



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, September 28, 2021

7:00 PM

Online and Via Phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_YxHUFkq0R4Gnk2Aqu3fqrg

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

2.A [21-0933](#) Special Recognition - Proclamation Recognizing National Voter Registration Day

Attachments: [Proclamation](#)

2.B [21-0932](#) Special Recognition - Fire Ops Training Helmet Presentation: Dani Madrone and Linnaea Jablonski

2.C [21-0920](#) Special Recognition - Opening of Three Off-leash Dog Areas

3. PUBLIC COMMENT

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, community members may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to two (2) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

- 4.A [21-0928](#) Approval of September 14, 2021 City Council Meeting Minutes
Attachments: [Minutes](#)
- 4.B [21-0927](#) Approval of September 21, 2021 Study Session Meeting Minutes
Attachments: [Minutes](#)
- 4.C [21-0929](#) Approval of Bills and Payroll Certification
Attachments: [Bills Payroll](#)
- 4.D [21-0924](#) Approval of a Resolution Setting a Billing Rate for Wholesale Water Provided to the Thurston Public Utility District
Attachments: [Resolution](#)
- 4.E [21-0919](#) Approval of a Resolution Authorizing a Partial Transportation and Park Impact Fee Exemption to Martin Way 1 LLLP for Property Located at 161 Pattison Street NE
Attachments: [Resolution](#)
[Financial Impact Table](#)
- 4.F [21-0922](#) Approval of a Resolution Announcing Council's Intent to Hold a Public Hearing Concerning the Assumption of the Olympia Transportation Benefit District
Attachments: [Resolution](#)

4. SECOND READINGS (Ordinances)

- 4.G [21-0854](#) Approval of an Ordinance Amending Olympia Municipal Code Chapters 4.70 and 10.16 Relating to Residential Parking
Attachments: [Ordinance](#)
[Amendment Detail Table](#)
[South Capital Committee Report](#)
[Zone Map](#)
- 4.H [21-0856](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 9.62 Relating to Domestic Violence and Protective Orders
Attachments: [Ordinance](#)

4. FIRST READINGS (Ordinances)

- 4.I [21-0926](#) Approval of an Ordinance Amending OMC 13.04.390 Related to Water Meter Rates Outside City Limits
Attachments: [Ordinance](#)

5. PUBLIC HEARING**6. OTHER BUSINESS**

- 6.A** [21-0877](#) Approval of a Resolution Authorizing an Agreement to Transfer Primary Management and Control of Certain City-Owned Properties from the Olympia Public Works Department to the Olympia Parks, Arts and Recreation Department

Attachments: [Resolution](#)
[Agreement](#)

- 6.B** [21-0931](#) Reimagining Public Safety Process Update

- 6.C** [21-0934](#) 2022 Legislative Session Preparation

Attachments: [2021 Legislative Priorities](#)

7. CONTINUED PUBLIC COMMENT

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. REPORTS AND REFERRALS**8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS****8.B CITY MANAGER'S REPORT AND REFERRALS****9. ADJOURNMENT**

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Council

Special Recognition - Proclamation Recognizing National Voter Registration Day

Agenda Date: 9/28/2021
Agenda Item Number: 2.A
File Number:21-0933

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Proclamation Recognizing National Voter Registration Day

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Proclaim September 28, 2021 as National Voter Registration Day in the City of Olympia.

Report

Issue:

Whether to proclaim September 28, 2021 as National Voter Registration Day in the City of Olympia.

Staff Contact:

Susan Grisham, Assistant to the City Manager, 360.753.8244

Presenter(s):

Mary Hall, Thurston County Auditor

Background and Analysis:

Thurston County and its cities annually participate in National Voter Registration Day, a nationwide effort to encourage citizens to register to vote.

Attachments:

Proclamation

PROCLAMATION

WHEREAS, registering to vote empowers eligible community members to exercise their right to vote on Election Day; and

WHEREAS, the City of Olympia is committed to strengthening democracy by encouraging voter registration and increasing participation in all elections; and

WHEREAS, civic-minded people and organizations have collaborated to establish September 28, 2021 as NATIONAL VOTER REGISTRATION DAY; and

WHEREAS, the goal for the 2021 National Voter Registration Day is to create awareness of elections and motivate eligible citizens to vote in coming months; and

WHEREAS, the strength of our democracy depends on the willingness of our citizens to participate by choosing the people who will lead us and by voicing their opinions on important matters that will come before the voters on Election Day; and

NOW, THEREFORE, BE IT RESOLVED, that the Olympia City Council hereby recognizes September 28, 2021 as

NATIONAL VOTER REGISTRATION DAY

in Olympia and encourages all eligible city residents to register to vote.

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON, THIS 28TH DAY OF SEPTEMBER 2021.

OLYMPIA CITY COUNCIL

*Cheryl Selby
Mayor*



City Council

Special Recognition - Fire Ops Training Helmet Presentation: Dani Madrone and Linnaea Jablonski

Agenda Date: 9/28/2021
Agenda Item Number: 2.B
File Number:21-0932

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Fire Ops Training Helmet Presentation: Dani Madrone and Linnaea Jablonski

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Recognize Councilmember Dani Madrone and Human Resources Director Linnaea Jablonski for their participation the Fire Ops Program

Report

Issue:

Whether to recognize Councilmember Dani Madrone and Human Resources Director Linnaea Jablonski for their participation the Fire Ops Program.

Staff Contact:

Erin Johnson, Fire Fighter, 360.753.8466

Presenter(s):

Steven Busz, President, IAFF Local 468

Background and Analysis:

Councilmember Dani Madrone and Human Resources Director Linnaea Jablonski accompanied members of Olympia's Firefighter Union, IAFF Local 468, to Boise, Idaho for Fire Ops. Fire Ops gives elected officials and senior City leaders a chance to do what firefighters do, in full gear in very realistic simulations. The goal of Fire Ops is to foster better understanding of the difficult job firefighters perform and to provide time for conversation and idea sharing regarding the mission of the Fire Department and the City.

Councilmember Madrone and Human Resources Director Jablonski were the most recent councilmember and senior leadership member to participate; this special recognition recognizes their participation in this valuable activity.

Type: recognition **Version:** 1 **Status:** Recognition

Neighborhood/Community Interests (if known):

There are no known community interests regarding this time.

Options:

1. Receive the recognition.
2. Do not receive the recognition
3. Receive the recognition at another time.

Financial Impact:

There is no financial impact for this special recognition.

Attachments:

None



City Council

Special Recognition - Opening of Three Off-leash Dog Areas

Agenda Date: 9/28/2021
Agenda Item Number: 2.C
File Number: 21-0920

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - Opening of Three Off-leash Dog Areas

Recommended Action

Not referred to a committee.

Report

Issue:

Whether to recognize the recent opening three off-leash dog areas in Olympia parks.

Staff Contact:

Laura Keehan, Parks Planning & Design Manager, Parks, Arts and Recreation, 360.570.5855

Presenter(s):

Laura Keehan, Parks Planning & Design Manager

Background and Analysis:

In 2010 Olympia opened its first off-leash dog area at Sunrise Park. The dog area was incredibly popular but its impacts on the surrounding neighborhood ultimately required the City to close it in 2013. At that time, it was decided the City would seek a more appropriate site that did not excessively impact adjacent residences.

In late 2018, staff presented four possible off-leash locations to the Parks and Recreation Advisory Committee (PRAC) for consideration. Three of the locations were moved forward for public consideration in 2019 and received overwhelming support. Permitting delays during the onset of the pandemic pushed project construction out a bit further than anticipated but now, after waiting patiently, three off-leash dog areas are now open to the public. The areas are at the following locations:

1. McLane: 4421 Mud Bay Rd NW
2. Evergreen Park: 1445 Evergreen Park Dr SW
3. Ward Lake Park: 2008 Yelm Hwy SE

Anyone who would like to be a Dog Park Steward can contact Amy Stull, Parks Stewardship

Type: recognition **Version:** 1 **Status:** Recognition

Supervisor, at astull@ci.olympia.wa.us <mailto:astull@ci.olympia.wa.us>.

Attachments:

None



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of September 14, 2021 City Council Meeting Minutes

Agenda Date: 9/28/2021
Agenda Item Number: 4.A
File Number:21-0928

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of September 14, 2021 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, September 14, 2021

7:00 PM

Online and Via Phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_EMYob5FcRNC5JPmzFRjG2Q

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Yến Huỳnh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS

Mayor Selby read a statement regarding the incident that occurred downtown on September 4.

Councilmember Huỳnh read a statement regarding the end of the war in Afghanistan and the arrival of refugees to the United States.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [21-0873](#) Special Recognition - Awards for Waste ReSources Utility from Washington State Recycling Association and Resource Recycling Magazine

Waste Resources Director Gary Franks recognized Waste Resources staff for receiving several awards.

On May 25, 2021, the Waste ReSources Utility received an award from the Washington State Recycling Association (WSRA) as Public Sector Recycler of the Year. On August 3, 2021, the Utility also received the Small City (<150K population) Program of the Year Award, for efforts in contamination reduction and changes to how glass is collected within the City.

The recognition was received.

2.B [21-0889](#) Special Recognition - Proclamation Recognizing Suicide Prevention Month

Councilmember Huynh read a proclamation recognizing September as suicide prevention month and Councilmember Parshley shared resources and information regarding mental health assistance.

The recognition was received.

3. PUBLIC COMMENT

The following people spoke: L.E. Riner, Alex Frennette, Sara Palmer, Candace Mercer and Alden Davis.

4. CONSENT CALENDAR

4.A [21-0891](#) Approval of June 11, 2021 City Council Retreat Meeting Minutes

The minutes were adopted.

4.B [21-0892](#) Approval of June 12, 2021 City Council Retreat Meeting Minutes

The minutes were adopted.

4.C [21-0894](#) Approval of August 24, 2021 Study Session Meeting Minutes

The minutes were adopted.

4.D [21-0893](#) Approval of August 24, 2021 City Council Meeting Minutes

The minutes were adopted.

4.E [21-0875](#) Approval of Resolution Authorizing an Interagency Data Sharing Agreement Between the City of Olympia and the Office of the Washington State Auditor

The resolution was adopted.

4.F [21-0876](#) Approval of a Resolution Authorizing a Local Solid Waste Financial Assistance Grant Agreement Between the City of Olympia and the Washington State Department of Ecology

The resolution was adopted.

4.G [21-0879](#) Approval of a Conditional Award Letter Authorizing Affordable and Supportive Housing Funds for Unity Commons Phase Two

The decision was adopted.

4.H [21-0884](#) Approval of Communications Resources NW to Provide Facilitation Services for the City Council 2022 Goal-Setting Retreat

The decision was adopted.

4. SECOND READINGS (Ordinances)

- 4.I [21-0859](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 16.70 Relating to FEMA Required Amendments to Development Regulations Pertaining to Flooding - First and Final Reading

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

- 4.J [21-0854](#) Approval of an Ordinance Amending Olympia Municipal Code Chapters 4.70 and 10.16 Relating to Residential Parking

The ordinance was approved on first reading and moved to second reading.

- 4.K [21-0856](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 9.62 Relating to Domestic Violence and Protective Orders

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [21-0853](#) Approval of the 2021 Percival Plinth Project Peoples' Choice Award

Arts Program Specialist Angel Nava and Arts Commission Chair Frederick Dobler, announced the winner of the Percival Plinth Project Peoples' Choice Award. The winner, Woman with Graves at Her Back by Aisha Harrison will be placed in front of City Hall next year.

Councilmember Parshley moved, seconded by Councilmember Cooper, to approve the purchase of Woman with Graves at Her Back by Aisha Harrison, recommended by the Arts Commission as determined by public vote. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

6.B [21-0890](#) Approval of a Funding Request from of Senior Services of South Sound for the Home Share Program

Senior Services of South Sound Executive Director Brian Windrope discussed a request for \$27,000 to assist in rounding out funding for their Home Share program two year pilot.

He described the program, which facilitates arrangements where Home Providers offer accommodation to Home Seekers in exchange for an agreed upon level of support in the form of combinations of financial contribution, assistance with household tasks, transportation, or companionship.

Councilmembers asked clarifying questions.

Councilmember Parshley moved, seconded by Councilmember Madrone, to approve of a funding request of \$27,000 from of Senior Services of South Sound for the Home Share Program using Council Goal Funds. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

6.C [21-0871](#) Action on Complaint Against Public Officer - Hearing Examiner

Mayor Selby gave some background on the complaint against Hearings Examiner Mark Scheibmeir. Councilmembers made personal comments regarding the issue.

Mayor Selby moved, seconded by Councilmember Cooper, to reject the complaint and deny the demand to terminate services of the Hearing Examiner. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

Mayor Pro Tem Gilman reported on a meeting that he and Mayor Selby attended with

non-profits that wrote a letter to the Council regarding racial and social justice. They requested a facilitated meeting with the Council to get a progress update on the work being done by the City to address these issues on our community. The Council agreed to move forward with arranging the meeting.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Jay Burney shared options for community members who may be behind on their utility bills pending the September 30 expiration of the Governor's moratorium.

9. ADJOURNMENT

The meeting adjourned at 9:16 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of September 21, 2021 Study Session Meeting Minutes

Agenda Date: 9/28/2021
Agenda Item Number: 4.B
File Number:21-0927

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of September 21, 2021 Study Session Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, September 21, 2021

5:30 PM

Online and Via Phone

Work Session

Attend: [https://us02web.zoom.us/j/89376032857?](https://us02web.zoom.us/j/89376032857?pwd=SUJ2ZnllcjB3Q0svUFRIMXZ6ZTYrUT09)
[pwd=SUJ2ZnllcjB3Q0svUFRIMXZ6ZTYrUT09](https://us02web.zoom.us/j/89376032857?pwd=SUJ2ZnllcjB3Q0svUFRIMXZ6ZTYrUT09)

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Yến Huỳnh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

2. BUSINESS ITEM

2.A [21-0917](#) Discussion of Operating Agreements and Council Support

Facilitator Kerensa Mabwa shared with the City Council the draft working agreements based on discussion during the Work Session held on August 17, 2021. They worked through each agreement to refine the language.

She also walked the Council through a discussion on their needs for support.

The study session was completed.

3. ADJOURNMENT

The meeting adjourned at 8:06 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of Bills and Payroll Certification

Agenda Date: 9/28/2021
Agenda Item Number: 4.C
File Number:21-0929

Type: decision **Version:** 1 **Status:** Consent Calendar

Title
Approval of Bills and Payroll Certification

-5499.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$2,223,460.04 GRAND TOTAL FOR WEEK

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS".

FOR PERIOD 9/12/2021 9/18/2021
 FOR A/P ACH PAYMENTS and A/P CHECKS NUMBERED 3739209 3739375
 FOR OTHER ELECTRONIC PAYMENTS DATED _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED 9-21-21 FINANCE DIRECTOR [Signature]

TOTAL APPROVED FOR PAYMENT

FUND		
\$1,381,594.46	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$90.00	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$1,120.50	006	Development Fee Revenue
\$11,247.89	007	Parking Fund
\$343.70	014	LEOFF 1 OPEB Trust Fund
\$0.00	21	Washington Center Endow
\$0.00	025	WASHINGTON CENTER
\$99.52	026	MUNICIPAL ARTS FUND
\$6.31	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$7,578.67	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$0.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	139	GRANTS CONTROL FUND
\$0.00	140	REET
\$0.00	141	Oly Metro Park District
\$448.40	142	HOME FUND
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$0.00	229	LTGO BOND FUND 2013
\$0.00	230	LTGO Bond Fund 2016
\$84,757.53	317	CIP
\$89,702.13	318	Home Fund
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$4,354.64	401	WATER
\$557.01	402	SEWER
\$1,485.96	403	SOLID WASTE
\$3,882.03	404	STORM AND SURFACE WATER
\$0.00	407	STORM AND SURFACE WATER MITIG
\$0.00	417	W/S REV BOND REDEMPTION
\$0.00	418	Stormwater Debt Service Fund
\$0.00	427	W/S REV BOND REDEMPTION
\$0.60	434	STORM AND SURFACE WATER CIP
\$3,473.59	461	WATER CIP FUND
\$85,434.36	462	SEWER CIP FUND
\$0.00	463	SOLID WASTE/ADVERTISING
\$31,736.78	501	EQUIPMENT RENTAL
\$0.00	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$28,578.31	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$1,736,492.39 GRAND TOTAL FOR WEEK

Reconciliation of Superior All Checks Register to Expenditure Summary

Data From Superior All Checks Register			
Description	From Check	to Check	Check Amount
Payroll A/P (vendors) Checks	21265		28,578.31
Payroll A/P (vendors) Checks	21266		187.83
Payroll A/P (vendors) Checks	21267		382,812.16
Payroll A/P (vendors) Checks	21268		3,458.35
Payroll A/P (vendors) Checks	21269		526,527.60
Payroll A/P (vendors) Checks	21270		323.80
Subtotal			941,888.05

VOID CHECKS	(733.69)
EFT	378,971.32
A/P Checks	416,366.71

Grand Total 1,736,492.39

Proof 0.00

CITY OF OLYMPIA

PAYROLL CERTIFICATION FOR PAY PERIOD END: 6/15/2021

NET PAY: (SEMI MONTHLY)	\$	1,620,967.45
FIRE PENSION PAY: (MONTHLY)		
MANUAL:	\$	7,054.78
TOTAL NET PAY:	\$	1,628,022.23
Semi-monthly Payroll Check Numbers: <u>93172</u> to <u>93178</u>	\$	4,088.89
Semi-monthly Payroll Direct Deposit:	\$	1,616,878.56
Manual Payroll Check Numbers: <u>93170</u> to <u>93171</u>	\$	7,054.78
Monthly Fire Pension Check Numbers: _____ to _____		
Monthly Fire Pension Direct Deposit:		
TOTAL NET PAY:	\$	1,628,022.23

Patricia Brassfield
Prepared by:

6/15/20210
Date

Debbie Heilman
Reviewed by:

6/15/2021
Date

The Finance Director of the City of Olympia, Washington, hereby certifies that the Payroll gross earnings, benefits and LEOFF I post-retirement insurance benefits for the pay cycle ending: **6/15/2021** have been examined and are approved as recommended for payment.

Manuel Sui
Approved by/Finance Director

6/25/2021
Date

CITY OF OLYMPIA

PAYROLL CERTIFICATION FOR PAY PERIOD END: 7/15/2021

NET PAY: (SEMI MONTHLY)			\$	1,761,439.29
FIRE PENSION PAY: (MONTHLY)				
MANUAL:			\$	2,518.97
TOTAL NET PAY:			\$	1,763,958.26
Semi-monthly Payroll				
Check Numbers:	<u>93217</u>	to	<u>93237</u>	\$ 17,466.02
Semi-monthly Payroll				
Direct Deposit:			\$	1,743,973.27
Manual Payroll Check				
Numbers:	<u>93215</u>	to	<u>93216</u>	\$ 2,518.97
Monthly Fire Pension				
Check Numbers:	<u> </u>	to	<u> </u>	
Monthly Fire Pension				
Direct Deposit:				
TOTAL NET PAY:			\$	1,763,958.26

Prepared by:

Date

Reviewed by:

Date

The Finance Director of the City of Olympia, Washington, hereby certifies that the Payroll gross earnings, benefits and LEOFF I post-retirement insurance benefits for the pay cycle ending: **7/15/2021** have been examined and are approved as recommended for payment.

Approved by/Finance Director

Date

CITY OF OLYMPIA

PAYROLL CERTIFICATION FOR PAY PERIOD END: 7/15/2021

NET PAY: (SEMI MONTHLY)	\$	1,761,439.29
FIRE PENSION PAY: (MONTHLY)		
MANUAL:	\$	2,518.97
TOTAL NET PAY:	\$	1,763,958.26
Semi-monthly Payroll Check Numbers: <u>93217</u> to <u>93237</u>	\$	17,466.02
Semi-monthly Payroll Direct Deposit:	\$	1,743,973.27
Manual Payroll Check Numbers: <u>93215</u> to <u>93216</u>	\$	2,518.97
Monthly Fire Pension Check Numbers: _____ to _____		
Monthly Fire Pension Direct Deposit:		
TOTAL NET PAY:	\$	1,763,958.26

Patricia Branfield
Prepared by:

8/18/2021
Date

Dena H
Reviewed by:

8/18/2021
Date

The Finance Director of the City of Olympia, Washington, hereby certifies that the Payroll gross earnings, benefits and LEOFF I post-retirement insurance benefits for the pay cycle ending: **7/15/2021** have been examined and are approved as recommended for payment.

Abbie L. Sullivan
Approved by/Finance Director

8/19/21
Date

CITY OF OLYMPIA

PAYROLL CERTIFICATION FOR PAY PERIOD END: 8/15/2021

NET PAY: (SEMI MONTHLY)	\$	1,711,255.22
FIRE PENSION PAY: (MONTHLY)		
MANUAL:	\$	7,537.55
TOTAL NET PAY:	\$	1,718,792.77
Semi-monthly Payroll		
Check Numbers: <u>93268</u> to <u>93284</u>	\$	19,445.95
Semi-monthly Payroll		
Direct Deposit:	\$	1,691,809.27
Manual Payroll Check		
Numbers: <u>93266</u> to <u>93267</u>	\$	1,038.61
Manual Payroll Check		
Numbers: <u>93285</u> to <u>93285</u>	\$	6,498.94
Monthly Fire Pension		
Check Numbers: _____ to _____		
Monthly Fire Pension		
Direct Deposit:		
TOTAL NET PAY:	\$	1,718,792.77

Patricia J. Brackley
Prepared by:

8/18/2021
Date

Deeth
Reviewed by:

8/18/2021
Date

The Finance Director of the City of Olympia, Washington, hereby certifies that the Payroll gross earnings, benefits and LEOFF I post-retirement insurance benefits for the pay cycle ending: **8/15/2021** have been examined and are approved as recommended for payment.

Rebbie L. Sullivan
Approved by/Finance Director

8/19/21
Date



City Council

Approval of a Resolution Setting a Billing Rate for Wholesale Water Provided to the Thurston Public Utility District

Agenda Date: 9/28/2021
Agenda Item Number: 4.D
File Number:21-0924

Type: resolution **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Resolution Setting a Billing Rate for Wholesale Water Provided to the Thurston Public Utility District

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a Resolution setting a billing rate for wholesale water provided to the Thurston Public Utility District.

Report

Issue:

Whether to approve a Resolution setting a billing rate for wholesale water provided to the Thurston Public Utility District.

Staff Contact:

Eric Christensen, Water Resources Director, Public Works, (360) 570-3741

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

On July 21, 2021, the Public Utility District No. 1 of Thurston County (Thurston PUD) had a pump failure in one of their water supply wells and requested emergency water supply from the City of Olympia (City). Consistent with a Mutual Aid Agreement dated August 18, 2015, the City supplied the Thurston PUD with water through August 9, 2021 when the problem was remedied.

The Mutual Aid Agreement does not identify a rate of reimbursement, but states “the Requesting Agency shall be billed for the actual cost incurred (e.g., pumping, chemical and staffing costs, etc.) to provide water based on a methodology from the Responding Agency”.

With no fixed rate or procedure for establishing a rate, staff proposes basing a wholesale rate for supplying water to the Thurston PUD on a September 2008 cost of service rate study prepared by FCS Group, the Utility's financial rate consultant. The study established the allocation of costs (wholesale rate) for supplying the Thurston PUD with water at \$4,734 per month and \$1.08 per one hundred cubic feet of water consumed.

Staff proposes inflating those rates consistent with the Seattle Consumer Price Index (CPI). Between September 2008 and July 2021, the Seattle CPI increased 30 percent. Inflated rates for July 2021 are \$6,164.69 per month (pro-rated) and \$1.41 per one hundred cubic feet of water consumed. To avoid the need for future rate resolution(s), until such time as a new cost of service rate study is completed, staff also requests the authority to establish future rates for water supplied to the Thurston PUD, pursuant to the Mutual Aid Agreement, based on the September 2008 cost of service rate study inflated per the Seattle CPI.

Neighborhood/Community Interests (if known):

None known at this time.

Options:

1. Approve a Resolution setting a billing rate for wholesale water provided to the Thurston Public Utility District. This option provides the Drinking Water utility with compensation based on the best available information for actual costs of supplying water to the Thurston PUD.
2. Modify the Resolution. This option provides City Council to modify the rate charged to the Thurston PUD, based on information unforeseen by staff.
3. Do not approve the Resolution. This option may lead to the Drinking Water utility not receiving compensation for water supplied in accordance with the 2015 Mutual Aid Agreement.

Financial Impact:

Based on the pro-rated monthly rate and water consumption, equitable total compensation to the Drinking Water utility for water consumed by the Thurston PUD is estimated to be approximately \$8,021.

Attachments:

Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON, SETTING
A BILLING RATE FOR WHOLESALE WATER PROVIDED TO THURSTON PUBLIC UTILITY
DISTRICT**

WHEREAS, on July 21, 2021, the Thurston Public Utility District (PUD) had a pump failure in one of their water supply wells; and

WHEREAS, in accordance with the Mutual Aid Agreement (the Agreement) dated August 18, 2015, the City of Olympia (City) began supplying the PUD with water; and

WHEREAS, although the Agreement does not identify a rate of reimbursement, it states “the Requesting Agency shall be billed for the actual cost incurred (e.g., pumping, chemical and staffing costs, etc.) to provide water based on a methodology from the Responding Agency”; and

WHEREAS, in September 2008, FCS Group, the City’s financial rate consultant performed a cost of service rate study, that established the allocation of costs (wholesale rate) for supplying the Thurston PUD with water (\$4,734 per month and \$1.08 per one hundred cubic feet of water consumed); and

WHEREAS, the Seattle Consumer Price Index (CPI) increased 25% between September 2008 and July 2021.

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. Based on the September 2008 cost of service rate study and inflated per the Seattle CPI, a billing rate for wholesale water provided to the Thurston PUD in July 2021, pursuant to the Mutual Aid Agreement, shall be set at \$6,164.69 per month (pro-rated) and \$1.41 per one hundred cubic feet of water consumed.
2. Until a new cost of service rate study is completed, future rates for water supplied to the Thurston PUD, pursuant to the Mutual Aid Agreement, shall be set based on the September 2008 cost of service rate study inflated per the Seattle CPI.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



DEPUTY CITY ATTORNEY



City Council

Approval of a Resolution Authorizing a Partial Transportation and Park Impact Fee Exemption to Martin Way 1 LLLP for Property Located at 161 Pattison Street NE

Agenda Date: 9/28/2021
Agenda Item Number: 4.E
File Number:21-0919

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Resolution Authorizing a Partial Transportation and Park Impact Fee Exemption to Martin Way 1 LLLP for Property Located at 161 Pattison Street NE

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the Resolution Authorizing a Partial Transportation and Park Impact Fee Exemption to Martin Way 1 LLLP for its Property Located at 161 Pattison Street NE, also known as Martin Way Affordable Housing Phase.

Report

Issue:

Whether to grant a partial transportation and park impact fee exemption to Martin Way 1 LLLP for its property located at 161 Pattison Street NE.

Staff Contact:

Tim Smith, Planning and Engineering Manager, 360.570.3915

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

The Olympia Municipal Code (OMC) permits exemption of impact fees for any form of low-income housing occupied by households whose income, when adjusted for size, is at or below 80 percent of the area median income, as annually adjusted by the U.S. Department of Housing and Urban Development. OMC 15.04.060.D states that "upon application by a property owner, a partial exemption of not more than eighty percent (80%) of park, transportation and school impact fees, with no explicit requirement to pay the exempted portion of the fee from public funds, may be granted to a

low-income housing development.

Martin Way 1 LLLP has applied to the City of Olympia for a partial exemption of not more than eighty percent (80%) of transportation and park impact fees for its property located at 161 Pattison Street NE, also known as Martin Way Affordable Housing Phase 1.

OMC 15.04.060.D.4 requires the property owner to record a covenant approved by the Director of Community Planning and Development that prohibits using the property for any purpose other than for low-income housing as described in the OMC, which, at a minimum, must address price restrictions and household income limits for the low-income housing, and require that if the property is converted to a use other than for low-income housing as defined in the covenant, the property owner or successor must pay the applicable impact fees in effect at the time of any conversion.

Neighborhood/Community Interests (if known):

There is significant interest from throughout the community in providing housing affordable to low-income individuals, as evidenced by voter approval of the Olympia Home Fund. This is just the second time this new tool for affordable housing has been used in Olympia.

Options:

1. Approve the resolution authorizing a partial transportation and park impact fee exemption to Martin Way 1 LLLP, for its property located at 161 Pattison Street NE, also known as Martin Way Affordable Housing Phase 1.
2. Do not approve the resolution authorizing a partial transportation and park impact fee exemption to Martin Way 1 LLLP.
3. Consider approval of the resolution at another time.

Financial Impact:

Impact Fee Type	Fee	Program Credit	Adjusted Fee
Transportation Impact Fee	\$98,280	<\$78,624>	\$19,656
Park Impact Fee	\$246,740	<\$197,392>	\$49,348
School Impact Fee	\$0	100% exemption per OMC 15.04.060.A.10	

Attachments:

- Resolution
- Financial Impact Table

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON, GRANTING AND AUTHORIZING A PARTIAL TRANSPORTATION AND PARK IMPACT FEE EXEMPTION TO MARTIN WAY 1 LLLP FOR ITS PROPERTY LOCATED AT 161 PATTISON STREET NE, ALSO KNOWN AS MARTIN WAY AFFORDABLE HOUSING PHASE 1

WHEREAS, Olympia Municipal Code Section (OMC) 15.04.060 allows for certain exemptions for payment of impact fees; and

WHEREAS, OMC 15.04.060.A.10 permits exemption of impact fees for any form of low-income housing occupied by households whose income, when adjusted for size, is at or below eighty percent (80%) of the area median income, as annually adjusted by the U.S. Department of Housing and Urban Development; and

WHEREAS, OMC 15.04.060.D states that upon application by a property owner, a partial exemption of not more than eighty percent (80%) of park, transportation, and school impact fees, with no explicit requirement to pay the exempted portion of the fee from public funds, may be granted to a low-income housing development; and

WHEREAS, OMC 15.04.060.D.4 requires the property owner to record a covenant approved by the Director of Community Planning and Development that prohibits using the property for any purpose other than for low-income housing as described in OMC Subsection 15.04.060.A.10. which, at a minimum, must address price restrictions and household income limits for the low-income housing, and require that if the property is converted to a use other than for low-income housing as defined in the covenant, the property owner or successor must pay the applicable impact fees in effect at the time of any conversion; and

WHEREAS, Martin Way 1 LLLP has applied to the City of Olympia for a partial exemption of not more than eighty percent (80%) of transportation and park impact fees for its property located at 161 Pattison Street NE, also known as Martin Way Affordable Housing Phase 1; and

WHEREAS, the Olympia City Council determines it to be in the best interest of the City of Olympia to grant a partial transportation and park impact fee exemption to Martin Way 1 LLLP for its property located at 161 Pattison Street NE, also known as Martin Way Affordable Housing Phase 1;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. The Olympia City Council hereby grants and authorizes a partial transportation and park impact fee exemption to Martin Way 1 LLLP for its property located at 161 Pattison Street NE, also known as Martin Way Affordable Housing Phase 1, of eighty percent (80%) of the transportation and park impact fees due for the Applicant's property.

2. The City Manager is directed and authorized to execute all documents necessary to grant a partial impact fee exemption to Martin Way 1 LLLP in an amount not to exceed eighty percent (80%) of the transportation and park impact fees due for the Applicant's property, and to make any minor modifications consistent with the intent of the agreement as may be necessary, or to correct any clerical or scrivener's errors.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of September 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

Financial Impact
Martin Way Affordable Housing Phase 1

Impact Fee Type	Fee	Program Credit	Adjusted Fee
Transportation Impact Fee	\$98,280	<\$78,624>	\$19,656
Park Impact Fee	\$246,740	<\$197,392>	\$49,348
School Impact Fee	\$0	100% exemption per OMC 15.04.060.A.10	



City Council

Approval of a Resolution Announcing Council's Intent to Hold a Public Hearing Concerning the Assumption of the Olympia Transportation Benefit District

Agenda Date: 9/28/2021
Agenda Item Number: 4.F
File Number:21-0922

Type: resolution **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Resolution Announcing Council's Intent to Hold a Public Hearing Concerning the Assumption of the Olympia Transportation Benefit District

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a resolution announcing Council's intent to hold a Public Hearing concerning the assumption of the Olympia Transportation Benefit District.

Report

Issue:

Whether to move forward with the formal process to assume the Olympia Transportation Benefit District.

Staff Contact:

Mark Russell, P.E., Deputy Director, Public Works Department, 360.753.8762

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

A Transportation Benefit District (TBD) is a quasi-municipal corporation and independent taxing district. It was created for the sole purpose of acquiring, constructing, providing, and funding transportation improvements within the district.

The Washington State legislature permits local governments to establish a TBD and accompanying funding sources to provide for the preservation, maintenance, and construction of local public ways. The Olympia City Council established a TBD in 2008. The boundaries of the TBD are identical with

the City limits.

Recent legislation allows the City Council to assume the authority and powers of the TBD. RCW 36.74.020 states in part that the City's "assumption of the rights, powers, functions, and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or a resolution by the city ... legislative authority indicating its intention to conduct a hearing concerning the assumption of such rights, powers, functions, and obligations." The assumption of the TBD by City Council would streamline administration and oversight.

Attached is a proposed Resolution announcing the Council's intent to hold a Public Hearing concerning the assumption of the Olympia TBD. If approved, the Public Hearing will be held on October 19, 2021. Following the Public Hearing, Council will need to adopt an Ordinance if they choose to assume the authority and powers of the TBD. Several other Washington cities have already implemented this process.

Neighborhood/Community Interests (if known):

Cost to residents is \$40 per year for each registered vehicle within City limits. Collection of the fee is administered by the Washington State Department of Licensing (DOL) on behalf of the Olympia TBD. This \$40 fee is collected at the time of renewal for all registered vehicles within the City of Olympia.

Options:

1. Approve a Resolution announcing Council's intent to hold a Public Hearing concerning the assumption of the Olympia Transportation Benefit District. A Public Hearing will be held on October 19, 2021.
2. Modify the Resolution with a later date for the Public Hearing. The TBD Board will still need to perform their obligations into 2022 until such time that those functions may be assumed by the City Council.
3. Do not approve the Resolution. The TBD Board will continue to function as they do now.

Financial Impact:

In 2021, revenue collected through TBD fees is estimated to be \$1,500,000 and are applied to the City's Transportation Capital Fund for pavement resurfacing and preservation.

Attachments:

Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON,
ANNOUNCING ITS INTENT TO HOLD A PUBLIC HEARING CONCERNING THE ASSUMPTION
OF THE RIGHTS, POWERS, FUNCTIONS, AND OBLIGATIONS OF THE OLYMPIA
TRANSPORTATION BENEFIT DISTRICT**

WHEREAS, RCW 36.74.020 provides that a city’s “assumption of the rights, powers, functions, and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or a resolution by the city . . . legislative authority indicating its intention to conduct a hearing concerning the assumption of such rights, powers, functions, and obligations;” and

WHEREAS, the Olympia City Council wishes to initiate the assumption of the rights, powers, function, and obligations of the Olympia Transportation Benefit District (TBD).

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

The Olympia City Council announces its intent to hold a hearing concerning the assumption of the rights, powers, functions, and obligations of the Olympia Transportation Benefit District. Such hearing is to be held at 7:00 P.M. on October 19, 2021, during the Olympia City Council business meeting. At this public hearing, the City Council will consider the assumption of the rights, powers, functions, and obligations of the TBD and hear those appearing and all protests and objections to such assumption.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Michael M. Young

DEPUTY CITY ATTORNEY



City Council

Approval of an Ordinance Amending Olympia Municipal Code Chapters 4.70 and 10.16 Relating to Residential Parking

Agenda Date: 9/28/2021
Agenda Item Number: 4.G
File Number:21-0854

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Olympia Municipal Code Chapters 4.70 and 10.16 Relating to Residential Parking

Recommended Action

Committee Recommendation:

The Land Use & Environment Committee reviewed the proposed changes on August 19, 2021 and recommend approval.

City Manager Recommendation:

Move to approve on second reading the Ordinance Amending Olympia Municipal Code Chapters 10.16 and 4.70 Relating to Residential Parking.

Report

Issue:

Whether to amend Olympia Municipal Code Chapters 4.70 and 10.16, updating parking fees and requirements.

Staff Contact:

Max DeJarnatt, Program Analyst, Community Planning & Development, 360.570.3723

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and Analysis did not change from first to second reading.

Following adoption of the Downtown Parking Strategy, staff worked with the South Capital neighborhood during 2019 to develop a separate strategy to address the specific parking concerns of that neighborhood.

The consensus-based recommendations were presented to representatives from City staff, Council, the State Legislature, and Department of Enterprise Services at their annual 'Triad' meeting

(attached). These recommendations were recommended for council consideration by the Land Use and Environment Committee (LUEC) in June of 2020.

A table outlining the proposed changes is attached. Recommended City-related actions in the agreement include:

- Renaming parking zones to emphasize the neighborhood, as opposed to the Capitol Campus
- Addition of metered parking at specific areas abutting the South Capital Neighborhood
- Parking citation increases
- Redefine the parking zone boundaries consistent with the map (attached)
- Residential permit fees should be raised to \$25 each for the first two vehicles, and \$35 for the third, with no provision for additional vehicles.
- A low-income discount

Due to parking enforcement transitioning to a new software program, staff opted to move these recommendations forward in two phases. The first phase (zone renaming, metered parking, limiting number of vehicles from four to three, and citation increases), was presented to LUEC on June 18, 2020 and passed by City Council on November 2, 2020.

Staff reported to LUEC on the second and final phase (fee increases, zone boundary changes, and discounts for low-income residents) August 19, 2021. The low-income discount recommended by the neighborhood will be applied throughout downtown to all restricted parking zones (1-8).

In addition, staff are recommending house-keeping amendments to chapter 10.16 to improve consistency. See attached table for detail on each of the revisions.

Neighborhood/Community Interests (if known):

The City worked closely with representatives from the South Capitol Neighborhood. Parking strain associated with the Capitol Campus visitor parking has been a perennial issue for that neighborhood.

Options:

1. Approve the Ordinance Relating to Residential Parking and Amending OMC Chapters 4.70 and 10.16 on second reading.
2. Direct staff to modify the Ordinance based on Council feedback.
3. Do not approve the ordinance.

Financial Impact:

Residential Permit fee increases will lead to an estimated additional \$6,500 in revenue, however at this time it is not yet known what impact the 50% low-income discount will have.

Attachments:

Ordinance

Amendment Detail Table

South Capital Committee Report

Zone Map

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATED TO RESIDENTIAL PARKING AND AMENDING OLYMPIA MUNICIPAL CODE CHAPTERS 4.70 AND 10.16

WHEREAS, the Olympia Downtown Strategy was adopted in April 2017, and identified public priorities and realistic, impactful actions to move forward the vision of the Olympia Comprehensive Plan and goals for Downtown Olympia, fostering a rich diversity of downtown places and spaces that will attract and support people who live, work, and play in Downtown Olympia; and

WHEREAS, in April 2019, the City of Olympia adopted a Downtown Olympia Parking Strategy for the years 2019-2029 with the intent of supporting the Downtown Strategy by ensuring residents have safe, predictable parking; and

WHEREAS, City staff, alongside representatives of the South Capitol Neighborhood and the Washington State Department of Enterprise Services, developed through a facilitated, consensus-based process a plan to mitigate impacts of State Capitol visitor parking to the South Capitol Historic Neighborhood (the Plan); and

WHEREAS, the Plan was presented to members of the South Capitol Neighborhood Association, local State Legislators, DOE, and the City Council in December 2019; and

WHEREAS, staff has proposed amendments to Olympia Municipal Code Chapter 10.16 (the Parking Code) and Chapter 4.70 (the Fees Code), which support the City's goals, strategies, and implementation timelines for parking in Downtown Olympia and surrounding neighborhoods; and

WHEREAS, changes to the Parking Code will also enable Community Planning and Development Parking Services staff to more effectively manage parking in and around downtown, including adjacent neighborhoods; and

WHEREAS, approximately 47% of Olympians are considered to be of low income, and offering a residential parking permit discount is intended to offer some relief to these households; and

WHEREAS, this Ordinance is supported by the staff report and accompanying materials concerning the Ordinance, along with documents on file with the City;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 4.70. Olympia Municipal Code Chapter 4.70 is hereby amended to read as follows:

**Chapter 4.70
RESIDENTIAL PARKING FEES**

4.70.000 Chapter Contents

Sections:

4.70.010 Residential parking fees.

4.70.020 Residential parking fee discounts – Low income.

4.70.010 Residential parking fees

Vehicle registration fees for the Residential Parking Program described in OMC 10.16.055 are set for each zone as follows:

- A. ~~Ten-Twenty-Five and no/100 dollars (\$10.00-25.00)~~ per year, per vehicle up to two (2) vehicles registered in the program for Zones 1, 2, and 3. A third vehicle may be registered in the program for Thirty-Five and no/100 dollars (\$35.00) per year.
- B. Sixty and no/100 dollars (\$60.00) per year, per vehicle registered in the program for Zones 4, 5, 6, 7, and 8.

4.70.020 Residential parking fee discounts – Low income

- A. A fifty percent (50%) discount in any residential parking permit rate set forth in this chapter will be granted for any approved low-income permit application.
- B. The Director of Community Planning and Development or their designee is authorized to establish reasonable rules and regulations to implement this section.

Section 2. Amendment of OMC 10.16. Olympia Municipal Code Chapter 10.16 is hereby amended to read as follows:

Chapter 10.16 STOPPING, STANDING AND PARKING

10.16.000 Chapter Contents

Sections:

- 10.16.010 Applicability.
- 10.16.020 Parking prohibited at all times on certain streets -- Penalty for violation.
- 10.16.030 Recreational vehicle parking on ~~city~~City streets over 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. prohibited without permit -- Penalty for violation.
- 10.16.050 Parking time limitations -- When applicable.
- 10.16.055 Residential Parking Program Established – Penalty for violation.
- 10.16.060 Parking adjacent to schools.
- 10.16.070 Free parking zones.
- 10.16.080 Free parking limits -- Penalty for Violation.
- 10.16.090 Free parking zones -- Sign posting.
- 10.16.100 Overtime parking prohibited in metered areas -- Penalty for Violation.
- 10.16.110 Parking of motorcycles, motor-driven cycles and mopeds within metered parking spaces.
- 10.16.120 Tampering with parking enforcement process is a violation.
- 10.16.130 Device regulated parking – Metered parking -- No parking when payment has expired.
- 10.16.140 City parking lots -- Regulations.
- 10.16.150 City parking lots and metered parking -- Fee schedules.
- 10.16.160 City Parking Lots -- Violations -- Penalties.
- 10.16.210 Prohibited parking.
- 10.16.220 General parking prohibitions.
- 10.16.230 Limitations to free on-street Parking for those with disability placards.
- 10.16.240 Vanpools -- Definition.
- 10.16.250 Vanpool -- Parking limitation exemptions.
- 10.16.260 Vanpools -- Permits.
- 10.16.270 Delinquent Penalties.
- 10.16.280 Parking Services' Scofflaw List.

- 10.16.290 Immobilization.
- 10.16.300 Impoundment.
- 10.16.310 Downtown Carpool Parking Program.
- 10.16.320 Parking unregistered or unlicensed vehicles on ROW or other City property.

10.16.010 Applicability

The provisions of this chapter prohibiting the standing or parking of a vehicle shall apply at all times or those times specified in this chapter or as indicated on official signs except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic-control device.

10.16.020 Parking prohibited at all times on certain streets -- Penalty for violation

- A. When signs are erected giving notice thereof, no person shall stop, stand or park a vehicle at any time upon streets so posted. Such areas shall be so designated after an engineering analysis is conducted by the City of Olympia and deemed necessary.
- B. Penalties for Violation. Vehicles found in violation of this section, shall incur an infraction of seventy-five and no/100 dollars (\$75.00). A second infraction, after one (1) hour has passed without the vehicle being moved, shall constitute a second restricted parking fine, and a third infraction, after one (1) hour has passed without the vehicle being moved, shall constitute a third restricted parking fine.
- C. A vehicle that has received three (3) consecutive restricted citations and is deemed a hazard to motorists or pedestrians is subject to impound pursuant to OMC 10.16.300.A.7.

10.16.030 Recreational vehicle parking on ~~city~~City streets over 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. prohibited without permit -- Penalty for violation

- A. No parking of recreational vehicles on ~~city~~City streets over 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. Notwithstanding any other provision of the Olympia Municipal Code (OMC), no recreational vehicle may park on any ~~city~~City street longer than 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. including holidays and weekends, without a City of Olympia Parking Services issued permit affixed to the front window of the recreational vehicle in a place clearly visible from the outside of the vehicle. Parking the vehicle in another location within the ~~city~~City within the 24 hour period on a ~~city~~City street is a violation of this section.
- B. Definitions.
 - 1. Recreational Vehicle: For purposes of this chapter, "Recreational Vehicle" (RV) means a vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. The units include travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, motor homes, and conversion vans.
 - 2. Adjacent: For purposes of this chapter, "Adjacent" means in the right-of-way typically used for vehicular parking, on the same side of the street as the residence for which the permit has been issued, in front of or to the side of that residence but within the lot lines of the residence as if the lot lines of the residence extended into the right-of-way.
- C. Permit Application and Criteria. To obtain a temporary permit allowing an RV to park in a designated location for up to seven (7) business days within a quarter, the registered owner or operator of the RV must apply to the Parking Services Department of the City of Olympia and meet one of the following criteria for approval:
 - 1. The registered owner or operator of the RV must be a resident with a current physical address within the ~~city~~City of Olympia and the RV must park adjacent to that residence; or

2. The registered owner or operator of the RV must be the visitor of a resident with a current physical address within the ~~city~~City of Olympia and the RV must park adjacent to that residence; or
3. The registered owner or operator of the recreational vehicle is participating as a vendor or sponsor of a Special Event for which a special event permit has been obtained from the City.

D. Validity of Permits. Permits are valid for up to seven (7) business days per vehicle per quarter. Permits are valid only for the dates authorized on the permit and only for the location indicated on the permit. Those who meet the qualifying criteria under (C)(1) or (C)(2) are required to park adjacent to the lot of the sponsoring ~~city~~City of Olympia resident or the permit is invalid. If there is limited or no parking adjacent to the sponsoring resident, Parking Services shall designate an appropriate location nearby and indicate such location on the permit.

E. Penalty for Violation. Penalty for violation is an infraction of seventy-five and no/100 dollars (\$75.00). After three citations for violation of this section, the vehicle may be impounded as provided for in OMC 10.16.300.

10.16.050 Parking time limitations -- When applicable

Except as provided in OMC 10.16.030, parking time limitations on ~~city~~City streets and zones shall apply during the hours of eight (8:00) a.m. to five (5:00) p.m. but shall not apply on Saturdays or Sundays or those public holidays enumerated in RCW 1.16.050.

10.16.055 Residential Parking Program Established – Penalty for violation

A. There are established residential parking zones within the ~~city~~City, which zones ~~shall be~~are described as follows:

1. Zone 1 - South Capitol Neighborhood Parking Zone 1: ~~Area bounded by Interstate 5 on the south and the east, by and including Sylvester Street on the west, and by and including 14th Avenue on the north except the areas described in Subsection 2 and 3 below, described as the South Capitol Neighborhood Parking Zones 2 and 3. Area extending from, and including, Maple Park Avenue/16th Avenue SE to, and including, 21st Avenue SE, and from Interstate 5 to the east side of Capitol Way.~~
2. Zone 2 - South Capitol Neighborhood Parking Zone 2: ~~Area bounded by 14th Avenue on the north, Capitol Way on the east to mid block between 17th Avenue and 18th Avenue, between the southern end of Sylvester Street and Capitol Way to the south. Area extending from, and including, 15th Avenue SW to, and including, 17th Avenue SW, and from the center line of Capitol Way to the shoreline of Capitol Lake; also including the 1400 block of SW Columbia Street, the 1700 block of SW Sylvester Street, the 1700 block of SW Water Street, and the 1700 block of the west side of Capitol Way.~~
3. Zone 3 - South Capitol Neighborhood Parking Zone 3: ~~Area bounded by mid block between 17th Avenue and 18th Avenue, south of the partial alley on the east, to and including 20th Avenue on the south, Capitol Way on the east, and Capitol Lake on the west. Area extending from, and including, 18th Avenue SW to, and including, 24th Avenue SW, and from the center line of Capitol Way to the shoreline of Capitol Lake.~~
4. Zone 4 - East Jefferson Neighborhood: Area bounded by, but not including, Jefferson Street on the west, the Burlington Northern Railroad on the east, by, but not including, Union Avenue on the north, and bounded on the south by the access road to Interstate 5.
5. Zone 5 - Union Avenue Neighborhood: Area bounded by and including 8th Avenue on the north, by and including, 11th Avenue between Capitol Lake and Jefferson Street on the west and on Union Avenue between Jefferson Street and Plum Street on the south, and by Plum Street on the east.

6. Zone 6 - East Plum Street Area: Area bounded by and including Plum Street on the west and by, but not including, Eastside Street on the east, and by and including State Avenue on the north and by and including 8th Avenue on the south.

7. Zone 7 - Downtown Neighborhood: Area bounded by Capitol Lake/Budd Inlet on the west, by and including Market Street on the north, by, but not including, Plum Street on the east, and by, but not including, 8th Avenue on the south.

8. Zone 8 - Marina Residents: Area bounded by and including Market Street on the north, Budd Inlet on the west, by and including "B" Avenue on the south, and by and including Washington Street on the east.

B. There are established criteria to participate in the Residential Parking Program as set forth below:

1. A resident is any person(s) who establishes that the person(s) resides in the applicable residential parking zone and that the person(s)' residence is adjacent to a timed or meter parking area.
2. Exemption for vehicles is valid only for so long as the person named therein remains the registered owner of the vehicle and so long as that person remains a resident of or visitor to the applicable resident parking zone.
3. No vehicle will be registered until such time as all Olympia parking citations issued to the individual applying for residency are paid in full.

Fees for residential parking are as set forth in OMC Chapter 4.70.

4. Vehicle limits for each zone are as follows:

- a. Residents in Zones 1, 2, and 3 may register up to a maximum of three vehicles per household (address) regardless of the number of licensed drivers (residents).
- b. Residents in Zone 4 may register up to a maximum of four vehicles per household (address) regardless of the number of licensed drivers (residents).
- c. Residents in Zones 5, 6, 7 and 8 may register one vehicle per licensed driver (resident), up to a maximum of four per household (address).
- d. The Parking Services Supervisor is authorized to make allowances for special circumstances or hardship cases in regards to vehicle limits for all zones.

5. Any and all citations issued to the applicant must be paid in full before residential program registration may be issued.

C. There are established certain requirements and registration documentation to participate in the Residential Parking Program as set forth below:

A resident of one of the zones established herein may apply to the Community Planning and Development Department, Parking Services, for exemption of up to four qualified vehicles. The following must be met and the required documentation must be provided to qualify for an exemption. If a Homeowner, Resident, or Agent does not comply with any of the conditions set forth in the required sworn statements in either subsection C(4)(a) or C(5)(a) below, all residents residing at the applicable address will be removed from the residential parking program until such time that the Parking Services Supervisor determines that the conditions and requirements stated herein have been met.

1. Proof of Residency for Renters: Residency must be proven for the applicable address by showing the following documents:
 - a. Current official mail (such as a utility bill for the applicable address or bank statement); and

- b. Either a current residential lease (valid rental agreement) or a notarized statement from the applicable homeowner or landlord verifying that the applicant is residing at the applied for address.
- 2. Proof of Residency for Homeowners: Residency must be proven for the applicable address by showing current official mail and vehicle registration with matching applicable address.
- 3. Vehicle Registration Requirements: Residents shall provide all of the documents listed below:
 - a. Current vehicle registration that is registered to the same address or to the same last name;
 - b. Proof of vehicle insurance; and
 - c. A valid driver's license.
- 4. Home-based Business Affidavit: All residents in all zones shall sign a sworn statement that the following is true and correct:
 - a. All home occupation permits and licenses have been obtained and are current for home business occupations occurring at the address for which the parking permit is requested.
 - b. The resident applying for the parking permit resides either full or part-time at the address for which they are applying.
- 5. Off-street Parking Affidavit: All homeowners or agents of residences in Zones 1, 2 and 3 shall sign a sworn statement that the following is true and correct:
 - a. That any existing on-site parking, at the address for which the parking permit is being requested, is not leased or reserved for any person(s) not residing at said address.
- 6. The Director of the Community Planning and Development Department has the authority to establish an annual residential permit renewal system.
- D. There are established residential program guideline requirements within the City, as follows:
 - 1. No boats, trailers, campers, recreational vehicles, or buses will be permitted in the Residential Parking Program.
 - 2. No vehicles which exceed the size of a parking stall will be permitted in the Residential Parking Program.
 - 3. The registered vehicle must be moved at least once every five (5) days.
 - a. Penalty for Violation. A showing that a vehicle with valid Residential Parking Program registration was found parked in that vehicle's registered residential parking zone without moving for five (5) days constitutes prima facie evidence that the vehicle has been parked in violation of this section.
 - b. A first infraction constitutes overtime parking and results in a penalty of ~~twenty and no/100 dollars (\$20.00)~~ as provided in OMC 10.16.080. If a vehicle is found, pursuant to Section 10.16.055.D.3, parked in the same location 24 hours later, this constitutes a chain parking violation and results in a penalty of ~~forty and no/100 dollars (\$40.00)~~ as provided in OMC 10.16.080. After three citations for violation of this section, the vehicle may be impounded as provided for in OMC 10.16.300.
 - 4. Vehicles must be currently registered and operable throughout the course of their residency.
 - 5. Residents may thereafter park any vehicle that is registered in the Residential Parking Program in any legal on-street parking space within their zones as described below:

- a. Zone 1 - South Capitol Neighborhood Zone 1: 1- and 2-hour timed, and 3-hour metered parking spaces.
 - b. Zone 2 - South Capitol Neighborhood Zone 2: 1-hour timed and 2-hour metered parking spaces.
 - c. Zone 3 - South Capitol Neighborhood Zone 3: 1- and 2-hour parking spaces.
 - d. Zone 4 - East Jefferson Neighborhood: 2-hour parking spaces and 9-hour meters.
 - e. Zone 5 - Union Avenue Neighborhood: 2-hour parking spaces and 9-hour meters.
 - f. Zone 6 - East Plum Street Area: 90-minute parking spaces and 9-hour meters.
 - g. Zone 7 - Downtown Neighborhood: 9-hour meters.
 - h. Zone 8 - Marina Residents: 9-hour meters.
6. Failure to comply with these requirements may result in removal from the Residential Parking Program.
- E. There are established guidelines for visitor(s) of residents as follows:
- 1. All residents in Zone 1 who participate in the Residential Parking Program may apply for an exemption for their visitor's vehicle.
 - a. Visitor exemptions will only be issued for guests of people residing at the household (address). Exemptions are valid only for so long as the visitor remains a visitor to the applicable resident parking zone, not to exceed ten (10) business days.
 - b. Visitor exemptions are unlimited.
 - c. Parking Services must be notified of the resident's name and the visitor's vehicle information (including license plate, vehicle make, model, color, and location) for each visitor exemption.
 - 2. All residents in Zones 2 and 3 who participate in the Residential Parking Program may apply for an exemption for their visitor's vehicle.
 - a. Visitor exemptions will only be issued for guests of people residing at the household (address). Exemptions are valid only for so long as the visitor remains a visitor to the applicable resident parking zone, not to exceed ten (10) business days.
 - b. Visitor exemptions will be limited to two vehicles per month January 1 through April 30.
 - c. Visitor exemptions May 1 through December 31 are unlimited.
 - d. Parking Services must be notified of the resident's name and the visitor's vehicle information (including license plate, vehicle make, model, color, and location) for each visitor exemption.
 - 3. All residents in Zones 4, 5, 6, 7 and 8 who participate in the Residential Parking Program may apply for an exemption for their visitor's vehicle.
 - a. Visitor exemptions will only be issued for guests of people residing at the household (address). Exemptions are valid only for so long as the visitor remains a visitor to the applicable resident parking zone, not to exceed ten (10) business days.
 - b. Parking Services must be notified of the resident's name and the visitor's vehicle information (including license plate, vehicle make, model, color, and location) for each visitor exemption.

4. The Parking Services Supervisor may authorize an extension on the exemption period on visitor permits for licensed caregivers of disabled residents.

F. There are established enforcement procedures as follows:

1. The Director of Community Planning and Development or their designee shall establish methods and procedures to implement the provisions of this section. The methods and procedures must be designed to provide parking time limit exemptions to residents of the streets named above in an efficient and equitable manner in accordance with all applicable laws.

2. No person may stop, stand, or park any vehicle on the streets within any of the residential parking zones created by this chapter for a consecutive period of more than one hour, or as indicated for a particular street in OMC 10.16.050, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except recognized holidays, and except as may be provided for resident and visitor parking set forth by this chapter.

10.16.060 Parking adjacent to schools

A. The City of Olympia is authorized to erect signs indicating no parking upon that side of any street adjacent to any school property when such parking would interfere with traffic or create a hazardous situation.

B. When official signs are erected indicating no parking upon the side of a street adjacent to any school property, no person shall park a vehicle in any such designated place.

10.16.070 Free parking zones

A. The City Manager is authorized to designate within Olympia two (2) hour, one (1) hour, and 90-minute free parking zones. Signs shall be erected to designate these zones.

B. During a single business day, a vehicle may be parked in the free parking zone for up to the maximum time posted in any one zone.

C. Fifteen-minute meters may be installed where deemed necessary in the downtown area, to accommodate short-term parking needs of customers. No more than two (2) fifteen-minute meters will be installed on any block face.

10.16.080 Free parking limits -- Penalty for Violation

A. No person may park any vehicle on streets or within zones designated as timed parking for a consecutive period of more than the indicated limits set forth pursuant to OMC 10.16.050, or otherwise in this chapter.

B. A showing that a vehicle was found parked in any on-street parking spaces within any one residential parking zone for more than the allotted time, constitutes prima facie evidence that the vehicle has been parked in violation of this section. It is no defense that the vehicle has been moved from one parking space to another within the parking zone if the vehicle remains in the zone at the end of the applicable time limit.

C. A first infraction in Residential Zones 4, 5, 6, 7, or 8 constitutes overtime parking and results in a penalty of twenty and no/100 dollars (\$20.00). If a vehicle is found, pursuant to OMC 10.16.055 through 10.16.110, parked within the areas designated herein for a second or subsequent consecutive timed period, same constitutes chain parking and results in a penalty of forty and no/100 dollars (\$40.00).

D. A first infraction in Residential Zones 1, 2, or 3 constitutes overtime parking and results in a penalty of twenty-five and no/100 dollars (\$25.00). If a vehicle is found, pursuant to Sections 10.16.055 through 10.16.110, parked within the areas designated herein for a second or subsequent consecutive timed period, same constitutes chain parking and results in a penalty of fifty and no/100 dollars (\$50.00).

E. When a vehicle is found parked within Residential Zone 2 designated pursuant to OMC 10.16.055.A.2 for a second, third or fourth subsequent consecutive timed period, each occurrence constitutes an additional chain

parking violation and results in an additional penalty of fifty and no/100 dollars (\$50.00) for each of the second, third or fourth subsequent chain parking violations.

10.16.090 Free parking zones -- Sign posting

Appropriate signs shall be erected in established timed parking zones to reasonably inform the public of parking regulations enacted herein. Neither failure of a person to observe any sign nor the nonexistence of a sign in a particular location shall be a defense to any violation of OMC 10.16.020 through 10.16.110.

10.16.100 Overtime parking prohibited in metered areas -- Penalty for Violation

A. No person shall park a vehicle in any metered space for a consecutive period of time longer than the time permitted for that metered zone in which such parking meter is located, irrespective of the number or amounts of the coins deposited or time purchased in such meter.

B. A first infraction of this section shall constitute an expired meter violation if the meter is unpaid, or an overtime violation if the meter is paid, and result in a penalty of twenty dollars (\$20.00). If the first infraction is an expired meter violation, a second infraction, without the vehicle being moved, shall constitute an overtime parking violation and result in a penalty of twenty dollars (\$20.00), and a third infraction shall constitute a chain parking violation and result in a penalty of forty dollars (\$40.00). If the first infraction is an overtime violation, a second infraction, without the vehicle being moved, shall constitute a chain parking violation, which shall result in a penalty of forty dollars (\$40.00).

10.16.110 Parking of motorcycles, motor-driven cycles and mopeds within metered parking spaces

A. Notwithstanding any provisions of the Model Traffic Ordinance as adopted in this title or any other provisions of this chapter, more than one (1) motorcycle, as defined in RCW 46.04.332 and/or moped, as defined in RCW 46.04.304, may be parked within a single metered parking space within the ~~city~~City so long as the meter is not allowed to expire and subject to the following additional provisions:

1. That no more than three (3) motorcycles, motor driven cycles and/or mopeds be allowed within a single metered parking space and that same are parked so as not to unreasonably interfere with other such vehicles; and
2. That the vehicles be parked at an angle with the rear tire touching the curb and in a manner so as not to interfere with traffic; and
3. That any violation would result in a citation being given to all the vehicles then parked; and
4. That each vehicle must comply with the relevant time limit established for that parking metered space.

B. In all other regards, the vehicles must comply with all other appropriate traffic and/or parking regulations.

C. No vehicles other than motorcycles, motor driven cycles and mopeds shall park in a parking stall designated and signed as motorcycle parking only.

D. Penalties for violation. Vehicles found in violation of this section shall incur an infraction of forty and no/100 dollars (\$40.00).

10.16.120 Tampering with parking enforcement process is a violation

A. It shall be a violation of this chapter for a person to erase chalk marks placed on tires of vehicles by enforcement officers of the ~~city~~City to enforce the provisions of this chapter or to tamper with any other enforcement process implemented by the officials, with the intent of circumventing that enforcement process or the provisions of this chapter.

- B. No unauthorized person shall remove a meter hood that has been installed by a representative of the City of Olympia Parking Services.
- C. No person shall move a sign that has been placed by a representative of the City of Olympia Parking Services.
- D. The penalty for violation of this section shall be forty and no/100 dollars (\$40.00).
- E. No person other than the Director of Community Planning and Development or their designee shall remove the immobilization device described in OMC Section 10.16.290, Immobilization, from any vehicle on which it has been installed.
- F. No person shall move any vehicle after it has been immobilized but before the immobilization device has been removed by the Director of Community Planning and Development or their designee.
- G. In any prosecution for violation of this section, upon proof that the defendant owned the vehicle at the time the immobilization device was installed and that the immobilization device was removed or the vehicle moved before the vehicle was removed from the scofflaw list, it shall be a rebuttable presumption that the accused removed the immobilization device or moved the vehicle or aided, abetted, or advised the person who did so.
- H. Making unauthorized photocopies or replicas of parking permits is a violation of this section.

10.16.130 Device regulated parking – Metered parking -- No parking when payment has expired

- A. No person shall leave their vehicle in a space that requires payment past the time for which their payment has expired.
- B. The Director of Community Planning and Development or their designee is hereby authorized to sell nine-hour parking meter permits for use in designated nine-hour parking spaces. The permit fee and its duration shall be set by the Director of Community Planning and Development or their designee and filed with the City Clerk.
- C. Any violation of this section relating to parking meters shall constitute an infraction pursuant to OMC 10.24.050 and shall result in a penalty of twenty and no/100 dollars (\$20.00).

10.16.140 City parking lots – Regulations

- A. When signs are erected giving notice thereof, no person shall stop, stand or park a vehicle within any ~~city~~City-maintained parking lots for a period of time longer than indicated, contrary to any restrictions or without paying the applicable parking fee established pursuant to OMC 10.16.140 through OMC 10.16.150.
- B. Senior permit must be displayed and visible in windshield for parking in The Olympia Center on-site lot.
- C. City parking lots may only be used for parking, unless an activity is expressly authorized by a City-issued permit, lease, or unless the activity is conducted by the City. A ~~city~~City-issued permit includes but is not limited to a right of way obstruction permit under OMC 12.24.100, a temporary use permit under OMC 18.06.060.Z or a festival event permit under OMC 12.72.030.
- D. The penalties for violation of this section shall be the penalties as set forth in OMC 12.24.160(B).

10.16.150 City parking lots and metered parking -- Fee schedules

The Director of Community Planning and Development or their designee is authorized to establish and post a fee schedule, where applicable, for ~~city~~City-owned and/or managed parking lots and for metered parking to implement the above parking regulations by the installation of appropriate signs and/or collection devices. The Director of Community Planning and Development or their designee shall file the fee schedule with the City Clerk.

10.16.160 City Parking Lots -- Violations – Penalties

- A. Failure to pay fees in hourly/daily municipal lots pursuant to OMC 10.16.140 and 10.16.150 shall constitute a parking infraction and shall result in an overtime penalty of twenty and no/100 dollars (\$20.00). Stopping, standing, or parking a vehicle for a second or subsequent time period shall result in a chain parking violation and an infraction penalty of forty dollars (\$40.00) will be issued.
- B. It shall be no defense that a vehicle has been moved from one parking space to another within the parking lot if the vehicle remains in the lot at the end of the applicable time limit.
- C. Leased Lots. Stopping, standing, or parking a vehicle without a valid permit shall result in an infraction penalty of forty dollars (\$40.00).
- D. Towing of Vehicles from Municipal Lots – Non-Permit Holders. Vehicles without a valid, applicable leased lot permit parked in ~~city~~City-owned lots for a period of forty-eight (48) hours shall be towed upon direction of the Director of Community Planning and Development or their designee.
- E. Overnight Camping. Overnight camping in ~~city~~City-owned or ~~city~~City-maintained lots is prohibited.
- F. Moving Requirement for Permit Holders. Vehicles with a valid, applicable leased lot permit must move the vehicle every forty-eight (48) hours within the lot or be subject to an infraction penalty of forty dollars (\$40.00). Not moving a vehicle for a second or subsequent forty-eight (48) hour time period ~~shall result~~ in a chain parking violation and an infraction of forty dollars (\$40.00). ~~After three citations for violation of this section within a five (5) day period, the vehicle may be impounded as provided for in OMC 10.16.300. After two (2) citations for violation of this section within a seven (7) day period, the vehicle may be impounded as provided in OMC 10.16.300.~~

10.16.210 Prohibited parking

- A. Vehicles must park within pavement markings which indicate parking stalls.
- B. In areas that are posted, "BACK IN PARKING ONLY," vehicles must back into the parking stall.
- C. Parking non-~~city~~City vehicles is prohibited in areas designated and signed for ~~city~~City vehicles only.
- D. Vehicles found in violation of this section shall incur an infraction of twenty dollars (\$20.00).

10.16.220 General parking prohibitions

- A. No person shall stop, stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic control device, in any of the following places:
 - 1. On a sidewalk or planting strip;
 - 2. In front of a public or private driveway or within five (5) feet of the curb radius leading thereto, except in the parking meter zone or elsewhere where official parking meters, signs or pavement markings designate a parking space nearer a driveway;
 - 3. Within an intersection;
 - 4. Within six hundred (600) feet of any place in the ~~city~~City where a fire is in progress;
 - 5. On a crosswalk;
 - 6. Within thirty (30) feet upon the approach to any flashing beacon, stop sign, or traffic control signal located at the side of a roadway, except in the parking meter zone or elsewhere where official parking meters, signs, or pavement markings designate a parking space nearer such beacon, sign or signal;

7. Within thirty (30) feet of the nearest rail of a railroad crossing;
8. Within fifty (50) feet of the driveway entrance to any fire or police station or on the side of a street opposite the entrance to any fire station within seventy-five (75) feet of said entrance when proper signs are posted;
9. Within twenty (20) feet of a crosswalk at an intersection except in the parking meter zone or elsewhere where official parking meters, signs or pavement markings designate a parking space nearer a crosswalk;
10. Alongside or opposite any street excavation or obstruction when such stopping, standing, or parking would obstruct traffic;
11. On the roadway side of any vehicle stopped or parked at the edge or curb of a street (double parking);
12. Upon any bridge or other elevated structure upon a highway, or within a highway tunnel or underpass;
13. At any place where official signs prohibit stopping;
14. Within fifteen (15) feet of any fire hydrant;
15. On any street in such manner as to block or interfere with the free use of the street, or any alley or driveway;
16. Within thirty (30) feet of a posted bus stop sign;
17. In any marked or designated bus zone;
18. Along one side of a street or highway in a direction opposite to the traffic flow (facing the wrong direction);
19. Alongside yellow curb or yellow stripe;
20. Within or blocking any alley; or
21. In a parking meter space that has been reserve hooded for construction or other special circumstances.

B. Penalties for Violation. Vehicles found in violation of this section shall incur an infraction of seventy-five and no/100 dollars (\$75.00). A second infraction, without the vehicle being moved for a period of one (1) hour, shall constitute a second restricted parking penalty of seventy-five and no/100 dollars (\$75.00), and a third infraction, without the vehicle being moved for a period of one (1) hour, shall constitute a third restricted parking penalty of seventy-five and no/100 dollars (\$75.00).

C. Pursuant to OMC 10.16.300 Section A. 7, a vehicle that has received three (3) consecutive citations and has been deemed a hazard to motorists or pedestrians shall be impounded.

D. Pursuant to OMC 10.16.300 Section A. 8, a vehicle that has occupied a parking space for ~~twenty-four (24)~~ twelve (12) hours after the meter has been hooded or the space has been barricaded shall be impounded.

10.16.230 Limitations to free on-street Parking for those with disability placards

A. Those vehicles displaying a special parking placard or special license plate issued for disabled parking pursuant to Chapter 46.19 RCW may park free in any non-reserved, on street pay parking space for a maximum of four hours, where the four hour time limit is posted.

B. The time limit shall not apply to on street parking signed with the symbol designating that space for disabled parking only.

C. Penalty for this violation shall be covered under OMC 10.16.080.C and OMC 10.16.100.B.

10.16.240 Vanpools – Definition

For purposes of OMC 10.16.240 through 10.16.260, the term "vanpool" shall mean a ride-sharing vehicle as defined in RCW 46.74.010, to wit: A passenger motor vehicle with a seating capacity not exceeding fifteen persons including the driver while being used for commuter ride sharing or for ride-sharing for the elderly and the handicapped. Definitions of other terms set forth in RCW Chapter 46.74 are also incorporated in this section by reference as though fully set forth.

10.16.250 Vanpool -- Parking limitation exemptions

With a proper permit issued pursuant to this chapter, vanpools, while being used in the manner described in RCW 46.74, shall be exempt from the following:

- A. Payment at any nine hour parking meter located in the downtown area;
- B. Compliance with parking time limitations established in residential areas.

10.16.260 Vanpools – Permits

The Director of Community Planning and Development or their designee is instructed to establish rules and regulations for the issuance of parking exemption permits for vanpools operating in accord with RCW 46.74 and this chapter. Parking exemption rules may include time limitations for permits.

10.16.270 Delinquent Penalties

Any penalty imposed for a violation of any section in this chapter (including any sections of State law adopted by reference) that remains unpaid to the Olympia Municipal Court or a payment schedule therefor is not arranged through the Olympia Municipal Court within fifteen (15) days of being assessed are subject to increase and/or additional penalties as follows:

- A. The penalty for failure to respond to a notice of traffic infraction related to parking shall be the amount of the infraction automatically increased by 100%, not to exceed a maximum of twenty-five and No/100 dollars (\$25.00);
- B. If the penalty imposed for a violation of any section of this chapter, as increased, is not paid within sixty (60) days of the date it was imposed:
 - 1. The original unpaid balance plus any additional penalty will be turned over to a collection agency for collection and is subject to additional collection charges; and
 - 2. The person assessed the penalty may be placed on the scofflaw list pursuant to OMC 10.16.280, and the person's vehicle may be subject to immobilization and/or impoundment thereunder.

10.16.280 Parking Services' Scofflaw List

- A. Creation of Scofflaw List. As frequently as practicable, the Director of Community Planning and Development or their designee shall prepare and update the scofflaw list consisting of vehicles involved in three (3) or such greater number of parking tickets unpaid more than thirty (30) days after their issuance that the Supervisor shall determine is efficient to include on the scofflaw list.
- B. Civil Penalties to Cover Administrative Costs. There is hereby imposed upon the owner of every vehicle on the scofflaw list a civil penalty in the amount specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties," to cover costs of administering the scofflaw list. There is also

hereby imposed upon the owner of every vehicle on the scofflaw list that is immobilized or impounded hereunder a civil penalty in the amount specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties," to cover the additional administrative costs of immobilization and/or impoundment.

C. Notice. The Supervisor shall give notice by first class mail to the registered owner of each vehicle on the scofflaw list, stating that the vehicle is on the scofflaw list and:

1. The date and the nature of each ticket overdue and the amount due on each;
2. That a scofflaw list fee in the amount specified in subsection B of this section has been imposed to cover administrative costs;
3. The total amount currently due;
4. A specific deadline for response, no less than ten (10) days after the date of mailing;

The notice required by this subsection is sufficient if mailed to the address provided by the Washington State Department of Licensing; provided, however, that if the Supervisor is unable, after exercising due diligence, to discover any mailing address, then notice is sufficient if it is published once in a newspaper of general circulation in the ~~city~~City, posted on the vehicle, or personally served on the vehicle owner or driver, or provided by any other means reasonably calculated to provide notice to the vehicle owner or driver.

D. That the owner shall, by said deadline, respond to the notice. Response shall be by paying the total amount due.

E. That if the vehicle owner fails to respond within the prescribed time period, the listed vehicle will be subject to immediate immobilization or impoundment pursuant to the procedures in OMC 10.16.290, payment of the civil penalties imposed under subsection B above, and payment of the costs of immobilization, towing and storage.

F. If the vehicle owner or an agent of the owner pays the fines and fees, including the amount(s) specified in OMC 4.60.020 "Vehicle Immobilization Impoundment Costs, Fees, and Civil Penalties", and all towing and storage charges, the Supervisor shall remove such vehicle from the scofflaw list. If any parking ticket not included on the scofflaw list for which the owner is liable becomes overdue before the owner or agent appears to pay, such subsequent tickets shall also be paid before the vehicle is removed from the scofflaw list.

G. The owner of a vehicle that is subject to the procedures of this section and OMC 10.16.300, Impoundment, is entitled to a hearing in the Olympia Municipal Court pursuant to RCW 46.55.120(2)(b) to contest the validity of the immobilization, impoundment or the amount of towing and storage charges. Any request for a hearing and the resolution thereof shall be as set forth in RCW 46.55.120(3), which is hereby adopted by reference as said provisions now exist or are hereafter amended.

H. Vehicles on the scofflaw list are not eligible to purchase ~~city~~City-leased lot parking permits.

10.16.290 Immobilization

A. If the owner of a vehicle to whom notice has been sent pursuant to OMC 10.16.280.C fails to respond to the notice within the deadline therein specified by paying all fines, fees, towing, storage and administrative charges then due, including but not limited to the amount(s) specified in OMC 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties" so that the vehicle can be removed from the scofflaw list under OMC 10.16.280.F, then, at the discretion of a Parking Services Field Representative of the Community Planning and Development Department or a police officer, such vehicle may be immobilized by installing on such vehicle a device known as a "boot immobilization device," which immobilizes the vehicle either by clamps and locks on to a wheel of the vehicle and impedes movement of such vehicle, or by attaching to the vehicle's windshield in such a manner to obscure the view of the driver, thereby preventing legal operation of the vehicle.

B. The person installing the immobilization device shall leave under the windshield wiper or otherwise attach to such vehicle a notice advising the owner that such vehicle has been immobilized by the City of Olympia for failure to pay three (3) or more uncontested parking tickets within thirty (30) days of their issuance, that release of the immobilization device may be obtained by paying the fines, fees and civil penalties due, that unless such payments are made within two (2) business days of the date of the notice, the vehicle will be impounded, and that it is unlawful for any person to remove or attempt to remove the immobilization device, to damage the immobilization device, or to move the vehicle with the immobilization device attached.

C. No parking restriction otherwise applicable to the vehicle applies while the vehicle is immobilized by an immobilization device installed under the provisions of this section.

D. Before the vehicle may be released from immobilization, the vehicle owner or an agent of the owner shall pay all fines and fees then due, including but not limited to the amounts specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties." Upon such payment, the vehicle shall be removed from the scofflaw list, and the Supervisor or designee shall authorize the removal of the immobilization device from the vehicle. If any parking ticket not included on the scofflaw list for which the owner is liable becomes overdue before the owner or agent pays, such subsequent tickets shall also be paid before the vehicle may be removed from the scofflaw list or released from immobilization.

10.16.300 Impoundment

A. At the discretion of a Parking Services Field Representative of the Community Planning and Development Department or a police officer, the following vehicles may be impounded:

1. A vehicle that was involved in five (5) or more parking tickets that are unpaid thirty (30) or more days after the date of their issuance, where the registered owner of the vehicle was sent a notice pursuant to OMC 10.16.280.C and the owner fails to respond to the notice within the deadline therein specified by paying all fines, fees, towing, storage and administrative charges so that the vehicle can be removed from the scofflaw list under OMC 10.16.280.F; or
2. A vehicle that was immobilized pursuant to OMC Section 10.16.290 and the vehicle's owner failed to pay all fines, fees, and administrative charges within two (2) business days of the date the vehicle was immobilized so that the vehicle can be removed from the scofflaw list under OMC 10.16.280.F; or
3. A vehicle that has received three citations for parking in violation of OMC 10.16.030 "Recreational Vehicles..." within any one calendar year and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle twenty-four (24) hours prior to such impoundment; or
4. A vehicle that has received three (3) consecutive citations for parking in violation of OMC Section 10.16.055.D.3, "Residential Parking Program..." and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle twenty-four (24) hours prior to such impoundment; or
5. A vehicle that has received three (3) consecutive citations for parking in violation of OMC Section 10.16.160.F, "City Parking Lots..." and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle twenty-four (24) hours prior to such impoundment;
6. As otherwise authorized by the Model Traffic Code as adopted by reference in the Olympia Municipal Code;
7. A vehicle that has received three (3) consecutive restricted citations and/or is deemed a hazard to motorists or pedestrians;
8. A vehicle that has occupied a metered parking space twelve (12) hours after the meter/s have been hooded/barricaded/sandwich boarded for reservation; or
9. A vehicle that has occupied a load zone for twenty-four (24) hours and has received three (3) consecutive load zone violation citations.

B. The Parking Services Field Representative or police officer, as applicable, shall use the uniform impound authorization and inventory form provided for by administrative rule by the Washington State Patrol pursuant to RCW 46.55.075.

C. If a vehicle has been impounded pursuant to OMC 10.16.290, before the vehicle may be released from impound, the vehicle owner or an agent of the owner shall pay all fines and fees then owing, including but not limited to the amounts specified in OMC 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties", and all towing and vehicle storage charges. Upon such payment, the vehicle shall be removed from the scofflaw list. If any parking ticket not included on the scofflaw list for which the owner is liable becomes overdue before the owner or agent pays, such subsequent tickets shall also be paid before the vehicle may be removed from the scofflaw list or released from impoundment.

D. If a vehicle has been impounded for a violation of OMC 10.16.030, 10.16.055, or 10.16.160 the vehicle may be immediately released from impound upon payment of all impound, tow and any other charges due the tow company.

10.16.310 Downtown Carpool Parking Program

A. There is hereby established a Downtown Carpool Parking Program (Program) within the City of Olympia downtown core. Program members who are properly registered and in compliance with the requirements of this chapter are hereby authorized to park without meter charges in any parking space equipped with a nine-hour meter within the downtown core.

B. The City Manager or his/her designee is hereby authorized to establish policies and procedures by which to administer the Program.

C. Definitions:

1. Downtown core: The area in the City of Olympia within the boundaries of Market Street to the North, 16th Street/Maple Park Avenue to the South, Capitol Lake/Budd Inlet to the West, and Eastside Street to the East.

2. Carpool: Two or more individuals who reside outside of the downtown core as defined in this chapter and who are each employed within the downtown core, commuting together in one vehicle to their respective places of employment.

D. Requirements and responsibilities for participation in the Downtown Carpool Parking Program.

1. The following requirements must be met in order to participate in the Program:

a. Each carpool member must individually:

i. Submit all required information to the Community Planning and Development Department, Parking Services;

ii. Reside outside of the downtown core and submit any required proof of residency;

iii. Be a current employee or employer of a business in the downtown core and submit the required proof of such status;

iv. Timely pay the required administrative per-person fee to participate in the program;

v. Obtain from Parking Services a proper permit and display such permit together with at least one other member's permit on the dash of the carpool vehicle in plain view from the outside of the vehicle to be eligible to park free of nine (9) hour meter charges for that day;

vi. Immediately notify Parking Services of any change in status and provide current information.

- vii. Renew permit before the first day of the next month to maintain active permit status.
- b. Each carpool driver must:
 - i. Submit all required driver and vehicle information to the Community Planning and Development Department, Parking Services and pay any required fees;
 - ii. Ensure that at least two (2) carpool member permits are displayed on the dash of the carpool vehicle in plain view from the outside of the vehicle in order to be eligible to park free of nine-hour meter charges for that day;
 - iii. Maintain and provide proof of a valid vehicle registration and insurance for the vehicle participating in the Program;
 - iv. Maintain and provide proof of a valid driver's license;
 - v. Immediately notify Parking Services of any change in status and provide current information.
- E. Violations/Penalties. Failure to follow any of the requirements of this chapter constitutes a violation and may result in any one or a combination of the following:
 - 1. Suspension from the Program for a period of time established by the Director of Community Planning and Development or their designee;
 - 2. Denial of continued and/or future participation in the Program;
 - 3. An infraction of forty and no/100 dollars (\$40.00) to the registered vehicle owner for each violation.

10.16.320 Parking unregistered or unlicensed vehicles on ROW or other City property

- A. No person shall park a vehicle on ~~city~~City right of way or other ~~city~~City property unless a valid license plate is properly affixed to the vehicle and such license plate displays current registration tabs in compliance with Washington state law.
- B. The penalties for violation shall result in an infraction of thirty and no/100 dollars (\$30.00).

Section 3. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This Ordinance shall take effect thirty (30) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Michael M. Young

DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

21-0854 Attachment - Amendment Detail Table

September 14, 2021

This table details the recommended amendments to chapters 4.70 and 10.16, relating to parking fees and regulations

Amendments Relating to South Capitol Parking Strategy Phase II

Code	Section	Explanation
10.16.055.A.1-3	Residential Parking Program Established – Penalty for violation. (Zone descriptions)	Changing boundaries relating to south capitol sub-strategy phase II (see attached map)
4.70.010.A	Residential Parking Fees (South Capitol Fees)	Updating fees for zones 1-3 per phase II. Zones 4-8 increased from \$10 to \$60 in 2020.
4.70.020	Low income discounts (New)	Discount of 50% to apply to all zones (1-8). Community Planning & Development Director to establish reasonable rules, including eligibility based on participation in other means-tested programs like TANF, HUD housing, Lifeline, and SNAPP.

General Housekeeping Amendments

Code	Section	Explanation
10.16.055.D.3.b	Residential Parking Program Established – Penalty for violation. (Vehicle moved every 5 days – penalties)	Inconsistent with overtime citations referenced elsewhere (\$20 vs. \$25). This relates to Phase I parking citation increases in Zones 1-3.
10.16.160.F	City Parking Lots -- Violations -- Penalties (Moving requirements for permit holders (leased lots))	The original five day timeline allows only one scenario (marking on Friday, first citation on Monday). The amendment allows more flexibility to staff responding to vehicles left in leased lots.
10.16.220.D	General parking prohibitions (Hooded meter, impounding)	This language was inconsistent with 10.16.300, which allows for impounds after 12 hours (amended by Council in 2020)

**PRESENTATION TO TRIAD
December 6, 2019**

Purpose of this Briefing

In Spring 2019, a group that included representatives of the South Capitol Neighborhood, City of Olympia and State of Washington (DES) was formed to use an interest-based process to resolve conflicts over parking enforcement costs, permit fees and associated issues. The Triad concurred with this process at its last meeting, June 3, 2019. This briefing is intended to inform the Triad of the outcomes of that process.

Background

Parking by non-residents in the South Capitol Neighborhood (SCN) increases significantly during the legislative session because the neighborhood is so close to the Capitol. This issue has been contentious among the State, City of Olympia and SCN for decades. In 1972, when the East Campus was being developed, increasing the number of state employees on Campus, and the State began charging parking fees to support debt service payments on the garage bond, parking demand was pushed out to the SCN. This led the City to establish a two-hour parking limit on the street for both residents and non-residents in the SCN.

In 1989, the City of Olympia implemented a courtesy notice for the first parking violation. Shortly thereafter, the residential parking permit system was implemented, modeled after what had been done in Seattle. This program allowed residents of SCN to purchase residential parking permits with which they could avoid parking time limits. Up to four permits per household were allowed.

The interest-based process was suggested to address neighborhood concerns resulting from the City of Olympia's 2018 update of the downtown parking strategy and proposal to increase residential parking permit fees in the SCN from \$10/year/vehicle to \$60/year/vehicle. In a meeting on December 13, 2018, a number of issues were raised by SCN residents that could not be sufficiently explained or resolved. It was agreed to form a work group that included representatives of the City, the SCN and the State of Washington who would use an interest-based process to try to resolve the conflicts over this issue and to develop an on-going system to address issues as they arise.

Each group of representatives reflects different elements of the problem.

- SCN residents need parking enforcement in the neighborhood to assure that they have access to their homes from the street to perform basic daily activities or accommodate visitors.
- City of Olympia provides parking enforcement and manages that program similarly to an Enterprise Fund, originally established for downtown parking.
- The State of Washington has an impact on the SCN as a result of visitors to the Capitol doing business with the Legislature and state agencies as well as state employees parking in the residential area. Although the State's policies support commute trip reduction programs, these do not affect the public doing business with the Legislature and State agencies or sufficiently incentivize employees to not bring their personal vehicles to the campus. Thus, State business creates parking problems in the SCN.

Process

The Interest-Based Group began meeting in June 2019. The first meeting was an orientation to the proposed process. There were 11 subsequent meetings which were used to:

- Understand the background of the issues;
- Identify interests of each party and issues for discussion;
- Propose options to address each issue; and

- Identify potential solutions from among the options.

It was understood that this process might take more time at the beginning but resolution through the process would likely be more durable than a conventional public engagement process. The interests that would need to be addressed in any final recommendation and the standards for making decisions about recommendations are attached in Attachment 3.

Conclusions & Recommendations

A wide range of options was identified and discussed based on a review of:

- Background data from each party, including history of the issue dating back to 1972;
- Impacts of state activities on the SCN, particularly activities surrounding the legislative process;
- Impacts of employee parking in the SCN, particularly east of Capitol Way;
- Capacity and limitations of State-provided parking facilities;
- DASH and shuttle services, past and present;
- Capacity of on-street parking in the SCN residential area;
- How parking enforcement is conducted; and
- Data about the cost of enforcement

After applying interests and pros and cons, and considering other factors, the conclusions and recommendations are as follows:

Conclusions

There are several changes that should be made to City Code that would benefit both the SCN and the City. These are reflected in the recommendations below.

The State’s parking impact on the SCN is harder to address because of the complexity of the State system. The majority of impacts to the SCN on the west side of Capitol Way are related to Legislative business. Parking facilities are limited, some parking spaces have been eliminated and not adequately replaced, and the Legislature has not funded additional parking in recent construction projects. As a result, there are not enough parking spaces on the west side of Capitol Way to adequately handle visitor parking during the Legislative Session, during committee days or for some special events at the campus. Parking at the Deschutes Parkway is available but not frequently used. Intercity Transit is not likely to add DASH service to that area because of the cost and because there are two regular transit routes from that area to downtown, allowing transfer to routes serving the campus.

Parking impacts in the SCN on the east side of Capitol Way are year-round.

Recommendations

The following consensus recommendations will be made to the Olympia City Council in the form of amendments to existing City ordinances:

- South Capitol Neighborhood Parking Zones. These should be renamed in city code as “South Capitol Neighborhood Parking Zones” and the boundaries of these zones should be redefined consistent with the map in Attachment 1.
- Addition of Paid Parking at Specific Areas Abutting SCN. Parking spaces should be added at areas shown in Attachment 2, utilizing mobile/phone payment parking at \$2.00/hour, for up to three hours parking maximum in the SCN parking zones west of Capitol Way and up to two hours parking maximum in SCN areas east of Capitol Way. Residents with permits and their visitors may park in those areas without paying parking fees or having overtime parking penalties, consistent with current City Code.

- Residential Parking Permit Fees. Residential permit fees should be raised to \$25 each for the first two vehicles, and \$35 for the third, with no provision for additional vehicles. The fee for qualified low-income residents should remain at \$10/vehicle.
- Fines for Parking Citations. Fines for overtime parking should be raised to \$25 for the first violation and \$50 for chain violations. The rate should be increased after a certain number of multiple citations. The City will develop a proposal for repeat offenders.
- Affidavits for Residential Parking Permits. The affidavit stating that off-street parking will not be leased or reserved for non-residents should be continued and renewed annually. The affidavit for home-based businesses should also be continued and required annually.

The following consensus recommendations will be made to the City of Olympia parking program staff:

- Targeted Enforcement on Days with High Volume Parking Needs Associated with State Activities. City parking program staff should be trained in reviewing the legislative calendar to alert enforcement staff of periods in which there is a need for increased enforcement patrol in the SCN. Additionally, DES Visitor Services weekly event schedules and high volume training schedules at Jefferson Building should be provided to the parking staff for similar consideration.
- Neighborhood Education Process. The South Capitol Neighborhood Association (SCNA) and City will jointly prepare and present an education program to the SCN residents so that they will be well-informed of regulations, how the enforcement system works, what their options are, etc. The program will also be provided to the State for employee and visitor information. Planning to develop this program should start no later than February 28, 2020.
- Future Issue Resolution Process. Continuing issues related to parking will be addressed as follows:
 - These recommendations for parking program changes will be considered a pilot program for which the assumptions need to be validated. The City will reach out to the SCNA and State to set up a meeting to discuss parking issues in Fall 2020. At this meeting there will be insufficient data about the new system but the meeting will serve to keep communication open.
 - Thereafter, an annual meeting between the City, the State, and the SCNA to address parking issues of mutual interest will be held in the Fall of each year, beginning in Fall 2021, prior to the Triad meeting.
 - At the Fall 2021 meeting, the City will report to the State and SCNA whether or not the assumptions used in this process were validated in the first year. The same cost analysis model as was used in this process will be used for the one-year review. There will be an annual report-out from the City when no changes are needed in fees and fines and also when there are changes in parking demand. There will not be any change in the residential permit fee without resuming an interest-based process.
 - During the interest-based discussions summarized in this report, the possibility of designating part or all of the SCN as a “resident only” parking zone was suggested. City staff expressed support for the proposal, as it would make parking enforcement easier. Given the progress on other issues, the group agreed to set this option to the side and raise it in the future, should the agreed actions fail to address the parking issues at hand.

The following consensus recommendations will be made to the State:

- Staff at parking booths on the west Capitol campus and the DES Visitor Services should be provided with maps showing appropriate alternative parking locations and rules about parking in the neighborhood and they in turn provide such material to visitors to Capitol Campus.
- The State will identify a person/position responsible for providing City Parking staff with timely information about events and high volume training schedules at the Jefferson Building.

- The State will identify an appropriate person(s)/position to participate in the Annual Parking Meetings with the City and SCNA.

One issue that was discussed did not arrive at a consensus. There is consensus that the State's activities are creating parking impacts in the SCN and that some form of strategic parking solutions are needed. Although the State is committed to commute trip reduction strategies with regard to the Capitol campus, this does not affect visitors to the Legislature who are impacting the SCN. Thus the following proposal was made but did not achieve full agreement among the group.

- The State should participate in some form of mitigation of the impacts on the SCN. There also should be long- and short-term strategies employed by the State consistent with the State's Capital Master Plan to increase parking capacity and/or reduce the need for parking and accommodate parking needs generated by the State's business adjacent to the SCN.

Submitted by Participants:

George Carter, DES
Max DeJarnatt, City of Olympia
Mark Lane, City of Olympia
Collum Liska, SCNA
Heather Lockman, SCNA
Joan Marchioro, SCNA
Rachel Newmann, SCNA
Keith Stahley, City of Olympia
Michael Van Gelder, DES

Facilitator: Cynthia Stewart

ATTACHMENT 1: South Capitol Neighborhood Parking Zones

(to be added)

ATTACHMENT 2: Paid Parking at Specific Areas abutting SCN

(to be added)

ATTACHMENT 3: INTERESTS & STANDARDS FOR DECISIONS

The list of interests that would need to be addressed in final recommendations included these:

- Fairness
- Equity in Service Delivery
- Transparency
- Consistent law enforcement (everyone treated the same)
- Recognition of limitations
- Maintain neighborhood character
- Burden sharing
- Efficiency
- Safety
- Improved relationships
- Commitment to this process and the outcome

Additionally, standards for decisions were approved, including these. Any final recommendation from the group would need to meet these standards:

- Legal
- Effective
- Cost-Effective (return on investment)
- Feasible
- Fair (to all parties)
- Ratifiable

Current Parking Zones



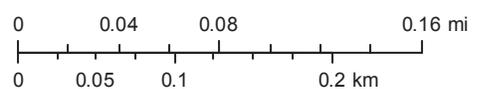
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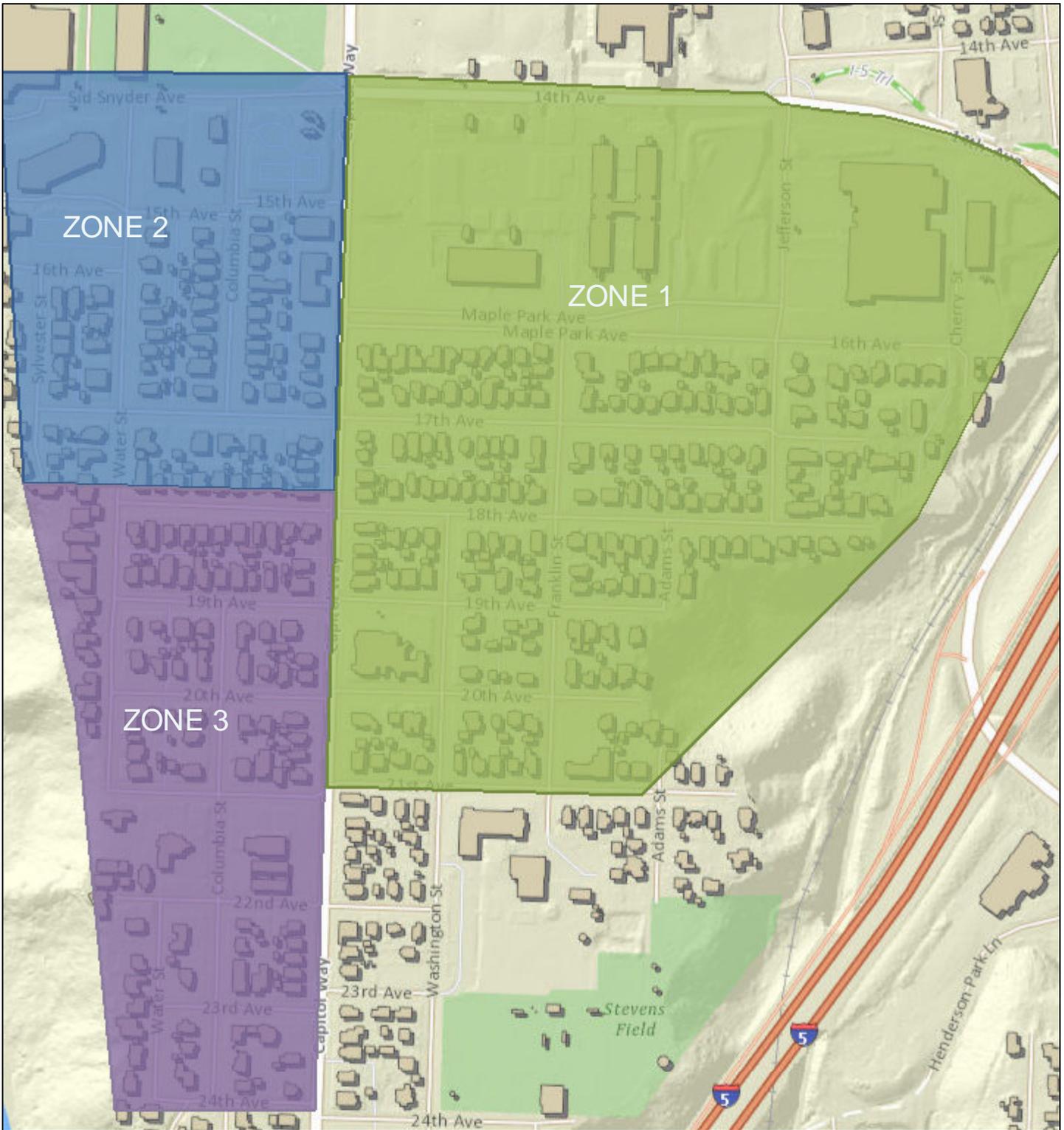
Parking Zones

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	2		6
	3		7
	1		5



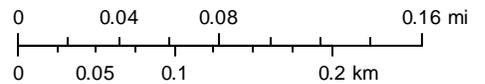
The City of Olympia and its personnel cannot assure the accuracy, completeness, reliability or suitability of this information for any particular purpose. The parcels, right-of-ways, utilities and structures depicted hereon are based on record information and aerial photos only. It is recommended the recipient and/or user field verify all information prior to use. The use of this data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may not assert any proprietary right to this information. The City of Olympia and its personnel neither accept or assume any liability or responsibility, whatsoever, for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.

Proposed Parking Zones (1-3)



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City Council

Approval of an Ordinance Amending Olympia Municipal Code Chapter 9.62 Relating to Domestic Violence and Protective Orders

Agenda Date: 9/28/2021
Agenda Item Number: 4.H
File Number:21-0856

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Olympia Municipal Code Chapter 9.62 Relating to Domestic Violence and Protective Orders

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve on second reading the Ordinance Amending Olympia Municipal Code Chapter 9.62 Relating to Domestic Violence and Protective Orders.

Report

Issue:

Whether to approve an ordinance amending Olympia Municipal Code (OMC) Chapter 9.62 to correct the requirement that Domestic Violence in the presence of children includes domestic violence against intimate partners and correcting a scrivener's error in the adoption of RCW 26.50.010.

Staff Contact:

R. Tye Graham, 360.753.8449

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and Analysis did not change from first to second reading.

In 2019, the Washington State Legislature amended RCW 10.99.020 creating a definition of "Intimate Partner" and removing some of that definition from the definition of "Family and Household Member." The purpose of Domestic Violence in the Presence of Children previously included the definitions now found in the definition of "Intimate Partner" and the proposed Ordinance reflects that intent.

In addition, staff discovered a scrivener's error in OMC 9.62.010 related to the adoption of RCW

26.50.010, which addresses definitions in Chapter 26.50 RCW, Domestic Violence Prevention. The proposed ordinance corrects that error.

Neighborhood/Community Interests (if known):

There is an inherent interest in protecting the public's safety, protecting children from violence, and appropriately holding offenders accountable who violate orders of protection.

Options:

1. Approve the Ordinance Amending OMC Chapter 9.62 Related to Domestic Violence and Protective Orders.
2. Do not approve the Ordinance. The City's Prosecutors will have to continue to work around the missing definitions to the crimes adopted and will not be able to charge Domestic Violence in the Presence of a Child if the case involves an intimate partner (former spouse, former domestic partner, people with a child in coming, or people who are in a dating relationship). Further, the known scrivener's error in OMC 9.62.010 related to the adoption of RCW 26.50.010 will remain uncorrected.
3. Consider approving the Ordinance at another time.

Financial Impact:

There is no financial impact related to this Ordinance.

Attachments:

Ordinance

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING OLYMPIA MUNICIPAL CODE CHAPTER 9.62 RELATING TO DOMESTIC VIOLENCE AND PROTECTIVE ORDERS

WHEREAS, the Olympia City Council intended Domestic Violence in the Presence of Children to include domestic violence against intimate partners, but the Washington State Legislature amended the definition to separate "Family and Household Member" and "Intimate Partner;" and

WHEREAS, the Olympia City Council determines it to be in the best interest of the City of Olympia to adopt an ordinance that will enhance penalties for committing domestic violence in the presence of children; and

WHEREAS, the Olympia City Council determines it to be in the best interest of the City of Olympia to correct the scrivener's error related to the adoption of RCW 26.50.010; and

WHEREAS, this Ordinance is adopted pursuant to Article 11, Section 11, of the Washington State Constitution and any other applicable authority;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 9.16. Olympia Municipal Code Chapter 9.62 is hereby amended to read as follows:

**Chapter 9.62
DOMESTIC VIOLENCE AND PROTECTION ORDERS**

9.62.000 Chapter Contents

Sections:

- [9.62.010](#) State statutes adopted by reference.
- [9.62.020](#) Violation of protective order.
- [9.62.030](#) Domestic Violence in the presence of children - Penalty.

9.62.010 State statutes adopted by reference

The following sections of the Revised Code of Washington, as they appear now or are hereafter amended, are hereby adopted by reference as though fully set forth in this chapter:

RCW ~~26.58.010~~ [26.50.010](#) – Definitions

RCW [26.50.110](#) – Violation of order – Penalties

RCW [10.99.010](#) – Purpose – Intent

RCW [10.99.020](#) – Definitions

RCW [10.99.030](#) – Law enforcement officers – Training, powers, duties – Domestic violence reports

- RCW [10.99.040](#) – Duties of court – No-contact order
- RCW [10.99.045](#) – Appearances by defendant – Defendant’s history – No-contact order
- RCW [10.99.050](#) – Victim contact – Restriction, prohibition – Violation, penalties – Written order – Procedures – Notice of change
- RCW [10.99.055](#) – Enforcement of orders
- RCW [10.99.060](#) – Prosecutor’s notice to victim – Description of available procedures
- RCW [10.99.070](#) – Liability of peace officers
- RCW [10.99.080](#) – Penalty assessment (as amended by 2015 c 265)
- RCW [10.99.080](#) – Penalty assessment (as amended by 2015 c 275)
- RCW [10.99.090](#) – Policy adoption and implementation
- RCW [10.99.100](#) – Sentencing – Factors – Defendant’s criminal history
- RCW [10.99.901](#) – Construction – Chapter applicable to state registered domestic partnerships

9.62.020 Violation of protective order

- A. A person is guilty of Violation of Protective Order if the person knowingly violates an order of protection or order of restraint issued by any court.
- B. Violation of Protective Order is a gross misdemeanor.

9.62.030 Domestic Violence in the presence of children - Penalty

- A. If the Olympia Municipal Court finds that the accused committed any crime under Title 9 of the Olympia Municipal Code and the Court receives sufficient evidence that the crime was committed against a family or household member or intimate partner, as defined in RCW [10.99.020](#), and that the crime was committed in the presence of a child or children, the Court shall impose a minimum fine of not less than Five Hundred Dollars and no/100 (\$500.00) and a minimum jail sentence of not less than five (5) days for each such offense. Neither the mandatory minimum jail sentence nor the mandatory minimum fine shall be suspended or deferred, nor shall the jail sentence be served by alternative means.
- B. “Child” or “children” as used in this section means any person under eighteen years of age.
- C. “In the presence of” as used in this section means being in the immediate vicinity of or in close proximity to the criminal acts.
- D. Any person convicted of a crime under Title 9 of the Olympia Municipal Code and if the acts leading up to such conviction were, pursuant to this ordinance, committed in the presence of a child or children shall be guilty of a misdemeanor.

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerk errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect thirty (30) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Amending OMC 13.04.390 Related to Water Meter Rates Outside City Limits

Agenda Date: 9/28/2021
Agenda Item Number: 4.1
File Number:21-0926

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance Amending OMC 13.04.390 Related to Water Meter Rates Outside City Limits

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve an ordinance amending OMC 13.04.390 related to water meter rates outside city limits.

Report

Issue:

Whether to approve an ordinance amending OMC 13.04.390 related to water meter rates outside city limits.

Staff Contact:

Eric Christensen, Water Resources Director, Public Works, 360.570.3741

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

OMC 13.04.390 establishes a fifty percent water surcharge on properties located outside of the City limits. The current wording in OMC 13.04.390(A) provides three exceptions to the fifty percent water surcharge: (1) where the properties in the urban growth area cannot be annexed due to non-adjacency to the City limits; or (2) due to City policies; or (3) for which a power of attorney or agreement to annex in the future is executed. The plain meaning of OMC 13.04.390(A) does not exclude City-owned properties outside the City limits.

The Olympia Parks Arts and Recreation Department owns properties and the Public Works Water Resources line of business owns properties and infrastructure (e.g. sewer lift stations) that are

located outside the City limits, are served with City water, and pay the fifty percent water surcharge.

This amendment to OMC 13.04.390 will eliminate the need for an annexation agreement for City-owned properties located outside of the City limits to have the fifty percent water surcharge waived.

Neighborhood/Community Interests (if known):

None known at this time.

Options:

1. Approve the ordinance amending OMC 13.04.390 related to water meter rates outside city limits. This option fulfills the City Manager's recommendation.
2. Revise and then approve the ordinance amending OMC 13.04.390 related to water meter rates outside city limits. This option may allow City Council to implement additional recommendations.
3. Do not approve the ordinance amending OMC 13.04.390 related to water meter rates outside city limits. This option does not fulfill the City Manager's recommendation.

Financial Impact:

This ordinance will waive the fifty percent water surcharge on water accounts for City-owned properties.

Attachments:

Ordinance Amending OMC 13.04.390 Related to Water Meter Rates Outside City Limits

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING OLYMPIA MUNICIPAL CODE SECTION 13.04.390 RELATED TO WATER METER RATES OUTSIDE CITY LIMITS

WHEREAS, Olympia Municipal Code (OMC) 13.04.390 provides for a fifty percent surcharge for customers who receive water and are outside the City limits (the Surcharge); and

WHEREAS, the City of Olympia is being charged the Surcharge for water service provided to certain City-properties located outside the City limits; and

WHEREAS, OMC 13.04.390 also provides for an exception to the Surcharge if a customer is outside the City limits, but within the City's Urban Growth Area, and an agreement is executed granting power of attorney to the City to annex in the future; and

WHEREAS, staff has proposed an amendment to OMC 13.04.390, which eliminates the need for the City to enter into an annexation agreement with itself for exception to the Surcharge for City-owned properties located outside the City limits; and

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 13.04.390. Olympia Municipal Code Section 13.04.390 is hereby amended to read as follows:

3.04.390 Water meter rates--Outside City limits

A. Charges for the use of water outside the City limits are as provided in subsections A and C of OMC Section 13.04.380, plus fifty percent; provided, that the fifty percent surcharge herein does not apply to charges for water service to such properties within Olympia's urban growth area which cannot be annexed due to non-adjacency to the City limits or due to City policies, or to City-owned properties or infrastructure outside the City limits, and/or for which a power of attorney or agreement to annex in the future is executed.

B. OMC Section 13.04.380 subsection B applies to water services provided to wholesale customers outside the City limits.

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect thirty (30) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of a Resolution Authorizing an Agreement to Transfer Primary Management and Control of Certain City-Owned Properties from the Olympia Public Works Department to the Olympia Parks, Arts and Recreation Department

Agenda Date: 9/28/2021
Agenda Item Number: 6.A
File Number:21-0877

Type: resolution **Version:** 1 **Status:** Other Business

Title

Approval of a Resolution Authorizing an Agreement to Transfer Primary Management and Control of Certain City-Owned Properties from the Olympia Public Works Department to the Olympia Parks, Arts and Recreation Department

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a resolution authorizing an agreement to transfer primary management and control of certain City-Owned Properties from the Olympia Public Works Department to the Olympia Parks, Arts and Recreation Department.

Report

Issue:

Whether to approve a resolution authorizing an agreement to transfer primary management and control of certain City-Owned Properties from the Olympia Public Works Department to the Olympia Parks, Arts and Recreation Department.

Staff Contact:

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068
Eric Christensen, Water Resources Director, 360.570.3741

Presenter(s):

Jonathon Turlove, Director of Park Planning and Maintenance

Background and Analysis:

The Olympia Public Works Department has acquired multiple properties for utility purposes such as

stormwater management, water quality protection, habitat restoration and enhancement and groundwater protection. Staff has identified four of these properties that also have strong recreation potential: Black Lake Meadows, Taylor Wetlands, Indian Creek and Yauger Wetland.

The Olympia Parks, Arts, and Recreation Department (OPARD) and Public Works staff have met and believe that the four properties should be transferred to the Parks inventory and that a cooperative partnership between the two departments on property, stormwater, and habitat management would be cost effective.

Public Works would continue to manage the stormwater and habitat functions of the properties while OPARD would manage public access and recreational amenities and would provide Park Ranger patrolling. The specific roles of each department are spelled out in the attached Memorandum of Understanding.

Neighborhood/Community Interests (if known):

There is strong community support for additional parkland, and this will add approximately 98 acres to Olympia's park inventory.

Options:

1. Approve the resolution.
2. Modify the resolution - giving staff other direction.
3. Do not approve the resolution - these properties would remain entirely managed by Public Works.

Financial Impact:

There is no financial impact related to the transfer.

Attachments:

Resolution
Agreement

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON, TRANSFERRING PRIMARY MANAGEMENT AND CONTROL OF CERTAIN CITY-OWNED PROPERTIES FROM THE PUBLIC WORKS DEPARTMENT TO THE OLYMPIA PARKS, ARTS, AND RECREATION DEPARTMENT AND OUTLINING A COOPERATIVE PARTNERSHIP AGREEMENT FOR PROPERTY MANAGEMENT BETWEEN SAID DEPARTMENTS

WHEREAS, the City of Olympia has acquired multiple properties for utility purposes, such as stormwater management, water quality protection, habitat restoration and enhancement, and groundwater protection; and

WHEREAS, the properties are known as Black Lake Meadows, Taylor Wetlands, Indian Creek, and Yauger Wetland (the Properties); and

WHEREAS, the Properties are currently managed and controlled by the City’s Public Works Water Resources, Stormwater/Wastewater Operations (the Utility); and

WHEREAS, the Olympia Parks, Arts and Recreation Department (OPARD) has established open space and recreation level of service goals to meet the needs of Olympia’s growing community; and

WHEREAS, the Utility desires to enter into an agreement to transfer primary management and control of the Properties to OPARD; and

WHEREAS, OPARD has agreed to accept primary management and control of the Properties; and

WHEREAS, cooperative partnership between the two departments on property and habitat management is cost effective and adds value to Olympia residents by accomplishing multiple goals; and

WHEREAS, adding the Properties to the City’s Park inventory will expand approximately 98 acres of public open space and recreation opportunities for Olympia residents; and

WHEREAS, the Properties will continue to be managed in a manner consistent with Public Works’ goals to protect, enhance, and restore aquatic habitat functions provided by wetlands, streams, lakes, marine shorelines, and riparian areas; and groundwater quality is protected to ensure clean drinking water for present and future generations and to avoid the need for expensive replacement or treatment facilities; and

WHEREAS, the Utility and OPARD will continue to collaborate on habitat restoration and enhancement consistent with the Charter for Habitat Enhancement Efforts on Parks-Managed Properties; and

WHEREAS, the Utility will continue to operate and maintain the utility functions and habitat on the properties and OPARD will manage public access and recreation functions; and

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. Effective immediately, the primary management and control of properties owned by the City of Olympia and known as Black Lake Meadows, Taylor Wetlands, Indian Creek, and Yauger Wetland (as shown in Exhibit A attached hereto) are hereby transferred to the City's Parks inventory.
2. The City Council hereby directs the Directors of the Public Works and Olympia Parks, Arts and Recreation Departments to develop a memorandum of understanding that outlines a shared management and operation plan for the City-owned Properties consistent with this Resolution.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



DEPUTY CITY ATTORNEY

EXHIBIT A



Black Lake Meadows Property

Tax Parcels 12821340000, 12821330100, and 12821330300 - 45.02 acres



Vicinity Map



0 245 490 Feet 1 inch = 500 feet

This map is intended for 8.5x11" portrait printing.

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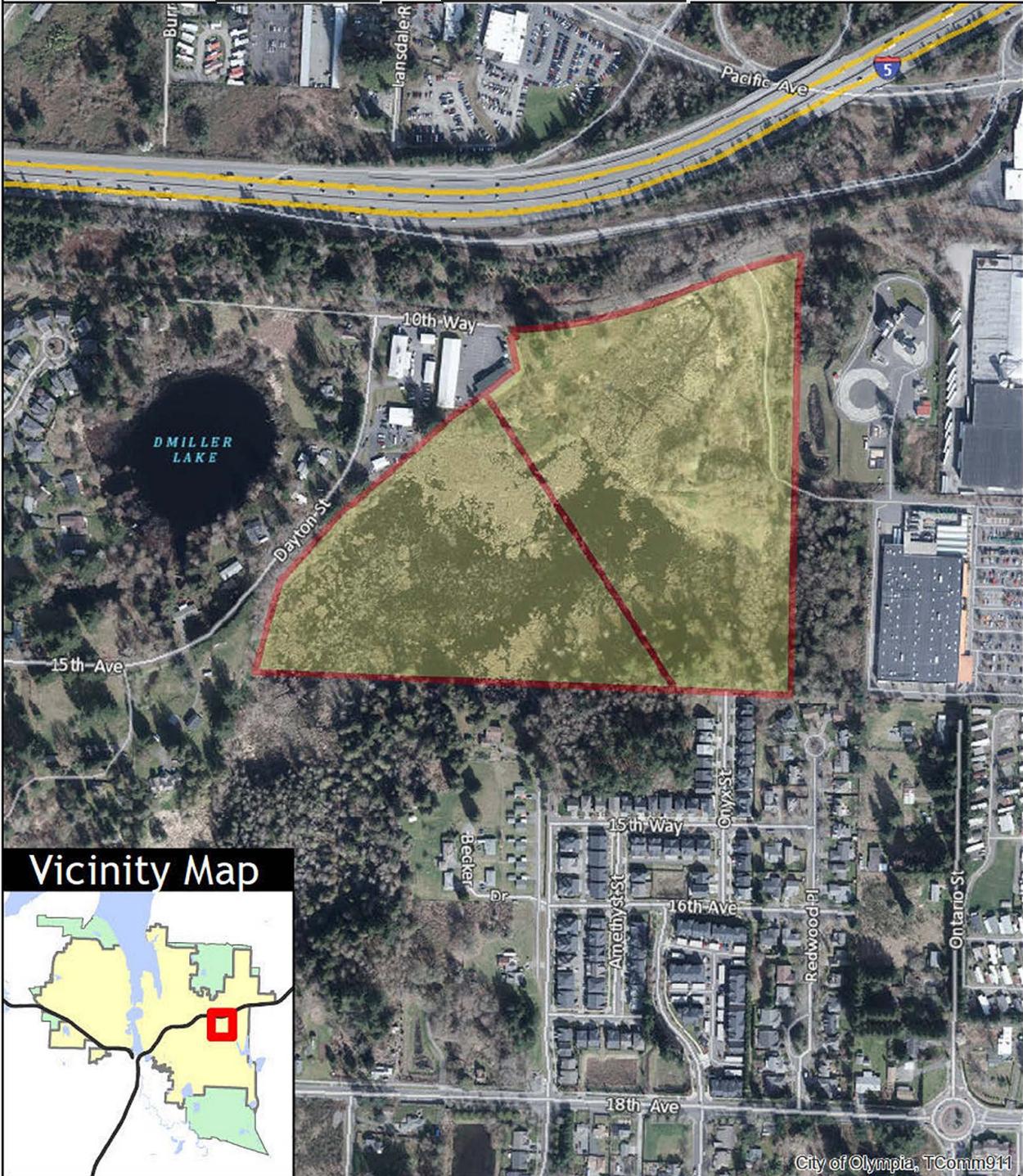


EXHIBIT A



Taylor Wetlands Property

Tax Parcels 09840036000, and 09840037000 - 40.88 acres



Vicinity Map



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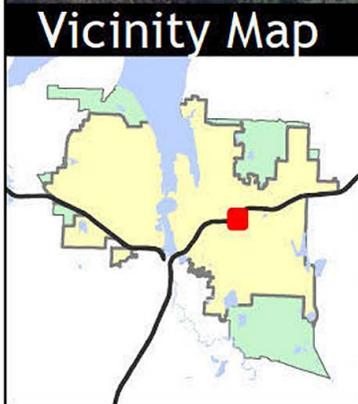
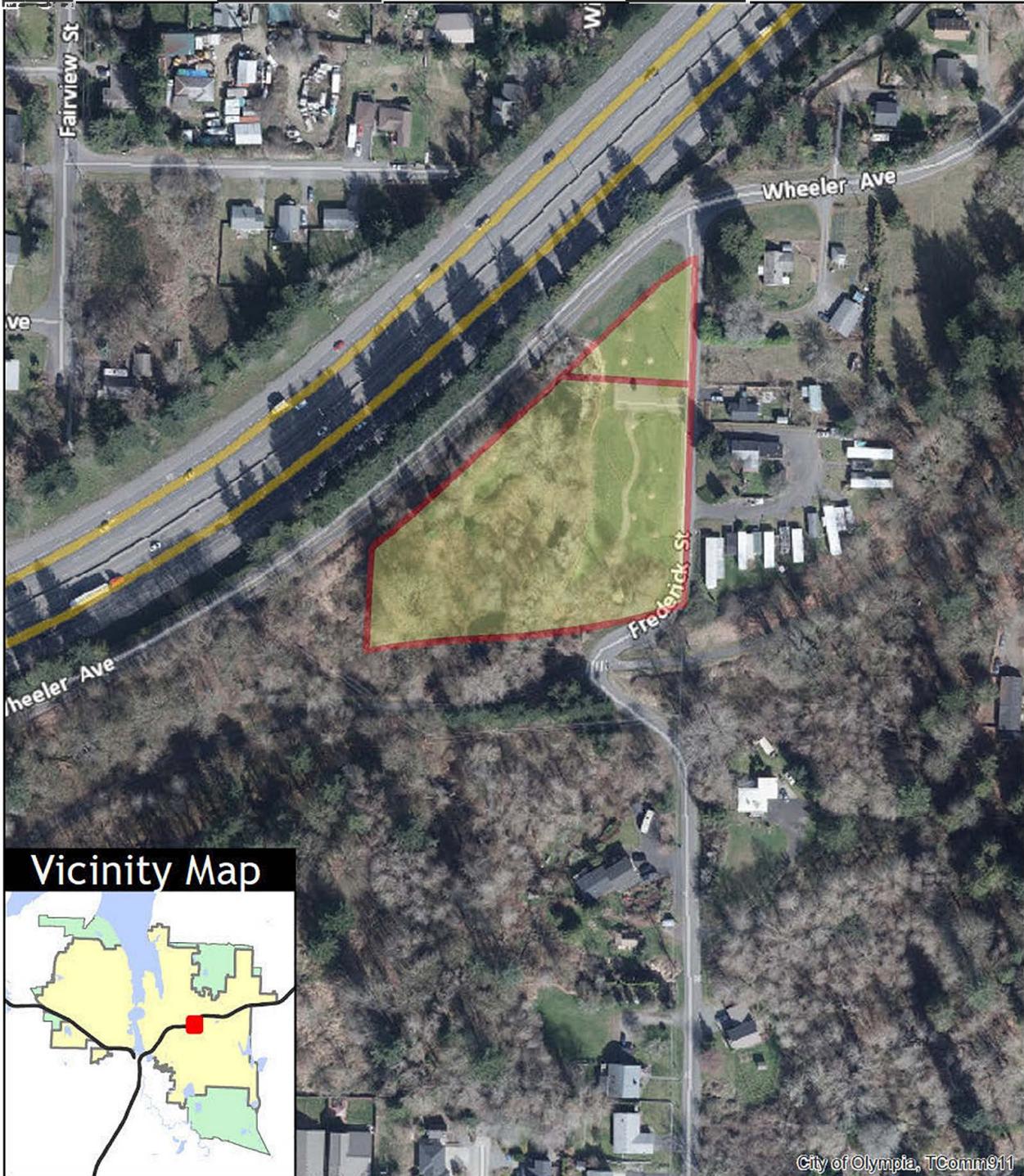


EXHIBIT A



Indian Creek Property

Tax Parcels 32800900000, and 32800600000 - 3.35 acres



City of Olympia, TComm911

0 95 190 Feet 1 inch = 200 feet

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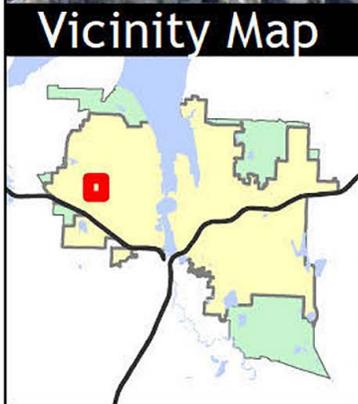


EXHIBIT A



Yauger Wetland Property

Tax Parcel 12816310500 - 8.43 acres



0 145 290 Feet 1 inch = 300 feet

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INTER-DEPARTMENTAL MEMORANDUM OF AGREEMENT
between
Olympia Parks, Arts & Recreation Department and Olympia Public Works Department
for
Transfer of Stormwater Properties into Parks Inventory

THIS AGREEMENT is effective as of the date of the last authorizing signature affixed hereto. The parties to this Agreement are the Olympia Parks, Arts & Recreation Department (herein referred to as “OPARD”) and the Olympia Public Works Department (herein referred to as “PW”), collectively referred to as “the Partners.”

WHEREAS, the City of Olympia has acquired multiple properties for utility purposes, such as stormwater management, water quality protection, habitat restoration and enhancement, and groundwater protection; and

WHEREAS, the properties are known as Black Lake Meadows, Taylor Wetlands, Indian Creek, and Yaeger Wetland and are depicted on Exhibit A attached hereto (the Properties); and

WHEREAS, the Properties are currently managed and controlled by the City’s Public Works Water Resources, Stormwater/Wastewater Operations (the Utility); and

WHEREAS, OPARD has established open space and recreation level of service goals to meet the needs of our growing community; and

WHEREAS, the Utility desires to enter into an agreement to transfer primary management and control of the Properties to OPARD; and

WHEREAS, OPARD has agreed to accept primary management and control of the Properties; and

WHEREAS, cooperative partnership between the two departments on property and habitat management is cost effective and adds value to Olympia residents by accomplishing multiple goals; and

WHEREAS, adding the Properties to the City’s Park inventory will expand approximately 98 acres of public open space and recreation opportunities for Olympia residents; and

WHEREAS, on _____, 2021 the Olympia City Council passed a resolution transferring primary management and control of the Properties to OPARD and adding the Properties to the City’s park inventory;

NOW, THEREFORE, THE PARTNERS AGREE AS FOLLOWS:

1. Primary Management. The City-Owned properties known as Black Lake Meadows, Taylor Wetland, Indian Creek, and Yauger Wetland (the Properties, as depicted on Exhibit A) will continue to be managed in a manner consistent with PW's goals to protect, enhance, and restore aquatic habitat functions provided by wetlands, streams, lakes, marine shorelines, and riparian areas. Groundwater quality will be protected to ensure clean drinking water for present and future generations and to avoid the need for expensive replacement or treatment facilities. OPARD will manage public access and recreational amenities of the Properties. Both Partners will continue to collaborate on habitat restoration and enhancement consistent with the Charter for Habitat Enhancement Efforts on Parks-Managed Properties. Both Partners will be authorized to serve trespass notices for behavior that is illegal, violent, or negatively impacts the intended use or function of the Properties should the need arise.

2. Partner Responsibilities. The responsibilities of the Partners are as follows:
 - A. Public Work's Responsibilities
 - Repair of any damaged infrastructure related to public access prior to transfer (i.e., vandalized signage, gates, etc.)
 - Maintenance of stormwater facilities
 - Maintenance of existing roadway access for maintenance vehicles (i.e., vector truck)
 - Habitat restoration and enhancement
 - Groundwater protection
 - Vegetation management
 - Hazard tree assessment/removals adjacent to stormwater infrastructure, service roads that access stormwater infrastructure and on property boundaries
 - Expansion of stormwater facilities if necessary

 - B. OPARD's Responsibilities:
 - Posting and maintaining park rules signage
 - Enforcement of park rules and serving of legal notices by Park Rangers
 - Trail maintenance and construction excluding service roads that access stormwater infrastructure
 - Litter removal
 - Coordination of volunteer work parties to enhance habitat restoration and ecological function
 - Hazard tree assessment/removals for trees adjacent to trails and parking areas
 - Maintenance and management of parking lots and associated gates

3. The focus of this Agreement concerns the transfer of City-owned properties into the City's park inventory. Transfer of the Properties does not change the past practice that PW is in charge of the maintenance and operation of park stormwater facilities that treat more than the stormwater of the park itself. (Examples include the stormwater facilities in Yauger Park and the Grass Lake Nature Park dam on Kaiser Road). It is also understood by both PW and OPARD that PW reserves the right to expand existing stormwater facilities and infrastructure on the Properties should the need arise.

**CITY OF OLYMPIA PUBLIC WORKS
DEPARTMENT**

**CITY OF OLYMPIA PARKS, ARTS, AND
RECREATION DEPARTMENT**

By: _____
Rich Hoey, Director
Date: _____

By: _____
Paul Simmons, Director
Date: _____

APPROVED AS TO FORM:



Deputy City Attorney

EXHIBIT A



Black Lake Meadows Property

Tax Parcels 12821340000, 12821330100, and 12821330300 - 45.02 acres



Vicinity Map



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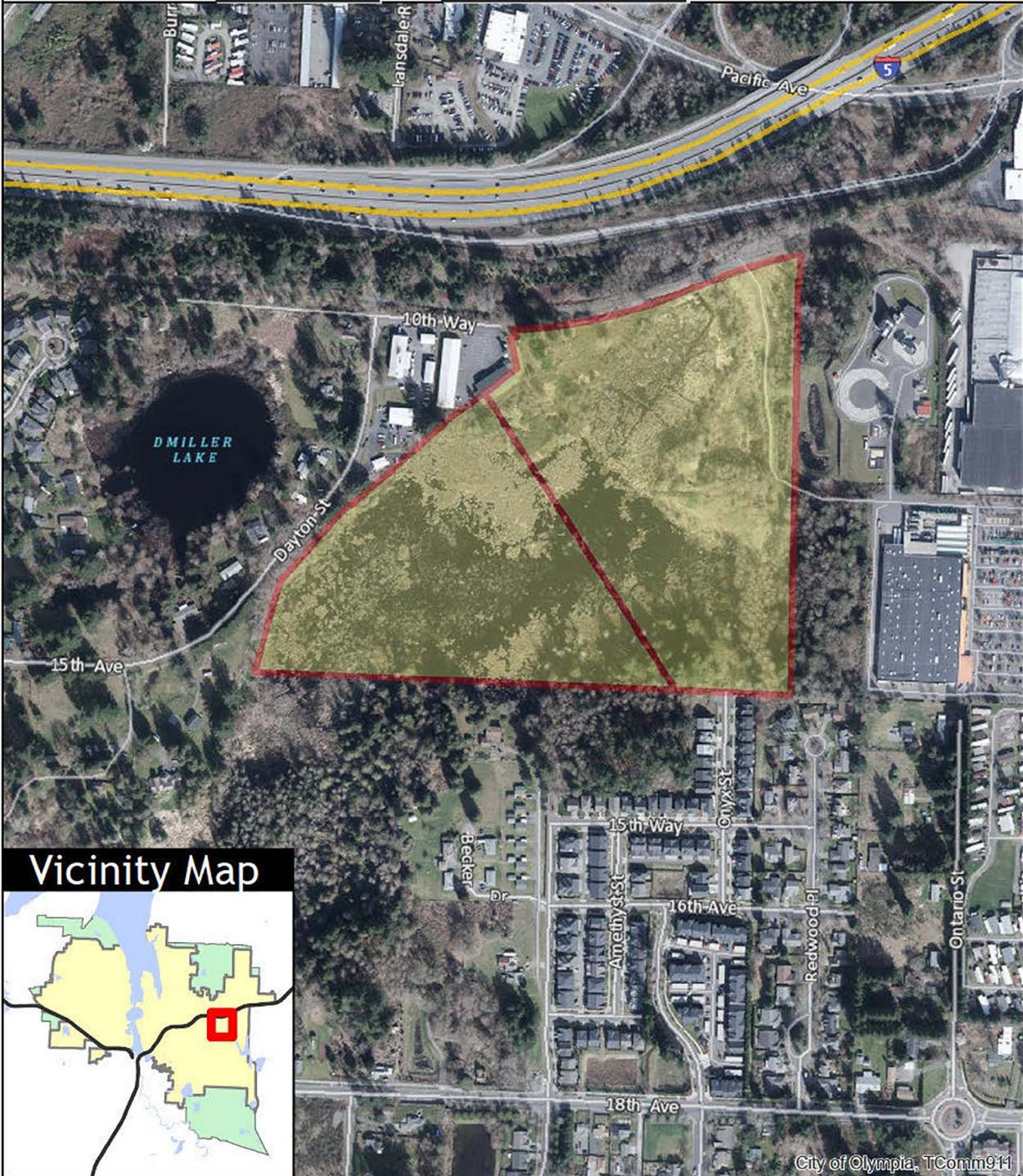


EXHIBIT A



Taylor Wetlands Property

Tax Parcels 09840036000, and 09840037000 - 40.88 acres



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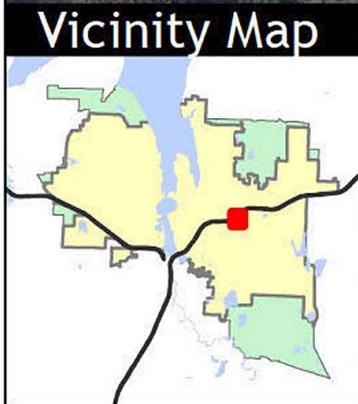
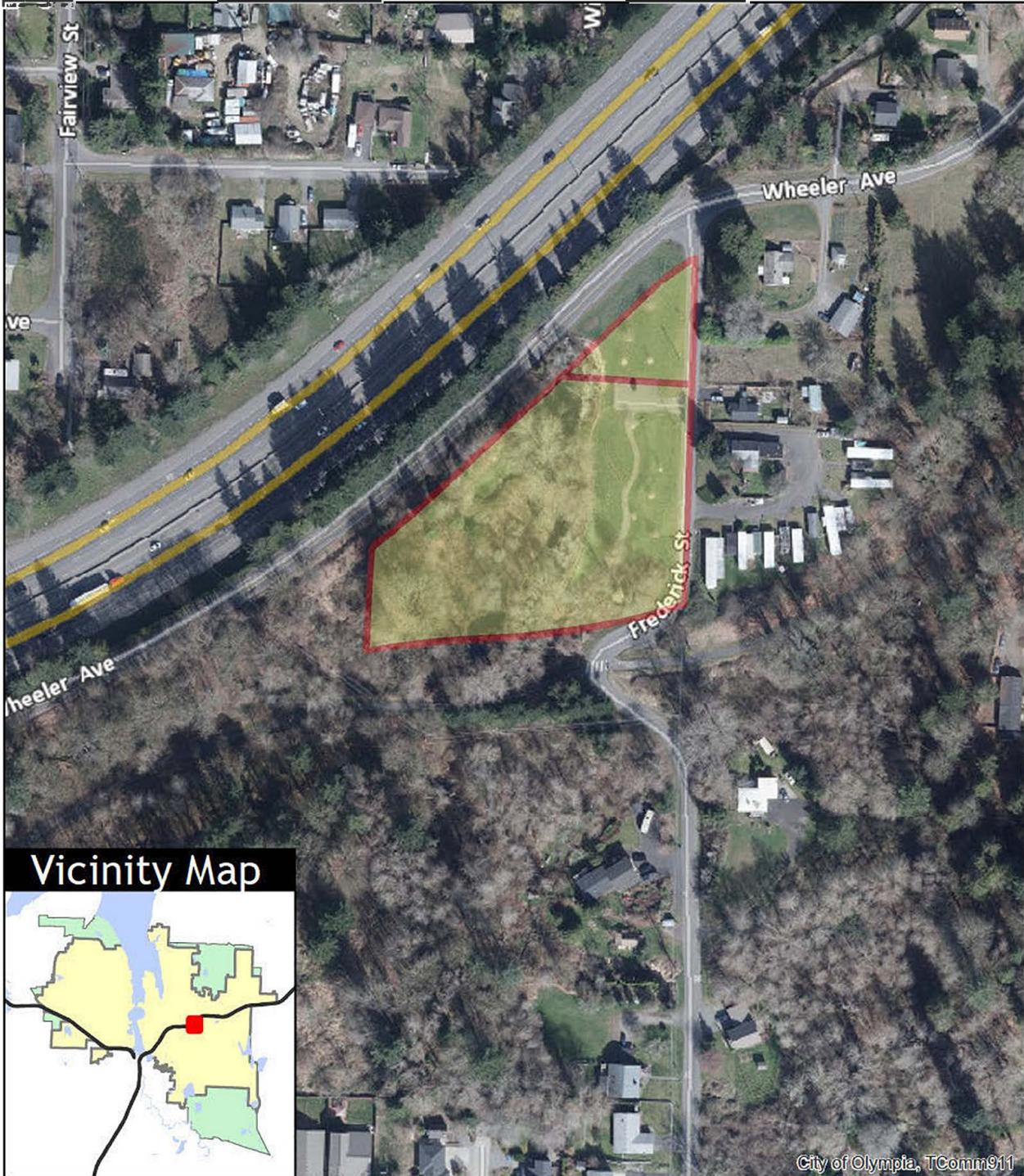


EXHIBIT A



Indian Creek Property

Tax Parcels 32800900000, and 32800600000 - 3.35 acres



City of Olympia, TComm911

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EXHIBIT A



Yauger Wetland Property

Tax Parcel 12816310500 - 8.43 acres



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City Council

Reimagining Public Safety Process Update

Agenda Date: 9/28/2021
Agenda Item Number: 6.B
File Number:21-0931

Type: report **Version:** 1 **Status:** Other Business

Title

Reimagining Public Safety Process Update

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive an update on the Reimagining Public Safety process.

Report

Issue:

Whether to receive an update on the Reimagining Public Safety process.

Staff Contact:

Stacey Ray, Strategic Planning and Performance Manager, Office of Performance and Innovation,
360.753.8046

Presenter(s):

Stacey Ray, Strategic Planning and Performance Manager

Background and Analysis:

On February 11, the City Council's Ad Hoc Committee on Public Safety (Ad Hoc Committee) approved an approach to engage the community in a broad and highly inclusive public process to "reimagine public safety" for the City of Olympia. City Manager Jay Burney states that he's "asking our community to work with us to reimagine the City's public safety system. I want everyone in Olympia who engages with us - whether it is a response to a call for service or working through our criminal justice system - to trust that our public safety system is just, equitable, and without bias."

This approach is being led by a Community Work Group (Work Group) made up of ten community members. The Work Group will develop for Council recommendations for how to create a public safety system that will best serve Olympia. The recommendations will reflect what the Work Group heard and learned from the community and can be used by Council to guide policy and budgeting decisions.

The purpose of this agenda item is for Council to receive an update on the Reimagining Public Safety public engagement process. Staff will share the project scope confirmed by the Ad Hoc Committee on September 9, and what the Work Group has been doing since they started meeting regularly in July. Staff will also highlight challenges the Work Group and project team are experiencing trying to connect with one another and launch a community-led process in a pandemic and share how they are adapting to ensure the process is a safe, inclusive, and equitable.

Neighborhood/Community Interests (if known):

There is broad community member interest in the City hosting a community engagement process to reimagine public safety in Olympia. In response, Council has already committed resources and funding to a public engagement process in 2021.

Options:

1. Receive the briefing.
2. Do not receive the briefing.
3. Receive the briefing at another time.

Financial Impact:

The City's approved 2021 Operating Budget includes \$100,000 to support the Reimagining Public Safety process.

Attachments:

None.



City Council

2022 Legislative Session Preparation

Agenda Date: 9/28/2021
Agenda Item Number: 6.C
File Number:21-0934

Type: discussion **Version:** 1 **Status:** Other Business

Title

2022 Legislative Session Preparation

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Discuss potential City of Olympia legislative priorities for the 2022 Legislative Session.

Report

Issue:

Whether to discuss potential City of Olympia legislative priorities for the 2022 Legislative Session.

Staff Contact:

Susan Grisham, Legislative Liaison, 360.753.8244

Presenter(s):

Susan Grisham, Executive Assistant

Debora Munguia, Contract Lobbyist, Capitol Consulting

Background and Analysis:

In previous years, the discussion with the City Council regarding the City's Legislative agenda for an upcoming session begins in November, where a draft agenda is presented for discussion and/or approval. In an effort to provide more time and planning for the legislative agenda, staff will have a conversation with the City Council to get an understanding of their thinking on the coming year's session and issues/topics they want to advocate for along with budget requests.

The City contracts with Debora Munguia with Capitol Consulting to represent the City as our lobbyist. Ms. Munguia, will also be at the meeting to answer any questions Council may have regarding the upcoming session.

The City's 2021 Legislative priorities from last session are attached as a reference for the discussion.

Neighborhood/Community Interests (if known):

None at this time.

Options:

1. Discuss potential City of Olympia legislative priorities for the 2022 Legislative Session.
2. Do not discuss potential City of Olympia legislative priorities for the 2022 Legislative Session.
3. Discuss potential City of Olympia legislative priorities for the 2022 Legislative Session at another time.

Financial Impact:

There are no financial impacts related to this item.

Attachments:

2021 Legislative Priorities

Olympia's 2021 Legislative Agenda

Olympia

Investing in the Capital City

- Olympia is the front door of Washington's State government.
- As the Capital City, Olympia embraces its role as host to the state.
- We value State employees and visitors who work, shop, and dine in our downtown.

Olympia City Council

Cheryl Selby, Mayor
Jim Cooper
Clark Gilman
Yến Huỳnh
Dani Madrone
Lisa Parshley
Renata Rollins



Contact City Council

Susan Grisham, Legislative Liaison
360.753.8244
citycouncil@ci.olympia.wa.us

Administration

Jay Burney, City Manager
Keith Stahley, Assistant City Manager
Debbie Sullivan, Assistant City Manager

2021 Legislative Priorities:

Additional State Resources and Support to Address Homelessness, Affordable Housing, Mental Health and Chemical Dependency Services

- Olympia has the highest percentage of rent-burdened households and concentration of unhoused individuals in Thurston County.
- State leadership and support for renter/tenant protections, including rent control.
- Support for use of state property for the homeless and the state to manage encampments on their properties without the use of local jurisdiction resources.
- Further state leadership for mental health and chemical dependency resources.
- The City supports an amendment to the Residential Landlord-Tenant Act, specifically section RCW 59.18.040(1) exempting facilities established and operated by religious organizations and government entities.

Further legislative Action Related to Climate Change

- Further state leadership is needed to reduce greenhouse gas emissions from the built environment, transportation and other sectors.
- State funding support is needed to help advance local climate mitigation and adaptation efforts identified in the Regional Climate Mitigation Plan.

\$6 Million for Design and Right-of-Way Acquisition for New US 101 Interchange Ramps in West Olympia

- The Cooper Point Road/Black Lake Boulevard intersection is failing, hindering access to Capital Medical Center and other emergency medical facilities.
- Addressing congestion in this area requires more access from US 101 to West Olympia.
- The interchange ramps are Olympia's highest priority for capital transportation funds. The City has already spent \$2M on this project.

Clarification and Strengthening of Statute Regarding Unauthorized Military Organizations and Support for Action Related to Regulation of Firearms for Local Governments

- Throughout 2020, armed groups have posed a threat to the safety of City residents and those who peacefully assemble in our streets and on the Capitol Campus.
- The City wants a change in state law that provides clarification as to what constitutes a militia and harsher punishments for those who participate in such unauthorized organizations.
 - Currently, RCW 38.40.120 is only a misdemeanor punishable by up to ninety days in jail or a fine up to \$1,000 or fine and imprisonment.
- The City supports action related to expanding local government authority to regulate firearms.

OTHER PRIORITIES IMPORTANT TO OLYMPIA

\$3 Million for the Future purchase of National Guard Armory Located at 512 Eastside Street

- The City would like financial support for the future purchase and renovation of the Armory or have it donated to the City as a proviso.

Changes to the Property Tax Levy Lid Lift

The current 1% levy lid restricts revenue growth when costs are increasing more than 1% per year. The City Supports:

- Raising the levy lid lift more than 1% for specific projects or initiatives.
- Raising the levy lid lift based on the rate of inflation or 1% annually, whichever is higher.

Tax Increment Financing

- The City supports Tax Increment Financing (TIF), to help fund infrastructure, accelerate economic development and job growth.
- Washington is one of only two states that does not have TIF authority for local communities.
- TIF uses anticipated future increases in tax revenues to generate incremental tax revenues from a specific development project or projects across a designated district to help pay for current costs associated with development.

Solid Waste Reduction

The City is interested in legislation that reduces packaging and plastics, as well as improves recycling markets in Washington State.

Funding for Key Parks Grant Programs

- The City supports the Washington Recreation and Parks Association's request for robust investments in grant programs in the 2021-23 Capital Budget critical for the vitality of local parks and recreation.
- This biennium includes four City applications representing over \$2M in funding requests from Washington Wildlife and Recreation Program and the Youth Athletic Facilities program.

\$5 Million to Close Funding Gap for Fones Road Improvements

- This \$16M project reconstructs a key corridor with a wide mix of uses; addresses failing pavement conditions; significantly improves pedestrian & cyclist safety; addresses traffic congestion and freight mobility needs.

Funding for Shovel Ready Capital Projects

- **Karen Fraser Woodland Trail Phase III Development Project \$5.1M** – provides the long-awaited extension of the Karen Fraser Woodland Trail from Eastside Street through Watershed Park to Henderson Blvd. This is a critical next step in connecting this regional trail network to Tumwater.
- **Grass Lake Nature Trail Completion & Access Project - \$1.2M to close funding gap** – Received partial funding from a 2018 RCO Trails grant. This allocation would allow full funding for the project as designed, adding critical ADA and pedestrian safety upgrades.
- **Lions Park Sprayground Project – \$700K to close funding gap** - RCO Local Parks grant has allowed this project to begin construction in fall 2021. Due to limited resources the current project scope only includes frontage improvements along Wilson St. Additional funding would allow us to provide similar improvements on Frederick St., 7th, and 9th.
- **Yauger Park ADA Upgrades and Field Renovations - \$600K**– Initially built in 1982, this heavily used softball complex needs new backstops, field lights, safety fencing, and ADA upgrades throughout the park.

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