



# Meeting Agenda

## Finance Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Wednesday, September 15, 2021**

**5:30 PM**

**Online and Via Phone**

---

**Register to attend:**

[https://us02web.zoom.us/webinar/register/WN\\_WgHSrMBUS9Km00rvncn0gA](https://us02web.zoom.us/webinar/register/WN_WgHSrMBUS9Km00rvncn0gA)

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. PUBLIC COMMENT**

*(Estimated Time: 0-15 Minutes)*

*During this portion of the meeting, community members may address the Committee for up to two (2) minutes regarding the Committee's business meeting topics.*

**5. APPROVAL OF MINUTES**

**5.A**     [21-0896](#)     Approval of August 18, 2021 Finance Committee Meeting Minutes

**Attachments:**     [Minutes](#)

**5.B**     [21-0897](#)     Approval of July 21, 2021 Finance Committee Meeting Minutes

**Attachments:**     [Minutes](#)

**6. COMMITTEE BUSINESS**

**6.A**     [21-0895](#)     Preliminary 2022 Operating Budget Discussion

**6.B**     [21-0880](#)     Utility Budgets and Rates Briefing

**Attachments:**     [2022 Budget-Drinking Water Overview](#)  
[2022 Budget-Wastewater Overview](#)  
[2022 Budget-Stormwater Overview](#)  
[2022 Budget-Waste Resources Overview](#)  
[2022 Residential Rates Summary](#)  
[2022 General Facilities Charges and Capacity Development Charges Summary](#)

**7. REPORTS AND UPDATES**

**8. ADJOURNMENT**

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council Committee meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## **Finance Committee**

### **Approval of August 18, 2021 Finance Committee Meeting Minutes**

**Agenda Date:** 9/15/2021  
**Agenda Item Number:** 5.A  
**File Number:**21-0896

---

**Type:** minutes   **Version:** 1   **Status:** In Committee

---

**Title**

Approval of August 18, 2021 Finance Committee Meeting Minutes



# Meeting Minutes - Draft

## Finance Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Wednesday, August 18, 2021**

**5:30 PM**

**Online and Via Phone**

---

**Attend:** [https://us02web.zoom.us/webinar/register/WN\\_kjkSEzyaTvO5JAhvWkHVZw](https://us02web.zoom.us/webinar/register/WN_kjkSEzyaTvO5JAhvWkHVZw)

**1. CALL TO ORDER**

Chair Cooper called the meeting to order at 5:30 pm.

**2. ROLL CALL**

**Present:** 3 - Chair Jim Cooper, Committee member Lisa Parshley and Committee member Cheryl Selby

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. PUBLIC COMMENT**

No one spoke.

**5. APPROVAL OF MINUTES - NONE**

**6. COMMITTEE BUSINESS**

**6.A** [21-0777](#) 2022-2027 Capital Facilities Plan Briefing

Principle Planner Joyce Phillips reported the 2022 Capital Budget Expenses are \$39,098,238 and the 2022 Capital Revenue is \$39,807,951.

Ms. Phillips highlighted some of the projects in the 2022-2027 Capital Facilities Plan (CFP). They include: Armory Creative Campus Design; Peach & Healing Park Design; Lions Park Sprayground Construction; Grass Lake Nature Park Trail Construction; Improvements to State Avenue, Boulevard Road Trail Crossing, Fones Road Reconstruction, Accessibility Improvements at the Olympia Center, Washington Center for Performing Arts Building Improvements; and Drinking Water, Wastewater, Stormwater and Waster ReSources projects.

There will be public hearings on the CFP at the September 20, 2021 Planning Commission meeting and the October 12, 2021 City Council meeting.

**The information was provided.**

**7. REPORTS AND UPDATES**

Budget & Fiscal Analyst Joan Lutz reported that sales tax revenues continue to be higher than projected.

Assistant City Manager Debbie Sullivan updated the Committee on important upcoming budget dates.

**8. ADJOURNMENT**

The meeting adjourned at 6:35 pm.



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## Finance Committee

### Approval of July 21, 2021 Finance Committee Meeting Minutes

**Agenda Date:** 9/15/2021  
**Agenda Item Number:** 5.B  
**File Number:**21-0897

---

**Type:** minutes   **Version:** 1   **Status:** In Committee

---

**Title**

Approval of July 21, 2021 Finance Committee Meeting Minutes



# Meeting Minutes - Draft

## Finance Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Wednesday, July 21, 2021**

**5:30 PM**

**Online and Via Phone**

---

**Attend:** [https://us02web.zoom.us/webinar/register/WN\\_vG75jHrqQfKAWb-lu6LEyQ](https://us02web.zoom.us/webinar/register/WN_vG75jHrqQfKAWb-lu6LEyQ)

**1. CALL TO ORDER**

Chair Cooper called the meeting to order at 5:30 pm.

**2. ROLL CALL**

**Present:** 3 - Chair Jim Cooper, Committee member Lisa Parshley and Committee member Cheryl Selby

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. PUBLIC COMMENT**

No one spoke.

**5. APPROVAL OF MINUTES**

**5.A** [21-0728](#) Approval of June 16, 2021 Finance Committee Meeting Minutes

The minutes were approved.

**6. COMMITTEE BUSINESS**

**6.A** [21-0713](#) Community Planning & Development Department Services and Associated Funding Briefing

Community Planning & Development (CP&D) Director Leonard Bauer went over the CP&D organizational chart and explained that Economic Development and Housing & Homelessness are no longer in CP&D. Although they were moved to the Office of Community Vitality, CP&D does still provide administrative support for both programs. Mr. Bauer reported on the revenues and expenditures for each CP&D program, including development fees.

The report was received.

**6.B** [21-0714](#) Second Quarter Budget Report

Budget and Financial Analyst Joan Lutz reported that overall, revenues are at 50% of projected amounts as to be expected half way through the year. Ms. Lutz also stated that expenditures are at 46% and that all departments are within the goal of 15% variance of the linear 50%.

**The report was received.**

**7. REPORTS AND UPDATES**

Assistant City Manager Debbie Sullivan reported that the City received 23 applications for the Finance Director position and that four candidates were invited to interview.

**8. ADJOURNMENT**

The meeting adjourned at 6:38 pm.





## Finance Committee

### Preliminary 2022 Operating Budget Discussion

**Agenda Date:** 9/15/2021  
**Agenda Item Number:** 6.A  
**File Number:** 21-0895

---

**Type:** discussion **Version:** 1 **Status:** In Committee

---

**Title**

Preliminary 2022 Operating Budget Discussion

**Recommended Action**

**Committee Recommendation:**

Not referred to a committee.

**City Manager Recommendation:**

Discussion only. No action requested.

**Report**

**Issue:**

Whether to receive a briefing and discuss the Preliminary 2021 Operating Budget; including: revenues, expenses, community/council priorities, and areas of further discussion.

**Staff Contact:**

Jay Burney, City Manager, 360.753.8740

Debbie Sullivan, Assistant City Manager - Strategic Initiatives, 360.753.8499

**Presenter(s):**

Jay Burney, City Manager, 360.753.8740

Debbie Sullivan, Assistant City Manager, 360.753.8465

**Background and Analysis:**

In preparation for the adoption of the 2022 Operating Budget, staff will share revenue and expense assumptions, discuss Community and Council priorities as expressed through the community survey and Council work session, and the current balancing position of the operating budget. Staff will also seek direction on areas for further discussion.

The 2022 Preliminary Operating Budget will be presented to the City Council on November 1, 2021.

**Neighborhood/Community Interests (if known):**

The City's annual operating budget is one of the most visible and significant ways the City achieves and articulates the community's priorities and values.

**Options:**

1. Receive the briefing.
2. Receive the briefing and request additional information for staff to bring back to Finance Committee for further discussion.
3. Receive the briefing at another time.

**Attachments:**

None



## Finance Committee

### Utility Budgets and Rates Briefing

**Agenda Date:** 9/15/2021  
**Agenda Item Number:** 6.B  
**File Number:** 21-0880

---

**Type:** report   **Version:** 1   **Status:** In Committee

---

#### **Title**

Utility Budgets and Rates Briefing

#### **Recommended Action**

##### **Committee Recommendation:**

Briefing only. No action requested. The Utility Advisory Committee (UAC) is making recommendations on the 2022 utility operating budgets, utility rates and general facility charges (GFC) at their October 7, 2021, meeting.

##### **City Manager Recommendation:**

Review and discuss the utility 2022 operating budgets, recommended utility rates and general facility charges.

#### **Report**

##### **Issue:**

Whether to discuss the 2022 utility operating budgets, recommended utility rate and general facility charges. Action will be taken in mid-December as part of the budget approval process.

##### **Staff Contact:**

Eric Christensen, Public Works Water Resources Director, 360.570.3741  
Gary Franks, Public Works Waste ReSources Director, 360.753.8780

##### **Presenters:**

Eric Christensen, Water Resources Director  
Gary Franks, Waste ReSources Director

##### **Background and Analysis:**

The 2021 preliminary operating and capital budgets assume revenue and expenses from utility rates and GFC. Staff will present information on these topics and take questions from the Committee for future budget discussion meetings.

On September 2, the UAC discussed proposed changes to the 2022 operating budgets, rates and GFC for the four utilities - Drinking Water, Wastewater, Storm and Surface Water, and Waste ReSources. The UAC will make a recommendation on the budgets, rates, and GFC following their October 7 meeting. This recommendation will be shared with the full Council on October 19. The

attached utility budget overviews provide information on key budget drivers, and utility trends, challenges and proposed enhancements.

#### Proposed 2022 Rate Increases

As outlined in the attached budget overviews, staff is proposing modest rate increases for 2022 broken down as follows:

- Drinking Water 1.0%
- Wastewater 6.0%
- Waste ReSources 0.0%
- Storm and Surface Water 5.0%
- LOTT Clean Water Alliance 3.0%
- Total 1.96% to 2.21%

A summary of historical and proposed bi-monthly residential utility rates is attached.

#### General Facilities Charges

Consistent with rate consultant financial analyses, staff is proposing increases in GFC for Wastewater (2%) and Storm and Surface Water (20%) in 2022. GFC are a one-time charge collected from new development. The charges reflect the financial value of the existing Utility infrastructure and the benefits the system provides to new development. Each of the water-related Utilities collects a unique GFC. The LOTT Clean Water Alliance (LOTT) collects a similar fee called a capacity development charges (CDC). LOTT proposes a 3.0% increase in the CDC for 2022. A historical summary and proposed residential GFC and CDC are attached.

#### **Neighborhood/Community Interests (if known):**

City utilities provide essential public health services to Olympia residents. A public hearing is scheduled for November 16 on the operating and capital budgets. Council can hear testimony on the proposed changes at that time.

#### **Options:**

1. Receive the briefing.
2. Do not receive the briefing.
3. Receive the briefing at another time.

#### **Financial Impact:**

None at this time. However, utility rates impact our community by the utility rates that customers pay.

#### **Attachments:**

2022 Budget - Drinking Water Overview  
2022 Budget - Wastewater Overview  
2022 Budget - Storm Water Overview  
2022 Budget - Waste Resources Overview  
2022 Residential Rates Summary  
2022 General Facilities Charges and Capacity Development Charges



# 2022 Operating Budget Overview

Department:	Line of Business/Program:
Public Works	Water Resources - Drinking Water

## Program Revenue Summary Chart

Revenue	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
Charges for Service	13,185,924	13,595,237	15,515,602	6,473,073	15,738,530	222,928	1.44%
Intergovernmental Revenues	0	11,680	0	0	0	0	0.00%
Misc Revenue	529,578	335,627	290,470	201,651	290,470	0	0.00%
Other Resources	4,524,673	0	0	11,065	0	0	0.00%
Proprietary/Trust Fund	353,150	162,250	0	0	0	0	0.00%
<b>Total</b>	<b>18,593,325</b>	<b>14,104,794</b>	<b>15,806,072</b>	<b>6,685,789</b>	<b>16,029,000</b>	<b>222,928</b>	<b>1.41%</b>

## Program Expenditure Summary Chart

Expense	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
10 Salaries and Wages	2,433,387	2,561,993	2,641,450	1,564,841	2,789,476	148,026.00	5.60%
20 Personnel Benefits	962,905	706,811	1,171,424	669,329	1,155,578	(15,846.00)	-1.35%
30 Supplies	558,573	741,678	903,380	349,737	1,096,438	193,058	21.37%
40 Other Services and Charges	960,537	1,021,756	1,223,246	494,124	1,307,417	84,171	6.88%
50 Intergovernmental Services and Payments	8,013,280	4,891,651	5,399,755	2,214,993	7,121,633	1,721,878	31.89%
60 Capital Outlays	34,013	0	0	0	0	0	0.00%
70 Debt Service: Principal	1,279,331	1,290,031	1,454,332	7,923	0	(1,454,332)	-100.00%
80 Debt Service: Interest and Related Costs	328,696	312,683	318,622	1,269	0	(318,622)	-100.00%
90 Interfund Payments for Services	2,215,652	2,362,425	2,387,970	1,333,834	2,464,880	76,910	3.22%
99 Non-Expenses	2,087,846	2,148,185	0	-6,903	0	0	0.00%
<b>Total</b>	<b>18,874,220</b>	<b>16,037,213</b>	<b>15,500,179</b>	<b>6,629,147</b>	<b>15,935,422</b>	<b>435,243</b>	<b>2.81%</b>



# 2022 Operating Budget Overview

## Baseline Adjustment Summary Chart

Baseline Adjustment Summary Chart				
Exp Type	Description/Expenditure #	Costs On-Going   One-Time		Mandatory or Non- Discretionary
Salaries	Salary Reserve (4% COLA) All Fund 401 - 11.99	\$88.1K		Mandatory
Benefits				
Supplies/Equipment	Misc. Fund 401 – 30s (10% Inflation)	\$75.6K		Discretionary
Services	Misc. Fund 401 – 40s (10% Inflation)	\$17.1K		Discretionary
	Power and Light (6% PSE Green Power rate increase) 401-8402-622-47.02	\$34.1K		Mandatory
	Water System Plan update (one-time transfer from CIP Funding) 401-8431-615-41.01		\$32.5K	Mandatory
	Printing/Binding (5 Things) 401-8431-620-49.09	\$9K		Discretionary
Capital Equipment				
Other	Maintenance Center Rent Misc. Fund 401 – 95.96	\$38.6K		Mandatory
	Liability Insurance Misc. Fund 401 – 96.01	\$14.8K		Mandatory
<b>Total</b>		<b>\$309.8</b>		



# 2022 Operating Budget Overview

## Budget Narrative Information

### Mission

What is your mission?

To provide and protect healthy drinking water for the community, with a long-term vision that Olympia's Drinking Water Utility sustains present and future water supplies for our community while protecting the environment.

## Budget Overview

What are the major cost drivers to the changes in your budget?

Utility programs and core services will remain essentially unchanged in 2022.

This year we anticipate a rate increase of **1%** for 2022. This may be further informed by FCS Group's anticipated revenue model for the new normal.

Key expense drivers are described below:

- An anticipated 1.0% growth in accounts and revenue helps offset increasing expenditures (\$153.1K).
- No new positions (FTEs) are proposed for the Utility.
- A 4% COLA for staff is factored in based on the union contract. The net increase is approximately \$88,100.
- 10% inflation adjustment for materials and services +\$92.7K
- Benefit costs are flat.
- Power rates were adjusted for PSE's 6% rate increase for Green Power.
- City Administration costs increased approximately \$29,000.
- Liability insurance went up \$14,800.
- Computer rental costs will return in 2022 adding approximately \$16,000.
- Maintenance Center Rent increased approximately \$38,600 to fund capital planning.
- There will be a one-time transfer from CIP Funding of \$32,500 to fund completion of the Water System Plan update. This is an exercise that has historically been funded through the CFP.



# 2022 Operating Budget Overview

## Trends, Challenges and Opportunities

### What is on the horizon that may affect future budgets?

- Revenues throughout the public health emergency have been diminished and unstable. We have seen greater revenue from our residential accounts and diminished revenue from our commercial accounts. This can be attributed to business and office closures and people (including commuters from outside the city) working from home. Our financial consultant, FCS Group, will be preparing a revenue model to help us prepare for the new normal.
- We will need to monitor utility bill arrearages associated with the public health emergency and anticipate payment plans to help our customers. To date arrearages have been covered by reserves.
- Depreciation funding will continue to be an increasing need and challenge for the utility. We have maintained CIP funding at \$1.4 million. FCS Group is preparing a rate and general facilities charge analysis to inform the Water System Plan update. Based on the CIP program needs, we anticipate a recommendation to increase CIP funding in 2023.
- Federal infrastructure stimulus funding has the potential to help defray capital costs. In anticipation, the Utility has positioned itself to benefit from the funding.
- The Utility anticipates expanding the number of small Public Works projects to be constructed in house. In-house construction is far more cost-effective than contracted work. We anticipate this will help CIP funding, but may have potential budgetary implications (additional seasonal staff) in future years.
- Our reliance on debt financing for projects impacts operating budgets and subsequently the capital program.
- The US EPA's 2021 revised lead and copper rule will require additional testing in schools and childcare facilities. This may require increased staffing. The rule will also require the City to identify the materials of construction for both public and private water service lines to verify they are not lead. This will require substantial records research and then excavation of service lines for which there is no record.
- The Utility has increased its reliance on software and technology to help build efficiencies. IS's ability to support our needs is being challenged. Additional funding for IS support is anticipated.





# 2022 Operating Budget Overview

## Continuous Improvement

What actions did you implement to improve the customer experience, reduce cost, increase efficiency, or improve quality?

- The Drinking Water Operations section is finding better ways to do their work in multiple arenas. Staff continue to improve their technical abilities and efficiencies. Use of the CityWorks work order software and ESRI's Collector application has streamlined inspections and exercising of valves and hydrants, replacement of meters, and the ability to evaluate data for asset management.
- Throughout the coronavirus public health emergency, office staff have become adept at teleworking allowing the utility to maintain workflow. Field staff have managed to maintain 100 percent work capacity.
- The water system infrastructure continues to increase without the need for commensurate increases in staffing.
- Condition rating of the water distribution system is helping us move to more effective data- driven decision-making. We are evaluating the structural integrity of our water pipes. When water pipes are exposed for service installations or repairs, the condition of the pipe is documented. Information is linked to asset management and the capital facility planning process. Implementation of CityWorks software is improving our asset management abilities.
- Automatic meter reading Itron software and hardware have been upgraded to a 4G network to improve reliability.
- Completion of seismic upgrades to the Fir Street and Elliott reservoirs has improved the reservoirs' reliability in the event of an earthquake.
- The Helping Neighbors voluntary charitable fund was established to help customers in need that don't qualify for the existing LifeLine rate program.



# 2022 Operating Budget Overview

## Accomplishments and Celebrations

Share your proud moments.

- Staff completed an Emergency Response Plan for the drinking water system to comply with EPA regulations.
- Staff is on track to have the draft Water System Plan, a DOH regulatory requirement, completed this year.
- Staff estimated renewal and replacement costs for the complete water system to help inform future capital needs.
- Staff have streamlined the maintenance of valves, hydrants and meters, exceeding maintenance goals for the first time in many years.
- Maintenance of pressure reducing valves has very successfully been brought in-house, improving reliability and response times.
- After 20+ years of planning, completion of seismic upgrades to the Fir Street and Elliott reservoirs has improved the reservoirs' reliability in the event of an earthquake.
- During a shortage of chlorine, Pump Stations staff expediently responded to insure all source wells could remain operational.
- With IS assistance, Pump Stations staff is working to replace computer servers used for supervisory control and data acquisition (SCADA) and upgrade the software to reduce security risks and prevent cyberattacks.
- Water Quality staff accomplished all DOH water quality sampling and reporting requirements throughout the public health emergency.
- A pilot production well will be installed at the Log Cabin Tank to evaluate feasibility of relocating the Shana Park and Hoffman wells water rights.



# 2022 Operating Budget Overview

Department:	Line of Business/Program:
Public Works	Water Resources - Wastewater

## Program Revenue Summary Chart

Revenue	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
City Charges for Service	7,091,959	6,665,223	7,491,299	3,970,467	8,015,340	524,041	7.00%
LOTT Charges for Service	13,034,228	12,921,602	14,493,568	7,866,578	15,073,311	579,743	4.00%
Intergovernmental Revenues	0	288	0	0	0	0	0.00%
Misc Revenue	207,416	15,757	28,500	14,689	28,500	0	0.00%
Proprietary/Trust Fund	466,368	220,781	0	0	0	0	0.00%
<b>Total</b>	<b>20,799,971</b>	<b>19,823,651</b>	<b>22,013,367</b>	<b>11,851,734</b>	<b>23,117,151</b>	<b>1,103,784</b>	<b>5.01%</b>

## Program Expenditure Summary Chart

Expense	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
10 Salaries and Wages	1,064,497	1,171,983	1,277,727	719,086	1,339,314	61,587	4.82%
20 Personnel Benefits	332,627	314,056	477,591	271,695	469,503	(8,088)	-1.69%
30 Supplies	178,845	166,044	350,046	113,356	520,424	170,378	48.67%
40 Other Services and Charges	341,759	340,768	480,715	202,114	502,356	21,641	4.50%
50 Intergovernmental Services and Payment	18,087,812	16,456,836	18,465,482	9,036,150	19,108,766	643,284	3.48%
60 Capital Outlays	10,336	14,785	0	0	0	0	0.00%
70 Debt Service: Principal	96,611	96,758	96,910	102,331	0	(96,910)	-100.00%
80 Debt Service: Interest and Related Costs	7,478	7,349	5,746	6,000	0	(5,746)	-100.00%
90 Interfund Payments for Services	1,103,330	1,181,891	1,255,385	669,685	1,285,881	30,496	2.43%
99 Non-Expenses	1,684,563	1,545,690	0	-15,701	0	0	0.00%
<b>Total</b>	<b>22,907,858</b>	<b>21,296,160</b>	<b>22,409,602</b>	<b>11,104,716</b>	<b>23,226,244</b>	<b>816,642</b>	<b>3.64%</b>



# 2022 Operating Budget Overview

## Baseline Adjustment Summary Chart

Summarize all Baseline Adjustment expenditures and include them in your 2022 budget submittal. Requests must be: Mandatory (i.e. legally required) or Non-Discretionary Categories (i.e. utility rates, subscription fees, fuel).

Exp Type	Description/Expenditure #	Costs		Mandatory or Non-Discretionary
		On-Going	One-Time	
Salaries	Salary Reserve (4% COLA) All Fund 402 - 11.99	\$41.2K		Mandatory
Benefits				
Supplies/Equipment	(10% Inflation) Misc. Fund 402 – 30s	\$12.3K		Discretionary
	STEP system rehabilitation (one-time transfer from CIP Funding) 402-8404-624-32.21		\$158K	Discretionary
Services	Misc. Fund 402 – 40s (10% Inflation)	\$7.7K		Discretionary
	Power and Light (6% PSE Green Power rate increase) 402-8402-622-47.02	\$4.9K		Mandatory
	Printing/Binding (5 Things) 402-8431-625-49.09	\$9.0K		Discretionary
Capital Equipment				
Other	Excise Tax (LOTT) 402-8405-624-53.01	\$8.9K		Mandatory
	Muni Tax (LOTT) 402-8405-624-54.01	\$102.1K		Mandatory
<b>Total</b>		<b>\$186K</b>	<b>\$158K</b>	



# 2022 Operating Budget Overview

## Budget Narrative Information

### Mission

What is your mission?

To collect and convey wastewater, also known as sewage, to treatment facilities in a manner that protects the health of both the public and the environment.

## Budget Overview

What are the major cost drivers to the changes in your budget?

Utility programs and core services will remain essentially unchanged in 2022.

This year we anticipate a rate increase of **6%** for 2022.

The LOTT Clean Water Alliance has adopted a 3% rate increase for 2022.

Key expense drivers are described below:

- The 2021 rate increase was bought down by approximately \$390K cash on hand. This deficit is carried forward to the 2022 budget.
- An anticipated 1.0% growth in accounts and revenue helps offset increasing expenditures (\$74.8K).
- No new positions (FTEs) are proposed for the Utility.
- A 4% COLA for staff is factored in based on the union contract. The net increase is approximately \$88,100.
- 10% inflation adjustment for materials and services +\$20.0K
- Benefit costs are flat.
- Power rates were adjusted for PSE's 6% rate increase for Green Power.
- Municipal and excise taxes will increase approximately \$111,000 primarily due to LOTT's rate increase.
- Liability insurance went up \$6,300.
- Computer rental costs will return in 2022 adding approximately \$4,500.
- Maintenance Center Rent increased approximately \$17,000 to fund capital planning.
- There will be a one-time transfer from CIP Funding of \$158,000 to fund residential STEP system rehabilitation. This is a project that has historically been funded through the CFP. This will be the third and last year of the STEP system rehabilitation program.



# 2022 Operating Budget Overview

## Trends, Challenges and Opportunities

What is on the horizon that may affect future budgets?

- Revenues throughout the public health emergency have been diminished primarily due to our commercial accounts. This can be attributed to business and office closures.
- We will need to monitor utility bill arrearages associated with the public health emergency and anticipate payment plans to help our customers. To date arrearages have been covered by reserves.
- Depreciation funding will continue to be an increasing need and challenge for the utility. Depreciation funding is proposed to be \$ 741,301. Our financial consultants suggest that we should provide at least \$2.55 million in cash funding. We currently have approximately \$8M on hand, but we have several large projects in the queue. Without an increase in funding, planned future work will need to be deferred.
- Federal infrastructure stimulus funding has the potential to help defray capital costs. In anticipation, the Utility has positioned itself to benefit from the funding.
- The Utility anticipates expanding the number of small Public Works projects to be constructed in house. In-house construction is far more cost-effective than contracted work. We anticipate this will help CIP funding, but may have potential budgetary implications (additional seasonal staff) in future years.
- Wastewater GFC revenue (not factored in the operating budget) continues to be strong providing helpful funding for growth-related capital projects.
- The Utility has increased its reliance on software and technology to help build efficiencies. IS's ability to support our needs is being challenged. Additional funding for IS support is anticipated.

## Continuous Improvement

What actions did you implement to improve the customer experience, reduce cost, increase efficiency, or improve quality?

- The Wastewater Operations Section is finding better ways to do their work in multiple arenas. Staff continue to improve their technical abilities and efficiencies. Use of ESRI's Collector application for STEP system, maintenance hole and wet well inspections has streamlined inspections and improved the ability to evaluate data for asset management.
- Throughout the coronavirus public health emergency, office staff have become adept at teleworking allowing the utility to maintain workflow. Field staff have maintained 100 percent work capacity.
- Operations staff are in the process of implementing the Cityworks software to improve workflow, inventory and asset management capabilities.
- With the utility pipe system completely televised and condition rated, we are keeping up with



## 2022 Operating Budget Overview

repairs. Recent spot checks confirm that our system continues to be in good shape.

- Condition rating of the wastewater conveyance system is helping us move to more effective data-driven decision-making. Information is linked to asset management and the capital facility planning process. We are rapidly completing repairs of any identified structural defects. Implementation of the Cityworks software will improve our abilities.

### Accomplishments and Celebrations

Share your proud moments.

- Operations staff have adapted well to the public health emergency and anticipate meeting all work goals for 2021.
- With IS assistance, Pump Stations staff is replacing computer servers used for supervisory control and data acquisition (SCADA) and upgrading the software to reduce security risks and prevent cyberattacks.
- Converted 21 ERUs from septic to sewer in the first six months of 2021.
- Developed emergency response plans for seven lift stations and Garfield Trestle.
- Completed design and bidding of Miller and Central Lift Station upgrade.
- Completed design and bidding of Stratford Lane STEP to Gravity conversion.
- Replaced lids on 11 maintenance holes below the high tideline near East Bay Drive.



# 2022 Operating Budget Overview

Department:	Line of Business/Program:
Public Works	Water Resources – Storm & Surface Water

## Program Revenue Summary Chart

Revenue	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
Charges for Service	5,812,085	5,840,892	6,154,116	3,712,028	6,527,089	372,973	6.06%
Intergovernmental Revenues	23,109	91,654	0	39,439	0	0	0.00%
Misc Revenue	79,547	745	12,500	5,618	12,500	0	0.00%
Other Resources	10,949	0	49,595	24,797	49,595	0	0.00%
Proprietary/Trust Fund	155,650	152,800	0	0	0	0	0.00%
<b>Total</b>	<b>6,081,340</b>	<b>6,086,091</b>	<b>6,216,211</b>	<b>3,781,882</b>	<b>6,589,184</b>	<b>372,973</b>	<b>6.00%</b>

## Program Expenditure Summary Chart

Expense	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
10 Salaries and Wages	1,678,500	1,504,058	1,922,036	1,079,734	2,044,793	122,757	6.39%
20 Personnel Benefits	636,203	438,477	771,242	397,295	702,034	(69,208)	-8.97%
30 Supplies	127,362	169,038	159,150	90,919	209,897	50,747	31.89%
40 Other Services and Charges	404,851	266,565	438,283	190,422	474,510	36,227	7.63%
50 Intergovernmental Services and Payment	2,642,955	1,939,176	1,591,139	978,969	1,484,613	(106,526)	-6.69%
60 Capital Outlays	0	11,679	0	0	0	0	0.00%
90 Interfund Payments for Services	1,266,196	1,281,426	1,441,399	769,011	1,695,668	254,269	17.64%
99 Non-Expenses	787,995	783,164	0	-3,862	0	0	0.00%
<b>Total</b>	<b>7,544,062</b>	<b>6,393,583</b>	<b>6,323,249</b>	<b>3,502,488</b>	<b>6,611,515</b>	<b>288,266</b>	<b>4.56%</b>





# 2022 Operating Budget Overview

## Baseline Adjustment Summary Chart

Exp Type	Description/Expenditure #	Costs On-Going   One-Time		Mandatory or Non- Discretionary
Salaries	Salary Reserve (4% COLA) All Fund 404 - 11.99	\$77.8K		Mandatory
Benefits				
Supplies/Equipment	10% Inflation Misc. Fund 404 – 30s	\$9.9K		Discretionary
	Safety equipment (VegOps one-time transfer from CIP Funding) 404-8431-690 - 35.00		\$40.8K	Discretionary
Services	Misc. Fund 402 – 40s (10% Inflation)		\$25.9K	Discretionary
	Printing/Binding (5 Things) 402-8431-625-49.09	\$9.0K		Mandatory
Capital Equipment				
Other	CIP Funding	\$140K		Discretionary
<b>Total</b>		<b>\$236.7K</b>	<b>\$67.6K</b>	



# 2022 Operating Budget Overview

## Budget Narrative Information

### Mission

What is your mission?

To reduce flooding, improve water quality, and protect and enhance aquatic habitat in Olympia.

## Budget Overview

What are the major cost drivers to the changes in your budget?

Utility programs and core services will remain essentially unchanged in 2022.

This year we anticipate a rate increase of **3%** for 2022.

Key expense drivers are described below:

- An anticipated 1.0% growth in accounts and revenue helps offset increasing expenditures (\$61.5K).
- No new positions (FTEs) are proposed for the Utility.
- A 4% COLA for staff is factored in based on the union contract. The net increase is approximately \$77,800.
- 10% inflation adjustment for materials and services +\$35.8K
- Benefit costs are flat.
- City Administration increased \$75,300.
- Liability insurance increased \$14,600.
- Street sweeper replacement costs increased \$20,200.
- Computer rental costs will return in 2022 adding approximately \$14,600.
- Maintenance Center Rent increased approximately \$13,500 to fund capital planning.
- CIP Funding will be increased by \$140,000
- There will be a one-time transfer from CIP Funding of \$40,800 to fund safety equipment for the Vegetation and Habitat Management work section.
- Enhancements to add a CP&D-funded Project Engineer I for development review and an intern (\$22,200) to manage impervious surface calculation for Utility Billing are proposed.



# 2022 Operating Budget Overview

## Trends, Challenges and Opportunities

### What is on the horizon that may affect future budgets?

- The Utility will implement a new rate structure in 2022 for commercial customers. The rate structure is designed to be revenue neutral, but there will be some uncertainty.
- State and federal mandates through the 2019 NPDES Municipal Permit for storm and surface water management continue to increase. Additional funding will not be needed in 2022, but required studies and educational outreach may have funding implications in future years. The utility also regularly takes on new and emerging environmental issues for the City. We are lending natural resource technical assistance to various other departments including CP&D, Parks, and Executive.
- Depreciation funding will continue to be an increasing need and challenge for the utility. Depreciation funding is proposed to be \$395,200. Our financial consultants suggest that we should provide at least \$1.4 million in cash funding. Without an increase in funding, planned future work will need to be deferred.
- The Utility anticipates expanding the number of small Public Works projects to be constructed in house. In-house construction is far more cost-effective than contracted work. We anticipate this will help CIP funding, but may have potential budgetary implications (additional seasonal staff) in future years.
- Pipe and maintenance hole condition rating of the stormwater pipe system indicates that many minor structural repairs are needed, but the overall integrity of the system is good. Approximately 85% of the publicly-owned system has been televised.
- The Vegetation and Habitat Management work section was created within the Utility in 2021. The Utility is evaluating playing a greater role in vegetation management throughout the City. Budget implications are planned to be kept neutral for the utility, but potentially funded through interfund transfers.
- Federal infrastructure stimulus funding has the potential to help defray capital costs. In anticipation, the Utility has positioned itself to benefit from the funding.

## Continuous Improvement

### What actions did you implement to improve the customer experience, reduce cost, increase efficiency, or improve quality?

- The Storm and Surface Water Operations work section is finding better ways to do their work in multiple arenas. Staff continue to improve their technical abilities and efficiencies. Use of ESRI's Collector application for catch basin, maintenance hole and stormwater facility inspections has streamlined inspections and improved the ability to evaluate data for asset management.
- Throughout the coronavirus public health emergency, office staff have become adept at teleworking allowing the utility to maintain workflow. Field staff have maintained 100 percent work capacity.



## 2022 Operating Budget Overview

- Operations staff are in the process of implementing the Cityworks software to improve workflow, inventory and asset management capabilities.
- Condition rating of the stormwater conveyance system is helping us move to more effective data-driven decision-making. Information is linked to asset management and the capital facility planning process. We are rapidly completing repairs of any identified structural defects. Implementation of the Cityworks software will improve our abilities.
- With the ongoing televising of the utility pipe system, the number of repairs has significantly increased as structural defects are identified. Pipe and maintenance hole inspections suggest our system is in relatively good shape.
- The Utility has increased its reliance on software and technology to help build efficiencies. IS's ability to support our needs is being challenged. Additional funding for IS support is anticipated.

### Accomplishments and Celebrations

Share your proud moments.

- Operations staff have adapted well to the public health emergency and anticipate meeting all work goals for 2021.
- Creation of the Vegetation and Habitat Management work section within the Utility in 2021 has been successful.
- Transfer of the street sweeping program to the Utility in 2021 has been successful.
- The Utility has maintained compliance with the Municipal Stormwater Permit, meeting or exceeding all mandated requirements.
- Construction of the Harrison Avenue water quality treatment facility was completed. This project provides treatment to stormwater runoff from a 20-acre basin straddling Harrison Avenue.



# 2022 Operating Budget Overview

Department:	Line of Business/Program:
Public Works	Waste ReSources - Collections, Prevention & Reduction

## Program Revenue Summary Chart

Revenue	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
Drop Box (Regular) 8604	\$ 2,664,372	\$ 2,752,912	\$ 2,579,992	\$ 1,346,673	\$ 2,579,992	\$ -	0.00%
Drop Box (Rentals) 8604	\$ 117,897	\$ 144,876	\$ 119,938	\$ 73,335	\$ 146,667	\$ 26,729	18.22%
Residential MSW 8605	\$ 4,260,553	\$ 4,485,857	\$ 4,490,743	\$ 2,421,937	\$ 4,513,189	\$ 22,446	0.50%
RES Sales of Scrap 8605	\$ 62,550	\$ 107,852	\$ 58,818	\$ 98,503	\$ 197,004	\$ 138,186	70.14%
Commercial 8606	\$ 4,601,289	\$ 4,500,305	\$ 5,004,287	\$ 2,554,414	\$ 5,036,775	\$ 32,488	0.65%
Organics Collection 8607	\$ 1,135,109	\$ 1,225,708	\$ 1,201,676	\$ 639,933	\$ 1,225,710	\$ 24,034	1.96%
						0.00	#DIV/0!
						0.00	#DIV/0!
<b>Total</b>	<b>12,841,770</b>	<b>13,217,510</b>	<b>13,455,454</b>	<b>7,134,795</b>	<b>13,699,337</b>	243,883.00	1.78%

## Program Expenditure Summary Chart

Expense	2019 Actual	2020 Actual	2021 Original Budget	2021 Actual YTD	2022 Budget	Variance	
Drop Box 8604	\$ 2,607,803	\$ 2,474,025	\$ 2,602,100	\$ 1,243,701	\$ 2,722,217	\$ 120,117	4.41%
Residential 8605	\$ 4,672,377	\$ 4,859,784	\$ 5,096,375	\$ 2,271,404	\$ 5,253,286	\$ 156,911	2.99%
Commerical 8606	\$ 4,295,559	\$ 4,221,842	\$ 4,476,936	\$ 2,075,790	\$ 4,487,797	\$ 10,861	0.24%
Organics	\$ 1,159,769	\$ 1,202,826	\$ 1,232,613	\$ 572,301	\$ 1,221,925	\$ (10,688)	-0.87%
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
<b>Total</b>	<b>\$ 12,735,508</b>	<b>\$ 12,758,477</b>	<b>\$ 13,408,024</b>	<b>\$ 6,163,196</b>	<b>\$ 13,685,225</b>	\$ 277,201	2.03%



# 2022 Operating Budget Overview

## Baseline Adjustment Summary Chart

Summarize all Baseline Adjustment expenditures and include them in your 2022 budget submittal. Requests must be: Mandatory (i.e. legally required) or Non-Discretionary Categories (i.e. utility rates, subscription fees, fuel).

Exp Type	Description/Expenditure #	Costs On-Going   One-Time		Mandatory or Non-Discretionary
Salaries 11-01	Salaries Assume a 4% COLA	\$90,713		Mandatory
Benefits 21-01	Benefits up .7%	\$6,605		Mandatory
Supplies/Equipment (30's)	Used existing money savings from recycling trans-hauling & processing – this is for residential cart replacement, Drop Boxes and Container Inventory	\$175,424		Non-Discretionary
Services 47-04	Tipping fees are down by 2%	(75,492)		Non-Discretionary
Services 49-20 & 49-31	Recycling Transload and Processing of Recyclables is down 23%) - Result of removing glass from curbside recycle streams.	(167,376)		Non-Discretionary
Taxes (50's)	Increase by 2.4%	42,660		Mandatory
Interfund Overhead (90's)	Increased by 6.5%	38,798		
Liability Insurance (96.01)	Up 10.7%	6,960		Mandatory
Fuel (98.97)	Fuel is down 2.4%	(7,216)		Non-Discretionary
Fleet (98-93 & 95-96)	Overall, Fleet costs are down 8% as a result of a planned 3 <sup>rd</sup> quarter budget infusion of \$300K into fund 502	(104,671)		Non-Discretionary
Budget Transfer to Capital – Carp. Road	Increase Carpenter Road CFP by \$245,000	\$245,000		Non-Discretionary
<b>Total</b>		<b>\$251,405</b>		



# 2022 Operating Budget Overview

## Budget Narrative Information

### Mission

**Mission:** To lead and inspire our community towards a waste free future.

**Strategic Goal:** We create opportunities to eliminate waste.

## Budget Overview

- Overall expense is up slightly by 2.1%
- Revenue is up 1.81%
- Revenue to expense is positive .1% or to the good \$14,112
- NO RATE RECOMMENDATION AT THIS TIME

### Other Assumptions:

- No change in FTE Compliment
- Assumes 4% COLA
- Includes \$368K transfer to Capital Fund (future site) + additional base adjustment of \$245,000 = \$613,000
- Includes a \$300,000 cash transfer into the 502 Fleet Capital Fund to smooth fleet rates

**DROP BOX** – Drop Box revenue is projected to be similar to last year (3400 hauls per year). Rental Fees of drop boxes has seen a slight increase.

**RESIDENTIAL** – Overall, the program has not fully rebounded from recycling revenue loss. However, the recycling markets have improved dramatically and the outlook for 2022 remains positive.

If you recall, back in 2020, the utility implemented a fund balance approach resulting in rate increases across all programs to smooth rate hikes for residential rate payers. The program is still out of balance by 11.5%. Utility expense have increased for residential cart inventory and freight charges, while at the same time, the City's cart inventory has reached its useful life. Because of this, we've increased the cart budget by \$175K in order to meet service delivery.

Currently predict .5% growth in customer accounts. Customer growth is limited to infill lots and new development permits, which phase slowly. The utility will not assume collection for any annexed areas in 2021. Other noteworthy facts include:

- **Recycle Markets:**
  - Recycle Markets are improving dramatically from what they were in 2019. That said, we are processing less tons in 2021 and project even less in 2022, partly due to the City's decision to remove glass from residential recycle stream and people returning to work as the COVID crisis eases and restrictions are lifted.
- Recycling costs are averaging the City around \$109 per ton. That's a drastic improvement over what it was this time last year (i.e. \$145 per ton --that's \$26 above landfill costs.)
- **Decrease in Tipping Fees:**
  - Project a decrease by 1097 tons in tipping for 2022. The Utility saw an increase of 32% in tipping between 2019 and 2020 as a result of COVID – that's since levelled off and now dropping back to 2018 levels



# 2022 Operating Budget Overview

**COMMERCIAL** – Data suggest a growth increase of ½ % - commercial development in downtown continues slowly. Despite commercial businesses being impacted by COVID – generating less revenue to the City, revenue in our Commercial sector remains strong. In 2022, businesses should be back to original levels.

**ORGANICS PROGRAM** –The utility has steadily increased by 300 residential customers annually. Based on that, and current impacts with COVID-19, we estimate only a 2% (\$24,034) increase. Revenue remains flat and growth numbers suggest the program may be plateauing.

- **Commercial** - Organics is still down due to COVID along with the lingering effects of the County's change in acceptable items list.
- **Drop Box** – Volumes of yard waste organics is trending down, due to the effects of COVID-19.
- Overall tonnages are projecting down 397 tons in 2021 (\$14,691)
  - The Saturday Yard Waste Drop-off site remained closed due to COVID until the state went Phase III returning to normal operation in 2021.

**Residential** - Organics increased about 2% annually from 2015 to 2018, and then 5% in 2019 and an additional 13% in 2020. The increase in 2020 is suspected to be related to COVID-19 and households staying home more, doing more yard work, and preparing homemade meals. Data suggests numbers will be around a 2% increase in accounts back to 2015-2018 numbers.

## Trends, Challenges and Opportunities

- Capital Outlay (i.e. Fleet Replacement) – In order to smooth replacement curve issues in the fleet fund, we're recommending a \$300k cash infusion into the 502 Fleet Capital in 3<sup>rd</sup> Quarter of 2021
- Recycling Markets have dramatically improved and future outlook remains strong.
- Covid-19 has had an effect on customer disposal habits and trends, as well as reduced revenues due to businesses that are/were temporarily closed or running at reduced levels. Commercial waste declined, while residential waste rose almost 32%
- In 2022 both our contracts for transloading and processing of recycling will expire. There are provisions to extend the contract under the same terms and conditions will be discussed later this year. Depending on outcome, the City may issue a request for proposals at the end of 2021.
- An aging cart inventory in the residential sector (garbage, recycle, and organics), is resulting in increased cart failures. Cart failures are past the 10-year warranty period and must be purchased to meet acceptable service delivery standards. Increased budgets using savings from recycling hauling & processing will slow this trend.
- Covid-19 has impacted the way in which certain education programs are delivered. Staff is adapting with how to bring waste reduction and recycling education to the customer in a safe and effective manner. For example, staff created interactive packets for students and parents this year during fall, winter, and spring quarters to about 700 students.





# 2022 Operating Budget Overview

## Continuous Improvement

- Continue to design for a future Operations and Maintenance Facility on the City's Carpenter Road Property. The Utility has increased its annual based amount to \$613,000
- The Utility has hired a consultant to help update the Waste Resources Management Plan
- Continue to track and analyze the Lid Lift/Cart Tagging program in Residential Recycling Streams to reduce contamination. Issued over 600 postcards and letters.
- Expand GIS Data Collector Application for Commercial Routing purposes to improve customer consistency driver efficiency.
- Continue to provide driver training to reduce accidents and increase collection efficiency:
  - International Association of Professional Drivers (IAPD) training and certification program.
  - Collection staff is now required to be trained on each style of collection vehicle for a minimum of 80 hours before being signed off by the Supervisor to drive alone.
- Continue to improve customer communication using Recycle Coach Web App. Currently, have about 4,800 subscribers.

## Accomplishments and Celebrations

- Finished preliminary design of a new Waste ReSources maintenance facility on the Carpenter Road property, to better understand costs to construct and help develop future funding strategies. Currently working on developing a grading plan and planning for demolition and remediation of the site.
- Provided environmental education and outreach to 3<sup>rd</sup> graders. Provided interactive packets to students and parents during fall, winter, and spring quarters to around 700 students.
- Successfully worked through COVID to maintain service delivery and keep staff safe.
- The City was selected as " **Public Sector Education Recycler of the Year**" award by the Washington State Recycling Association
- The City was selected as **Resource Recycling's Small City Recycle Program of the Year** award recipient. Resource Recycling, Inc. is a national publication that provides industry news, research, and trends, and organizes three separate recycling industry conferences.
-



# Preliminary Residential Rates - Bi-monthly

	2019 Rate	2019 % Increase	2020 Rate	2020 % Increase	2021 Rate	2021 % Increase	Proposed 2022	2022 % Increase
<b>Drinking Water</b>	\$56.75	0.0%	\$60.32	6.30%	\$60.32	0.00%	\$60.93	1.00%
<b>Wastewater - Min.</b>	\$26.58	0.0%	\$26.64	0.21%	\$26.64	0.00%	\$28.23	6.00%
<b>Wastewater - Max.</b>	\$42.94	0.0%	\$43.03	0.21%	\$43.03	0.00%	\$45.61	6.00%
<b>Waste ReSources</b>	\$51.80	5.5%	\$53.52	3.33%	\$53.52	0.00%	\$53.52	0.00%
<b>Storm and Surface Water</b>	\$28.10	5.1%	\$29.09	3.54%	\$31.28	7.50%	\$31.58	0.96%
<b>LOTT</b>	\$79.60	3.0%	\$82.00	3.00%	\$84.46	3.00%	\$86.99	3.00%
<b>TOTAL (Min.):</b>	\$242.83	2.7%	\$251.58	3.60%	\$256.22	1.85%	\$261.26	1.96%
<b>TOTAL (Max.):</b>	\$259.19	2.5%	\$267.97	3.39%	\$272.62	1.73%	\$278.64	2.21%
<b>Total Increase (Min.)</b>	\$6.38	2.7%	\$8.75	3.60%	\$4.65	1.85%	<b>\$5.03</b>	<b>1.96%</b>
<b>Total Increase (Max.)</b>	\$6.38	2.5%	\$8.78	3.39%	\$4.65	1.73%	<b>\$6.02</b>	<b>2.21%</b>

## City of Olympia

### PROPOSED 2022 Projected General Facility Charges (GFC) and LOTT Capacity Development Charges (CDC)

(Sample Based on Single-Family Residence)

August 26, 2021

	2017	2018	2019	2020	2021	Proposed 2022	\$ Increase	% Increase
Drinking Water	\$3,918	\$4,180	\$4,433	\$4,433	\$4,433	\$4,433	\$0	0%
Wastewater	\$3,442	\$3,442	\$3,442	\$3,680	\$3,680	\$3,754	\$74	2.0%
Storm and Surface Water	\$1,190 plus \$4.50 trip charge	\$1,190 plus \$4.50 trip charge	\$1,190 plus \$4.50 trip charge	\$1,190 plus \$4.50 trip charge	\$1,190 plus \$4.50 trip charge	\$1,428 plus \$9.09 trip charge	\$238	20.0%
LOTT CDC	\$5,354	\$5,579	\$6,049	\$6,231	\$6,418	\$6,610	\$192	3.0%
TOTAL:	\$13,904	\$14,391	\$15,230	\$15,650	\$15,835	\$16,225	\$504	3.1%