



Meeting Agenda

Cultural Access Program Advisory Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Marygrace Goddu
(360) 480-0923

Thursday, May 2, 2024

6:00 PM

Room 112

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_tqTw9lihSZ6ksFVfoDgC_g

1. **CALL TO ORDER**

1.A **ROLL CALL**

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES**

[24-0335](#) Approval of February 1 2024 Cultural Access Advisory Board Meeting Minutes

Attachments: [2.1.2024 minutes](#)

4. **PUBLIC COMMENT**

During this portion of the meeting, community members may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. **ANNOUNCEMENTS**

6. **BUSINESS ITEMS**

[24-0336](#) Inspire Olympia Funding Recommendation

Attachments: [2024 Review Panel Members](#)
[2024 Cohort Summary info](#)

7. **REPORTS**

8. **OTHER TOPICS**

9. **ADJOURNMENT**

Upcoming

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Cultural Access Program Advisory Board
Approval of February 1 2024 Cultural Access
Advisory Board Meeting Minutes

Agenda Date: 5/2/2024
Agenda Item Number:
File Number:24-0335

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of February 1 2024 Cultural Access Advisory Board Meeting Minutes



Meeting Minutes

Cultural Access Program Advisory Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Marygrace Goddu
(360) 480-0923

Thursday, February 1, 2024

6:00 PM

Room 112

1. CALL TO ORDER

Boardmember McKaughan called the meeting to order at 6:07 p.m.

1.A ROLL CALL

Present: 8 - Co-Chair Mikaela Shafer, Boardmember Bret Anderson, Boardmember Diana Fairbanks, Boardmember Anne Larsen, Boardmember Justin McKaughan, Boardmember Melissa Meade, Boardmember Paul Parker and Boardmember Kris Tucker

Excused: 1 - Co-Chair Mariella Luz

1.B OTHERS PRESENT

Cultural Access Program Manager Marygrace Goddu
Program Specialist Amelia Layton

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[24-0120](#) Approval of January 4, 2024 Cultural Access Advisory Board Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Goddu provided updates on interviews and selection of new Boardmember and related dates, the outcome of the January 29 "Inspire Collaboration" event, and recruitment of review panelists.

6. BUSINESS ITEMS

[24-0121](#) 2024 Work Plan Approval

Boardmembers discussed the 2024 Work Plan and made minor amendments.

Boardmember Parker moved, seconded by Boardmember Fairbanks, to approve the 2024 Draft Work Plan with minor amendments. The motion passed unanimously.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 6:55 p.m.



Cultural Access Program Advisory Board

Inspire Olympia Funding Recommendation

Agenda Date: 5/2/2024
Agenda Item Number:
File Number:24-0336

Type: recommendation **Version:** 1 **Status:** In Committee

Title

Inspire Olympia Funding Recommendation

Recommended Action

Move to approve recommendations to fund one-year “Impact” contracts for services from July 2024 through June 2025, and two-year “Comprehensive” contracts for services from July 2024 through June 2026; and an annual funding level for Cultural Access Programs in Olympia Public Schools, from the Cultural Access Fund; and advance the recommendation for City Council consideration.

Report Issue:

Whether to approve funding recommendations.

Staff Contact:

Marygrace Goddu, Inspire Olympia Program Manager, Community Planning & Development,
360.480.0923

Presenter(s):

Ms. Goddu

Amelia Layton, Inspire Olympia Program Specialist

Designated Board member, presenter for Impact Review Panel

Melissa Meade, presenter for Comprehensive Review Panel

Background and Analysis:

City code establishes the Cultural Access Advisory Board (CAAB) and includes the following among the duties of the Board (OMC 2.100.710):

- To review and recommend funding guidelines for cultural access programming consistent with state law,
- To review grant applications for programming that meets criteria for providing public benefit as provided in RCW 36.160.110, and
- To review and recommend funding levels for grant applicants to City Council.

Additionally, the Board is to “recommend a percentage of funds to be available annually to be reserved for a public school cultural access program established and managed by the City to increase opportunities for cultural activities and programming for public school students.”

In 2023 the Board developed eligibility criteria, funding guidelines, and funding goals for Inspire Olympia, and criteria for providing public benefit as directed in the authorizing law.

Two Review Panels were formed to review applications for Inspire Olympia's two funding pathways. Each panel included four Board members plus additional members of the public, selected for their background and experience. The panels considered the public benefit of each proposal in light of the program funding goals, guidelines, and criteria, with individual review and group discussion. Each panel has prepared funding recommendations for consideration by the full CAAB.

CAAB Discussion and Recommendation Process:

The purpose of this discussion is to develop funding recommendations for City Council based on the recommendations of the Review Panels and the available funding. The recommendations will include award amounts for one-year ("Impact") and two-year ("Comprehensive") contracts for services, and for the level of funding for CAPS programs in 2024-25.

Staff will brief the Board on the projected Cultural Access Fund budget balance for 2024. Presentation and discussion will be led by a designated member from each Review Panel. Discussion of the CAPS Program funding level will be led by staff.

The Board will not discuss the merits or score of individual applications. They may discuss categories of applicants and how they are impacted by funding scenarios and program parameters.

Climate Analysis:

The discussion and recommendation have no direct climate impact.

Equity Analysis:

Achieving greater equity through enhanced cultural access is a fundamental goal of Inspire Olympia. As such, ways in which equity could be promoted were carefully considered in the development of the program funding goals, eligibility criteria, and the program funding framework that established two funding pathways, and further reflected in the evaluation and scoring process that render the basis for these funding recommendations.

Neighborhood/Community Interests (if known):

N/A

Options:

The Board may:

- Approve funding recommendations.
- Approve amended funding recommendations.
- Do not approve the recommendations.

Financial Impact:

Inspire Olympia is funded with a dedicated portion of City of Olympia sales tax, deposited into the Cultural Access Fund. The projected 2024 income to the Cultural Access Fund is \$3,100,000.00.

Attachments

2024 Inspire Olympia Review Panels

2024-2026 Applicant Cohort

2024 Inspire Olympia Application Review Panel Members

Comprehensive Review Panel:

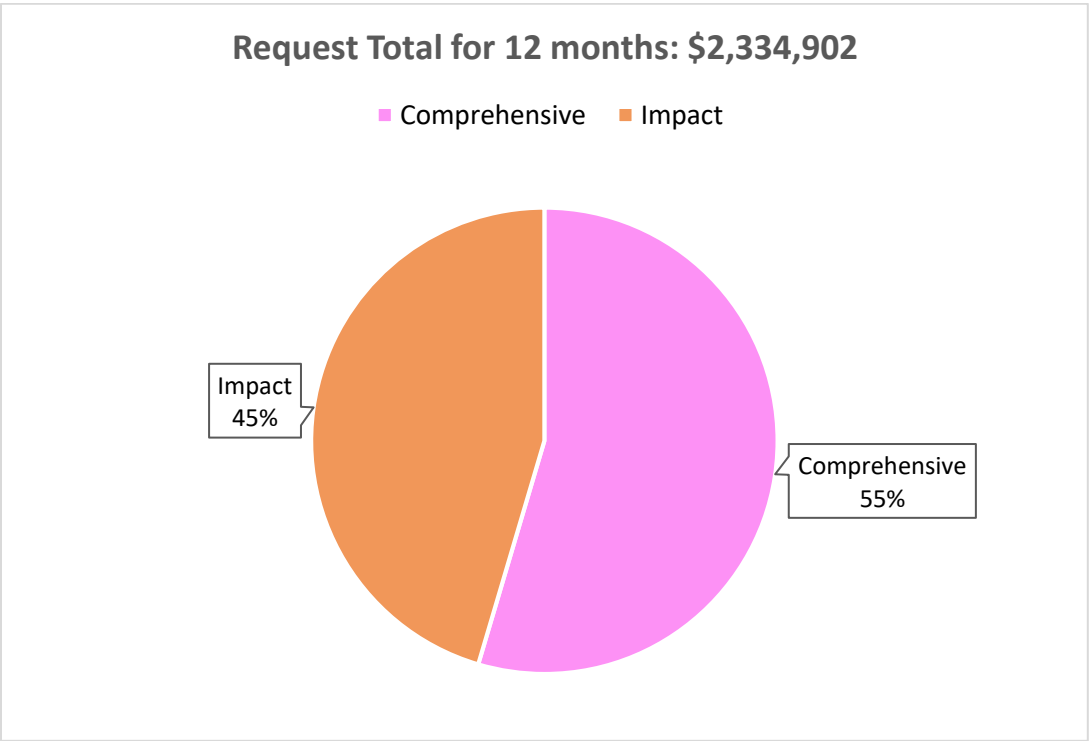
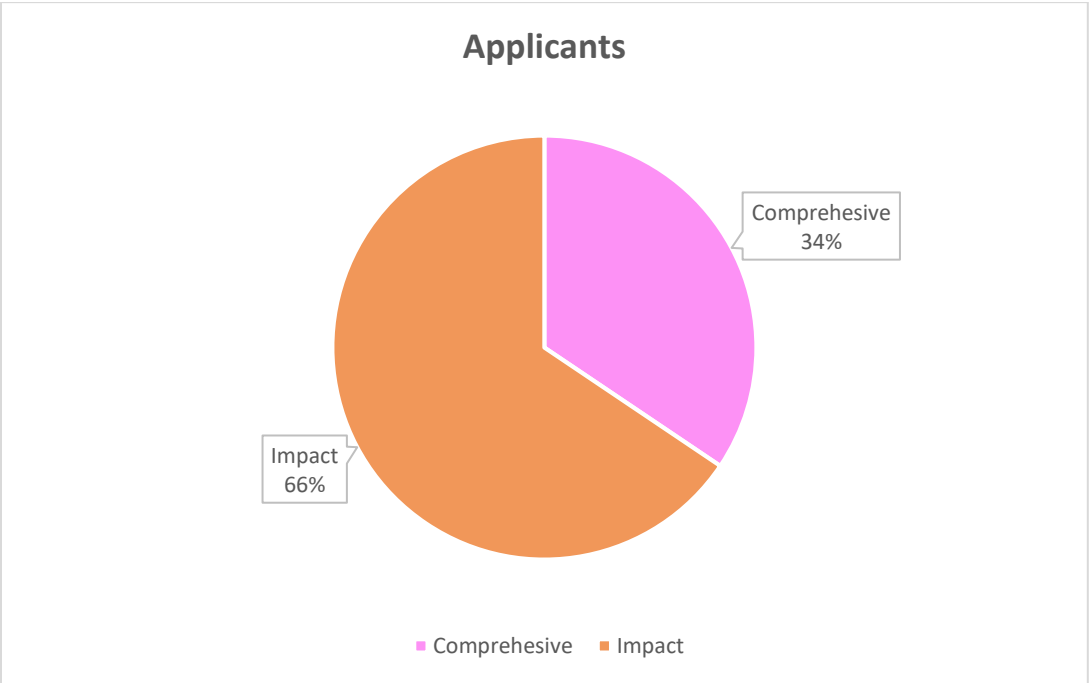
1. Mariella Luz, CAAB
2. Diana Fairbanks, CAAB
3. Brett Anderson, CAAB
4. Anne Larsen, CAAB
5. Lee Lyttle, Cultural Access Ad Hoc Committee Member
6. Stacy Waterman, Citizen

Impact Panel:

1. Mikaela Shafer, CAAB
2. Melissa Meade, CAAB
3. Justin McKaughan, CAAB
4. Kris Tucker, CAAB
5. Kathryn Dorgan, City Arts Commissioner
6. Sergio Garcia, Citizen
7. Stacy Hicks, City Heritage Commissioner

Inspire Olympia 2024-26 Applicant Cohort

	61 Applicants	Portion of cohort	Portion of \$ request
Comprehensive	21	35%	54%
Impact	40	66%	45%



Proposed Programming

	Impact	Comp	Total
Arts	27	16	43
Culture	5	1	6
Heritage	3	0	3
Sciences	5	4	9

