 2021, the Olympia CDBG Program allocated most of the funds to housing activities and public service activities. This year, the program is continuing to focus more on housing related projects

to better maintain the current low/mod income housing stock and support low/mod income homeowners and renters.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

City staff worked closely with social service providers, community organizations, businesses and local housing partners to develop our Annual Action Plan to support housing related activities. Citizen participation was encouraged throughout the planning process:

Discussions of PY2022 initiated in February 2022. Discussions continued when the new CDBG Program Specialist was onboarded, giving staff availability to connect with many community stakeholders involved in homelessness and affordable housing.

- The 30-day public comment period is opening June 1, 2022 and closing July 1, 2022.
- Public hearing will be held June 14, 2022.
- Council adoption of PY2022 AAP on July 12, 2022.
- Submission of PY2022 AAP to HUD on or before July 13, 2022.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

N/A

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

N/A

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Olympia	
CDBG Administrator	Olympia	Department of Community Vitality
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 2 – Responsible Agencies

Narrative

The Olympia Department of Community Vitality staff prepare the Consolidated Plan and each Annual Action Plan.

Consolidated Plan Public Contact Information

Anastasia Everett

CDBG Program Specialist

aeverett@ci.olympia.wa.us

360.753.8277

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City consulted with several regional organizations including the newly developed Regional Housing Council, members of Thurston Strong economic recovery agency, and Thurston County Human and Social Services department. An ad hoc group of housing providers and government employees have met regularly to more collaboratively invest in rental rehabilitation and critical home repair programs for low-income renters and homeowners and residents aging in place.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City's participation in these coordinating bodies allowed the City to receive valuable input from a broad range of service providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Thurston County Continuum of Care (COC) is the body that addresses the needs of homeless people in all populations. The COC is also directly aligned with Coordinated Entry Team that engages in an ongoing system improvement work to seek, develop and adopt best practices for serving homeless people. City staff meets with the COC regularly to ensure goals are aligned and efforts to address homelessness are compounded but not duplicated. The housing projects funded this PY are directly targeted to prevent housing insecurity and meet the goals of the COC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Thurston Thrives Coordination Council works directly with the Regional Housing Council to develop recommendations on how best to invest all state and local funds including ESG funds. The TTCC also works closely with the Coordinated Entry Team to strengthen HMIS administration and reporting.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Thurston County Thurston Thrives
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Child Welfare Agency Other government - State Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City participated in strategic regional policy to help coordinate all public funding.</p>

2	Agency/Group/Organization	Regional Housing Council
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Other government - Federal Other government - State Other government - County Other government - Local Business and Civic Leaders

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City participated in strategic regional policy to help coordinate all public funding.</p>

3	Agency/Group/Organization	Thurston County Continuum of Care
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Other government - Federal Other government - State Other government - County Other government - Local Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
4	Agency/Group/Organization	Thurston Regional Planning Council
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - State Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Broadband service providers strategy

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Thurston Regional Planning Council is a 23- member inter-governmental organizations in Thurston County which meets monthly to address challenges related to the region's growth. Challenges include transportation, housing, environmental quality, economic opportunity and more. The County and City reached out to request comment regarding broadband access and narrowing the digital divide as well as natural hazards risk. A draft copy of the Action Plan was provided. Additionally, the County detailed the housing specific projects throughout the County, including Olympia, proposed for funding and asked that the TRPC provide comment on broadband Internet access and natural hazards risk specific to the housing projects or any other projects or programs included in the County's or Olympia's Annual Action Plan. Additionally, the County referred to the Hazards Mitigation Plan for the Thurston Region. The Plan was prepared by TRPC and assesses natural hazard risks taking into consideration known assets to confront the risks. The Plan identifies earthquakes, storm and flood as the highest risks in Thurston County. The Plan also details a series of actions jurisdictions across the County are taking to prepare for and decrease the risk of the identified natural hazards. The anticipated outcome of the consultation was to identify need to use HUD funds to increase broadband access and/or prepare for natural hazards.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Thurston County	Each plan emphasizes the inter-relationship of housing, shelter, supportive services and economic opportunity for all low and moderate income people.

Table 4 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City is employing a 30-day public comment period to advertise the draft goals to a broad audience as outlined in the Citizen Participation Plan. During this time, the City consulted with other regional planning bodies to develop a balanced community development plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing		None	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing		N/A		

3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing			N/A		
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4	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing		N/A		
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Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City is expected to receive program income during PY2022 but will divert those funds to the Revolving Loan Fund that will benefit low-income homeowners and renters.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	368,187	0	0	368,187	0	The annual allocation will be spent as outlined in the below budget.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

All housing related projects outlined in the Annual Action Plan are being partially funded with PY2022 CDBG funding. The grantees will be contributing staff time, resources, and materials to complete the agreed upon projects. Neither the city nor the organizations could have completed these goals independently of one another. The partnering agencies will be seeking outside donations and/or other state and local funds to fill the budget gaps to serve low/mod income homeowners and renters.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The City will pursue all potential leverage to ensure maximum leverage of local, state and federal funding sources.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2018	2022	Affordable Housing		Affordable Housing	CDBG: \$138,813	Rental units rehabilitated: 40 Household Housing Unit Homeowner Housing Rehabilitated: 40 Household Housing Unit
2	Public Facilities and Infrastructure	2018	2022	Non-Housing Community Development		Public Facilities	CDBG: \$120,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted
3	General Administration	2018	2022	Administration			CDBG: \$74,374	
4	Public Services	2018	2022	Non-Homeless Special Needs			CDBG: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted

Table 7 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Homes First Solar Installation: 7 homes rented to low-income renters receive solar power. Habitat for Humanity: Critical Home Repair Administration Rebuilding Together Thurston County: Safety rehabilitation and repair for low-income homeowners
2	Goal Name	Public Facilities and Infrastructure
	Goal Description	Improving ADA accessibility in Community Youth Services' Behavioral Health Building which serves very low income and homeless youth.
3	Goal Name	General Administration
	Goal Description	Program administration
4	Goal Name	Public Services
	Goal Description	Olympia Downtown Ambassadors provide outreach for up to 150 street dependent people daily.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City's PY 2022 Annual Action Plan continues to prioritize focus on housing and public services goals in response to Coronavirus.

#	Project Name
1	Community Solar Installation at Homes First
2	Revolving Loan Fund
3	Habitat for Humanity – Critical Home Repair Administration
4	Community Youth Services – Behavioral Health Youth Facility
5	Rebuilding Together Thurston County – Critical Home Repair
6	Downtown Ambassadors
7	Program Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's priorities are preserving and reinforcing our rental housing stock and low income housing stock. We are also focused on homeless resources and assistance.

Unsheltered homelessness in the urban hub was identified via several surveys by business and building owners as the number one problem in Olympia.

AP-38 Project Summary

Project Summary Information

1	Project Name	Community Solar Installation at Homes First
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	:
	Description	Installing solar panels on 7 low-income rental homes in Olympia.
	Target Date	4/18/2023
	Estimate the number and type of families that will benefit from the proposed activities	14 low income households will receive solar power on rental homes.
	Location Description	Throughout the City of Olympia
	Planned Activities	Installing solar on 7 single family homes
2	Project Name	Revolving Loan Fund
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	:
	Description	Provide rental rehabilitation loans to landlords of low and moderate income rental units to provide health and safety, home preservation, and energy efficiency updates and repairs.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Estimated 10 low income families will receive home repair.
	Location Description	Throughout Olympia
	Planned Activities	Loans to be furnished to low income homeowners in the City.
3	Project Name	Habitat for Humanity Critical Home Repair Administration
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	\$50,000
	Description	Administrative costs to support Habitat's Critical Home Repair program.
	Target Date	4/18/2023
	Estimate the number and type of families that will benefit from the proposed activities	20 families estimated receiving critical home repair
	Location Description	Throughout the City of Olympia
	Planned Activities	Four HFH employees funded to support Critical Home Repair program.
4	Project Name	Community Youth Services
	Target Area	Downtown Core
	Goals Supported	Public Facilities

	Needs Addressed	ADA Compliance
	Funding	\$120,000
	Description	Installing an ADA accessible elevator in their behavioral health youth facility
	Target Date	6/01/2023
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 30 clients and staff
	Location Description	Downtown core
	Planned Activities	Elevator installation
5	Project Name	Rebuilding Together Thurston County
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	\$25,000
	Description	Critical home repair in the City of Olympia for low-income homeowners
	Target Date	6/1/2023
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 6 low income homeowners receiving critical home repair

	Location Description	Throughout the City of Olympia
	Planned Activities	Safety and critical home repair improvements
6	Project Name	Downtown Ambassadors
	Target Area	Downtown core
	Goals Supported	Public services
	Needs Addressed	Low income street outreach
	Funding	\$35,000
	Description	The Downtown Ambassadors provide daily outreach to street dependent individuals in the Downtown core
	Target Date	6/1/2023
	Estimate the number and type of families that will benefit from the proposed activities	500 estimated low income individuals benefited
	Location Description	Downtown core
	Planned Activities	Street outreach to downtown residents and businesses
7	Project Name	Program Administration
	Target Area	N/A

	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	\$74,374
	Description	Program administration for running a compliant CDBG program
	Target Date	N/A
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Program administration

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City will operate PY 2022 with a continued focus on the urban hub.

Geographic Distribution

Target Area	Percentage of Funds
Downtown Urban Core	45

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The downtown urban hub is struggling with a high concentration of unsheltered people and business loss due to the Coronavirus pandemic.

Discussion

Olympia's downtown core contains one of the lowest income, highly concentrated, residential areas in the entire city. Tract 101, Block 1, according to the American Community Survey data, consists of low and moderate-income residents. The urban hub is also the location of a high concentration of unsheltered homeless people as identified in the recent 2021 PIT Count of Homeless People. The other activities will benefit low- and moderate-income people in scattered sites around Olympia.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City continues to work within its jurisdiction and with nearby jurisdictions to address zoning and development codes that increase costs of housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to explore options to remove zoning and development codes that are barriers. The City is working on a study to expand its current multi-family tax exemption zone.

Discussion

The City will continue to work with other jurisdictions to remove or modify zoning and development codes that are barriers to affordable housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Olympia began preparing its homeless response plan, now referred to as One Community: Healthy, Safe, Housed, in 2019 in response to the ever growing need to house our most vulnerable populations. The City held listening sessions with community members and created a Community Work Group to oversee the plan's development. 1200 individuals were consulted during the development of the plan.

Actions planned to address obstacles to meeting underserved needs

The City's number one priority is homeless resources and assistance, followed by affordable housing. The One Community: Healthy, Safe, Housed plan focuses on three key strategies to alleviate homelessness in the downtown core:

1. Streamline and Enhance Rapid Response & Wrap-around Services
2. Expand Affordable Housing & Homeless Prevention
3. Increase Public Health & Safety

Actions planned to foster and maintain affordable housing

The City will work to build a continuum of housing to meet diverse needs and income levels and will increase partnerships and diversify funding to support construction of new affordable housing. The City's goal is to support 300 new units of supportive and affordable housing options over the next five years by direction of Home Fund dollars. Also, maintaining the current low-income housing stock is a keyway to preserve existing affordable housing. Critical home repair and rental rehabilitation projects being funded by PY2022 will reduce the potential for displacement of low-income residents who cannot remain in a home due to dilapidation or an unsafe structural situation.

Actions planned to reduce lead-based paint hazards

In an effort to address lead-based paint hazards, the City of Olympia has incorporated the regulations into existing housing policies and programs for implementing Title X of the Community Development Act of 1992, part of the Residential Lead-Based Paint Hazard Reduction Act of 1992. Olympia will continue to follow 24 CFR Part 35 in addressing the evaluation and reduction of lead-based paint hazards in Olympia's housing policies and programs.

Actions planned to reduce the number of poverty-level families

The City will work with Thurston Strong to continue to fund economic development activities to provide

economic opportunities to low-moderate income populations.

Actions planned to develop institutional structure

The City has expanded its staff capacity and local tax-based revenues to strengthen the City's overall housing and homeless strategies.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will work with the Regional Housing Council to continue to build and strengthen relationships with service providers and developers in a coordinated effort to increase supportive and affordable housing in Thurston County. The City's Homeless Response Coordinator will work with a network of outreach workers from several different organizations referred to as the Greater Outreach Workers League (GROWL) to continue to reduce barriers to homeless services.

Discussion

The One Community: Healthy, Safe, Housed plan will focus on the three key strategies within the plan to address homelessness and create supportive and affordable housing.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

N/A

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

All of Olympia's PY 2022 projects will be used to benefit persons of low and moderate income.

Recipient	Project	Outcomes	HUD Goal(s)	HUD Objectives	Proposed Funding
Olympia Community Solar	Homes First Solar Installation	7 homes rented to low income renters receive solar	Housing Rehabilitation	LMH- Low/Mod Income Housing	\$63,813
Habitat for Humanity	Critical Home Repair Administration	Three HFH Employees funded to continue rehab work	Housing Rehabilitation	LMH- Low/Mod Income Housing	\$50,000
Community Youth Services	Behavioral Health Youth Facility	ADA Accessible Elevator Installation	Public Facilities	LMC – Low/Moderate Income - Limited Clientele	\$120,000
Rebuilding Together Thurston County	Critical Home Repair	Safety rehab and repair to low income homeowners	Housing Rehabilitation	LMH- Low/Moderate Income Housing	\$25,000
City of Olympia	Olympia Downtown Ambassadors	Outreach for up to 150 street dependent people daily	Public Services	LMC – Low/Moderate Income – Limited Clientele	\$35,000
City of Olympia	Program Administration	Planning & administrative for a compliant CBDG Program	N/A	N/A	\$74,374
		TOTAL	PY 2022	ALLOCATIONS	\$368,187



City Council

Consider a Referral to Staff Related to Reproductive Rights

Agenda Date: 6/14/2022
Agenda Item Number: 8.A
File Number:22-0594

Type: decision **Version:** 1 **Status:** Referral

Title

Consider a Referral to Staff Related to Reproductive Rights

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Consider a referral to staff related to reproductive rights.

Report

Issue:

Whether to consider a referral to staff related to reproductive rights.

Staff Contact:

Susan Grisham, Assistant to the City Manager, 360-753-8244

Presenter(s):

Councilmember Lisa Parshley

Background and Analysis:

In 2022 it was revealed that the United States Supreme Court is likely to overturn *Roe v. Wade*, a landmark decision in which the Court ruled that the United States Constitution protects a pregnant woman's liberty to choose to have an abortion without excessive government restrictions.

The implications of this possible reversal include: a strain on health care clinics that provide abortion services; threats to the public safety of all persons involved in the abortion process; exacerbation of the number of unwanted pregnancies coming to term; an increase in economic hardships for some women, children, and families; and potentially putting other human rights at risk in the future.

Olympia can demonstrate our city values, per the Comprehensive Plan's Community Values and Visions, and exercise the capability of a local a jurisdiction to protect reproductive rights with early, thoughtful, and effective actions.

The referral requests:

- Staff develop a Resolution clearly stating Olympia's position on woman's right to choose and reproductive rights of all people.
- Staff research options regarding on what a Washington State city can enact and fund that will support choice and reproductive rights. Areas of particular interest include:
 - Financial assistance to reproductive right and choice providers to assist lower income/marginalized community members
 - Expanding our existing sanctuary city status to make Olympia a pro-choice and reproductive health sanctuary.
 - Balancing first amendments rights and a right to access medical care and reproductive care.
 - Conduct outreach to local reproductive health and choice providers to learn how the city can help or partner with them to best support their services.
 - Actions other cities are taking across the country to support and protect choice and reproductive rights.
- Community Livability and Public Safety Committee consider adding to their future work plan such topics as:
 - Public safety for those seeking reproductive services and for advocates and service providers.
 - Strengthen strategies to prevent violence against women.
 - Laws and ordinances on what might constitute intimidation, or a hate crime related to reproductive health and choice.
 - Consult with the Washington State Department of Social and Health Services, County Public Health Department, and Community Youth Services on what actions they are considering related to the loss of the right of Woman's choice and reproductive rights.

The referral is sponsored by Councilmember Lisa Parshley, with support from Councilmember Yén Huỳnh and Councilmember Dontae Payne.

Neighborhood/Community Interests (if known):

The Community has an interest in the protection of reproductive rights.

Options:

1. Approve the referral to staff.
2. Approve the referral, with amendments, to staff.
3. Do not approve the referral to staff.

Financial Impact:

There are no financial impacts related to consideration of the referral.

Attachments:

Referral



City Council Referral Request

Tracking Number **2022.0049** Date of Referral *Click or tap to enter a date.* Requester *Click or tap here to enter text.*
(Provided by Susan) _____

- Referral To
- Study Session
 - Work Session
 - Staff
 - Ad Hoc Committee on Public Safety
 - Community Livability & Public Safety
 - Finance Committee
 - Land Use & Environment Committee
 - Advisory Committee *Choose from Dropdown*

Problem Statement

A clear concise description of the issue(s) that need(s) to be addressed.

On May 2, 2022 we learned that the United States Supreme Court is likely to overturn Roe v. Wade, a landmark decision in which the Court ruled that the United States Constitution protects a pregnant woman’s liberty to choose to have an abortion without excessive government restrictions. The implications of this possible reversal include: a strain on health care clinics that provide abortion services; threats to the public safety of all persons involved in the abortion process; exacerbate the number of unwanted pregnancies coming to term; an increase in economic hardships for some women, children, and families; and potentially putting other human rights at risk in the future.

Olympia can demonstrate our city values, per the Comprehensive Plan’s Community Values and Visions, and exercise the capability of a local a jurisdiction to protect reproductive rights with early, thoughtful, and effective actions.

Request

What is being requested to assist in addressing the issue described in the problem statement?

- *We request that staff develop a resolution clearly stating Olympia’s position on woman’s right to choose and reproductive rights of all people*
- *We also request that staff research options regarding on what a Washington State city can enact and fund that will support choice and reproductive rights. Areas of particular interest include:*
 - *Financial assistance to reproductive right and choice providers to assist lower income/marginalized community members*
 - *Expanding our existing sanctuary city status to make Olympia a pro-choice and reproductive health sanctuary.*
 - *Balancing first amendments rights and a right to access medical care and reproductive care*
 - *Conduct outreach to local reproductive health and choice providers to learn how the city can help or partner with them to best support their services.*
 - *Actions other cities are taking across the country to support and protect choice and reproductive rights.*
- *Recommend that the Community Livability and Public Safety Committee consider adding to their future work plan such topics as: a) public safety for those seeking reproductive services and for advocates and service providers, b) strengthen strategies to prevent violence against women, c) laws and ordinances on what might constitute intimidation or a hate crime related to reproductive health and choice, and d) consult with the Washington State Department of Social and Health Services, County Public Health Department, and Community Youth Services on what actions they are considering related to the loss of the right of Woman’s choice and reproductive rights*

Relationship to City Business or Proposed City Business/Services

Describe how this will enhance what is already offered and/or what it will provide that is not currently available. Why is this the City’s issue to address? How will this create a more adaptive and resilient organization? How will this enhance the City’s work to further equity, climate, and social justice?

In the Community Values and Vision section of the City’s Comprehensive Plan, we support equity and working on dismantling systemic injustice. We state that “these institutional and systemic barriers are still prevalent and have resulted in a lack of equitable access to resources and opportunities” and “we are dedicated to rebuilding trust through reconciliation and making ongoing efforts to remove these barriers.”

These visions for Olympia’s future will not be complete if we do not protect reproductive rights and all the rights, we hold dear. We will not achieve our goals of social justice and equity for all community members.

Protecting people from the injustices created by the loss of a fundamental right will protect our vision for the future.

Connection to Comprehensive Plan

Community, Safety and Health

Inclusive, respectful, civic participation; a safe & prepared community; health and wellness; adequate food and shelter; a quality education

Downtown

Vibrant, attractive urban destination; a safe and welcoming downtown for all; a mix of urban housing options; a variety of businesses; connections to our cultural & historic fabric; engaging arts & entertainment experience

Economy

Abundant local products and services; a thriving arts and entertainment industry; sustainable quality infrastructure; a stable thriving economy

Environment

Clean water & air; a daily connection to nature; preserved quality natural areas; a toxin-free community; a waste free culture

Neighborhoods

Distinctive places & gathering spaces; nearby goods & services; neighborhoods that are engaged in community decision making; safe and welcoming places to live

Options

Describe proposed options for moving the idea or issue forward for the meeting body to consider.

Have staff develop options for timely actions to be enacted directly by council or if further process or financial considerations are recommended for any of these actions have them sent to Community and Livability and Public Safety or Finance Committees

Timing

Is this issue time sensitive, are there other timing factors to consider?

As soon as possible as the potential action by Supreme Court could occur within the next month yet with the understanding that some of these actions could require more time to explore.

Supporting Documentation (Work Plan, Transportation Master Plan, Parks Plan, etc)

Are there documents that support your request or that should be considered?

Comprehensive plan Vision and Value statements

Councilmember Signatures

Two Councilmembers must support the request including the Chair of the Committee of referral. (Cannot be a committee quorum unless discussed at an open public meeting of the committee.)

Lisa Parshley

Sponsoring Councilmember

Yén Huỳnh

1. _____
Councilmember

Dontae Payne

2. _____
Councilmember

Staff Supplement

Staff will review the request to generate administrative impacts to be considered as part of proposal (staff to initial after their review):

Budget Impacts: Click or tap here to enter text.

Legal Review (*to include regulatory authority*): Click or tap here to enter text.

Policy implications: Click or tap here to enter text.

Implementation Considerations: Click or tap here to enter text.

Staff Liaison: Click or tap here to enter text.



City Council

Consider a Referral to Staff Related to the Formation of a City Youth Council

Agenda Date: 6/14/2022
Agenda Item Number: 8.B
File Number:22-0595

Type: decision **Version:** 1 **Status:** Referral

Title

Consider a Referral to Staff Related to the Formation of a City Youth Council

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Consider a Referral to Staff Related to the Formation of a City Youth Council.

Report

Issue:

Whether to consider a Referral to Staff Related to the Formation of a City Youth Council

Staff Contact:

Susan Grisham, Assistant to the City Manager, 360-753-8244

Presenter(s):

Councilmember Yến Huỳnh

Background and Analysis:

Currently there is not a mechanism in place to ensure the voices of youth are contributing to our City government and decision making in a meaningful manner. Additionally, this is supported by City of Olympia Resolution No. M-2045, stating an ongoing commitment to working with youth.

The referral requests the hiring of consultant(s) would be tasked with researching successful youth council models and best practices, engaging and consulting with Olympia area youth, and providing a recommendation to the Olympia City Council on how best to stand up an Olympia Youth Council.

Recommendations and areas of interest include:

- Youth council structures and roles
- Age range for youth participants
- Youth representation from different schools in the area

- Amount of members
 - Length of term
 - Member recruitment
 - How to meet youth where they are at (i.e. youth council convening during regular school hours, transportation)
 - Creative meeting formats
 - Scope and work plan
 - Long term youth council sustainability
 - Coordinating with partners (i.e. School Board, nonprofits)
 - Compensation (stipend and/or school credit)
-
- The initial referral will go to staff for scoping and hiring of consultant.

Recommendations from the consultant would ultimately go to the Community Livability and Public Safety Committee for review and vetting before being forwarded to the full Council for consideration.

The referral is sponsored by Councilmember Y  n Hu  nh, with support from Councilmember Dani Madrone and Councilmember Lisa Parshley.

Neighborhood/Community Interests (if known):

Youth are a critical part of the community, and a Youth Council would facilitate their voices being heard in local government.

Options:

1. Approve the referral to the Utility Advisory Committee.
2. Approve the referral, with amendments, to the Utility Advisory Committee.
3. Do not approve the referral to the Utility Advisory Committee.

Financial Impact:

The referral requests the use of \$30,000 of Council goal money to use for a consultant to assist in the work.

Attachments:

Referral



City Council Referral Request

Tracking Number **2022-0048** Date of Referral *Click or tap to enter a date.* Requester **Yến Huỳnh**

Referral To Study Session Work Session
 Staff Ad Hoc Committee on Public Safety
 Community Livability & Public Safety Finance Committee
 Land Use & Environment Committee Advisory Committee *Choose from Dropdown*

Problem Statement

A clear concise description of the issue(s) that need(s) to be addressed.

The City of Olympia needs a platform for youth to engage their local government and be a part of the important decisions being made right now that affect them in the short term and long term. Currently there is not a mechanism in place to ensure the voices of youth are contributing to our City government and decision making in a meaningful manner. Additionally, this is supported by City of Olympia Resolution No. M-2045, stating an ongoing commitment to working with youth.

Request

What is being requested to assist in addressing the issue described in the problem statement?

To honor City staff's current workload and to support work/life balance, we request using council goal money to fund the hiring of a consultant group. We suggest setting aside \$30,000 of Council goal money to support this effort. The consultant(s) would be tasked with researching successful youth council models and best practices, engaging and consulting with Olympia area youth, and providing a recommendation to the Olympia City Council on how best to stand up an Olympia Youth Council.

Recommendations and areas of interest include:

- Youth council structures and roles
- Age range for youth participants
- Youth representation from different schools in the area
- Amount of members
- Length of term
- Member recruitment
- How to meet youth where they are at (i.e. youth council convening during regular school hours, transportation)
- Creative meeting formats
- Scope and work plan
- Long term youth council sustainability
- Coordinating with partners (i.e. School Board, nonprofits)
- Compensation (stipend and/or school credit)

The initial referral will go to staff for scoping and hiring of consultant. Recommendations from consultant would go to the Community Livability and Public Safety Committee for review and vetting before being forwarded to the full Council for consideration.

Relationship to City Business or Proposed City Business/Services

Describe how this will enhance what is already offered and/or what it will provide that is not currently available. Why is this the City's issue to address? How will this create a more adaptive and resilient organization? How will this enhance the City's work to further equity, climate, and social justice?

Youth councils foster collaboration between young people and the governing bodies that serve them in various decision-making processes. Youth councils enable young people to take a more active role in decisions regarding programs and policies impacting them, rather than being passive recipients of

these services. This type of early engagement in government can have numerous benefits for all youth, especially those with diverse identities who generally do not have a seat at the table. Youth civic engagement is foundational to establishing sustained involvement in the democratic process. Youth councils can assist policymakers to ensure they are considering fresh perspectives and ideas for addressing the long-term needs of community members.

Connection to Comprehensive Plan

Choose all that apply.

- Community, Safety and Health**
Inclusive, respectful, civic participation; a safe & prepared community; health and wellness; adequate food and shelter; a quality education
- Downtown**
Vibrant, attractive urban destination; a safe and welcoming downtown for all; a mix of urban housing options; a variety of businesses; connections to our cultural & historic fabric; engaging arts & entertainment experience
- Economy**
Abundant local products and services; a thriving arts and entertainment industry; sustainable quality infrastructure; a stable thriving economy
- Environment**
Clean water & air; a daily connection to nature; preserved quality natural areas; a toxin-free community; a waste free culture
- Neighborhoods**
Distinctive places & gathering spaces; nearby goods & services; neighborhoods that are engaged in community decision making; safe and welcoming places to live

Options

Describe proposed options for moving the idea or issue forward for the meeting body to consider.

1. Allocate Council goal money for a consultant.
2. Select a consultant.
3. Consider recommendations of consultant.

Timing

Is this issue time sensitive, are there other timing factors to consider?

Would like a report of findings by the end of 2022.

Supporting Documentation (Work Plan, Transportation Master Plan, Parks Plan, etc)

Are there documents that support your request or that should be considered?

Click or tap here to enter text.

Councilmember Signatures

Two Councilmembers must support the request including the Chair of the Committee of referral. (Cannot be a committee quorum unless discussed at an open public meeting of the committee.)

Yến Huỳnh

Sponsoring Councilmember

Dani Madrone

1. _____
Councilmember

Lisa Parshley

2. _____
Councilmember

Staff Supplement

Budget Impacts: Click or tap here to enter text.

Legal Review *(to include regulatory authority)*: Click or tap here to enter text.

Policy implications: Click or tap here to enter text.

Implementation Considerations: Click or tap here to enter text.

Staff Liaison: Click or tap here to enter text.
