



Meeting Agenda

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, April 24, 2019

4:00 PM

Council Chambers

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

(Estimated Time: 0-15 Minutes)

During this portion of the meeting, citizens may address the Committee for up to three (3) minutes regarding the Committee's business meeting topics.

5. APPROVAL OF MINUTES

5.A [19-0383](#) Approval of March 27, 2019 General Government Meeting Minutes

Attachments: [Minutes](#)

6. COMMITTEE BUSINESS

6.A [19-0156](#) Economic Development Update

6.B [19-0395](#) Downtown Ambassador Update

Attachments: [Statistics](#)

6.C [19-0390](#) Preparation for Council's Mid-Year Retreat on June 8, 2019

7. REPORTS AND UPDATES

8. ADJOURNMENT

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City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

General Government Committee
Approval of March 27, 2019 General
Government Meeting Minutes

Agenda Date: 4/24/2019
Agenda Item Number: 5.A
File Number: 19-0383

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of March 27, 2019 General Government Meeting Minutes



Meeting Minutes - Draft

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, March 27, 2019

4:00 PM

Council Chambers

1. CALL TO ORDER

Chair Rollins called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 2 - Chair Renata Rollins and Committee member Cheryl Selby

Excused: 1 - Committee member Clark Gilman

OTHERS PRESENT

Arts Commission:

Timothy Grisham, Chair

Stephanie Johnson, Commission Liaison

Bicycle and Pedestrian Advisory Committee:

Brittany Yunker Carlson, Chair

Barb Baumann, Vice Chair

Michelle Swanson, Committee Liaison

Design Review Board

Jami Heinricher, Chair

Heritage Commission:

Kat Kelly, Chair

Marygrace Goddu, Commission Liaison

Parks and Recreation Advisory Committee:

Maria Ruth, Chair

Laura Keehan, Committee Liaison

Parking and Business Improvement Area:

Danielle Ruse, Chair

Max DeJarnatt, Liaison

Planning Commission:

Carole Richmond, Chair

Stacey Ray, Commission Liaison

Utility Advisory Committee:
Dever Haffner-Ratliffe, Chair
Andy Haub, Committee Liaison

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

No one spoke.

5. APPROVAL OF MINUTES

- 5.A** [19-0277](#) Approval of February 26, 2019 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [19-0303](#) Meeting with Advisory Committee/Commission Chairs

Advisory Committee representatives and liaisons introduced themselves and shared highlights of their work.

Each representative discussed emergent issues and concerns for their work plans in the coming year; the new relationship with Council Committees serving as Advisory Committee liaisons instead of individual Councilmembers; and the new application vetting process that was implemented during this year's recruitment.

Committee members and Advisory Committee Liaisons continued the conversation and asked clarifying questions.

The discussion was completed.

7. REPORTS AND UPDATES

There were no reports or updates.

8. ADJOURNMENT

The meeting adjourned at 5:10 p.m.



General Government Committee Economic Development Update

Agenda Date: 4/24/2019
Agenda Item Number: 6.A
File Number: 19-0156

Type: discussion **Version:** 2 **Status:** In Committee

Title

Economic Development Update

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive a presentation on City of Olympia economic development activity. Briefing only; No action requested

Report

Issue:

Whether to receive a briefing on economic development activity.

Staff Contact:

Mike Reid, Economic Development Director, Community Planning and Development, 360.753.8591

Presenter(s):

Mike Reid, Economic Development Director

Background and Analysis:

Economic Development Director Mike Reid will provide an overview of current economic development initiatives in Olympia. Topics will include the 2018 data and 2019 efforts and priorities.

Neighborhood/Community Interests (if known):

N/A

Options:

Briefing only

Financial Impact:

N/A

Attachments:

None



General Government Committee

Downtown Ambassador Update

Agenda Date: 4/24/2019
Agenda Item Number: 6.B
File Number: 19-0395

Type: report **Version:** 1 **Status:** In Committee

Title

Downtown Ambassador Update

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive a report of the City's Downtown Ambassador Program. This report will highlight the actions of the program throughout its first year as an in-house City program as well as the first quarter of 2019. Briefing only; no action requested

Report

Issue:

Whether to receive a briefing on the progress of the City's Downtown Ambassador Program.

Staff Contact:

Mark Rentfrow, Downtown Liaison, Community Planning and Development, 360.570.3798

Presenter(s):

Mark Rentfrow, Downtown Liaison;
Teal Russell, Downtown Ambassador;
Katherine Trahan, Downtown Ambassador
Mark Moore, Clean Team Lead

Background and Analysis:

In January of 2018, the Downtown Ambassadors and Clean Team became a program of the City of Olympia under Community Planning and Development. Staff will present data regarding their progress and activities and answer any questions.

Neighborhood/Community Interests (if known):

N/A

Options:

Briefing only.

Attachments:

Statistics

Downtown Ambassadors and Clean Team 2018 Statistics

Clean Team

2018	Trash Bags	Recycling Lbs.	Flyers & Stickers	Needles	Human Waste	Compostable Bags	Drains	Graffiti
Year to Date	5,472	2,040	1,143	6,577	1,091	224	233	9,422
January	398	200	80	383	63	1	0	217
February	698	120	199	292	54	0	11	1,045
March	661	140	165	521	65	2	17	868
April	227	150	208	676	56	0	6	942
May	403	80	139	864	73	25	8	1,095
June	379	150	62	939	55	24	1	936
July	493	200	128	672	104	4	0	647
August	472	220	64	583	118	2	1	1,360
September	648	160	62	530	110	0	6	636
October	309	300	22	264	176	77	131	450
November	249	180	5	271	120	78	36	749
December	535	140	9	582	97	11	16	477

1st Quarter

2019	Trash Bags	Recycling Lbs.	Flyers & Stickers	Needles	Human Waste	Compostable Bags	Drains	Graffiti	Large Items
Year to Date	972	301	95	2,408	317	7	13	3,069	834
January	390	81	25	2,072	107	0	0	918	325
February	244	80	32	87	99	0	0	468	218
March	338	140	38	249	111	7	13	1,683	291

Ambassadors

2018	First Contact Outreach	Outreach	Social Service	First Contact Info	Information	Business Checks	Dispatch Calls	Non-Emergency	911
Year to Date	685	3902	1371	415	750	2087	656	68	13
January	33	149	84	42	60	219	53	8	2
February	42	445	162	72	145	266	78	6	0
March	40	348	58	58	74	113	98	3	0
April	50	452	85	18	67	349	76	14	1
May	36	295	171	24	129	193	44	5	0
June	46	287	109	17	48	178	71	4	0
July	31	319	150	15	40	106	52	7	0
August	78	476	162	41	56	108	43	6	2
September	88	278	90	25	32	149	36	3	1
October	65	371	91	25	30	147	40	4	2
November	38	235	72	28	31	178	30	3	4
December	138	247	137	50	38	81	35	5	1

1st Quarter

2019	86	868	401	78	87	570	117	10	2
January	28	260	110	21	26	196	40	3	1
February	22	263	137	26	26	172	29	2	1
March	36	345	154	31	35	202	48	5	0



General Government Committee

Preparation for Council's Mid-Year Retreat on June 8, 2019

Agenda Date: 4/24/2019
Agenda Item Number: 6.C
File Number: 19-0390

Type: recommendation **Version:** 1 **Status:** In Committee

Title

Preparation for Council's Mid-Year Retreat on June 8, 2019

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to forward recommendations to the full Council for the upcoming Mid-Year Retreat, including the location, agenda, and facilitator.

Report

Issue:

Determine options and recommendations for the agenda, location, and facilitator for the mid-year retreat.

Staff Contact:

Steve Hall, City Manager, 360.753.8447

Presenter(s):

Steve Hall, City Manager

Background and Analysis:

The Council holds a mid-year retreat to review its progress and/or focus on other items of interest. At the January 2019 retreat, Council set Saturday, June 8, as the date for the mid-year retreat. Staff has reserved space at LOTT on June 8 should the Committee support that location.

Recently, the mid-year retreat has spanned about five hours from 9 a.m. - 2 p.m., with a walking tour at lunch to visit buildings, services and places of interest. In 2018, the Council visited the Salvation Army, the Community Care Center and the ice cream shop on Washington Street as part of the walking tour.

At the January retreat, Council expressed an interest in receiving de-escalation training as a major element of the mid-year retreat. Staff have researched possible instructors, and are suggesting

Martin Reinsel for consideration by the General Government Committee. Mr. Reinsel has been a nationally recognized instructor of de-escalation and safety programs for more 15 years. He has trained health care and social service workers to practice non-violent de-escalation as a means of safe, harm-reduction practices.

He served as primary clinical educator for inpatient, involuntary psychiatric hospital staff at Navos Mental Health Solutions in Seattle, WA. He provided agency-wide training for 600 clinical and non-clinical staff on “Trauma-Informed Care” (TIC).

Should Mr. Reinsel’s training be recommended, a retreat facilitator would likely not be necessary.

Other possible agenda items could include updates or briefings on current city topics or projects, a check in on meeting management or relationship issues.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Consider agenda items, locations, and facilitator for Council’s mid-year retreat.
2. Do not consider agenda items, locations, and facilitator for Council’s mid-year retreat.

Financial Impact:

Funding to cover the costs depends on the instructor and the use of a facilitator.

Attachments:

None