



Meeting Agenda

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Michelle Sadlier
360.753.8031

Wednesday, January 24, 2018

6:30 PM

Room 207

1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.A** [17-1219](#) Approval of October 25, 2017 Olympia Heritage Commission Meeting Minutes

Attachments: [Draft OHC Meeting Minutes 10 25 2017](#)

- 3.B** [18-0092](#) Approval of December 20, 2017 Olympia Heritage Commission Meeting Minutes

Attachments: [Draft OHC Meeting Minutes 12 20 2017](#)

4. PUBLIC COMMENT

During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. ANNOUNCEMENTS

To include updates from City Council and Arts Commission Liaisons as applicable.

6. BUSINESS ITEMS

- 6.A** [18-0093](#) Update on Arts, Cultures and Heritage (ArCH) Project

Estimated 15 minutes

- 6.B** [18-0094](#) PUBLIC HEARING & DETERMINATION 1: Nomination of the Howard C. & Minnie Y. Lucas House (420 Carlyon Ave SE) for Listing on the Olympia Heritage Register (#17-3717)

Attachments: [1 - Register Application Form - 420 Carlyon Ave SE](#)
 [2 - Current Photos - 420 Carlyon Ave SE](#)
 [3 - Additional Historical Research - 420 Carlyon Ave SE](#)
 [4 - Approved HRC Meeting Minutes 1 8 2018](#)
 [5 - Criteria to Designate on Register](#)

Estimated 30 minutes

- 6.C** [18-0097](#) PUBLIC HEARING & DETERMINATION 2: Nomination of the Elizabeth P. & Ralph B. Lee House (118 19th Ave SW) for Individual Listing on the Olympia Heritage Register (#17-4541)

Attachments: [1 - Register Application 118 19th Ave SW](#)
 [2 - Current Photos 118 19th Ave SW](#)
 [3 - Additional Historical Research](#)
 [4 - NRHP Designation - 118 19th Ave SW](#)
 [5 - HRC Meeting Minutes 1 11 2018](#)
 [6 - Criteria to Designate on Register](#)

Estimated 30 minutes

- 6.D** [17-1221](#) Preparing 2018 Heritage Commission Work Plan: Part 2

Attachments: [1 - Draft Work Plan - Track Changes On](#)
 [2 - Draft Work Plan - Track Changes Accepted](#)

Estimated 15 minutes

7. REPORTS

7.A Heritage Review Committee

Estimated 5 minutes

7.B Outreach Committee

Estimated 5 minutes

7.C Policy, Ordinance & Guidance Committee (working title)

Estimated 5 minutes

7.D Survey & Inventory Committee

Estimated 5 minutes

7.E Staff

Estimated 5 minutes

8. OTHER TOPICS**9. ADJOURNMENT****UPCOMING MEETINGS:****FEBRUARY:**

Outreach Committee meeting(s) on Historic Preservation Month (date(s) to be arranged)

Possible special meeting of the Olympia Heritage Commission in on Missing Middle Housing (date to be arranged)

MARCH:

Next OHC meeting - March 28, 2018 @ 6:30 p.m. in Room 207, Olympia City Hall

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.