



# Meeting Agenda

## Social Justice & Equity Commission Founding Member Work Group

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Olivia Salazar de  
Breaux  
(360) 753-8343

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Thursday, July 1, 2021

7:00 PM

Online or Phone Via Zoom

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Register to attend:

[https://us02web.zoom.us/webinar/register/WN\\_YR3f1YRhQZaQu\\_d0mYppNg](https://us02web.zoom.us/webinar/register/WN_YR3f1YRhQZaQu_d0mYppNg)

**1. CALL TO ORDER**

*\*Please note updated start time\**

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

- 3.A** [21-0651](#) Approval of May 20, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes

Attachments: [Minutes](#)

- 3.B** [21-0654](#) Approval of June 17, 2021 Social Justice & Equity Commission Founding Member Meeting Minutes

Attachments: [Minutes](#)

**4 ANNOUNCEMENTS**

**5. BUSINESS ITEMS**

- 6.A** [21-0657](#) Social Justice & Equity Commission (SJEC) Founding Members Work Group Meeting

**6. REPORTS**

**7. OTHER TOPICS**

**8. ADJOURNMENT**

Upcoming

**Accommodations**

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City*

*Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## **Social Justice & Equity Commission Founding Member Work Group**

### **Approval of May 20, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes**

**Agenda Date:** 7/1/2021  
**Agenda Item Number:** 3.A  
**File Number:**21-0651

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**Type:** minutes **Version:** 1 **Status:** In Committee

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#### **Title**

Approval of May 20, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes



# Meeting Minutes - Final

## Social Justice & Equity Commission Founding Member Work Group

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
  
Contact: Olivia Salazar de  
Breaux  
(360) 753-8343

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**Thursday, May 20, 2021**

**5:30 PM**

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**Online or Phone Via Zoom:**

**[https://us02web.zoom.us/webinar/register/WN\\_JlvaDxdpSkaAq88MJ7Ey7A](https://us02web.zoom.us/webinar/register/WN_JlvaDxdpSkaAq88MJ7Ey7A)**

**1. CALL TO ORDER**

The meeting was called to order at 5:33 p.m.

**1.A ROLL CALL**

**Present:** 4 - Committee member Anthony Markland, Committee member Megan Matthews, Committee member Rusty Shekha and Committee member Joslyn Nelson

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[21-0483](#) Approval of May 6, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes

**The minutes were approved.**

[21-0495](#) Approval of May 13, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes

**The minutes were approved.**

**4. BUSINESS ITEMS**

[21-0484](#) Social Justice and Equity Commission (SJEC) Founding Members Work Group Meeting

The group met with City Manager Jay Burney to discuss the future Commission and what it might end up looking like.

**The discussion was completed.**

**5. ADJOURNMENT**

The meeting adjourned at 7:22 p.m.



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## **Social Justice & Equity Commission Founding Member Work Group**

### **Approval of June 17, 2021 Social Justice & Equity Commission Founding Member Meeting Minutes**

**Agenda Date:** 7/1/2021  
**Agenda Item Number:** 3.B  
**File Number:**21-0654

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**Type:** minutes **Version:** 1 **Status:** In Committee

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#### **Title**

Approval of June 17, 2021 Social Justice & Equity Commission Founding Member Meeting Minutes



# Meeting Minutes - Draft

## Social Justice & Equity Commission Founding Member Work Group

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Olivia Salazar de  
Breaux  
(360) 753-8343

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Thursday, June 17, 2021

5:30 PM

Online or phone via Zoom

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Register to attend:

[https://us02web.zoom.us/webinar/register/WN\\_S1n7ZbsoQL-5e-wzaIPpFA](https://us02web.zoom.us/webinar/register/WN_S1n7ZbsoQL-5e-wzaIPpFA)

**1. CALL TO ORDER**

The meeting was called to order at 5:32 p.m.

**1.A ROLL CALL**

**Present:** 4 - Committee member Anthony Markland, Committee member Megan Matthews, Committee member Rusty Shekha and Committee member Joslyn Nelson

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES - NONE**

**4. BUSINESS ITEMS**

**4.A** [21-0594](#) Social Justice and Equity Commission (SJEC) Founding Members Work Group Meeting

The Founding Member Work Group discussed options for moving forward.

**Discussion only. No action needed.**

**5. ADJOURNMENT**

The meeting adjourned at 7:35 p.m.

**Accommodations**



## Social Justice & Equity Commission Founding Member Work Group

### Social Justice & Equity Commission (SJEC) Founding Members Work Group Meeting

**Agenda Date:** 7/1/2021  
**Agenda Item Number:** 6.A  
**File Number:**21-0657

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**Type:** discussion **Version:** 1 **Status:** In Committee

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#### **Title**

Social Justice & Equity Commission (SJEC) Founding Members Work Group Meeting

#### **Recommended Action**

Discussion only. No action needed.

#### **Report**

##### **Issue:**

Whether to discuss an approach to completing the next phase of the process to develop a new Social Justice & Equity Commission

#### **Staff Contact:**

Olivia Salazar de Breaux, Equity and Inclusion Coordinator, Human Resources, 360.753.8343

#### **Presenter(s):**

Olivia Salazar de Breaux, Equity and Inclusion Coordinator, Human Resources

Stacey Ray, Strategic Planning and Performance Manager, Office of Performance and Innovation

#### **Background and Analysis:**

On November 2, Council approved a process to establish a Social Justice & Equity Advisory Commission (Commission), including that the process be led by a Founding Member Work Group (Work Group) made up of five community members representing marginalized populations, with an emphasis on Black, Indigenous, and People of Color.

The Work Group hosted a series of conversations and an online survey to intentionally elevate the voices of marginalized community members. The Work Group heard from members of the Black, Indigenous, People of Color, LGBTQ+, disabled, and immigrant communities, and community members representing majority culture. Participants talked with one another about what the City can do to make Olympia a more equitable and inclusive community.

Now that the conversations and surveys are done, the Work Group is transitioning into the next phase of this work, which includes analyzing and summarizing the community input received, and using it to craft a recommendation for Council on the Commission's:



- make-up and terms;
- formal name (as “Social Justice & Equity Commission” is a Council-approved placeholder);
- scope of work; and
- first year work plan

The purpose of this meeting is for staff to share an updated approach and timeline for completing the next phase of work based on the feedback from the Work Group. To support the discussion, staff will share a timeline and strategies for ensuring the Work Group has the necessary support and resources to craft a recommendation that reflects what they heard and learned through the community conversations.

**Neighborhood/Community Interests (if known):**

There is significant interest to address systemic racism and inequality. Input that staff and City Councilmembers are receiving from community members strongly supports a process that is highly inclusive, pays specific attention to the concerns and experiences of marginalized community members, and fosters and repairs trust between the City and community members.

**Options:**

N/A

**Financial Impact:**

Council has allocated \$60,000 in 2020 Council goal funds to support development of a new Advisory Commission to address social justice and equity issues. Funding will primarily be used for the consulting team and Founding Members Work Group contracts. There may be additional accessibility tools or services purchased to support public engagement.

**Attachments:**

N/A