



# Meeting Agenda

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
(360) 753-8031

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**Wednesday, March 27, 2019**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

**3.A** [19-0287](#) Approval of February 27, 2019 Heritage Commission Meeting Minutes

Attachments: [Minutes](#)

**4. PUBLIC COMMENT**

*During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.*

**5. ANNOUNCEMENTS**

**6. BUSINESS ITEMS**

**6.A** [19-0288](#) Olympia Arts & Heritage Alliance (AHA) Organizational Overview

**6.B** [19-0296](#) Recognition of Outgoing Commissioners

**7. REPORTS**

**7.A** [19-0293](#) Policy and Program Recommendations to City Council

*1.a Promote & Oversee Olympia Heritage Register*

*Staff update*

*OHC Retreat May 8, 2019*

*1.b Review and Recommend Revisions to Heritage-Related City Code*

*No report*

*1.c Evaluate Special Valuation Applications*

*No report*

- 1.d *Nominate Historic Preservation Award Recipient(s)*  
*Outreach Committee update*

**7.B**     [19-0294](#)     Policy and Program Recommendations to City Staff

- 2.a *Conduct Heritage Review for Building Permit Applications for Register and Historic District Properties*  
*Heritage Review Committee update*
- 2.b *Develop Public Guidance for Heritage Review and Best Practices in Historic Preservation*  
*Guidance for wood windows*  
*Heritage Display at ArtsWalk*
- 2.c *Conduct Design Review of Land Use Applications for Register and Historic District Properties*  
*No report*
- 2.d *Review and Provide Historic Preservation Input on City Projects. Develop Familiarity with Regulatory and Budgetary Framework Relevant to Olympia Heritage.*  
*Study session with General Government Committee*  
*Update on Downtown Design Guidelines*
- 2.e *Support the Protection of Archaeology and other Cultural Resources.*

**7.C**     [19-0295](#)     Additional Heritage Program Activities

- 3.a *Conduct and Collaborate on Historic Preservation Outreach*  
*Neighborhood window workshops*  
*Other Heritage Month Activities*
- 3.b *Pursue and Enhance Partnerships and Integration with regional historic organizations, other City Advisory Boards, and Advocacy Groups.*  
*See Business Items*  
*Staff report*
- 3.c *Contribute to Programs and Activities to Enhance Historic Downtown Olympia*  
*ArCH Update*

**8.     OTHER TOPICS**

**9.     ADJOURNMENT**

**Upcoming**

- March 27     *General Government Meeting with Commission chairs*
- March 28     *Jane LaClergue farewell from Design Review Board*
- May             *OPOP Olympia Design in Architecture Month*
- May 8             *OHC Retreat*

**Accommodations**

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*