



Meeting Agenda

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
(360) 753-8031

Wednesday, December 8, 2021

6:00 PM

Zoom

<https://us02web.zoom.us/j/83071>

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1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

[21-1187](#) Approval of November 8 2021 Heritage Commission Meeting Minutes

Attachments: [OHC Minutes 11082021_Draft](#)

4. PUBLIC COMMENT

During this portion of the meeting, community members may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. ANNOUNCEMENTS

6. BUSINESS ITEMS

6A [21-1193](#) Review of Guidance for Solar Installations for Locally Designated Historic Properties

Attachments: [Proposed Amendment 10-05-21](#)

6B [21-1188](#) Heritage Commission 2022 Work Plan

Attachments: [2021 markup for 2022](#)
[LHDC SOAP 2021](#)

[2022 SOAP](#)

7. COMMITTEE REPORTS

8. OTHER TOPICS

9. ADJOURNMENT

Upcoming

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Heritage Commission

Approval of November 8 2021 Heritage Commission Meeting Minutes

Agenda Date: 12/8/2021
Agenda Item Number:
File Number:21-1187

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of November 8 2021 Heritage Commission Meeting Minutes



Meeting Minutes - Draft

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
(360) 753-8031

Monday, November 8, 2021

4:00 PM

206 5th Ave SE and via Zoom

Annual Retreat

1. CALL TO ORDER

Chair Davies called the meeting to order at 4:03 p.m.

1.A ROLL CALL

Present: 10 - Chair Holly Davies, Commissioner Jessica Hull, Commissioner Audrey Henley, Commissioner Kenneth House, Commissioner Garner Miller, Commissioner Andrea Pareigis, Commissioner Stephen Scott, Commissioner Gary Stedman, Commissioner Sheila Swalling and Commissioner Sharon Lumbantobing

Excused: 1 - Commissioner Susan Rohrer

1.B OTHERS PRESENT

Historic Preservation Officer Marygrace Goddu
NAPC Trainer Karen Gordon
NAPC Assistant Marie Snyder

2. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS and POTLUCK SOCIAL - None

6. BUSINESS ITEMS

6.A [21-1069](#) Heritage Commission Annual Retreat

Ms. Gordon with the National Alliance Preservation Commissions shared a presentation regarding the Commissions Assistance and Mentoring Program (CAMP).

The information was received.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 7:15 p.m.



Heritage Commission

Review of Guidance for Solar Installations for Locally Designated Historic Properties

Agenda Date: 12/8/2021
Agenda Item Number: 6A
File Number: 21-1193

Type: decision **Version:** 1 **Status:** In Committee

Title

Review of Guidance for Solar Installations for Locally Designated Historic Properties

Recommended Action

Discuss recent solar installations and Heritage Review Committee decisions, and whether to amend the Commission's Guidelines for Solar Installations.

Report

Issue:

Whether to amend the Commission's current Guidelines for Solar Installations.

Staff Contact:

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.480.0923

Presenter(s):

Garner Miller, Heritage Review Committee Chair
Pamela Banff, Climate Program Manager, City of Olympia

Background and Analysis:

The Commission adopted Guidelines for Solar Installations for historic buildings and districts in February 2021. The guidelines support placement of panels on roof areas not visible from the street and discourage placement on street-facing roofs, but provide some flexibility for street-facing placement when there are no other "viable" options. "Viable" is defined as a Total Solar Resource Fraction (TSRF) of 80% or higher, to be assessed and documented by a professional solar consultant or installer.

Issue One:

The Guidelines are currently interpreted to mean that street-facing placement is allowable when the following two conditions occur:

- 1) An 80% TSRF cannot be achieved with any other combination of less visible rooftop locations on the property - meaning the homeowner looked at other placement options first; **and,**

- 2) The proposed street-facing, visible location receives enough sunlight to generate a minimum of 80% TSRF; (in effect, making sure that the energy savings achieved is enough to merit the loss historic integrity).

The Committee may wish to consider

- whether both of these conditions should be required,
- the effect and intention of the second requirement, and if there are other ways that it can be met, such as requiring that other home energy-saving measures be pursued.
- To what degree visibility should play a role in acceptability of primary façade installations (see Issue Two below).

Issue Two:

Should the guidelines be amended to:

- Allow more leeway for committee judgment on when primary façade placement is considered visually intrusive.
- Allow primary façade placement without committee review if the location is not visible.

Neighborhood/Community Interests (if known):

Historic homeowners and historic districts.

Options:

1. Amend the Guidelines
2. Do not amend the Guidelines
3. Defer for further consideration and future amendment.

Attachments:

Solar Guidelines Markup

Guidelines for Solar Installations

DRAFT AMENDMENTS FOR CONSIDERATION

for Locally Designated Historic Properties

Introduction

Sensitive retrofitting of historic buildings ensures their continued use and optimal functioning, contributes to sustainability by preserving energy, and makes for happier historic homeowners.

To that end, the Olympia Heritage Commission encourages historic property owners to pursue energy-saving retrofits that achieve reasonable energy savings, at reasonable costs, with the least intrusion or impact on the character of the building, including the use of use renewable energy sources such as solar power.

The installation of solar panels is an adaptive alteration that need not conflict with historic preservation. Recognizing that the characteristics of individual properties will vary greatly, the principles and guidelines presented here will be applied.

All solar panel installations should conform to the [Secretary of the Interior's Standards for Rehabilitation](#).^{*} This means that the system must be compatible with the historic building, it must be reversible, and it must not destroy or conceal character-defining historic features.

In reviewing proposals in the context of these standards, the Heritage Commission will consider the following:

1. **Location.** Ideally, solar panels and other equipment will not be visible from a public street.
2. **Historic Features.** Historic features and materials should not be damaged or obscured, and installations should be fully reversible.
3. **Overall Impact.** The physical and visual impact of the installation should be subordinate to the design, proportions, and overall appearance of the home.

Roof locations that are not visible from public streets, locations within the rear yard, or on secondary structures are preferred for solar arrays.

OHC will consider solar panel placement ~~that is visible from public streets~~ (on primary elevations) only if no other location is viable. [See "Primary Elevations" below.](#)

***The Applicable Standards are:**

[Standard Two:](#) The historic character of a property shall be retained and preserved. The removal of historic materials or alterations of features that characterize a property shall be avoided.

[Standard Nine:](#) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property.

Commented [MG1]: May want to delete "only"

“**Viable**” is defined as a Total Solar Resource Fraction (TSRF) of 80% or higher, to be assessed and documented by a professional solar consultant or installer.

Secondary Elevations

- Solar panels should be installed on rear slopes or other locations not easily visible from the public right-of-way. Panels should be installed flat and not alter the slope of the roof. Installation of panels must be reversible and not damage the historic integrity of the resource and district.
- Flat roof structures should have solar panels set back from the roof edge to minimize visibility. Pitch and elevation should be adjusted to reduce visibility from public right-of-way.
- Solar panels should be positioned behind existing architectural features such as parapets, dormers, and chimneys to limit their visibility without impeding effectiveness whenever possible.
- Use solar panels and mounting systems that are compatible in color to established roof materials.
- Mechanical equipment associated with the solar panel system such as conduits, junction boxes, and safety disconnect switch boxes should be placed as unobtrusively as possible and painted or treated to match surrounding material.
- Use of solar systems in non-historic windows or on walls, siding, or shutters should be installed as to limit visibility from the public right of way.

Freestanding or Detached

- Freestanding or detached on-site solar panels should be installed in locations that minimize visibility from the public right of way. These systems should be screened from the public right of way with materials seen elsewhere in the district such as fencing, or vegetation of suitable scale for the district and setting.
- Placement and design should not detract from the historic character of the site or destroy historic landscape materials.

New Construction in Historic Site or District

- Solar panels should be integrated into the initial design of new construction or infill projects, when possible, to assure cohesion of design within the historic context.
- Solar panels should be installed on rear slopes or other locations not highly visible from the public right of way whenever possible. Panels should be installed flat and not alter the slope of the roof.

Proposed amendment 10-1805-2021

- Flat roof structures should have solar panels set back from the roof edge to minimize visibility. Pitch and elevation should be adjusted to reduce visibility from the public right-of-way.
- Use solar panels and mounting systems that are compatible in color to established roof materials.
- Solar systems in windows or on walls, siding, or shutters should be installed with limited visibility from the public right-of-way.
- Mechanical equipment associated with the solar panel system such as conduits, junction boxes, and safety disconnect switch boxes should be placed as unobtrusively as possible and painted or treated to match surrounding material.

Primary Elevations

For most properties, locating solar panels on the primary facade is the least desirable option because it will have the greatest adverse effect on the property's character-defining features. ~~All~~ Other viable options (~~these locations~~ with TSRF of 80% or higher) as well as other home-energy conservation measures should be pursued first.

- If visible, the proposed location must meet TSRF of 80% or higher and be designed and placed so that they are not a dominant feature of the façade.
- Utilization of low-profile solar panels is recommended. Solar shingles, laminates, glazing, or similar materials should not replace original or historic materials. Use of solar systems in windows or on walls, siding, and shutters should be avoided.
- Panels should be installed flat and not alter the slope of the roof. Installation of panels must be reversible and not damage the historic integrity of the resource or district.
- Solar panels should be positioned behind existing architectural features such as parapets, dormers, and chimneys or on flat surfaces to limit their visibility without impeding effectiveness whenever possible.
- Use solar panels and mounting systems that are compatible in color to established roof materials.
- Associated equipment such as conduits, junction boxes and safety disconnect switch boxes should not be located on the primary building facade.

Not Recommended for Any Reason

- Removal of historic roofing materials during the installation of solar systems.
- Removing or otherwise altering historic roof configuration – dormers, chimneys, or other features – to add solar systems.

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Commented [MG2]: If this is included, how will homeowner demonstrate other efforts?

Commented [MG3]: May want to delete this requirement, in favor of overall 80% or higher for the entire system, not just those visible at primary façade. Can also change "must" to "should"

Commented [MG4R3]:

| Proposed amendment 10-~~1805~~-2021

- Any other installation procedure that will cause irreversible changes to historic features or materials.

These standards have been developed in consideration of current materials and techniques (2021). In the future, it is likely that technologies will change, prompting a re-examination of standards to address new retrofit options.



Heritage Commission

Heritage Commission 2022 Work Plan

Agenda Date: 12/8/2021
Agenda Item Number: 6B
File Number: 21-1188

Type: discussion **Version:** 1 **Status:** In Committee

Title

Heritage Commission 2022 Work Plan

Recommended Action

Information only. No action requested.

Report

Issue:

Discussion on the draft Commission work plan for 2022.

Staff Contact:

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development

Presenter(s):

N/A

Background and Analysis:

The Commission's Work Plan for the coming year will be due in March of 2022. Planning typically begins in December, committees discuss changes through February, and the full committee will approve a new plan in March.

A "Strategy On a Page" (SOAP) document based on an example from La Grange, Kentucky has been developed for discussion, attached. Suggested edits to the 2021 Work Plan are also attached for a starting point. Discussion will focus on goals for 2022 within the core strategy areas shown in the SOAP (which correspond to our existing committees).

Neighborhood/Community Interests (if known):

N/A

Attachments:

Work Plan Markup

SOAP La Grange, KY

SOAP 2022

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

In the 21-22 cycle (April 2021 – March 2022) the Olympia Heritage Commission (OHC) proposes to hold 10 regular meetings, on the fourth Wednesday of each month excepting the December meeting which will be on the 16th. The commission will not meet in July or November. Subcommittee meetings and special meetings will be scheduled as needed. Hours of commitment to work plan items are estimates only.

Professional Staff Liaison to the Heritage Commission: Marygrace Goddu

Section 1: Policy and Program Recommendations to City Council

OHC recommendations are forwarded to the full Council as part of the staff report for relevant Council agenda items.

Estimated Percent of Overall Commission Effort: 50%

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
1.a. Olympia Heritage Register Proposed Work: Promote the Olympia Heritage Register. Encourage listing, support candidates and review applications. Plan for expanded or new historic districts. Develop incentives and pursue grant opportunities to support this effort. Deliverables: <ul style="list-style-type: none"> • <i>Project work plan</i> • <i>Apply for grant funding</i> • <i>Promote individual listings of significant properties, especially surrounding the DT Historic District.</i> • <i>Schedule and strategy for seeking Grant opportunities</i> 	Survey & Designation: 40 hrs HRC: 8 hrs Outreach: 8 hrs <i>OMC 18.12..055.A.3 and .13</i>	CPD Staff: 80 hrs	Grant-cycle and funding will drive schedule for pursuing district listing. Ongoing effort for individual listings.	Individual Listings: included in base budget; Fabrication and installation of property markers not earmarked in CPD budget. Historic District: Grants may require city matching funds. TBD.

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
1.b. Recommend Revisions to Heritage-Related City Code Proposed Work: Review existing City ordinances and municipal code for consistency with State and Federal law, and for clarity, consistency, and process improvement. Identify potential code improvements, review and make recommendations. Deliverables: <ul style="list-style-type: none"> Recommend code amendments to ensure due process when properties designated for National Register are added to Local Register. Evaluate possible gaps relative to review of City projects (including acquisitions) for potential impacts to historic and cultural resources. 	OHC: 4 hours Policy & Ordinance: 16 hours Olympia Planning Commission: 4 hours OMC 18.12.055 (6) and (7)	CPD Staff: 80 hours Legal Staff: 10 hours	January – December	Included in base budget
1.c. Evaluate Special Tax Valuation Applications Proposed Work: Review applications and recommend to City Council for approval; monitor properties currently on the program. Deliverable: <ul style="list-style-type: none"> Recommendations to City Council; ongoing monitoring 	OHC: Review at regular OHC meeting HRC: 4 - 6 hours OMC 18.12.055.A.5	CPD Staff: 40 hours Legal Staff: 10-20 hours	As needed, 1 to 3 per year typ., October-December	Included in base budget
1.d. Recognize local excellence in historic preservation and heritage education. Proposed Work: Nominate recipient(s) for recognition to be presented by City Council. Deliverables: <ul style="list-style-type: none"> Recommendation to City Council; Preservation Award & Certificate(s) for presentation by City Council. 	OHC: 4 hours Outreach: 4 hrs OMC 18.12.055.A.10	CPD Staff: 10 hours Communications Staff: 8 hours	March - May	Included in base budget

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
1.e. Heritage Commission Planning and Development Proposed Work: Engage in long-term commission planning and development training; conduct annual retreat, cultivate and recruit new commissioners, and work with the General Government Committee. Deliverables: <ul style="list-style-type: none"> • <i>Five-year Goals</i> • <i>Annual Retreat</i> • <i>Development training</i> • <i>Annual Work plan and proposed costs, future budget proposal</i> 	OHC: 8 hrs POG 8 hrs	CPD Staff: 15 - 20hrs	Retreat in October; Training in June or TBD; all else ongoing.	Seek grant funds for commission development training; may require City match.

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

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Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Section 2: Policy and Program Recommendations to City Staff

OHC recommendations are forwarded to City staff to guide regulatory decisions on land use and building permits as well as other planning efforts.

Estimated Percent of Overall Commission Effort: 26%

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
<p>2.a. Review building permit and land use applications for historic and culturally sensitive properties.</p> <p>Proposed Work: Timely review of building permit applications for historic properties; review cultural resources protection as needed.</p> <p>Work with Design Review Board members on joint committee to review land use applications as needed.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> <i>Recommendations to Building Official</i> <i>Recommendations to Community Planning & Development Director or Hearing Examiner</i> 	<p>HRC: 12 - 15 hrs</p> <p>OMC 18.12.055.A.6;</p>	<p>CPD Staff: 80 hrs</p>	<p>January – December, 10 – 15 HRC review meetings per year</p>	<p>Included in base budget</p>

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
2.b. Guidance for heritage review and best practices in historic preservation Proposed Work: <i>Develop framework and user-friendly materials to inform and guide best practices for treatment of historic properties.</i> Deliverable: <ul style="list-style-type: none"> <i>Guidance on emergent issues</i> <i>Technical guidance and information available via City Website</i> 	OHC: 3 hrs HRC: 3 hrs Outreach: 5 hrs Policy & Ordinance: 5 hrs OMC 18.12.055.A.9 and .11	CPD Staff: 20 hrs	Schedule: January – December, ad hoc Committee meetings	Included in base budget.
2.c. Consult on City planning. Develop familiarity with regulatory and budgetary framework relevant to Olympia heritage. Proposed Work: Review, discuss, and provide input on City planning and projects, including Arts, Cultures, and Heritage (ArCH) initiatives, Comprehensive Plan Annual Action Plan Update, Design Guidelines, code updates, and Capital Facilities Plan. Deliverable: <ul style="list-style-type: none"> <i>Collaborate with Arts Commission.</i> <i>Input and guidance on implementation of elements of the Downtown Strategy</i> 	OHC: Review at regular OHC meetings OMC 18.12.055.A.15	CPD Staff: 20 hrs	As needed	Included in base budget.

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
<p>2.d. Support Exemplary Stewardship of City-Owned Historic Properties</p> <p>Proposed Work: Offer guidance on proper documentation, maintenance, and treatment of city-owned historic properties.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • <i>Guidance on Historic Structure Reports, HABS documentation, and Cultural Resources surveying</i> • <i>Input on adaptive re-use proposals</i> • <i>Input on planned maintenance or rehabilitation treatments</i> 	<p>Policy & Ordinance: 1 hr</p> <p>HRC: 3 hrs</p> <p>Survey & Designation: 3 hrs</p> <p><i>OMC 18.12.020.A – D, F, G; OMC 18.12.055.A.1,2, 6,15</i></p>	<p>CPD staff: 10 hrs</p>	<p>Jan - December</p>	<p>Included in base budget</p>

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

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Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Section 3: Additional Heritage Program Activities

OHC members provide valuable volunteer assistance to help accomplish the City’s goals to protect and enhance Olympia’s historic character and sense of place. Estimated Percent of Overall Commission Effort: 24%

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
<p>3.a. Collaborate with other government, private and non-profit entities to further preservation objectives including education.</p> <p>Proposed Work: Organize and conduct activities to champion Olympia’s historic places and support programs that encourage equity and public. Partner with community organizations, advisory boards, local businesses and non profits.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • <i>New installations celebrating Tribal history and Black history.</i> • <i>Olympia Heritage Month and Heritage Awards, 2022.</i> • <i>Promote Olympia’s maritime history within the newly-designated Puget Sound National Maritime Heritage Area.</i> • <i>Support Cultural Access Program development (pending voter approval)</i> 	<p>OHC: Varies</p> <p>Outreach: 15 hrs</p> <p>OMC 18.12.055.A.14</p>	<p>CPD Staff: 10 hrs</p> <p>Communications Staff: 10 hrs</p>	<p>Ongoing; ad hoc Committee meetings</p>	<p>Included in base budget</p> <p>Grant funding may be sought for larger-scale outreach efforts; grants may require City match.</p>

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
<p>3.b. Contribute to Enhancing Downtown Olympia</p> <p>Proposed Work: Collaborate with other City of Olympia citizen advisory boards, City departments, and downtown partners. Seek opportunities to participate in downtown planning and improvements; bring the information and recommendations from the Downtown reconnaissance-level survey to the table to inform and educate.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • <i>Engage with ODA to promote Main Street programs</i> • <i>Promote individual register listing for eligible downtown properties</i> • <i>Begin planning update to Downtown Historic District</i> 	<p>OHC: 8 hrs</p> <p>Outreach: 10 hrs</p> <p>S&D: 4 hrs</p> <p>OMC.18.12.055. A.15</p>	<p>CPD Staff: 20 hrs</p>	<p>Ongoing</p>	<p>Included in base budget</p>
<p>3.c. Educate and encourage historic property owners.</p> <p>Proposed Work: Provide technical guidance in proper care and treatment of historic assets.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • <i>Share and distribute publications and Web-based guidance</i> • <i>Workshops, “tabling” at events and forums</i> • <i>Educational outreach to local Realtors and Contractors, Neighborhood Associations</i> 	<p>Outreach: 5 hrs</p> <p>OMC 18.12.055 A.1</p>	<p>CPD Staff: 10 hrs</p>	<p>Ongoing</p>	<p>Included in base budget</p>

Olympia Heritage Commission (OHC) – 2022 DRAFT Work Plan

Title, Description, Deliverables	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications
<p>3.d. Celebrate Heritage Month with activities, events, and educational content to highlight Olympia’s heritage and historic built environment.</p> <p>Proposed Work: Identify theme and plan activities and events for May 2022. Work with other heritage organizations to develop content and activities; host Heritage Awards event and Heritage Month activities.</p> <p>Deliverable:</p> <ul style="list-style-type: none"> • <i>Heritage Month 2022</i> 	<p>OHC: 4 hrs</p> <p>Outreach: 24 hrs</p>	<p>CPD Staff: 10 hrs</p>	<p>March - May</p>	<p>Included in base budget</p>
<p>3.e. Engage with Arts Commission and the community in ArCH Initiatives.</p> <p>Proposed Work: Provide a consistent OHC liaison to attend OAC meetings and events; collaborate on activities and programs.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • <i>2022 ArCH and Equity Speaker Series, in collaboration with OAC.</i> • <i>Support City acquisition and adaptive re-use of the Olympia Armory as a Creative Campus.</i> • <i>Rotate City Hall heritage gallery with ArCH-themed content.</i> • <i>Consistent and ongoing cross-communication with OAC</i> 	<p>Outreach: 10 hrs</p> <p><i>OMC 18.12..020 A - D</i></p>	<p>CPD Staff: 20 hrs</p>	<p>October, 2020 and Ongoing</p>	<p>Included in base budget; some funding from Arts Commission for Arch-related work.</p>



LA GRANGE HISTORIC DISTRICT COMMISSION - MISSION

The mission of the La Grange Historic District Commission (LHDC) is to safeguard the City's historic structures and cultural heritage; to foster civic pride in the past; to promote the use of historic districts and landmarks for the education, pleasure, and welfare of the people of the City; and to encourage preservation of historic integrity in land use and development planning.

2021-2022 - STRATEGY ON A PAGE (SOAP)

PRESERVE & ENFORCE

GOAL: To safeguard our historic structures and cultural heritage, preserving the past while ensuring the economic vitality and civic pride now and in the future.

IMPROVE EXPERIENCE

GOAL: To create seamless, easy-to-understand and navigate processes for citizens, commission members/staff and towns people.

INSPIRE, EDUCATE & PROMOTE

GOAL: Inspire the La Grange community to celebrate the rich history of our buildings, homes, and structures to build interest in preserving them for the future.

PARTNER FOR PRESERVATION

GOAL: Actively partner with city organizations and committees to raise money for property owners to preserve their historic assets.

INCREASE EXPERTISE

GOAL: To increase the core competencies of the commission members to evolve our abilities and better serve the community.

1. Evolve our guidelines based on need & best practice benchmarking
2. Craft new mural guidelines & guidebook.
3. Establish consequences for non-compliance
4. Award Annual "Best of" winners: Best renovation/project & Best application

1. Analyze end-to-end applicant process, identify & fix pain points
2. Proactively connect & build trusting relationships with new & existing property owners in the LGHD
3. Develop, test, learn & new experiences
4. Increase knowledge of LHDC & Guidelines with realtors & contractors

1. Introduce docent led & self-guided historic district tours
2. Create fun, interesting, & informational signage & plaques to engage citizens & visitors
3. Designate local landmarks & historic properties
4. Write monthly articles about preservation & LHDC in Oldham Era

1. Identify buildings in need of critical restoration
2. Identify grants & funding resources for restoration
3. Partner with Main St. Program & Tourism Commission for grants & funding
4. Establish a separate fund for LHDC to oversee & approve funding for restoration
5. Identify contractors with old building experience

1. Attend NTHP, NAPC, & KHC Trainings
2. Invest time in learning through memberships
3. Benchmark Best Practices
4. Build an advisory committee of architects artists, & preservationist to assist with our evolution.
5. Continuously identify & recruit seasoned experts



Mission:

“identify and actively encourage the preservation of Olympia’s historic resources by maintaining, updating, and expanding the Olympia Heritage Register and reviewing proposed changes to Heritage Register properties; to raise community awareness of Olympia’s history and historic resources; and to serve as the City’s primary resource in matters of history, historic planning and preservation.” **(OMC 18.12.055)**

Core Strategies:

Educate and Inspire	Preserve and Promote	Best Practices, Integrating Preservation in Good Government	Permitting and Enforcement
<ul style="list-style-type: none">• Heritage Month• Recognition Awards• Special programs, events, tabling, and tours• Collaborations	<ul style="list-style-type: none">• Encourage individual listings• Encourage district listings• Explore and encourage incentives• Build trust and understanding with owners, developers, realtors, contractors	<ul style="list-style-type: none">• Input to City Planning efforts• Diversity, Equity & Inclusion• Heritage Commission Development	<ul style="list-style-type: none">• Timely review w/in permit process• Guidance for homeowners and contractors• Special Valuation

Committees:

Marketing & Outreach

Survey & Designation

Policy, Ordinance & Guidance

Heritage Review